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SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, January 16,1939.

EGULAR MEETING:

Members present: Committeemen arver, Cassidy, Fitzgerald, Galgay, obart, Wood and Mayor Lyons.

On motion by Committeeman Robart was voted that Committeeman Wood rve as temporary chairman.

On motion by Committeeman Robart was voted that the minutes of the eeting of December 16, 1938 be ap- oved as printed.

It was voted to refer to the Commit- e on Buildings and Grounds a com- unication from the Supervisor of ecreation relative to the recreational e which might be made of the Lin- ln School.

It was voted to refer to executive ssion a communication from Mrs. mes Barker, relative to an accident stained by her daughter at the Pea- dy School.

The chairman ordered referred to w business a communication from National Association of Pub- School Board Members.

Mayor Lyons in the chair.

t was voted to make part of the re- rds the following communication m His Honor, the Mayor, appoint- members to approve bills and pay- ls:

OFFICE OF THE MAYOR

January 16, 1939.

THE SCHOOL COMMITTEE:

mbers are assigned to approve bills d payrolls as follows:

NUARY	Mr. Carver
Alternate	Dr. Cassidy
BRUARY	Dr. Cassidy
Alternate	Mr. Fitzgerald
MARCH	Mr. Fitzgerald
Alternate	Mr. Galgay
APRIL	Mr. Galgay
Alternate	Mr. Robart
MAY	Mr. Robart
Alternate	Mr. Wood
JUNE	Mr. Wood
Alternate	Mr. Carver
JULY	Mr. Carver
Alternate	Dr. Cassidy
AUGUST	Dr. Cassidy
Alternate	Mr. Fitzgerald
SEPTEMBER	Mr. Fitzgerald
Alternate	Mr. Galgay
OCTOBER	Mr. Galgay
Alternate	Mr. Robart
NOVEMBER	Mr. Robart
Alternate	Mr. Wood
DECEMBER	Mr. Wood
Alternate	Mr. Carver

Very truly yours,

JOHN W. LYONS,
Mayor.

The chairman presented a communication from the Lithuanian American Citizens Club requesting that they be granted the use of the Roberts School Gymnasium at a reduced price. On motion by Committeeman Fitzgerald it was unanimously voted to suspend the rules for the purpose of acting on this request. On motion by Committeeman Fitzgerald it was voted that the Lithuanian American Citizens Club be granted the use of the school for the rental charge of $10.00.

It was voted to approve the Superintendent's recommendation that the sum of Three Cents (.03) be transferred from the appropriation for Teachers' Salaries-Day School to the appropriation for "Pensions" for the purpose of bringing the Pension Account into balance.

The chair ordered placed on file a communication from John A. Warnock, Prevocational Class Teacher, thanking the Committee for their action in his behalf.

The Superintendent presented the following resignation of Katherine A.

Duffy, Clerk in the School Department:

Cambridge, Mass.
175 Mt. Auburn St.,
December 24, 1938.

Mr. M. E. Fitzgerald,
Superintendent of Schools,
Cambridge, Massachusetts.

Dear Mr. Fitzgerald:

I desire at this time to give notice of my intention to retire on January 21, 1939, from the position of clerk in the office of the School Department as provided for under the rules of the Cambridge Retirement system.

I wish to express my appreciation of the kindness and consideration so consistently accorded me during my years of service in the Department. While I look forward with pleasant anticipation to days of freedom and leisure, it is with no little regret that I break the ties which have united me to such associates and associations.

Yours very truly,
s/ KATHERINE A. DUFFY

On motion by Committeeman Wood it was voted that a letter of appreciation be sent to Miss Duffy for her long and faithful years of service to the School Department.

The Superintendent presented an application from Catherine J. Donovan Clerk employed by the Board of Health, for the position of Clerk in the School Department left vacant by the resignation of Miss Katherine A. Duffy. No action was taken on this application. It was then voted to adopt a motion by Committeeman Robart, and seconded by Committeeman Fitzgerald, that Civil Service be requisitioned for a list of persons eligible for the position of Clerk-Stenographer in the School Department at the minimum salary.

On motion by Committeeman Robart it was voted to make part of the records the following communication from the State Department of Education:

DEPARTMENT OF EDUCATION

State House - Boston
December 20, 1938.

To Superintendents of Schools
and Chairman of School Committees:

Under the provisions of Part I of Chapter 70 of the General Laws, which provides State Reimbursements on account of the employment of teachers, I certified on October 24 to the Commissioner of Corporations and Taxation and to the Comptroller that the amount given below was due to the town of Cambridge, on November 20, 1938.

Amount: $134,715.

Very truly yours,
s/ JAMES G. REARDON
Commissioner of Education.

The Superintendent presented a communication from Ruth Crawford Director of the Children's Museum asking permission to change the meeting time of the Boy Scout Troop, sponsored by the Museum, from Tuesday afternoons to Thursday evenings at the Russell School Hall. On motion by Committeeman Wood it was voted that this permission be granted.

The Superintendent recommended that students of colleges and normal schools be allowed to observe in our schools but that the number of students from each college or normal school be limited at the discretion of the Superintendent. On motion by Committeeman Robart it was voted to approve the Superintendent's recommendation.

The Superintendent presented the following communication from the Federal Theatre Project:

WORKS PROGRESS ADMINISTRATION

Federal Theatre Project

January 6, 1939.

Mr. M. E. Fitzgerald,
Supt. of Schools,
City Hall,
Cambridge, Mass.

Dear Sir:

The courtesy, co-operation and understanding shown by both you and your assistant, Mr. Tobin, at our conference this morning is deeply appreciated. Federal Theatre is, as you know, part of the nation-wide program to provide employment for professional people; and in the few short years of our existence, has progressed steadily forward, establishing a definite niche for itself in contemporary life.

On Tuesday evening, January 31st, the Federal Theatre of Massachusetts' Classical division, will return to our Boston Base, the Copley Theatre, in a production of Shakespeare's "Macbeth" thereby making available to students, an opportunity to witness an excellent production of this priceless classic, which is studied by them during their regular high school course.

I am attaching our reduced special rate form which is sub-divided into three specific plans, listed for convenience sake as: A-B and C. Price level is within the economic range of all, as it extends from 85¢ to 25¢ with consequent reductions to 50¢ and 15¢. The House seats 1032 people and if a special matinee were sponsored, the average cost would be twenty cents per student ticket. On the other hand, the enclosed form provides complete information for small groups at considerably reduced rates.

The Superintendent recommended that the plan outlined in the communication be approved. On motion by Committeeman Cassidy it was voted to approve the Superintendent's recommendation.

The Superintendent advised the committee that the Ford Motor Company had several reels of film which they desired to show, free of charge, in the high schools and upper grades of the grammar schools. The Superintendent recommended that permission be granted the Ford Motor Company to show these films with the provision that there is to be no cost to either students or the School Department. On the following roll-call it was voted to adopt the Superintendent's recommendation: Committeemen Carver, Galgay, Robart and Woods voting yes; Committeemen Cassidy, Fitzgerald, and Mayor Lyons voting no.

Committeeman Fitzgerald, Chairman of the Committee on Buildings and Grounds, recommended that the sum of $250. be appropriated for Weatherstripping Project W.P.A. 665-14-2-79. On the following roll-call it was voted to appropriate this sum: Committeemen Carver, Cassidy, Fitzgerald, Galgay, Robart, Wood and Mayor Lyons voting yes.

Committeeman Fitzgerald, Chairman of the Committee on Buildings and Grounds, presented the following reports:

COMMITTEE ON BUILDINGS AND GROUNDS

December 28, 1938.

Members present:
Committeeman Fitzgerald - Chairman
Committeeman Galgay
Committeeman Wood.

It was voted that the architects for the new addition to the High and Latin School and the Webster School be informed that this committee must have duplicate sets of plans at once. Your committee has carefully considered the communication from the New England Tel. and Tel. Company relative to the proposed validation of existing manhole and conduit and proposed conduit enlargement in private property (Rindge Technical School) and recommends that permission be granted.

Acting under authority granted by the School Committee at the meeting of December 19, 1938 the sub-committee on Buildings and Grounds reports that they have accepted the bid submitted by the McKinley Motor Company, of 237 River Street, Cambridge to furnish a Dodge Sedan for the use of the Committee on Buildings and Grounds at a price of $863.35.

It was voted to adjourn.

Respectfully submitted,

s/ JAMES F. FITZGERALD

Chairman: Committee on Buildings and Grounds

COMMITTEE ON BUILDINGS and GROUNDS

January 5, 1939

Members present:
Committeeman Fitzgerald - Chairman
Committeeman Galgay

It was voted to recommend that William G. McCarthy be transferred from Fireman at the Latin School to Fireman at the Houghton School.

Respectfully submitted,

s/ JAMES F. FITZGERALD
Chairman: Committee on Buildings and Grounds.

It was voted to approve the recommendation contained in the above report that permission requested in the communication from the New England Tel. & Tel. Company relative to the proposed validation of existing manhole and conduit and proposed conduit enlargement in private property (Rindge Technical School) be granted. It was then voted to adopt the balance of the reports and approve the recommendations.

On motion by Committeeman Robart it was voted that the Text Books recommended by the Superintendent at the meeting of December 19, 1938 be adopted.

Committeeman Cassidy moved that the proposed amendment to the rules, as submitted by His Honor, the Mayor, at the meeting of December 19, 1938, requiring "all teaching positions in the elementary schools, with the exception of Master and Sub-Master, be filled by women who have graduated from a State Teachers' College, or a Liberal Arts College or University which has a Department of Education and offers training for teachers in Elementary Schools," be given leave to withdraw. On the following roll-call it was voted to adopt Committeeman Cassidy's motion that this amendment be given leave to withdraw: Committeemen Carver, Cassidy, Fitzgerald, Galgay and Wood voting yes; Committeemen Robart and Mayor Lyons voting no.

Committeeman Robart moved adoption of the following proposed amendment to the rules as presented by him at the meeting of December 19, 1938 "That Teachers, and prospective teachers, be allowed to qualify on as many lists as they are capable of so doing under the examination system". It was voted to adopt a motion by Committeeman Galgay that no action be taken on this proposed amendment to the rules until the next meeting in order that the Superintendent may have an opportunity to study it.

Committeeman Robart moved adoption of the proposed amendment to the rules, as submitted by Committeeman Cassidy at the meeting of December 19, 1938, "that Joseph Freni, Bandmaster, be granted a $300. yearly increase effective January 1, 1939". After considerable discussion it was voted to adopt a motion by Committeeman Galgay that this proposed amendment be referred to the budget.

On motion by Committeeman Fitzgerald it was voted to take from the table the recommendation submitted by the Committee on Buildings and Grounds that permission previously granted the Armenian Group to hold classes in the Roberts School from 2:30 to 4:00 p.m. be withdrawn. It was voted on motion by Committeeman Fitzgerald to adopt this recommendation. Committeeman Cassidy was then given unanimous permission to refer back to this recommendation and after considerable discussion asked that he be recorded as voting no on this motion.

The communication from the National Association of Public School Boards and School Board Members was again presented and on motion by Committeeman Robart, it was voted, on the following roll-call, that the Cambridge School Committee join this organization at a cost of $8.: Committeemen Carver, Cassidy, Galgay, Robart, Wood and Mayor Lyons voting yes; Committeeman Fitzgerald voting no.

Vice-Chairman Carver in the chair.

On motion by His Honor, the Mayor, it was voted that the Committee on Buildings and Grounds submit to the School Committee at the next regular meeting a list or inventory of all unused athletic equipment and material in the several schools, the inventory to specify just what equipment and material that has never been put in use and the date of delivery of said equipment and material to said school. Also a list of schools having shower bath facilities that have never been used together with a recommendation as to the advisability of removing said shower bath facilities, if possible, to some school building wherein shower baths are put to use.

Mayor Lyons in the chair.

Committeeman Carver moved that the committee in charge of the celebration of the President's Birthday Ball be granted permission to use the Roberts School Hall without charge for a dancing party. After considerable discussion Committeeman Carver changed the motion to read the gymnasium of the Rindge Technical School instead of the Roberts School. A point of order was raised that this could not be accomplished without suspending the rules. The chair sustained the point of order. It was then unanimously voted to suspend the rules. Committeeman Carver again offered the motion that the committee in charge of the celebration of the President's Birthday Ball be granted permission to use the gymnasium of the Rindge Technical School, free of charge, to conduct a dancing party sponsored by the Newtowne Housing Club. It was then voted to adopt a substitute motion by Committeeman Robart that a communication be sent to the chairman of the committee sponsoring the affair stating that the School Committee heartily endorses the plan for conducting the President's Birthday Ball for the purpose of providing funds for taking care of infantile paralysis victims but the rules of the School Committee do not provide for the letting of school halls at no cost for any affair at which admission is being charged.

Committeeman Robart moved that the School Committee commend the Cambridge Youth Commission for their progressive report and His Honor, the Mayor for appointing the Youth Commission. Committeeman Robart said "I think that one of the most progressive moves that has been made in the United States is the appointment by the Mayor of the Youth Commission. I think it is sufficiently close to the schools for the School Committee to take recognition thereof. This commission has apparently been working a year, meeting regularly, and they have made a very progressive report and in my opinion Cambridge has taken the most advanced step in any place in Massachusetts and probably in the United States in coping with the youth problem". It was voted to adopt Committeeman Robart's motion.

The Superintendent asked the Committee what action they desired to take relative to the filling the position of Hospital Teacher. Committeeman Wood moved that the matter lay on the table. After considerable discussion Committeeman Wood was given unanimous consent to withdraw the motion to table and it was voted to adopt a motion by Committeeman Cassidy that the Superintendent be authorized to assign the best available substitute to temporary fill the position of Hospital Teacher. It was then voted on motion by Committeeman Wood that the Superintendent bring in his recommendation relative to the position of Hospital Teacher.

On motion by Committeeman Wood it was voted to convene into executive session.

A communication was presented from Mrs. James Barker, 26 Tuttle St., Cambridge, relative to an accident her daughter met with at the Peabody School. It was voted that a letter be sent to Mrs. Barker thanking her for calling to the attention of the School Committee the procedure followed in this instance and expressing the Committees sincere regret that the child was so seriously injured, and hoping that she may have an early recovery and also advising Mrs. Barker that in the future her suggestions relative to transportation will be carried out.

It was voted that a substitute Master be assigned to the Peabody School for the period during which the Master is absent.

It was voted to reconvene in regular session.

It was voted that the votes passed in executive session be ratified.

On motion by Committeeman Robart it was voted that the School Committee, upon learning that Committeeman Russell A. Wood is to be sworn in to the high office of State Auditor, offers its congratulations and well-wishes for a long and successful incumbency in the office which he is about to assume.

Committeeman Wood thanked the School Committee for their thoughtful expression and invited the School Committee to attend the inaugural to be held on Wednesday, January 18, 1939 in the Auditor's office at the State House.

It was vote to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary of the School Committee.

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, February 6 ,1939

REGULAR MEETING:

Members present; Committeemen Carver, Fitzgerald, Galgay, Robart, Wood and Mayor Lyons.

Mayor Lyons in the chair.

On motion by Committeeman Galgay it was voted that the minutes of the meeeting of January 16, 1939 be approved as printed.

The chair ordered placed on file a communication from the Federal Theatres Project thanking the members of the School Committee for their kind co-operation.

The following communication was presented from the Armenian Relief Corps and it was voted that the request be laid on the table:

January 26, 1939

Honorable John W. Lyons,
City Hall,
Cambridge, Mass.

Dear Mayor Lyons:

I am writing you in connection with the use of the Roberts School by the Armenian Relief Corps, which is a charitable organization for the purpose of teaching the Armenian Language to the children of that race.

I was originally instrumental in procuring the facilities of this school several years ago for this most deserving organization, with the result that they have had this opportunity afforded to them since that time. Because of some unknown reason this privilege has been withdrawn, as I understand it at a recent meeting of the School Board.

I felt sure that there had been some misunderstanding in this matter and accordingly took the liberty of calling several of the school committeemen, particularly Mr. Fitzgerald, Mr. Cassidy and Mr. Galgay. After having spoken to them they felt that they would go along and again reconsider a petition of the group to have the use of this school.

Will you please, therefore, resubmit this to the next meeting of the committee which I understand is to be on Friday evening, January 27th. I am sure that any favorable action that may be taken will be greatly appreciated.

Very truly yours,

V. GEORGE BADOIAN

The following letter was presented from His Honor, the Mayor, relative to the report of the Cambridge Youth Commission:

MAYOR'S OFFICE

CITY OF CAMBRIDGE, MASS.

January 28, 1939

Cambridge School Committee
City Hall,
Cambridge, Mass.

Gentlemen:

I am submitting herewith copies of the first annual report of the Cambridge Youth Commission which was created by ordinance in March, 1938.

The section of the Commission's report which I submit for your examination and on which I urge immediate action concerns the establishment of a vocational guidance program in our high schools.

As members of the School Committee, I know you are all vitally interested in the problems of youth. I know also that you realize these problems are far greater today than they ever were because of unprecedented economic conditions.

We who are charged with the duty of building the foundation on which will be erected the future of our city, state and nation have a serious responsibility -- a responsibility which carries with it a challenge.

The economic stress which exists today with its resultant denial to youth of the opportunity to establish himself in industry is a definite threat to the existing social order. I know that you gentlemen will agree with the members of the Youth Commission when they point out that boys and girls of high school are not sufficiently stable emotionally to accept such a status without danger to themselves and the state.

It is a significant fact that the greater number of criminals are found among people from seventeen to twenty-five years old--youth of that age group for whom there is no opportunity for employment or college training.
Unless we meet the challenge thrust upon us and take action to provide for the future of our boys and girls, we will be cultivating fertile fields in which the seeds of Communism and other radical isms will readily take root.

We have already met that challenge in a measure by providing the best in education for the youth of Cambridge, but we must go even beyond that. We must do all in our power to guide them towards careers which will aid them in attaining economic security and happiness in the future. Our high school boys and girls must be helped now to a life of contructive activity.

It is with this thought in mind that I call to your attention the recommendations of the Cambridge Youth Commission, an official municipal organization made up of public-spirited citizens who have given willingly and unstintingly of their time and efforts to aid in solving the problems of the youth of our city.

You will note that this commission makes specific recommendations in its report on vocational guidance. These are:

1 That a placement bureau be established for our high schools.

2 That a vocational guidance counsellor be appointed.

Cambridge ranks high as an industrial city and there are vast opportunities in its industries for the youth of our city, but as the Youth Commission so well points out, "The multiplicity of occupations with their varied requirements, and the complexity of industrial conditions and demands, make it impossible for the feeble vision of youth or the untrained parent to choose wisely" in selecting business opportunities for the youth of Cambridge. As you will note in the Commision's report, a vocational guidance program has been briefly outlined. The Commission recommends that the problem be approached in the following manner:

1 A survey be made of the industrial field, especially the local field, to discover its demands and opportunities.

2 A study be made of the vocational apitudes of the boys and girls who are about to graduate.

3 An attempt be made to guide the youth in his choice of studies in preparation of his muture career.

4 That the youth of our high schools be assisted in obtaining the right kind of employment.

I am certain that you will concur with the members of the Youth Commission when they state that "while our failure to provide a satifactory means of vocational training and economic adjustment may mean an initial saving, it will just as surely mean an additional tax burden for jails, hospitals and insane asylums in later years." It is easier and cheaper to prevent crime than to suppress it.

Gentlemen of the School Committee, we have an unusual opportunity to do a great service for the children of Cambridge ,and for the future of our city, state and nation. I urge you to take progressive action on that section of the Cambridge Youth Commission's first annual report which concerns the establishment of a vocational guidance program in our school system.

Your truly,

s/ JOHN W. LYONS,
Mayor.

On motion by Committeeman Robart it was voted that the matter be refered to the Superintendent for recommendation. It was also unanimously agreed that a copy of the report of the Cambridge Youth Commission, together with a copy of Mayor Lyon's letter be sent to each of the members and the matter be laid on the table for further study.

The Superintendent recommended that the following dates for the Americanization meeting and the evening school graduations be approved:

> Americanization meeting and elementary evening school graduation on Tuesday, February 21, at 8:00 p.m. in the Latin School Hall.
>
> Evening Industrial School and evening High School on Thursday, February 23, at 7:30 p.m. and 8:30 p.m. respectively
>
> This gives us an evening school year for 1938-1939 of thirty-three evenings If we should continue for two more evenings, we would have an interruption of one week between February 24 and March 6, due to a school vacation period. Because of this interruption, the attendance would fall off greatly. Therefore, I believe the forgoing recommendation should be adopted.

On motion by Committeeman Robart it was voted to adopt the Superintendent's recommendation relative to the evening school graduations.

The Superintendent recommended that the following text books be approved for use in the Cambridge Public Schools, this recommendation to lay on the "Calendar" until the next regular meeting in accordance with the rules:

PUBLISHED BY DOUBLEDAY, DORAN & CO:

A Holiday with Betty and Jack (2nd grade reader) by Whaley & Knudsen

The Land of Happy Days (third grade health reader) by Whaley & Knudsen

My Own Language (7th and 8th grades) by Newlun & Meacham

English Exercises (Grade Seven) by Stigler, Stilwell & Frank

The Second Jungle Book (School Edition) by Kipling

Smuggler's Luck (Text Edition) by Stackpole

Just So Stories (Text Edition) by Kipling

PUBLISHED BY NOBLE AND NOBLE CO.

Reading for Enjoyment - Books 1, 7, 8 and 9 by Reynolds

PUBLISHED BY LAIDLAW BROTHERS:

Fundamentals in Citizenship by McClure & Blough (8th grade)

Our Government by McClure (8th Grade)

PUBLISHED BY CHARLES SCRIBNER'S SONS:

Treasury of Life and Literature Series (Vol. 5) by Lyman, Hill, Moore and Young for Grade 8

Will James Cowboy Book by Will James (for 4th grade)

PUBLISHED BY WILLIAM H. SADLIER, INC:

BRANOM & GANEY SOCIAL GEOGRAPHIES:

Our Lands and Far Lands for grade 4

Home Land and Other Lands for grade 4

Western Hemisphere for grade 5

South America and Europe for grade 6

Asia, Africa and Australia for grade 7

The Earth and Mankind for grade 8

Our World for grade 8

Model Speller by Hawkins Flannelly & Wolf

PUBLISHED BY GINN & CO:

SAVE AND HEALTH LIVING SERIES by Andress, Goldberger Hallock & Dolch.

Spick and Span - grade 1

The Health Parade - grade 2

Growing Big and Strong - grade 3

Safety Every Day - Grade 4

Doing Your Best for Health - grade 5

Building Good Health - grade 6

Helping the Body in its Work - grade 7

The Health Home and Community - grade 8

PUBLISHED BY CHARLES SCRIBNER'S SONS:

Real Life Arithmetics - for grade 7 and 8 by Bond, Reynolds, Shuster and West

The Superintendent presented the following report on penmanship, and on motion by Committeeman Robart it was voted that it be made part of the records:

THE FUNCTION OF INSTRUCTION IN PENMANSHIP

The activities of the penmanship period should be devoted not only to the practice to devolop penmanship skill, but to provision for the continuance of the training from these drills to the improvement of the daily written work in all subjects.

The pupil must see the need of handwriting as a measure of written expression. He should realize that as such it should be read with little effort. He should become conscious of and accept ordinary standards of legibility and speed. Thus is developed a sense of consileration, for others and an urge to attack actively the legibility of one's handwriting, as well as a feeling against eccentric individualization. The pupil should be made familar with the correct standards; he should learn the common defects of writing and learn to determine what the defects of his own writing are; he should learn what the causes of these defects and how to eliminate them; and with the help and assistance of the teacher he should undertake a systematic corrective program, and should measure the effectiveness of his efforts to improve his handwriting.

It has become apparent in the last year or two that many of the children are not acquiring the interest in handwriting that they should possess.
I would like to stimulate and increase the attitude and enthusiasm of the Cambridge School children in the art of penmanship.

First of all it is my intention to supply all classrooms with model exhibit cards showing the correct writing of all letters of the alphabet. In other words, the pupil will always have before them what is expected of them in the correct formation of the letters.

I desire that all teachers take the free normal training course as offered by the Palmer System by mail.

I also intend to have a representative of the Palmer System visit Cambridge soon to give demonstration lessons to the teachers.

It is my intention to take motion pictures of proper posture of various pupils in our system and exhibit these pictures before the children through the medium of the Children's Museum authorities. I also intend to give buttons on the recommendations of the Masters and Principals of the pupils who complete 25, 50 and 100 lessons successfully.

Specimen papers should be exhibited at all times in all classrooms and a few of the better papers should be exhibited in a central location in each school building.

When we have thoroughly organized this system we intend to have a city-wide contest participated in by all schools in the city and special prizes will be awarded to the best boy and girl writers from grades 4 through 8 inclusive.

In the primary division, grades 1 to 3, I suggest that seasonal badges of Progress-gummed seals pasted on good papers - be given with the following notations:

OCTOBER:

Halloween - pumpkins, witches, etc.

NOVEMBER:

Thanksgiving - turkey seals

DECEMBER:

Christmas - Santa Claus

JANUARY:

Gold, blue stars, - sleds, snowman

FEBRUARY:

Washington's birthday - hatchets, shields, cherries

Lincoln's birthday

St. Valentine's Day - hearts

MARCH:

St. Patricks Day - shamrocks

APRIL:

Easter - Flowers tulips, easter eggs, chickens

MAY:

Memorial Day - patriotic seals, flowers

JUNE:

Flag Day - flags

17th of June - patriotic seals, flowers

GRAMMAR GRADES

1. Honor Roll - Scroll or use blackboard
2. Individual certificates - grade and school certificates
3. Individual pins and buttons - grade and school awards
4. Colored penholders for improvement
5. Systematic and definite progression through the whole writing book for school year (put on progress sheet)
6. Exhibiting good papers

On motion by Committeeman Wood it was voted that the Superintendent's recommendation contained in this report on penmanship, be adopted.

It was voted on motion by Committeeman Robart to make part of the records the following financial report for December, 1938:

FINANCIAL REPORT FOR DECEMBER 1938

	Appropration	Expended to December 1	Expended during December	Total	Balance
Administration Salaries	$68,177.83	$62,011.24	$5,991.58	$68,002.82	$175.01
General Expenses	10,415.00	7,500.00	2,526.94	10,027.79	387.21
Teachers Salaries Days	1,436,763.91	1,303,536.24	120,788.35	1,424,324.59	12,439.32
Substitutes	26,800.00	22,990.00	3,777.00	26,767.00	33.00
Athletics	8,025.00	7,521.49	278.35	7,799.84	225.16
Examinations	2,100.00	1,828.00	......	1,828.00	272.00
Evening	14,763.70	12,043.11	2,592.50	14,635.61	128.09
Americanization	2,175.00	1,743.50	365.00	2,108.50	66.50
Text Books	25,800.00	25,322.93	251.08	25,574.01	225.99
Supplies	45,960.00	39,312.27	6,629.51	45,941.78	18.22
Nursery Clas sSupplies	1,175.00	853.68	209.11	1,062.79	112.21
Lunch Room Supplies	30,500.00	23,886.57	1,673.62	25,560.19	4,939.81
Tuition to Other Cities	3,500.00	2,578.46	462.37	3,040.83	459.17
Transportation of Pupils	2,000.00	1,548.50	320.50	1,869.00	131.00
Travel Outside State	100.00	84.01	......	84.01	15.99
Fuel	25,000.00	22,003.38	2,806.79	24,810.17	189.83
Heating at Rindge	22,300.00	17,766.14	4,430.98	22,197.12	102.88
Light and Power at Rindge	4,899.00	4,001.92	504.20	4,506.12	392.88
Lighting	11,000.00	8,438.88	2,434.72	10,873.60	126.40
Power	1,200.00	815.04	238.88	1,053.92	146.08
Janitors Salaries	137,446.14	122,677.99	13,269.36	135,947.35	1,498.79
Repairs	22,000.00	18,050.05	3,911.38	21,961.43	38.57
Janitors Supplies	4,000.00	3,228.24	412.85	3,641.09	358.91
Furniture and Furnishings	4,950.00	1,758.56	2,209.20	3,967.76	982.24
Museum Supplies	500.00	57.69	404.20	461.89	38.11
Other Expenses	9,450.00	5,623.25	3,780.06	9,403.31	46.69
Athletic Clothing	2,500.00	2,484.70	......	2,484.70	15.30
Minors License Refund	70.00	63.75	5.25	69.00	1.00
Pensions	1,320.52	1,200.06	120.46	1,320.52	......
W. P. A. Allotment	9,500.00	3,323.43	6,176.57	9,500.00	......
Retirement Fund	17,824.17	17,824.17	......	17,824.17	......
	$1,952.215.27	$1,742,078.10	$186,570.81	$1,928,648.91	$23,566.36

WPA PROJECTS

	Appropriation	Expended to December 1,	Expended during December	Total	Balance
Morse School	$781.62	$43.11	$8.28	$51.35	$730.23
Lincoln School	1,275.05	356.59	397.43	754.11	520.94
Putnam School	6,000.00	590.27	915.47	2,544.69	3,455.31
Thorndike School	314.73	302.19	7.35	309.54	5.19
Peabody School	250.00	214.62	31.06	245.68	4.32
Fletcher School	250.00	. . . . . .	213.25	213.25	36.75
Book Repairing	983.90	893.40	17.51	910.91	72.99
	$9,855.30	$2,400.17	$1590.35	$5,029.57	$4,825.73

The Superintendent recommended that the Assistant Superintendent of Schools be authorized to represent the Cambridge School Department at the convention of the department of superintendence of the National Education Association to be held at Cleveland, Ohio, from February 25 to March 2, 1939 at a cost not exceeding $100. to be charged to "Travel Outside the State". On moton by Committeeman Fitzgerald it was voted to adopt this recommendation. Committeeman Galgay is recorded as voting no.

It was voted that an amount of $799.48 for insurance of boilers be added to the figure as reported in the budget under the appropriation "Other Expenses". It was further voted that the sum of $500.00 be included in the budget for compensation awarded Honora Nagle.

By roll-call it was then voted on motion by Committeeman Robart that the following budget, as amended, be adopted: Committeemen, Carver, Fitzgerald, Galgay, Robart, Wood and Mayor Lyons voting yes; Committeeman Cassidy absent.

SCHOOL DEPARTMENT BUDGET FOR THE YEAR 1939

ADMINISTRATION SALARIES	$67,854.67	
TEACHERS SALARIES	1,472,237.30	
SUBSTITUTES	15,000.00	
ATHLETICS	8,025.00	
EVENING SCHOOLS	11,000.00	
AMERICANIZATION	2,000.00	
TEACHERS EXAMINATIONS	300.00	
JANITORS' SALARIES:		
Day Schools	101,161.38	
Special Matrons	11,000.00	
Matrons	16,640.00	
Lunch Room Matrons	4,160.00	
Extra Service	2,498.00	
TOTAL SALARIES		$1,711,876.35
TEXT BOOKS	16,000.00	
SUPPLIES	30,000.00	
NURSERY CLASS SUPPLIES	1,400.00	
LUNCH ROOM SUPPLIES: (Rindge)	10,000.00	
TUITION TO OTHER CITIES	3,000.00	
TANSPORTATION OF PUPILS	1,850.00	
FUEL	23,000.00	
HEATING AT RINDGE	19,000.00	
LIGHT & POWER:		
Lighting	10,000.00	
Power	1,100.00	
Light and Power at Rindge	4,500.00	
FURNITURE & FURNISHINGS	1,000.00	
JANITORS' SUPPLIES	3,000.00	
TRAVEL OUTSIDE STATE	100.00	
MUSEUM SUPPLIES	100.00	
PENSIONS	1,250.00	
MINOR'S LICENSE REFUNDS	70.50	
GENERAL EXPENSES	7,575.00	
OTHER EXPENSES	9,524.48	
ATHLETIC CLOTHING	2,000.00	
REPAIRS	10,000.00	
W.P.A. ALLOTMENT	2,500.00	
" " appropriated 1/16/39	250.00	
FOR RETIREMENT SYSTEM	6,000.00	
COMPENSATION	500.00	
TOTAL APPROPRIATION FOR 1939		$1,875,596.33

Committeeman Fitzgerald, Chairman of the Committee on Buildings and Grounds reported that the Agassiz School had been broken into sometime during the evening of February 4, but after a careful check-up it was discovered that nothing had been stolen.

On the following roll-call it was voted to adopt the proposed amendment to the rules, as submitted by Committeeman Robart at the meeting of Dec. 19, 1938, "that teachers, and prospective teachers, be allowed to qualify on as many lists as they are capable of so doing under the examination system": Committeemen Galgay, Robart, Wood and Mayor Lyons voting yes; Committeemen Carver, and Fitzgerald voting no; Committeeman Cassidy absent.

It was voted to take from the table the motion that in addition to the cards and equipment used to contain full information of teachers now in the system, that the School Department furnish the Superintendent of Schools with cards and equipment for the purpose of maintaining permanent files to contain full information concerning candidates on the permanent list who are awaiting appointment as permanent teachers in the system. Commiteeman Fitzgerald moved that the Superintendent study the advisability of such a system, securing the estimated cost for installing same and report at the next meeting. Committeeman Wood offered a substitute motion that the matter be referred to the Superintendent for recommendation, amendment and report. It was voted to adopt Committeeman Wood's substitute motion.

It was voted to refer to the Committee on Buildings and Grounds the report submitted relative to the inventory of all unused athletic equipment and material in the several schools.

Reporting on the request that the Superintendent submit his recommendation relative to the position of Hospital Teacher the Superintendent recommended that inasmuch as no appropriation has been made in the budget for a permanent Hospital Teacher that a substitute be assigned to this position until such time as the committee decides to appoint a permanent teacher. It was voted to approve this recommendation.

Committeeman Galgay advised the committee that he had read a lot in the newspapers about the High and Latin School bids being too high, and asked His Honor, the Mayor, if there was anything to come before the committee in the way of changes in the plans. His Honor, the Mayor answered, "not a thing". Committeeman Galgay then asked, "if the bids are cut down will the plans be the same as those approved by the committee." His Honor, the Mayor answered, "yes".

Relative to the position of Clerk-Stenographer in the School Department, left vacant by the retirement of Miss Catherine Duffy, the application of Catherine J. Donovan for a transfer from the Board of Health to the School Department to fill this vacancy was again presented. Committeeman Wood moved that Miss Donovan be transferred to the School Department to take the place of Miss Duffy, effective March 1, 1939. Committeeman Galgay amended the motion by moving that the sum of $700. be transferred from "Teachers' Salaries - Day Schools" to "Administrative Salaries" to cover the difference in salary already appropriated for this position. Committeeman Robart raised the point of order "that we have adopted a budget of fixed salaries and if Miss Donovan is to be transferred the salary for this position, which is itemized individually has to be increased". It was then voted on motion by Committeeman Wood that the matter be laid on the table until the next regular meeting.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, February 20, 1939.

REGULAR MEETING:

Members present: Committeeman Cassidy, Fitzgerald, Galgay, Robart, Wood and Vice-Chairman Carver.

In the temporary absence of the Chairman and Vice-Chairman it was voted that Committeeman Wood act as chairman.

On motion by Committeeman Robart it was voted that the minutes of the meeting of February 6, 1939 be approved as printed.

On motion by Committeeman Robart it was voted to acknowledge and accept with thanks the invitation extended by Cambridge Post 27, American Legion to attend Americanization Night to be held in the Legion Hall on Thursday, February 23, at 8:15 p.m.

The chair ordered placed on file a communication from the Federal Theatre Project announcing the engagement of the New York Company in a Gilbert and Sullivan Repertoire.

The Superintendent presented the following communication from the Edward W. Quinn Public Speaking Medal Committee:

EDWARD W. QUINN DEBATING SOCIETY

Cambridge Council NO. 74 K.of C.

February 17, 1939.

The Honorable, The School Committee,
Cambridge, Mass.

Dear Sirs:

Cambridge Council No. 74, Knights of Columbus, has authorized the Committee to arrange for a Public Speaking Contest for pupils of High Schools in Cambridge this year. The winners of this competition will be awarded the Edward W. Quinn Public Speaking Medals.

From the enclosed outline of procedure, it will appear that the contest is open to pupils of Cambridge High and Latin School, and of Rindge Technical School, as well as Parish High School pupils.

It is the hope of the Committee that you will approve the idea of this contest, the arrangements we are making for it, and the participation in it of pupils of the schools mentioned.

We would assure you that it is our purpose to conduct the contest on the high plane of last year.

May we have your approval of this plan and your permission to contact the heads of these schools again this year and carry out the contest,

Yours very respectfully,

s/ FRANCIS J. O'HARA

Chairman of the Edward W. Quinn Public Speaking Medal Committee.

The Superintendent recommended that permission be granted this organization to conduct the public speaking contest and it was voted on motion by Committeeman Robart to adopt the Superintendent's recommendation.

The Superintendent presented a communication from the Chief of the Fire Department requesting permission to use a room at the Rindge Technical School on Tuesday, March 14, 1939 and Thursday, March 16, 1939 for the purpose of holding an examination for promotion in the Cambridge Fire Department to be held by the Civil Service Commission. On motion by Committeeman Fitzgerald it was voted that the permission requested be granted.

On motion by Committeeman Robart it was voted to make part of the records the following communication from the Department of Education.

DEPARTMENT OF EDUCATION

State House - Boston

February 10, 1939.

Mr. Michael E. Fitzgerald,
Superintendent of Schools,
Cambridge, Massachusetts.

Dear Sir:

This is to advise you that on the basis of charged costs in the administration of the following schools during the last school year, the tuition rates, to date from January 3, 1939, for non-resident pupils in attendance upon said schools were revised to amounts mentioned:

Trade School for Girls	$210 per year
Boston Part-Time Apprenticeship School	10¢ per hour.

The above information is sent you in order that you may check the bills forwarded by the schools since the rates were changed.

Respectfully yours,

s/ R. O. SMALL-Director

Division of Vocational Education.

The Superintendent presented a communication from Miss Crawford, Director of the Cambrdige Museum for Children requesting permission to have the Museum open on Sundays from January 8 through March 26 and asking that the sum of $112 be appropriated to cover cost of museum worker, attendance officer and janitor. The Superintendent recommended that the amount of $112 be transferred from "Teachers' Salaries - Day Schools" to "Extra Museum Service." On motion by Committeeman Robart it was voted that the transfer of appropriation be made and the museum be granted permission to remain open on Sundays from January 8 through March 26.

The Superintendent recommended that the sum of $500 be transferred from the appropriation for "Teachers' Salaries-Day Schools" to the appropriation "Administration Salaries." The Superintendent advised that this transfer was necessary to make up the difference in salary for the position of Clerk - Stenographer and for which only $960 was originally appropriated On motion by Committeeman Galgay it was voted to adopt the Superintendent's recommendation.

On motion by Committeeman Robart it was voted to approve the Text Books recommended for approval by the Superintendent at the meeting of February 6, 1939.

Vice-Chairman Carver in the chair.

On motion by Committeeman Fitzgerald it was voted, on the following roll-call to approve the application of Catherine A. Donovan for transfer from the Board of Health to the School Department to fill the vacancy caused by the resignation of Miss Duffy ,and that Miss Donovan be employed at no change in salary. Committeemen Cassidy, Fitzgerald, Galgay, Wood and Vice-Chairman Carver voting yes; Committeeman Robart voting no; Mayor Lyons absent.

The Superintendent recommended that an additional filing cabinet be obtained for his office to contain all credentials submitted by candidates who wish to take future examinations for permanent appointments in the teaching staff. On motion by Committeeman Robart it was voted to approve the Superintendent's recommendation.

Relative to evening school graduations the Superintendent advised that it was customary to have the Vice-Chairman preside at the Americanization Meeting and Evening School Graduations and to assign speakers for the Evening Industrial and Evening High School Graduations. Vice-Chairman Carver announced that he would preside at the Americanization Meeting and Evening Elementary School Graduation and assigned Committeeman Cassidy to the Evening Industrial School Graduation and Committeeman Fitzgerald to the Evening High School Graduation.

During a discussion relative to the plans for the new addition to the High and Latin School it was voted on motion by Committeeman Cassidy that Superintendent of Buildings Terry and the architect be invited to the next meeting and that the architect present the plans and explain to the members of the Committee what changes, if any, are to be made.

On motion by Committeeman Cassidy it was voted that the Superintendent report on the advisability of procuring a fireproof cabinet or vault for the purpose of storing all scholl department records, said report to include the estimated cost of such a vault or cabinet.

Committeeman Galgay submitted the following proposed amendment to the rules: "That Section 2913 of the Rules of the School Committee be amended by adding the following: Paragraph 3. Whenever, in the opinion of the Superintendent of Schools the purpose for which the use of a school hall is requested is of such civic interest or charitable intent as to warrant a lowering of the regular fees, the charges shall be as follows:

Edward W. Quinn Auditorium	$35.00
All those, the regular fee for which is $20.	10.00
All those, the regular fee for which is $12.	8.00

The above charges are for a period of four hours or any part thereof." After considerable discussion Committeeman Galgay was given unanimous consent to withdraw the proposed amendment to the rules.

Committeeman Cassidy presented the following communication from the Cambridge Clover Club:

CAMBRIDGE CLOVER CLUB

February 18 1939.

Dr. James Cassidy,
Cambridge School Committee,
Cambridge, Mass.

Dear Sir:

I have been requested by the Cambridge Clover Club to request from the School Committee permission for the use of the Roberts School Hall on Monday Evening, March 27, 1939.

The Cambridge Clover Club is a nonsectarian organization. It has been engaged in social and charitable activities in the City of Cambridge for the past eight years. It is the aim of this club to render service to the poor, the afflicted and the needy of our city.

The Cambridge Clover Club has undertaken to furnish a room at the new Tuberculosis Hospital for the use of the patients and our purpose of asking for the hall is to help raise funds for our Tuberculosis Hospital fund.

Respectfully yours,

s/ HAROLD F. DONEHY
President.

Committeeman Cassidy asked that permission be granted the Cambridge Clover Club to use the hall free of charge. Committeeman Robart offered a motion that the request be referred to the Assistant Business Agent in accordance with the rules. Committeeman Fitzgerald then offered a substitute motion that the rules be suspended in order to take action on this request at this meeting. On the following roll-call it was voted not to adopt the substitute motion to suspend the rules: Committeeman Cassidy, Fitzgerald, and Vice-Chairman Carver voting yes; Committeemen Galgay, Robart and Wood voting no; Mayor Lyons absent. No action was taken on the main motion to refer to the Assistant Business Agent.

Committeeman Galgay submitted the following proposed amendment to the rules which lays on the table in ac cordance with the rules: "That Section 2913 of the Rules of the School Committee be amended by adding the following: Paragraph 3. Whenever, in the opinion of the Superintendent of Schools the purpose for which the use of a school hall is requested is of such civic interest or charitable intent as to warrant a lowering of the regular fees, the charges shall be the payment of the janitors' fees to the janitor by the lessee".

Commtteeman Cassidy asked unanimous consent to make a statement. The chair asked what the nature of the statement was. Committeeman Cassidy replied that he had received a pamphlet from the Cambridge Taxpayers Association and that he would like to discuss it. On motion by Committeeman Wood it was voted that Committeeman Cassidy be granted permission to make the statement.

Committeeman Cassidy said: "For the benefit of those listening I received one of these pamphlets in which they were very uncharitable. They quoted my name in the pamphlet for something which is not only a half truth but is only a small part of the truth. I am also linked up here with Brother Robart. That isn't any reflection on Mr. Robart. It starts out by saying that we appointed thirty-six teachers. I want this organization to know that I have tried hard to be fair in this school board and I am not apologizing to this same organization for any of my acts. I hope they will leave my name out of their pamphlets if they dare not tell the truth. It is very discouraging to a person in public life to be continually critized for trying to do his best."

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL

Secretary of the School Committee.

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Thursday, March 2, 1939.

SPECIAL MEETING:

Called at the request of Committeemen Galgay, Cassidy and Wood for the purpose of considering the question of the safety of the present High and Latin School Building, and the advisability of requesting that said school buildings be inspected by State Authorities to determine if these buildings are safe for use by school children.

Members present: Committeemen Carver, Cassidy, Galgay, Fitzgerald, Wood and Mayor Lyons.

Mayor Lyons in the chair.

The Chairman was granted unanimous consent to have the following two communications made part of the records:

CITY OF CAMBRIDGE
Building Department

March 1, 1939.

Honorable John W. Lyons,
Mayor of the City of Cambridge

RE: LATIN SCHOOL

Dear Sir:

Yesterday, February 28. I was informed that there was some question as to the safety of the Latin School Building, and to say that I am surprised is a mild way of expressing myself. I have made periodical inspections both before the demolition of the High School and during the razing and also today, March 1st, and I find no change whatever showing in the structure, and I can definitely state that the Latin School is structurally safe.

An examination of the building was made by Gilbert Small of the firm of J. R. Worcester & Company, Structural Engineers, and Mr. Small reports of no existing dangerous condition. All precautions have been taken to safeguard the occupants during the demolition, and during the erection of the new structure care will be exercised to properly protect the buildings and occupants.

Very truly yours,
s/ JOHN J. TERRY,
Superintendent of Public Buildings.

January 19, 1939.
Docket Mass. 1441-F
High School

Charles R. Greco, Inc.,
11 Beacon Street,
Boston, Mass.

Gentlemen:

I have perused the report of J. R. Worcester Company, regarding the safety of the annex walls as transmitted to me January 13th. I have inspected the walls themselves and find no cause for concern as to their present stability. Confirming telephone conversation with Mr. Greco personally, I request that you issue an addendum to all bidders on Contract No. 2, which would inform them that the successful contractor must use precautions as will insure the safety of the buildings and occupants thereof during the execution of the contract.

Yours very truly,
s/ JOHN J. TERRY,
Superintendent of Buildings

Committeeman Fitzgerald offered a motion that Mr. Cleveland, Head-Master of the High and Latin School be instructed to inquire of the teachers, janitors, and other employees in the Latin School Buildings, as to whether or not they have any information relative to the safety of the said building, it being understood that this order shall in no way impede the progress of any other orders relevant to an inquiry into the safety of the said building. Committeeman Cassidy presented an order "that the State Building Inspector be requested to make an examination of the buildings of the High and Latin School unit with a view to determining if the structure is safe for the housing of pupils and use for school purposes; that a prompt report be made with recommendations and findings. Committeeman Fitzgerald raised the point of order that his motion takes precedence. Committeeman

Wood raised the point of order to the effect that Committeeman Fizgerald's motion was outside the scope of the purpose for which the meeting was called. The chairman ruled that Committeeman Fitzgerald's motion was clearly within the scope of the purpose for which the meeting was called because it has to do with the safety of the buildings.

It was then voted to adopt Committeeman Fitzgerald's motion that Mr. Cleveland, Head-Master of the High and Latin School be instructed to inquire of the teachers, janitors and other employees in the Latin School Building, as to whether or not they have any information relative to the safety of the building, it being understood that this order shall in no way impede the progress of any other orders relevant to an inquiry into the safety of said building.

Committeeman Cassidy again presented his order "that the State Building Inspector be requested to make an examination of the buildings of the High and Latin School unit with a view to determining if the structure is safe for the housing of pupils and use for school purposes; that a prompt report be made with recommendations and findings. It was unanimously voted to adopt this order.

The Chairman then introduced Mr. John MacGillivray of 74 Holworthy St., Cambridge, who advised the Committee that he has been clerk of the works at the Cambridge High and Latin School and that he had been present during the entire demolition of the building. In reply to a question by the Chairman as to his experience and qualifications Mr. MacGillivray explained that he was a practical bricklayer and had been Superintendent of Construction for such firms as J. J. Powers, Brandon, Stone and Webster and many of the larger concerns. He further advised that he had been qualified on the Civil Service List as a State Building Inspector and that he had spent most of his life in the construction business. Mr. McGillivary state that in his opinion, because of the many precautions taken, there is no danger whatsoever or cause for alarm because the wall in question is just as safe as it was before demolition of the old English Building.

Superintendent of Buildings John J. Terry was also given permission to address the Committee. Mr. Terry stated that he had been a State Building Inspector for twelve years with a great deal more experience than some of the Inspectors who might be sent over to make the inspection. Mr. Terry further advised that he had spent twenty-seven years in the service and that he felt that the City was very well protected and that he would be pleased to meet the State Inspectors again.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL

Secretary of the School Committee.

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, March 6, 1939.

REGULAR MEETING:

Members present: Committeemen Carver, Cassidy, Fitzgerald. Galgay, Robart, Wood and Mayor Lyons.

Mayor Lyons in the chair.

It was voted on motion by Committeeman Fitzgerald that the minutes of the meeting of February 20, 1939 be approved as printed.

On motion by Committeeman Wood it was voted to make part of the records the following communication from the Division of Inspections, Department of Safety:

DEPARTMENT OF PUBLIC SAFETY
DIVISION OF SAFETY
3 Hancock Street
Boston, Mass.
March 4, 1939.

School Committee,
Cambridge, Massachusetts.
Attention Mr. Edward J. O'Connell, Sec'y.

Dear Sir:

Complying with the request contained in your letter of March 2, 1939, an inspection of the Cambridge High and Latin School Building has this date been made by State Building Inspectors David C. Milne, Richard S. Beyer, Everett E. Ryan, and Neal P. Boyle, and I transmit herewith their report for your information and guidance.

Very truly yours,
s/ GEORGE C. PARSONS
Chief of Inspections.

DEPARTMENT OF PUBLIC SAFETY
DIVISION OF SAFETY
3 Hancock Street,
Boston, Mass.
March 4, 1939.

FROM: David C. Milne, R. S. Beyer, E. E. Ryan and N P Boyle -State Building Inspectors.

TO: George C. Parsons, Chief of Inspections.

SUBJECT: Inspection of Cambridge High and Latin School.

1. At your direction in compliance with the request of the Cambridge School Committee for an inspection of the buildings of Cambridge High and Latin School, we have this day examine said building and report as follows:

At present the buildings in the High School group include the original Latin School and the building known as the Annex, which connected the Latin School Building and the former English School. The English High School building has been demolished to approximately the old basement level.

Conditions in the remaining Latin School and Annex Buildings are found to be the same as those reported to the Cambridge School Committee April 22, 1937. This report contained recommendations of alterations and changes deemed necessary by this department. These recommendations have not yet been completed, but we understand that they are incorporated in the proposed additions and alterations to the High School. These recommendations included minor changes to improve egress in case of emergency.

Examination of the annex adjacent to the former English High School does not indicate any damage to the structural safety of the existing building as a result of the recent demolition. No danger is indicated in the continued use of this portion for school purposes while the adjoining site is left in its present condition.

It is to be assumed that the proposed construction of the new addition adjacent to the annex includes preliminary shoring and underpinning of the old walls under the supervision of competent engineers and in conformity with Cambridge building laws.

The conduct and timing of such operations is a matter requiring the co-operation of the engineers and the school authorities in order to cause the least interruption in the conduct of school activities. Occupation of the rooms in the annex portion is not contemplated by this department during alterations to the annex or operations immediately adjacent to the annex.

s/ DAVID C. MILNE

s/ RICHARD S. BEYER

s/ EVERETT E. RYAN

s/ NEAL P. BOYLE

STATE BUILDING INSPECTORS

A communication was presented from the City Council requesting the Committee to consider the advisability of reducing the cost of Newsboy Licenses from $1.00 to 25 cents. On motion by Committeeman Fitzgerald it was voted that the matter be referred to the Superintendent for report.

The Superintendent reported the death, on March 1, of Helen F. Moynihan, a teacher at the Roberts School. The Superintendent advised the committee that Miss Moynihan was appointed in 1920 and that she was a capable and conscientious teacher. On motion by Committeeman Robart it was voted that the Superintendent transmit the Commitee's sincere regret upon learning of her death.

The Superintendent presented a communication from the National Broadcasting Company requesting permission to show motion pictures in the schools. The communication advised that the picture was produced by the Standard Oil Company of New Jersey but that there is an absolute minimum of commercialism mentioned in the picture. The Superintendent recommended that permission be granted at no cost to the School Department. On motion by Commiteeman Robart it was voted to adopt the Superintendent's recommendation and that permission be granted in accordance with the communication.

The Superintendent presented a communication from the State Department of Education giving details of a playwriting contest sponsored by the Massachusetts Advisory Committees of the New York World's Fair and advising that this contest has the endorsement of His Excellency, Governor Leverett Saltonstall and the hearty support of the State Department of Education. The communication further advised that prizes will be given for the two best plays written by members of the two upper classes, on the theme entitled "The World of Tomorrow or the Dream of America Fulfilled". The first prize is a scholarship of $600 in whatever higher institution may be chosen. The second prize is $300. The Superintendent recommended that the two upper classes in both Rindge Technical School and the High and Latin School be allowed to take part in this contest. On motion by Committeeman Robart it was voted to adopt the Superintendent's recommendation.

The Superintendent presented a communication from the Cambridge Lodge of Elks advising that they are sponsoring an Americanism program and that His Honor, the Mayor has agreed to issue a proclamation designating the period between March 1st and March 8th as Elks Americanism Week and suggesting that on Tuesday, March 7th at a designated time all classes in the public schools renew their pledge to the American Flag. The Superintendent advised that he had issued instructions to all schools to the effect that on Tuesday morning, March 7th, at nine o'clock the children renew their pledge to the American Flag and in addition that one or more patriotic songs be sung immediately after the pledges have been renewed. It was voted to ratify the action of the Superintendent.

The Superintendent presented a communication from the Federal Music Project notifying the School Department that the State Symphony Orchestra is available for afternoon student concerts without guarantee to cover cost involved and that tickets can be sold at 15¢ and the gross receipts divided on a basis of 50-50 percentage. The Superintendent advised that while he did not like to deprive the members of the orchestra of work he would prefer to have the concert carried out for just the amount of money to pay expenses of the orchestra. The Superintendent then recommended that the Federal Music Project be allowed to conduct a concert by the State Symphony Orchestra in the elementary schools at a cost of 5¢ per pupil, but in no case must a child be refused admission to the concert because of lack of funds. It was voted to adopt the Superintendent's recommendation.

Committeeman Fitzgerald, Chairman of the Committee on Buildings and Grounds, recommended that the sum of $100 be transferred from the appropriation for W.P.A. Lincoln School 665-14-326 to the W.P.A. Haggerty School Weatherstripping Project No. 65-14-2-79. On motion by Committeeman Robart it was voted to approve this transfer of appropriation.

It was voted to make part of the records the following Financial Report for the months of January and February:

FINANCIAL REPORT FOR JANUARY AND FEBRUARY, 1939

	Appropriation	Expended in January	Expended in February	Total	Balance
Administration Salaries	$68,354.67	$5,826.08	$5,401.25	$11,227.33	$57,127.34
General Expenses	7,575.00	704.80	892.36	1,597.16	5,977.84
Teachers Salaries, Day	1,471,625.30	122,799.28	120,879.52	243,678.80	1,227,946.50
" " Substitutes	15,000.00	1,795.50	2,111.00	3,906.50	11,093.50
" " Athletics	8,025.00	428.33	1,228.33	1,656.66	6,368.34
" " Evening	11,00.00	3,600.50	2,653.50	6,254.00	4,746.00
" " Americanization	2,000.00	576.00	415.50	991.50	1,008.50
Teachers Examinations	300.00	......	.39	.39	299.61
Text Books	16,000.00	894.93	246.56	1,141.49	14,858.51
Supplies	30,000.00	1,657.96	2,188.45	3,846.41	26,153.59
Nursery Class Supplies	1,400.00	......	28.76	28.76	1,371.24
Rindge Lunch Room	10,000.00	569.99	1,203.32	1,773.31	8,226.69
Tutition to Other Cities	3,000.00	......	50.50	50.50	2,949.50
Transportation of Pupils	1,850.00	100.00	157.50	257.50	1,592.50
Fuel	23,000.00	1,676.36	218.03	1,894.39	21,105.61
Heating at Rindge	19,000.00		3,555.67	3,555.67	15,444.33
Lighting	10,000.00	141.55	1,362.04	1,503.59	8,496.41
Power	1,10.00	......	180.40	180.40	919.60
Light and Power at Rindge	4,500.00	......	584.20	584.20	3,915.80
Janitors Salaries	135,459.38	10,232.69	10,289.25	20,521.94	114,937.44
Furniture and Furnishings	1,000.00	22.05	155.10	177.15	822.85
Janitors Supplies	3,000.00	9.90	80.28	90.18	2,909.82
Repairs	10,000.00	465.66	588.53	1,054.19	8,945.81
Museum Supplies	100.00	......	2.50	2.50	97.50
Pensions	1,250.00	95.84	95.84	191.68	1,058.32
Minors License Refunds	70.50	1.50	2.25	3.75	66.75
Other Exchanges	9,524.48	5.95	176.54	182.49	9,341.99
Athletic Clothing	2,000.00	......	123.85	123.85	1.876.15
Travel Outside State	100.00	......	100.00	100.00	......
Retirement System	6,000.00	......	......	......	6,000.00
Compensation	500.00	500.00	......	500.00	......
W. P. A. Allotment	2,750.00	250.00	......	250.00	2,500.00
Extra Museum Expenses	112.00	......	......	......	112.00
	$1,875,596.33	$152,354.87	$154,971.42	$307,326.29	$1,568,270.04

W. P. A. APPROPRIATIONS

	Appropriation	Expended in January	Expended in February	Total	Balance
Morse School 665-14-326	$730.23	......	$170.44	$170.44	$599.79
Lincoln School 665-14-326	520.94	260.74	105.10	365.84,	155.10
Putnam School 665-14-326	3,455.31	506.92	764.78	1,271.70	2,183.61
Agassiz School 65-14-2-79	250.00	......	167.59	167.59	82.41
Thorndike School 6514-2-79	5.19	......	......	......	5.19
Peabody School 65-14-2-79	4.32	......	......	......	4.32
Fletcher School 65-14-2-79	36.75	......	12.10	12.10	24.65
Book Repairing 65-14-12799	72.99	3.31	50.09	53.40	19.59
	$5,075.73	$770.97	$1,270.10	$2,041.07	$3,034.66

On motion by Committeeman Fitzgerald it was voted that the proposed amendment to the rules, as submitted by him at the meeting of December 19, 1938, be given leave to withdraw.

On motion by Committeeman Cassidy it was voted to take from the table the communication from V. George Badoian relative to the matter of allowing the Armenian Relief Corps the use of the Roberts School. Committeeman Cassidy then moved that the Armenian Relief Corps be allowed the use of the Roberts School on Tuesday, and Thursday afternoons from 2:30 p. m. to 4:30 p. m. at no cost. Committeeman Fitzgerald moved to amend the motion by adding "for children of at least high school age." It was voted **not** to adopt the amendment. It was then voted to adopt Committeeman Cassidy's motion.

Relative to the request that the Superintendent report on the advisability of procurring a fire-proof cabinet or vault for the purpose of storing all School Department records, said report to include the estimated cost of such vault or cabinet, the Superintendent advised the Committee that in order to install such cabinets it would cost from $1500 to $2000 and recommended that the matter be referred to the next budget. On motion by Committeeman Galgay it was voted that the Superintendent's recommendation be adopted.

It was voted on motion by Committeeman Wood to adopt the following resolutions: "RESOLVED: The congratulations of the Cambridge School Committee are extended to Committeeman James F. Fitzgerald and to Mrs. Fitzgerald on the birth of a son. Our best wishes and felicitations are expressed for a long life and happiness to all. Be it ordered that a copy of this resolution be sent to Mr. and Mrs. Fitzgerald:" "RESOLVED: The congratulations of the Cambridge Committee are extended to Committeeman John J. Carver and to Mrs. Carver on the birth of a daughter. Our best wishes and felicitations are expressed for a long life and happiness to all. Be it ordered that a copy of this resolution be sent to Mr. and Mrs. Carver".

The Chairman advised the committee that complying with a vote of the School Committee, passed at the meeting, of February 20, 1939, Professor Blair, Superintendent of Buildings John J. Terry and the architect for the new additions to the high school Mr. Greco, were present and had with them the plans of the building. After a period during which the members examined the plans and discussed them in detail with the above mentioned Gentlemen. Committeeman Robart moved that the plans as presented at this meeting be endorsed and approved. On the following roll-call it was voted to adopt this motion: Committeemen Carver, Fitzgerald, Robart, Wood and Mayor Lyons voting yes; Committeemen Cassidy and Galgay voting no. Committeeman Robart then moved for reconsideration of this vote, hoping it would not prevail. The motion for reconsideration was lost.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL
Secretary to the School Committee.

SCHOOL COMMITTEE

(OFICIAL REPORT)

Monday, March 20, 1939

REGULAR MEETING:

Members present: Committeemen Fitzgerald, Galgay, Wood, and Vice-Chairman Carver.

It was voted that Committeeman Robart serve as chairman during the temporary absence of Vice-Chairman Carver.

On motion by Committeeman Fitzgerald it was voted that the minutes of the meeting of March 6, 1939 be approved as printed.

The following communications were presented from the Board of Trustees of the Public Library:

CAMBRIDGE PUBLIC LIBRARY
March 15, 1939.

Hon. John W. Lyons,
City Hall,
Cambridge, Mass.

My dear Mr. Mayor:

The Board of Trustees of the Cambridge Public Library at their regular meeting held March 13 voted to approve the enclosed plan for a greater cooperation between the library and the schools.

In placing this plan before the School Committee it is the unanimous opinion of the trustees that they should express their appreciation of the splendid cooperation in the past and urge its continuance by the adoption of this program.

Will you kindly inform us as to the pleasure of the School Committee and the decision regarding this plan.

Yours very truly,
s/ DANIEL A. BUCKLEY
Chairman Board of Library Trustees.

THE PUBLIC LIBRARY AND THE SCHOOLS

The following is a proposed program to facilitate a greater cooperation between the library and the schools. We earnestly urge the adoption of this plan:

(1) School Department to ask a teacher to volunteer as a teacher - librarian who will take care of the selection of books and distribution of same at each school.

(2) School Department to cooperate with the library in printing book lists (Graded to age and class).

(3) Annually in the fall to visit each school and have a qualified library assistant speak in an assembly period.

- (a) Library and its place in the community
- (b) How to become a patron
- (c) How to use the library
- (d) How to use the catalogue
- (e) How a book is made
- (f) How to handle a book
- (g) How to read a book
- (h) The value of reading a book (Book Values)
- (i) What is in a library?
- (4) Suggest contests

(5) Have meetings between school (teacher-librarians) and Miss Cassidy from the library in which suggestions and plans might be laid for a greater cooperation.

(6) Head Masters and Principals to make recommendations which would improve service.

(7) Re-adopt the orientation system as used in Boston where classes visit neighborhood libraries in a body.

On motion by Committeeman Fitzgerald it was voted to approve the plan as outlined in the communication from the Public Library.

It was voted to make part of the records the following communication from the City Council:

CITY OF CAMBRIDGE

In City Council
March ,7 1939

WHEREAS: At a meeting of the School Committee held on January 16, 1939 approval was voted the New-England Telephone and Telegraph Co.

to maintain and enlarge existing manmoles and conduits on school property, it is

ORDERED: That His Honor, the Mayor, be and hereby is authorized to execute and deliver in the name and in behalf of the City of Cambridge to the New England Telephone and Telegraph Company a deed of easement in a twenty-foot strip validating existing manhole and conduit and proposed conduit enlargement in private property:

The Rindge Manual Training School property, between Broadway and Cambridge Street owned by the City of Cambridge

as shown on Plan No. 66D-11/16-6, dated August 19, 1938 and attached hereto.

Adopted by the affirmative vote of 13 members.

A true copy,

Attest:- Frederick H. Burke,
City Clerk.

It was voted to place on file a communication from the City Solicitor relative to the matter of compensation of Joseph R. Little, a former teacher of the Rindge Technical School. who died on April 11, 1938, and that a copy of the City Solicitor's letter be sent to Mr. Little's widow.

A communication from the National Association of Public School Boards and School Board members asking that a committee be appointed to make a study of what Cambridge School Committee considers the outstanding school problems and transmit a report within the next thirty days. On motion by Committeeman Galgay it was voted that the chairman appoint a committee to study and report on the communication from the National Association of Public School Boards and School Board Members. The chair appointed the following committee: Committeemen Fitzgerald, Galgay and Wood.

At the request of the Superintendent the chair appointed Committeemen Galgay, Wood and Fitzgerald to read the annual report.

The Superintendent recommended that the following Text Books be approved for use in the public schools, this recommendation to lay on the "Calendar" under the rules:

PUBLISHED BY BENJAMIN H. SANBORN CO.

Read Another Story

Fun for You

PUBLISHED BY HOUGHTON MIFFLIN COMPANY:

"Child Development Readers" Revised Edition

Reading for Fun - Primer

Finding Friends - Grade 1

Making Visits - Grade II

Meeting Our Neighbors - Grade III

Using Numbers - Hooper - Sleeper. First and Second Book for Grade I and II

White Canoe - By Stevenson for Grade V

PUBLISHED BY D. C. HEATH & CO.

America's Road to Now by Coleman and Wesley's - Grade 7 and 8

The United States at Work by Martin and Cooper - Grade 7 and 8

First Book in United States History by Thompson - for Grades 5 or 6

PUBLISHED BY MACMILLAN CO:

Beginning Days by Gates and Minor for Grade 1

Off We Go, by Gates, Huber and Peardon - PrePrimer

Now We Go Again by Gates, Huber and Peardon. Preprimer

The Surprise Box by Gates, Huber and Peardon. Supplementary unit to primer

Jim and Judy by Gates, Huber and Peardon. Primer

Preparatory Book to Jim and Judy By Gates, Huber and Peardon. First Reader.

Preparatory Book to Down Our Street by Gates, Huber and Peardon

We Grow Up by Gates, Huber and Peardon Second Reader

Preparatory Book to We Grow Up by Gates, Huber and Peardon

Wide Wings by Gates, Huber and Peardon. Third Reader

Preparatory Book to Wide Wings by Gates, Huber and Peardon

PUBLISHED BY WM. H. SADLIER, INC.

Our Earth and Our Needs (Branton & Ganey Geography Series) Grade III

Latin America and Europe (Branom & Ganey Geography Series) Grade VI

The Superintendent presented the list of Spring Parent-Teacher-Pupil Meetings and members were assigned to attend these meetings as follows:

PARENT-TEACHER-PUPIL MEETINGS

High and Latin	March 28	(Tuesday) 7:30 p.m. Mr. Wood.
H and L Annex	March 28	(Tuesday) 7:30 p.m. Mr. Fitzgerald
Thorndike	March 30	(Thursday) 7:30 p.m. Mr. Galgay.
Opportunity Class	April 4	(Tuesday) 2:00 p.m. Mr. Galgay
Fletcher	April 11	(Tuesday) 7:30 p.m. Mr. Carver.
Houghton	April 11	(Tuesday) 7:00 p.m. Mr. Fitzgerald
Webster, (At Morse School	April 11	(Tuesday) 8:00 p.m. Mr. Fitzgerald Lower Grades)
Webster (At Houghton School,	April 12	(Wednesday) 8:00 p.m. Mr. Fitzgerald Upper Grades)
Roberts	April 12	(Wednesday) 7:30 p.m. Mr. Galgay
Wellington	April 12	(Wednesday) 7:30 p.m. Dr. Cassidy
Sleeper	April 13	(Thursday) 2:30 pm. Mr. Galgay
Rindge Technical	April 13	(Thursday) 7:30 p.m. Mr. Carver
Abraham Lincoln	April 13	(Thursday) 7:30 p.m. Mr. Robart
Haggerty	April 13	(Thursday) 7:30 p.m. Mr. Fitzgerald
Ellis	April 20	(Thursday) 7:30 p.m. Mr. Carver
Putnam	April 20	(Thursday) 7:30 p.m. Mr. Galgay.
Willard	April 21	(Friday) 2:30 p.m. Mr. Galgay
Kelley	April 24	(Monday) 7:30 p.m. Dr Cassidy
Longfellow	April 24	(Monday) 7:30 p.m. Mr. Wood
Morse	April 24	(Monday) 7:30 p.m. Mr. Carver
Lowell	April 25	(Tuesday) 12:00 M Mayor Lyons
Agassiz	April 25	(Tuesday) 7:30 p.m. Mr. Carver
Gannett	April 26	(Wednesday) 2:45 p.m. Mr. Galgay
Peabody	April 26	(Wednesday) 7:30 p.m. Mr. Wood
Russell	April 27	(Thursday) 7:30 p.m. Mr. Carver
Boy's Vocational	April 27	(Thursday) 8:00 p.m. Mr. Galgay

Committeeman Fitzgerald, Chairman of the Committee on Buildings and Grounds presented the following report from the Chief Custodian:

Committee on Buildings and Grounds:

The following WPA. Projects have been completed or are in the process of completion:

WEATHERSTRIPPING:

Fletcher School	Agassiz School
Thorndike School	Peabody School

Haggerty School (90% completed)

PAINTING, RENOVATING, WATERPROOFING AND POINTING:

Lincoln School (90 % completed)
Putnam School (85 % completed)
Morse School (50 % completed)

The Kelley School was broken into March 7th, entrance being gained by breaking glass in rear window of the school. A check-up disclosed that nothing had been taken and the matter was reported to the police.

Very truly yours,

s/ WILLIAM J. FITZGERALD
Chief Custodian

On motion by Committeeman Fitzgerald it was voted to approve the report.

On motion by Committeeman Fitzgerald it was voted that before adjournment is taken the School Committee convene into executive session for the purpose of discussing qualifications as prescribed by the rules.

The chairman announced that the Chairman of the Committee on Athletics Vice-Chairman Carver, will submit a report upon his arrival.

Reporting on the communication from the City Council requesting the School Committee to consider the advisability of reducing the cost of newsboys' licenses from $1.00 to 25¢, the Superintendent reported that the reason for making an initial charge for these licenses is that 75¢ is returned to the boy when he returns his badge and in this way it is possible to keep track of the badges. The Superintendent further advised that another committee on youth is considering this matter at the present time and he would like to have the matter wait until he has consulted further with this committee. On motion by Committeeman Fizgerald, and seconded by Committeeman Galgay, it was voted that the question of Newsboys' Licenses remain on "Waiting for Report" for further report.

Committeeman Wood presented the following order:

"ORDERED: In view of criticism which has found its way into the press the Cambridge School Committee wishes to affirm its high opinion of the graduates of Boston College who have become teachers in our schools. These graduates of an outstanding American College have attained their positions through competitive examinations. Their educational and moral influence has been of the highest order."

On motion by Committeeman Wood. and seconded by Committeeman Fitzgerald, it was voted to adopt this order.

Vice-Chairman Carver in the chair.

On motion by Committeeman Fitzgerald it was voted that a ten minute recess be declared.

The committee reconvened in regular session.

Committeeman Robart in the chair.

Vice-Chairman Carver reported that the Committee on Athletics had met on March 20 and voted to recommend that the following baseball coaches be reappointed: James H. Foley, Coach of Baseball at the High and Latin School at a salary of $400., and John R. Curry Coach of Baseball at Rindge Technical School at a salary of $400. On motion by Committeeman Fitzgerald it was voted that the report of the Committee on Athletics be approved and the recommendations adopted.

Vice-Chairman Carver in the chair.

On motion by Committeeman Fitzgerald it was voted to convene in to executive session.

It was voted to adopt the following motion: "Acting upon the report of the Head Custodian concerning the conduct of Custodian Matthew Mahoney, copy of which is transmitted to the Superintendent of Schools, the School Committee hereby directs the Superintendent to inform said custodian of his suspension without pay, for neglect of duty, absence without leave, and insolence, for a period of fifteen days.

It was voted to reconvene in to regular session.

It was voted to ratify the vote passed in executive session.

On the following roll-call it was voted to suspend the rules: Committeemen Fitzgerald, Galgay, Robart, Wood and Vice-Chairman Carver voting yes; Committeemen Cassidy and Mayor Lyons absent. It was then voted on motion by Committeeman Fitzgerald to abate the charges paid by Father Pimental of St. Anthony's Church, for the hire of the Roberts School Hall on March 19, 1939.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL
Secretary of the School Committee.

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Tuesday, March 28, 1939

SPECIAL MEETING:

Called for the purpose of holding a public hearing at the request of Matthew J. Mahoney, Custodian of the Morse School, who was suspended without pay for a period of fifteen days, beginning March 22, 1939, said request for a public hearing being in accordance with the provisions of Chapter 31, Section 43, of the General Laws.

Members present: Committeemen Cassidy, Fitzgerald, Galgay, Robart and Vice-Chairman Carver.

Due to the fact that the City Council was holding a regular meeting in the Council Chamber, it was voted to transfer the meeting of the School Committee to Room 24, City Hall.

Attorney Michael Neville, representing Mr. Mahoney, requested the committee to extend him the courtesy of retiring to one of the private offices for a conference relating to the case at hand. It was voted to recess for this purpose.

After the conference between Attorney Neville and the Committee, the Committee reconvened in regular session and Mr. Mahoney withdrew his request for a public hearing.

It was then voted to amend the suspension order, passed at the meeting of March 20, 1939, by striking out the words "fifteen days" and inserting in place thereof the words "ten days".

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL

Secretary of the School Committee

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, April 3, 1939

REGULAR MEETING:

Members present: Committeemen Cassidy, Fitzgerald, Galgay, Robart and Vice-Chairman Carver.

In the temporary absence of Vice-Chairman Carver it was voted that Committeeman Robart serve as Chairman.

It was voted on motion by Committeeman Fitzgerald that the minutes of the meeting of March 20, 1939 be approved as printed.

A communication was presented from the School of Practical Art, asking permission for their Vocational Advisor, Roger D. Washburn, to give a talk on art as a vocation to the pupils in the Cambridge High Schoos. On motion by Committeeman Fitzgerald it was voted that the request be referred to the Superintendent with power.

Vice-Chairman Carver in the chair.

A communication was received from His Honor, the Mayor, advising that he was transmitting the following communications from the City Solicitor relative to the organ at the Rindge Technical School and asking that definite action be taken on this matter.

CITY OF CAMBRIDGE
LAW DEPARTMENT

March 28, 1939.

The Honorable John W. Lyons,
Mayor of the City of Cambridge,
Cambridge, Mass.

Dear Sir:

On February 18, 1937, the Purchasing Agent executed an agreement in behalf of the City of Cambridge with one Walter F. Shaw, by which the City agreed to transfer to Walter F. Shaw all its rights, title and interest in an organ which had been given to it by Harvard University. In return for this, Shaw agreed to install a Wurlitzer organ in the Rindge School. It was further agreed that the organ at Harvard University should not be removed until the Wurlitzer organ was placed in the school.

The Wurlitzer organ was placed in the school and Mr. Wood, Principal of Rindge School, wrote to Harvard that it had been installed there and authorized the release of the organ held by Harvard to Shaw. It was then found that a number of things were necessary to be done before the Rindge organ was satisfactory and I brought suit against Shaw and the bonding company which furnished Shaw's bond for the completion of the contract.

As a result of his suit the bonding company did everything we requested and although the organ is said not to play properly, it nevertheless has been installed and it is as good as it ever will be. I am not enough of a musician to know anything about it but it sounds all right to me. Of course the Music Department of the schools objects to it. As a practical matter, however, I think everything has been done and the contract substantially lived up to.

I am, therefore, enclosing a release to be executed by the City of Cambridge. The original contract was executed by the Purchasing Agent and approved by the Mayor. I see no reason why this release should not be executed on behalf of the City of Cambridge and I would suggest that you sign it and return it to me.

Respectfully yours,

s/ RICHARD C. EVARTS,
City Solicitor

Committeeman Robart moved that the communication be referred back to the Mayor with the request that he confer with the contractural authorities relative to the signing of the release, as the School Committee was not a party to the contract. Committeeman Cassidy offered a substitute motion that the persons involved be requested to appear at the next meeting of the School Committee in order that the matter might be straightened out. After considerable debate both motions were withdrawn and it was voted to adopt a motion by Committeeman Cassidy that the Communications be laid on the table and that all parties interested be invited to attend the next meeting, this invitation to include the Head-Master of the Rindge Technical School.

On motion by Committeeman Fitzgerald it was voted to make part of the records the report of the Superintendent that he had appointed the following teachers to act as librarians:

High and Latin and Annex	Helen Getchell
Rindge Technical	Gunard E. Haugh
Abraham Lincoln	Veronica S. Kochanski
Agassiz	Lillian M. Cuddy
Ellis	Mary A. O'Callaghan
Fletcher	Margaret E. Jones
Gannett	Ruth L. Andelman
Haggerty	John A. Kelley
Houghton	Mary A. Barrow
Longfellow	Mary A. Keohane
Lowell	Anna M. Lehane
Morse	Frances V. Carr
Peabody	Anna H. Welsh
Putnam	Frances A. Curry
Roberts	Joseph T. Crowley
Russell	Margaret M. Carroll
Sleeper	Cora B. Poole
Thorndike	Gertrude R. O'Hara
Webster	Neva L. Hanson
Wellington	James H. Foley
Willard	Helen E. Danc
Wyman Open Air	Ellen T. O'Keefe
Boy's Vocational	Joseph R. Powers

The Superintendent presented a communication from Gertrude S. Thayer, a teacher at the Longfellow School, asking that she be granted a leave of absence with pay for two days, April 26 and 27. The Superintendent advised the Committee that during Miss Thayer's 36 years of service she had taken advantage of the ten day leave of absence allowed under the rules only on two occasions and recommended that she be granted the privilege requested. On motion by Committeeman Fitzgerald it was voted to adopt the Superintendent's recommendation.

The Superintendent recommended that the following text books be approved for use in the public schools, this recommendation to lay on the "Calendar" in accordance with the rules:

PUBLISHED BY WORLD BOOK CO:

Henry and the Garden
Friendly Dogs
Henry and His Friends
Stories About Henry
High School Chemistry and Manual

PUBLISHED BY THE BOBBS-MERRILL COMPANY:

Europe, The Great Trader

The Superintendent presented a communication from the Peabody School Parents Association requesting permission to use the Peabody School Hall, at no cost, on Thursday afternoon, April 27, after the close of the afternoon session, for the purpose of conducting a magician's show for the children. The Superintendent recommended that the permission requested be granted and on motion by Committeeman Robart it was voted to adopt Superintendent's recommendation.

The Superintendent recommended that the Teachers' Club be granted permission to use the Agassiz School Hall on Tuesday, April 11 from 7:00 p.m. to 10:30 p.m. for the purpose of conducting an Art Night meeting. On motion by Committeeman Fitzgerald it was voted to approve the Superintendents recommendation.

The Superintendent presented the following communication from John J. Curry, Master of the Roberts School:

ROBERTS SCHOOL
CAMBRIDGE, MASS.

March 27, 1939.

Mr. M. E. Fitzgerald,
Superintendent of Schools,
City Hall, Cambridge, Mass.

My Dear Mr. Fitzgerald:

As you already know, Miss Helen F. Moynihan, who taught at this school for more than sixteen years, died on March 1, 1939. In recognition of the high esteem in which she has always held, the pupils, teachers and master would like to have permission to designate her former room as the Helen F. Moynihan Room. A suitable plaque, so dedicating it, with appropriate wording would be hung in the room.

If this permission is granted, there will be no expense entailed by the School Department. Thank you for your consideration of this matter.

Yours truly,

s/ JOHN J. CURRY
Master

On motion by Committeeman Robart it was voted that the authority requested in the communication from the Master of the Roberts School be granted.

The Superintendent presented the following communication from the Registry of Motor Vehicles:

COMONWEALTH OF
MASSACUSETTS
Registry of Motor Vehicles

March 30, 1939.

School Committee,
Cambridge, Mass.

Gentlemen:

Last March in cooperation with your committee, the school authorities and the Police Department, we arranged a safety program for the school children of Cambridge.

This year the Police Department and Superintendent Fitzgerald would like to have us repeat this program. With your permission we could arrange the safety program during the month of April, beginning the tenth. We plan to use the Quinn Auditorium and the local theatres where it is convenient.

We are reserving the last three weeks of April so it will be possible for us to present the program in all the schools, public and parochial.

We have a short speaking program followed by talking pictures on safety. The program will take about an hour for presentation.

The Mayor, the Chairman of your Committee, the Superintendent of your schools and the Chief of Police will be expected to take an active part in this safety program.

This program will be sponsored by your committee and the school and Police Departments.

Sincerely yours,

s/ WILLIAM A. REARDON
Registry of Motor Vehicels

Committeeman Fitzgerald moved that the Safety program be endorsed and that the Superintendent be given full authority to make any and all arrangements which in his opinion he deems advisable. After considerable debate Committeeman Fitzgerald withdrew his motion and it was voted to adopt a motion by Committeeman Robart that these Safety Programs be endorsed and approved, but that the Department of Registry of Motor Vehicles be notified that it is the opinion of the School Committee that, in order to put into practice the principles of Safety, these safety programs should be localized to the extent that the children will be able to congregate within given school disttricts at such a time and place as will not expose them to traffic dangers of busy thoroughfares which necessarily must be crossed if the programs are conducted in the places set forth in the communication.

The Superintendent recommended that the following graduation dates be approved: High and Latin School on

June 6, and Rindge Technical School on June 7. On motion by Committeeman Robart it was voted that the recommendation be adopted.

The Superintendent submitted the results of the special examination for permanent teaching positions held on February 11, 1939.

Committeeman Fitzgerald, Chairman of the Committee on Buildings and Grounds reported that his committee recommends that the following transfers of appropriations be approved:

From W. P. A. Allotment To Bookmending Project No. 65-14-12799	$125.00
From Putnam School W. P. A. No. 665-14-2-326 To Morse School No. 65-14-2-326	200.00
From Peabody School W. P. A. No. 65-14-2-79 To Thorndike School W. P. A. No. 65-14-2-79	$1.81

On motion by Committeeman Robart it was voted that the report of the Committee on Buildings and Grounds be approved and the recommendations adopted.

Committeeman Robart in the chair.

Vice-Chairman Carver, Chairman of the Committee on Athletics, reported that his committee recommends that George Mokaba and John Landrigan be appoined umpires for the grammar school baseball league at a salary not to exceed $50.00 each for the season. It was voted to adopt this report and approve the recommendations.

Vice-Chairman Carver in the chair.

On motion by Committeeman Robart it was voted to approve the text books recommended for adoption by the Superintendent at the meeting of March 20, 1939.

It was voted on motion by Committeeman Cassidy to adopt the following proposed amendment to the rules, as presented by Committeeman Galgay at the meeting of March 6, 1939: "That Section 2913 of the Rules of the School Committee be amended by adding the following: Paragraph 3. Whenever, in the opinion of the Superintendent of Schools, the purpose for which the use of a school hall is requested is of such civic interest or charitable intent as to warrant a lowering of the regular fee, the charges shall be the payment of the janitor's fees to the janitor by the lessee, provided also that fifty percent (50) of the balance of the regular charges be paid to the school department; and further that no individual or organization be rented a hall more than twice in any one year."

Reporting on the communication from the City Council, requesting the School Committee to consider the advisability of reducing the cost of newsboys' licenses from $1.00 to 25 cents, the Superintendent advised the committee that the State Legislature has passed a law setting the maximum charge for newsboys' licenses at 25 cents. It was then voted to accept this report.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE

(OFFICIAL REPORT)

May 1, 1939.

REGULAR MEETING:

Members present: Committeemen Carver, Cassidy, Fitzgerald, Galgay, Robart, Wood and Mayor Lyons.

Mayor Lyons in the chair.

On motion by Committeeman Robart it was voted to approve the minutes, as printed, of the Special Meeting of March 28, 1939 and the Regular Meeting of April 3, 1939.

A communication was presented from the Youth Commission asking permission to use the Edward W. Quinn Auditorium of the Rindge Technical School on the evening of Friday, May 5, 1939 for the purpose of conducting a father and son baseball night. The communication advised that no admission is to be charged and the affair is open to citizens who care to attend and for this reason requested that the usual charges for the hall be abated. On motion by Committeeman Robart it was voted that permission be granted and the personel be requested to volunteer their services. A motion to reconsider this vote was lost.

On motion by Committeeman Fitzgerald it was voted that permission be granted St. Hedwig's School of East Cambridge to use the Thorndike School Hall on Sunday afternoon June 18, at 4:00 o'clock for commencement exercises and also permission to use the hall during the months of May and June, during regular school hours, for rehearsals.

A communication was presented from the American Federation of Teachers asking the School Committee to issue a statement in answer to the following question: "Is the Cambridge School Committee in favor of having the union label on books used in the schools of the City of Cambridge?" On motion by Committeeman Robart it was voted that the communication be referred to the Superintendent for the purpose of investigation of the respective policy.

A communication was presented from the City Council requesting the School Committee to consider the advisability of opening all school yards for playground purposes and on motion by Committeeman Fitzgerald it was voted to inform the City Council that this custom has been in effect the past year and will continue to be in effect provided the recreation department will continue to furnish proper supervision.

On motion by Committeeman Fitzgerald it was voted to place on file a communication from Robert Fawcett and Son, Inc., relative to the awarding of coal contracts.

Bids were presented for supplying coal to the School Department. On motion by Committeeman Fitzgerald it was voted on the following roll-call that Robert Fawcett & Son, Inc., of 60 Portland Street, Cambridge, being the lowest responsible Cambridge bidder, be awarded the contract for supplying anthracite coal to the following schools at the prices set opposite each school:

Childrens Museum	$9.75 per ton
Sleeper School	9.75 per ton
Wyman School	9.75 per ton
Gannett School	10.06 per ton
Lowell School	9.75 per ton

Committeemen Cassidy, Fitzgerald, Galgay, Robart and Mayor Lyons voting yes; Committeeman Wood voting no; Committeeman Carver absent.

Committeeman Fitzgerald moved that the White Fuel Company of 900 First Street, So. Boston, Mass., being the lowest responsible bidder, be awarded the contract for supplying bituminous coal. After considerable debate it was then voted to adopt a motion by Committeeman Cassidy that the bids for bituminous coal be laid on the table.

The Superintendent presented the resignation of Mabel D. Watson, a teacher in the High and Latin School for over thirty-five years. On motion by Committeeman Fitzgerald it was voted that the resignation be accepted and a letter of appreciation be sent to Miss Watson for her long and faithful service in the Cambridge School Department.

On motion by Committeeman Fitzgerald it was voted to make a part of the records the following communications from the State Department of Education:

Commonwealth of Massachusetts
DEPARTMENT OF EDUCATION
April 26, 1939

Mr. Michael E. Fitzgerald,
Superintendent of Schools,
Cambridge, Mass.

My dear Mr. Fitzgerald:

I thought you might be interested in a copy of the letter which I sent to Mrs. Rondeau in regard to her citizenship demonstration at the Boston teacher-training course. Certainly the naturalization and citizenship work done in Cambridge is of an exceptionally high quality.

Yours sincerely,
s/MARY L. GUYTON
State Supervisor of Adult Education.

April 26, 1939.

Mrs. Rose M. Rondeau,
Supervisor of Adult Education,
Room 24, City Hall,
Cambridge, Mass.

My dear Mrs. Rondeau:

Because I have absent from the city I have delayed in writing to you to express my appreciation for the excellent demonstration in citizenship which you gave at the Boston-Teacher-training course a few weeks ago. I realize the great amount of cooperation needed, not only with students but with teachers, to have such a finished, fine product as you presented that evening. It expresses a very high type of good citizenship on the part of the department and I fully appreciate the contribution.

Yours sincerely,
s/MARY L. GUYTON,
State Supervisor of Adult Education

On motion by Committeeman Fitzgerald it was voted that the Committee convene into executive session before adjournment for the purpose of discussing qualifications of janitors.

The Superintendent presented dates for graduations of the various schools and members were assigned to attend these graduations as follows:

High and Latin	June 6	(Tuesday)	8:00 p.m.	Mr. Fitzgerald
Rindge Technical	June 7	(Wednesday)	7:30 p.m.	Dr. Cassidy
Kelley	June 12	(Monday)	9:30 a.m.	Mr. Fitzgerald
Longfellow	June 12	(Monday)	11:00 a.m.	Mr. Carver
Ellis	June 12	(Monday)	2:30 p.m.	Mr. Galgay
Agassiz	June 13	(Tuesday)	9:30 a.m.	Mr. Wood
Morse	June 13	(Tuesday)	11:00 a.m.	Dr. Cassidy
Peabody	June 13	(Tuesday)	2:00 p.m.	Mr. Carver
Fletcher	June 14	(Wednesday)	9:30 a.m.	Mr. Fitzgerald
Roberts	June 14	(Wednesday)	11:00 a.m.	Mr. Carver
Houghton	June 15	(Thursday)	9:00 a.m.	Dr. Cassidy
Putnam	June 15	(Thursday)	11:00 a.m.	Mr. Carver
Webster at Houghton	June 15	(Thursday)	2:00 p.m.	Mr. Galgay
Russell	June 16	(Friday)	9:30 a.m.	Mr. Wood
Haggerty	June 16	(Friday)	11:00 a.m.	Mr. Galgay
Thorndike	June 16	(Friday)	2:00 p.m.	Mr. Fitzgerald
Wellington	June 19	(Monday)	9:30 a.m.	Dr. Cassidy
Opportunity Class	June 19	(Monday)	2:00 p.m.	Mr. Galgay
Boys' and Girls' Vocational	June 20	(Tuesday)	8:00 p.m.	Mr. Carver

On motion by Committeeman Robart it was voted that the following financial report be made a part of the records:

FINANCIAL REPORT FOR MARCH, 1939

	Appropriation	Expended to March 1	Expended for March	Total	Balance
Administration Salaries	$68,354.67	$11,227.33	$5,915.87	$17,143.20	$52,211.47
General Expenses	7,575.00	1,597.16	855.88	245.03	5,121.96
Teachers Salaries Day Schools	1,471,625.00	243,677.80	120,883.13	364,560.93	1,107.064.37
Substitues	15,000.00	3,906.50	2,303.33	6,209.50	8,790.50
Athletics	8,025.00	1,656.66	1,203 33	2,859.99	5,165.01
Evening	11,000 00	6,254 00	31.50	6,85.50	4,714.50
Americanization	2,000.00	991.50	70.00	1,061.50	938.50
Teachers Examination	300.00	.39	253.00	263.39	46.61
Text Books	16,000.00	1.1141.49	253.28	1,394.77	14,605.23
Supplies	30,000.00	3,846.41	3,402.55	7,248.96	22,751.04
Nursery Class Supplies	1,400.00	28.76	202 85	231.61	1,168.39
Rindge Lunch Room Supplies	10,000 00	1,773 31	1,173.04	2,946.35	7,053.65
Tutition to Other Cities	3,000.00	50.50	236.23	286.73	2.713.27
Transportation of Pupils	1,850.00	257.50	227.50	485.00	1,365.000
Fuel	23,000.00	1,894.39	5,710.10	7,604.49	15,395.51
Heat at Rindge	19,000.00	3,555.67	4,323.88	7,879.55	11,120.45
Lighting	10,000 00	1,503.59	1,369.10	2,872.69	7,127.31
Power	1,100.00	180 40	161.06	341.46	758.54
Light and Power at Rindge	4,500.00	584.20	632.20	1,21640	3,283.60
Janitors' Salaries	135,459.00	20,521.94	12,703.49	33,225.43	102,233 95
Furniture and Furnishings	1,000.00	177.15	90.10	267.25	732.75
Janitors Supplies	3,000 00	90.18	83.27	173.45	2,826.55
Repairs	10,000.00	1,054.19	922.65	1,976.84	8,032.16
Museum Supplies	100.00	2.50	3.32	5.82	94.18
Pensions	1,250.00	191 68	119.80	311.48	938.52
Minors License Refunds	70.50	3.75	6.00	9.75	60 75
Other Expenses	9,524.48	182.49	498.45	630.94	8,843.54
Athletic Clothing	2,000 00	123.85	......	123.85	1,876.15
Travel Outside State	100.00	100.00	......	100.00	......
Retirement System	6,000.00	......	......	......	6,000.00
Compensation	500.00	500.00	......	500.00	......
W P.A. Allotment	2,750.00	250 00	125.00	375.00	2,375.00
Extra Museum Service	112.00	......	......	......	112.00
	$1,875,596 33	$307,325.29	$163,759.58	$471,084.87	$1,404,511 46

W. P. A. REPORT FOR MARCH

	Appropriation	Expended to March 1	Expended for March	Total	Balance
Morse School 665-14-2-326	$142.13	$788.10	$617.66	$170.44	$930.23
Lincoln School 665-14-2-326	44.76	376.18	10 34	365.84	420 74
Putnam School 665-14-2-326	854 94	2,049.37	1,137.67	1,271.70	3,255.31
Agassiz School 665-14-2-79	59.28	190.72	23.13	167 59	250.00
Thorndike School 665-14-2-79	....	7.00	7.00	....	7.00
Peabody School 665-14-2-79	....	....	....	....	2.51
Fletcher School 665-14-2-79	24.65	12.10	....	12.10	36.75
Haggerty School 665-14-2-79	26.74	73 26	73.26	....	100 00
Book Repairing No. 65-14-12799	119.50	78.49	25.09	53.40	197.99
	$1,265 51	$3,935.22	$1,894 15	$2.041.07	$5,200.73

The Superintendent recommended that the sum of $87.00 be transferred from the appropriation for "Teachers' Salaries-Day Schools" to the appropriation for "Care of Truants". On motion by Committeeman Fitzgerald it was voted to adopt the Superintendent's recommendation.

Committeeman Fitzgerald, Chairman of the sub-committee on Buildings and Grounds, submitted the following report:

COMMITTEE ON BUILDINGS AND GROUNDS

Friday, April 28, 1939.

Members present: James F. Fitzgerald - Chairman Russell A. Wood

Your Committee is in receipt of a communication from Dr. Dalton O'Brien certifying to the fact that Owen Doherty, Janitor at the Thorndike School, has suffered an injury sustained in the performance of his duties which will prohibit him doing any work in the future. As Mr. Doherty has completed fifteen years of service in the employ of the School Department the Committee on Buildings and Grounds recommends that Mr. Doherty be retired on pension in accordance with the provisions of Chapter 223, Acts of 1936 of the General Laws.

It was voted to instruct the Chief Custodian to make repairs wherever possible in the corrective gymnasium of the Kelley, Roberts, Longfellow, Lincoln and Ellis Schools as requested by the Department of Physical Education.

Because of the danger to students of the High and Latin School of automobile traffic on Trowbridge Street your committee recommends that the City Council be requested to consider the advisability of having Trowbridge Street made a one-way street from Broadway to Cambridge Street.

Your committee recommends that the second paragraph of Section 3025 of the Rules of the School Committee be eliminated

Respectfully submitted,

JAMES F. FITZGERALD,
Chairman: Committee on Buildings and Grounds.

On motion by Committeeman Robart it was voted that the recommendation of the Committee on Buildings and Grounds, with respect to the application of Owen Doherty, Janitor at the Thorndike School, for retirement in accordance with the provisions of Chapter 223, Acts of 1936 of the General Laws, and the affidavit of the doctor so testifying, be approved and Mr. Doherty's resignation be accepted and the regular pension awarded him.

Relative to the recommendation of the Committee on Buildings & Grounds that the second paragraph of Section 3025 of the Rules of the School Committee be eliminated, it was voted on motion by Commtteeman Robart, on the following roll-call to suspend the rules for the purpose of eliminating a rule of the School Committee which is inconsistent with the law: Committeemen Carver, Cassidy, Fitzgerald, Robart, Wood and Mayor Lyons voting yes; Committeeman Galgay voting no. It was then voted on motion by Committeeman Fitzgerald to strike out the following paragraph of Section 3025 of the Rules of the School Committee:

"Custodians absent from duty shall be required to employ and pay a responsible person, who shall be satisfactory to the superintendent of school buildings and grounds, to perform their duties during the time of such absence, or, failing to do so, the superintendent of school buildings and grounds shall designate a suitable person for the purpose, in which case a deduction shall be made from the salary of the absentee for the service of such substitute, who shall also be allowed such additional assistance as may be necessary at the expense of the absent custodian; provided, however, that no custodian shall forfeit a sum greater than his regular salary during the time of his absence."

It was voted on motion by Committeeman Fizgerald that the balance of the report of the sub-committee on Buildings and Grounds be approved and the recommendations adopted

On motion by Committeeman Carver it was voted that the committee declare a short recess for the purposing of allowing the sub-committee on Athletics to meet.

The committee reconvened in regular session.

A communication was presented from City Councillor Michael A. Sullivan requesting the use of the Rindge Auditorium at no cost for the purpose of conducting a free public showing of a moving picture entitled "Spain in Arms". On motion by Committeeeman Galgay it was voted that the communication be referred to the Superintendent for report.

Committeeman Carver, chairman of the sub-committee on Athletics, submitted the following report:

COMMITTEE ON ATHLETICS

Monday, May 1, 1939

Members present:

Committeeman Carver - Chairman
Committeeman Cassidy
Committeeman Robart

The Committee on Athletics recommends that the following named persons be elected to the coaching positions and at the salaries set forth:

HIGH AND LATIN

Adam F. Elecewicz, Coach of Football (1939 season) $500 for season.

Frank J. Frisoli, Asst. Coach of Football (1939season) $250 for season

Joseph A. Kozlowsky, Coach of Basketball (1939-1940 season) $400 for season.

Francis J. Culhane, Coach of Hockey (1939-40 season) $400 for season.

John V. Murphy, Coach of Track (1939-40 season) $300 for season.

RINDGE TECHNICAL

Wilfred J Metivier, Coach of Football (1939 season) $500 for season.

Thomas E. Smith, Asst. Coach of Football (1939season) $250 for season

Thomas J. Murphy, Coach of Basketball (1939-40 season) $400 for season.

William H. Mahoney, Coach of Hockey (1939-40 season) $400 for season.

Thomas F. Duffy, Coach of Track (1939-40 season) $300 for season.

Respectfully submitted,

JOHN J .CARVER,
Chairman: Committee on Athletics.

A motion by Committeeman Cassidy that this report lay on the table was lost on the following roll-call: Committeemen Cassidy, Galgay and Wood voting yes; Committeemen Carver, Fitzgerald, Robart and Mayor Lyons voting no.

Committeeman Carver then moved that the report be accepted and the recommendations adopted. Committeeman Wood raised a point of order that the nominations in accordance with the rules, must lay on the table until the next regular meeting. The chair ruled that the point of order was well taken, and that the nomination of coaches lay on the table until the next regular meeting.

On motion by Committeeman Robart it was voted that the following report on Lunch Rooms be made a part of the records:

RINDGE TECHNICAL SCHOOL LUNCHROOM

Profit and Loss Statement for the Four Weeks Ending January 27, 1939.

CASH SALES			$1604.05
Deduct—**Cost of Food Sold:**			
Purchases for Period		$1406.79	....
Add—Difference of Inventories			
Inventory, December 23, 1938	$608.26		
Inventory, January 27, 1938	584 86	23.40	
COST OF FOOD SOLD			1430.19
GROSS PROFIT ON SALES			173.86
Deduct—**Operating Expenses:**			
Salary—Mary M. Kenney (1/10 of $1040.)		$104.00	
Ellen J. McGinn		$104.00	
Mary T. Shea		$104.00	
Agnes Rogers		$104.00	
TOTAL OPERATING EXPENSES			$416.00
NET LOSS FROM OPERATIONS			$242.14
Deduct—**Other Income:**			
Cash Discounts on Purchases			$8 31
NET LOSS			$233.83

NOTE: The item of operating expenses provides for the deduction of 1/10 of the yearly salary of each matron employed.

On motion by Committeeman Fitzgerald it was voted that the Text Books recommended by the Superintendent at the meeting of April 9, 1939 be adopted.

On motion by Committeeman Robart it was voted to convene into Executive Session

The Superintendent presented a communication from John F. Manning, teacher at the Rindge Technical School, stating that all members of his family have been ill the past few months, as a result of which it has been necessary for him to be absent from school for five weeks. At the present time the sum of $306 stands to the credit of Mr. Manning in `the City Treasury office and he requests that he be allowed to withdraw $103 from this sum. The Superintendent recommended that Mr. Manning's request be granted. It was voted to adopt the Superintendent's recommendation

It was voted that the Secretary be instructed to notify the Civil Service Commission that the communication dated December 19, 1938 to the Commission of Civil Service, notifying him "that the School Committee had voted that Thomas M. Maynard of 56 Cherry Street be appointed temporary storekeeper in the School Department" was in error and the communication should have read "that the School Committee had voted that Thomas M. Maynard of 56 Cherry Street be appointed Permanent Provisional Storekeeper in the School Department".

Committeeman Robart is recorded as voting no.

The sub-committee on Buildings and Grounds recommended that the following transfers of janitors and custodians be approved:

Michael Courtney from Rindge Technical at $40.00 to High and Latin at $42 00.

Thomas Mohen from Kelley School at $40.00 to High and Latin at $42.00.

James Walsh from Rindge Technical at $40.00 to High and Latin at $40.00

Thomas Healy from High and Latin at $40 00 to Rindge Technical at $40.00.

Daniel Harrington from High and Latin at $40.00 to Rindge Technical at $40.00.

James Barry from High and Latin at $46.00 to Thorndike School at $40.00

Arthur Murphy from Thorndike at $34.00 to High and Latin at $34.00.

Richard Grant from High and Latin at $50.00 to Kelley School at $42.00.

It was voted that the report of the Committee on Buildings and Grounds be approved and the recommendations adopted. Committeeman Cassidy is recorded as voting no.

It was vote reconvene into regular session.

On motion by Committeeman Galgay it was voted to ratify all votes passed in executive session.

On motion by Committeeman Cassidy it was voted that the custodian at the Rindge Technical School be instructed to keep the elevator in operation on the evening of the Parent -Teacher-Pupil meetings.

On motion by Committeeman Galgay it was voted that the Superintendent be requested to consider the advisability of having all Parent-Teacher-Pupil meetings held on the first floor of the schools

On motion by Committeeman Wood it was voted that special provisions be made for an exhibition of penmanship for graduations.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary of the School Committee.

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, May 15, 1939.

REGULAR MEETING:

Members present: Committeemen Cassidy, Fitzgerald, Galgay, Robart, Wood and Vice-Chairman Carver.

Vice-Chairman Carver in the chair.

The following communication was presented from Committeeman Fitzgerald:

May 2, 1939.

Edward J. O'Connell,
Secretary of the School Committee,
Cambridge, Mass.

Dear Sir:

Having voted with the prevailing side I hereby give notice of my intention to move reconsideration at the next meeting of the School Committee, of the motion adopted at the meeting of the School Committee held on May 1, 1939, whereby it was voted to approve a recommendation of the subcommittee on Buildings and Grounds that the following janitors and custodians be transferred:

Michael Courtney from Rindge Technical at $40.00 per week to High and Latin at $42.00 per week.

Thomas Mohen from Kelley School at $40.00 per week to High and Latin at $42.00 per week.

James Walsh from Rindge Technical at $40.00 per week to High and Latin at $40.00 per week.

Thomas Healy from High and Latin at $40.00 per week to Rindge Technical at $40.00 per week.

Daniel Harrington from High and Latin at $40.00 per week to Rindge Technical at $40.00 per week.

James Barry from High and Latin at $46.00 per week to Thorndike School at $40.00 per week.

Arthur Murphy from Thorndike School at $34.00 per week to High and Latin at $34.00 per week.

James R. Grant from High and Latin at $50.00 per week to Kelley School at $42.00 per week.

Very truly yours,
JAMES F. FITZGERALD,
Member of the School Committee.

On motion by Committeeman Fitzgerald it was voted to reconsider the vote passed at the meeting of May 1, 1939 transferring the janitors named in Committeeman Fitzgerald's communication. It was further voted on motion by Committeeman Fitzgerald that the matter of the transfer of janitors be considered in executive session.

On motion by Committeeman Robart it was voted that the minutes of the meeting of May 1, 1939 be approved as printed.

A communication was presented from the League of Women Voters asking the Committee's co-operation in the Back Yard Garden Project and requesting permission to circularize the children of the public schools for the purpose of giving publicity to the undertaking. On motion by Committeeman Robart it was voted that permission be granted.

Bids were presented for insuring and inspecting the boilers in the public school buildings. Committeeman Robart moved that policy be renewed with the Maryland Casualty Company. Committeeman Fitzgerald offered an amendment, seconded by Mr. Galgay that the brokers shall be Thomas Conway and Joseph C. Camara. Committeeman Wood offered a substitute motion that the bids be awarded at $665.20 and that the brokerage be distributed equally among the Hartford Steam Boiler Inspection and Insurance Company, John C. Haverty Company, Joseph C. Camara and Ellis & Bowditch Company. The committee was informed that the bid submitted by the insuring companies was on the total amount of the policy and while the brokerage could be divided among the agents for the insurance companies bidding, the total amount of insurance could not be divided as quotations were received for the entire policy. Committeeman Wood was given unanimous consent to withdraw his substitute motion. No action was taken on Committeeman Robart's motion as amended by Committeeman Fitzgerald. Committeeman Fitzgerald offered the motion that the bid of the Maryland Casualty Co. be accepted and the brokerage divided between Joseph C. Camara and Thomas Conway. Committeeman Robart amended the motion by adding that John C. Haverty Company, one of the petitioners in this instance be awarded half the commission. Committeeman Robart withdrew his amendment and submitted an amendment that the firm of Jessie Waterman Brooks be awarded the commission. No action was taken on this motion as amended.

It was then voted on motion by Committeeman Robart that the bid of the Maryland Casualty Company be accepted. Committeeman Fitzgerald moved that the brokerage be divided among John C. Haverty Company, Joseph C. Camara, and Thomas C. Conway. Committeeman Robart amended by inserting "that the entire brokerage be awarded to Jessie Waterman Brooks". On the following roll-call it was voted **not** to adopt the amendment: Committeemen Robart and Vice-Chairman Carver voting yes; Committeemen Cassidy, Fitzgerald, Galgay and Wood voting no; Mayor Lyons absent. On the following roll-call it was voted to adopt Committeeman Fitzgerald's motion that the brokerage be divided among John C. Haverty Company, Joseph C. Camara, and Thomas C. Conway: Committeemen Cassidy, Fitzgerald, Galgay, Wood and Vice-Chairman Carver voting yes; Committeeman Robart voting no; Mayor Lyons absent. A motion to reconsider this vote was lost.

The Superintendent reported that Harold B. Blazo, Master of the Peabody School, has requested that he be relieved of his duties temporarily because of illness. The Superintendent also reported that Mr. William F. Foley has been temporarily assigned to serve as acting master, effective May 9, 1939. On motion by Committeeman Galgay it was voted to approve the Superintendent's reports.

On motion by Committeeman Fitzgerald it was unanimously voted to suspend the rules and take up the question of the organ at the Rindge Technical School. City Solicitor Richard C. Evarts, Mr. Reed, Attorney for The Employers' Group, John W. Wood, Head-Master of the Rindge Technical School, and Director of Music Benedict FitzGerald appeared before the committee. City Solicitor Evarts advised the committee that he had recommened to His Honor, the Mayor, that a release be signed, as the organ, in his opinion is as good as it ever will be. Head-Master John W. Wood told the committee that they had tried the organ out with the band but that at the present time it was not in use. Asked if he accepted the organ Mr. Wood stated that he had no authority to accept it. Benedict Fitzgerald then appeared before the committee and presented a forty-two page report explaining in detail the manner in which the organ was secured and its present condition in his opinion. Mr. Reed attorney for "The Employers' Group," advised the committee that his company had done all, and more, than was required of them as suggested by City Solicitor Evarts and Head-Master Wood and for this reason felt that a release should be executed. It was then voted on motion by Committeeman Robart that the hearing close.

The Superintendent reported the death of Nora Reardon, who was appointed a teacher at the Gore School in September, 1900. Miss Reardon was obliged to discontinue teaching in 1913 because of ill health. It was voted on motion by Committeeman Fitzgerald that the Superintendent express to Miss Reardon's nearest of kin the Committee's sincerest regret upon learning of her death.

The Superintendent presented a request from the State Department of Education asking permission to use a room at the Cambridge High and Latin School for a course in Arts and Crafts on Thursdays, at 7:15 p.m. beginning November 16, 1939 and continuing for eight weekly meetings. The Superintendent recommended that permission be granted providing they use the room on Thursday evenings when the school is open for evening schools. On motion by Committeeman Robart it was voted to adopt the Superintendent's recommendation.

The Superintendent recommended that the following text books be approved for use in the Cambridge public schools, this recommendation to lay on the "Calendar' 'in accordance with the rules:

PUBLISHED BY HOUGHTON MIFFLIN CO:
Dutch Twins and Little Brother by Lucy F. Perkins - Grade 2.

PUBLISHED BY AMERICAN BOOK COMPANY:
My Worth to the World.
Exploring the Wonders of Chemistry.
Das Peterle Von Nurnberg.

PUBLISHED BY WORLD BOOK COMPANY:
High School Chemistry.

PUBLISHED BY HARCOURT, BRACE COMPANY:
Principles of Economics.
Roads to Reading.

PUBLISHED BY APPLETON - CENTURY CO:
Daddy Long Legs.

PUBLISHED BY LITTLE, BROWN & COMPANY:
Essays and Essay Writing.
Novel and Story.

PUBLISHED BY GINN & COMPANY:
Good Reading for High Schools.
Pride and Prejudice.

PUBLISHED BY PRENTISS, HALL COMPANY:
Gilmartin Word Study.

PUBLISHED BY SCOTT, FORESMAN COMPANY:
Lorna Doone (abridged).
When Washington Danced.

PUBLISHED BY F. S. CROFT CO:
Abentener in Berlin.
Drei Manner Im Schnee.

The Superintendent presented the following communication from the Whoriskey Music Association:

Dear Mr. Fitzgerald:

May we once again importune your unfailing kindness, and will you again transmit to the honorable members of the School Committee, our request for approval of the Whoriskey Memorial awards?

These bronze plaques, bearing a bas-relief portrait of the late John B. Whoriskey are awarded each year to three pupils for distinction in musical studies; one for each high school, and one for the grade schools. These plaques cost twenty-five dollars apiece, and are unusually fine specimens of bronze portraiture.

We would like to have the winning children selected in the same manner as last year, and if possible to do so by the same committee, namely, Mr. Hugh Curry, Clair Wait, and Miss Mary Rogers.

We should appreciate having an announcement of the awards made in the schools, and we shall be able this year to exhibit the plaques in the schools for the remainder of the school year.

It is our hope that these annual awards to pupils outstanding in musical achievement will provide a valuable stimulus to the development of music in the schools, and will increase the prestige of Cambridge as a music center - a reputation which she bears among neighboring communities, and of which she is justly proud.

We wish to thank you, Mr. Tobin, and the members of the School Committee for your many kindness to our organization.

Sincerely,

s/EDMUND POWERS, President
Whoriskey Music Associates.

The Superintendent recommended that the permission requested be granted and it was voted on motion by Committeeman Wood that the recommendation be adopted.

The Superintendent recommended that the sum of $275.00 be transferred from "Teachers' Salaries-Day Schools" to defray the cost of the required attendance of the teachers of the Boys and Girls Vocation Schools at Fitchburg State Teachers College for one week during the summer. On motion by Committeeman Wood it was voted that this recommendation lay on the table.

It was voted that the following financial report be made a part of the records:

FINANCIAL REPORT FOR MONTHOF APRIL 1939

	Appropriation	Expended to April 1	Expended during April	Total	Balance
Administration Salaries	$68,354.67	$17,143.20	$5,566.25	$22,709.45	$45,654.22
General Expenses	7,575.00	2,453.04	593.86	3,046.90	4,528.10
Teachers Salaries Day	1,471,538.30	364.560.93	119,625.51	484,186.44	987,351.86
Substitutes	15,000.00	6,209.50	2,919.00	9,128.50	5,871.50
Athletics	8,025.00	2,859.99	678.33	3,538.32	4,486.68
Evening	11,000.00	6,285.50	......	6,285.50	4,714.50
Amercanization	2,000.00	1,061.50	......	1,061.50	938.50
Teachers Examination	300.00	253.39	10.00	263.39	36.61
Text Books	16,000.00	1,394.77	40.13	1,434.90	14,565.10
Supplies	30,000.00	7,248.96	2,569.11	9,818.07	20,181.93
Nursery Class Supplies	1,400.00	231.61	109.94	341.55	1,058.45
Rindge Lunch Room Supplies	10,000.00	2,946.35	990.43	3,936.78	6,063.22
Tutition to Other Cities	3,000.00	286.73	62.30	349.03	2,650.97
Transportation of Pupils	1,850.00	485.00	171.50	656.50	1,193.50
Fuel	23,000.00	7,604.49	10,706.00	18,310.49	4,689.51
Heat at Rindge	19,000.00	7,879.55	3,039.02	10,918.57	8,081.43
Lighting	10,000.00	2,872.69	808.78	3,681.47	6,318.53
Power	1,100.00	341.46	107.84	449.30	650.70
Light and Power at Rindge	4,500.00	1,216.40	376.20	1,592.60	2,907.40
Janitors Salaries	135,459.38	33,225.43	9,986.70	43,212.13	92,247.25
Furniture and Furnishings	1,000.00	267.25	385.78	653.03	346.97
Janitors Supplies	3,000.00	173.45	130.36	303.81	2,696.19
Repairs	10,000.00	1,976.84	560.12	2,536.96	7,463.04
Museum Supplies	100.00	5.82	......	5.82	94.18
Pensions	1,250.00	311.48	95.84	407.32	842.68
Minors License Refunds	70.50	9.75	3.75	13.50	57.00
Other Expenses	9,524.48	680.94	175.25	856.19	8,668.29
Athletic Clothing	2,000.00	123.85	118.77	242.62	1,757.38
Travel Outside State	100.00	100.00	......	100.00	......
Extra Museum Service	112.00	......	84.00	84.00	28.00
Retirement Contribution	6,000.00	......	......	......	6,000.00
Compensation	500.00	500.00	......	500.00	......
W. P. A. Allotment	2,750.00	375.00	......	375.00	2,375.00
Care of Truants	87.00	......	8.00	8.00	79.00
	$1,875.596.33	$471,084.87	$159,922.77	$631,007.64	$1,244,588.69

W. P. A. PROJECTS FOR APRIL 1939

	Appropriation	Expended to April 1	Expended during April	Total	Balance
Morse School 665-14-326	$930.23	$788.10	$53.94	$842.04	$88.19
Lincoln School 665-14-326	420.94	376.18	....	376.18	44.76
Putnam School 665-14-326	3,255.31	2,409.37	78.19	2,487.56	767.75
Agassiz School 65-14-2-79	250.00	190.72	....	190.72	59.28
Thorndike School 65-14-2-79	7.00	7.00	....	7.00	....
Peabody School 65-14-2-79	2.51	....	....	....	2.51
Fletcher School 65-14-2-79	36.75	12.10	....	12.10	24.65
Haggerty School 65-14-2-79	100.00	73.26	10.00	83.26	16.74
Book Repairing 65-14-12799	197.99	78.49	55.00	133.49	64.50
Weatherstripping	6.01	....	....	....	6.01
	$5,206.74	$3,935.22	$197.13	$4,132.35	$1,074.39

It was voted that the following reports on lunch rooms be made part of the records:

RINDGE TECHNICAL SCHOOL LUNCHROOM

Profit and Loss Statement for the Four Weeks Ending March 31, 1939

CASH SALES:			**$1517.24**
Deduct - **Cost of Food Sold:**			
Purchases for Period		**$1154.66**	
Add—Difference of Inventories:			
Inventory, February 24, 1939	**$557.98**		
Inventory, March 31, 1939	**536.14**	**21.84**	
COST OF FOOD SOLD			**1176.50**
GROSS PROFIT ON SALES			**340.74**
Deduct - **Operating Expenses:**			
Salary - Mary M. Kenney (1/10 of $1040.)		**104.00**	
Margaret Lynch		**104.00**	
Ellen J. McGinn		**104.00**	
Mary T. Shea		**104.00**	
Agnes Rogers (Workman's Comp.)		**77.04**	
TOTAL OPERATING EXPENSES			**493.04**
NET LOSS FROM OPERATIONS			**152.30**
Deduct - **Other Income:**			
Cash Discounts on Purchases			**16.22**
NET LOSS			**$136.08**

RINDGE TECHNICAL SCHOOL LUNCHROOM

Profit and Loss Statement for the Four Weeks Ending February 24, 1939

CASH SALES			**$1558.91**
Deduct - **Cost of Food Sold:**			
Purchases for Period		**$1041.34**	
Add—Difference of Inventories:			
Inventory, January 30, 1939	**$584.86**		
Inventory, February 24, 1939	**557.98**	**26.88**	
COST OF FOOD SOLD			**1068.22**
GROSS PROFIT ON SALES			**490.69**
Deduct - **Operating Expenses:**			
Salary - Mary M. Kenney (1/10 of $1040.)		**104.00**	
Margaret Lynch		**104.00**	
Ellen J. McGinn		**104.00**	
Mary T. Shea		**104.00**	
Agnes Rogers (Workman's Comp.)		**77.04**	
TOTAL OPERATING EXPENSES			**493.04**
NET LOSS FROM OPERATIONS			**2.35**
Deduct - **Other Income:**			
Cash Discounts on Purchases			**21.78**
NET GAIN			**$19.43**

On motion by Committeeman Robart it was voted that the nominations for coaching positions, as recommended by the Committee on Athletics at the meeting of May 1, 1939, be taken up individually.

On the following roll-call it was voted **not** to adopt the recommendation that Adam Elcewicz be appointed head Coach of Football at the High and Latin School: Committeemen Fitzgerald, Robart and Vice-Chairman Carver voting yes; Committeemen Cassidy, Galgay, and Wood voting no: Mayor Lyons absent.

On the following roll-call it was

voted **not** to adopt the recommendation that Frank J. Frisoli be appointed Assistant Coach of Football at the High and Latin School at a salary of $50. for the season: Committeemen Fitzgerald, Robart, and Vice-Chairman Carver voting yes; Committeemen Cassidy, Galgay and Wood voting no; Mayor Lyons absent.

On the following roll-call it was voted to adopt the recommendation that Joseph A. Kozlowsky be appointed Coach of Basketball at the Hgh and Latin School at a salary of $400. for the season: Committeemen Fitzgerald, Galgay, Robart, Wood and Vice-Chairman Carver voting yes; Committeeman Cassidy voting no; Mayor Lyons absent.

On the following roll-call it was voted to adopt the recommendation that John V. Murphy be appointed Coach of Track at the High and Latin School at a salary of $300 for the season; Committeemen Fitzgerald, Galgay, Robart, Wood and Vice-Chairman Carver voting yes; Committeeman Cassidy not voting; Mayor Lyons absent.

On the following roll-call it was voted to adopt the recommendation that Francis J. Culhane be appointed Coach of Hockey at the High and Latin School at a salary of $400. for the season: Committeemen Fitzgerald, Galgay, Robart, Wood and Vice- Chairman Carver voting yes; Committeeman Cassidy not voting; Mayor Lyons absent.

On the following roll-call it was voted to adopt the recommendation that Wilfred J. Metivier be appointed Coach of Football at Rindge Technical School at a salary of $400. for the season: Committeemen Fitzgerald, Galgay, Robart, Wood and Vice-Chairman Carver voting yes; Committeeman Cassidy not voting; Mayor Lyons absent.

On the following roll-call it was voted to adopt the recommendation that Thomas E. Smith be appointed Assistant Coach of Football at Rindge Technical School at a salary of $250. for the season: Committeemen Fitzgerald, Galgay, Robart, Wood and Vice-Chairman Carver voting yes; Committeeman Cassidy not voting; Mayor Lyons absent.

On the following roll-call it was voted to adopt the recommendation that Thomas J. Murphy be appointed Coach of Basketball at Rindge Technical School at a salary of $400. for the season: Committeemen Fitzgerald, Galgay, Robart, Wood and Vice-Chairman Carver voting yes; Committeeman Cassidy not voting; Mayor Lyons absent.

On the following roll-call it was voted to adopt the recommendation that William H. Mahoney be appointed Coach of Hockey at Rindge Technical School at a salary of $400. for the season: Committeeman Fitzgerald Galgay, Robart, Wood and Vice-Chairman Carver voting yes; Committeeman Cassidy not voting; Mayor Lyons absent.

On the following roll-call it was voted to adopt the recommendation that Thomas F. Duffy be appointed Coach of Track at the Rindge Technical School at a salary of $300. for the season: Committeemen Fitzgerald, Galgay, Robart, Wood and Vice-Chairman Carver voting yes; Committeeman Cassidy not voting; Mayor Lyons absent.

On motion by Committeeman Fitzgerald it was unanimously voted to suspend the rules for the purpose of appointing faculty managers and physicians. It was voted that the following faculty managers and physicians be appointed:

Henry C. Lynch, Faculty Manager at Rindge Technical School at $500. for year

Garrett Foley, Faculty Manager at High and Latin School at $500 for year.

Dalton C. O'Brien, M. D. Physician at High and Latin School at $400 per year.

Robert E. Driscoll, M. D. Physician at Rindge Technical School at $400 per year.

Cornelius T. O'Connor, M.D. Physician at Elementary Schools at $400. per year.

It was voted to take from the table the communication from His Honor, the Mayor and City Solicitor Richard C. Evarts relative to the organ at the Rindge Technical School. It was then voted on motion by Committeeman Robart that the communications with respect to the organ be referred back to His Honor, the Mayor with the statement that the School Committee, having no contractural relation concerning the organ, that the papers are not properly before the School Committee and no approval is necessary by this body.

On motion by Committeeman Fitzgerald it was voted to take from the table the bids received for supplying bituminous coal to the School Department. On the following roll-call it was voted on motion by Committeeman Fitzgerald to approve the bids of the White Fuel Company, 900 First Street, South Boston, for supplying bituminous coal to the School Department: Committeemen Cassidy, Fitzgerald, Galgay, Robart, Wood and Vice-Chairman Carver voting yes; Mayor Lyons absent.

The sub-committee appointed to study and report on the communication from the National Association of Public School Boards and School Board Members reported that inasmuch as the time for submitting the report had passed no action was necessary.

Relative to the request that the Superintendent report on the request received from City Councillor Michael A. Sullivan that he be granted the use of the Rindge Auditorium, at no cost, for the purpose of conducting a free public showing of a moving picture entitled "Spain in Arms", the Superintendent advised that according to the ruling of the City Solicitor it is illegal to grant the free use of a hall to an individual or organization and that further the state does not approve the picture. On motion by Committeeman Robart it was voted that the petition be denied as it is inconsistent with the rules.

Conforming to a motion that he consider the advisability of having all Parent-Teacher-Pupil meetings held on the first floor of the schools, the Superintendent reported that this plan will be carried out as far as it is possible to do so. On motion by Committeeman Robart and seconded by Committeeman Galgay it was voted that the Superintendent's report be one of progress.

On motion by Committeeman Cassidy it was voted that the Committee on Buildings and Grounds consider the advisability of the School Department operating their own heating plant for Rindge Technical School and the High and Latin School.

On motion by Committeeman Wood it was voted that the Committee on Buildings and Grounds consider the advisability of devising ways and means for the control of the use of the Rindge Technical School in other than school hours.

It was voted to convene into executive session.

It was voted that the transfers of janitors and custodians as originally made at the meeting of May 1, 1939 be approved with the exception of Richard Grant who shall be transferred from the High and Latin School to the Kelly School as custodian at no change in salary. Committeeman Cassidy and Galgay are recorded as voting no. A motion to reconsider this vote was lost. It was voted to reconvene into regular session.

On motion by Committeeman Fitzgerald it was voted that the votes passed in executive session be ratified.

Committeeman Robart in the chair.

Vice-Chairman Carver, chairman of the Committee on Athletics presented a report resubmitting the recommendation that Adam F. Elcewicz be appointed Head Coach of Football at the High and Latin School and Frank J. Frisoli be appointed assistant coach of football at the High and Latin School. In accordance with the rules of the School Committee this recommendation lays on the "Calendar".

On motion by Committeeman Wood it was voted to adjourn:

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary of the School Committee.

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, June 5, 1939

REGULAR MEETING:

Members present: Committeemen Cassidy, Fitzgerald, Galgay, Robart, Wood and Mayor Lyons.

Mayor Lyons in the chair.

On motion by Committeeman Cassidy it was voted that the minutes of the meeting of May 15, 1939 be approved as printed.

it was voted that the following communication from the Cambridge Retirement Board be made a part of the records:

CAMBRIDGE RETIREMENT BOARD

June 5, 1939

To the Honorable School Committee,
Cambridge, Mass.

Gentlemen:

The amount due the Cambridge Retirement System from the School Department for members of the Department who belong to the Retirement System for the year 1939, as submitted by the Actuary is as follows.

Total payroll of members	$91,743.63
Normal contribution (2.26%) of above	$2,073.41
Accrued Liability contribution (2.97%)	$2,724.79
	$4,798.20

Very truly yours,

Constantine J. Church,
Secretary

The Superintendent of Schools reported the death, on May 18, of Harold B. Blazo, Master of the Peabody School. In presenting his report the Superintendent advised the Committee that Mr. Blazo has been thirty years in the service during which time he has rendered magnificent service to the School Department. The Superintendent then presented a resolution passed by the Peabody Parent Association and on motion by Committeeman Robart it was voted that it be made a part of the records:

RESOLUTION PASSED AT MEETING
OF PEABODY PARENTS
ASSOCIATION MAY 24, 1939

The Peabody Parent Association, at its first meeting after the death of the master of the school, Harold Bertram Blazo, places on record its sense of the deep loss we have sustained in the premature ending of his able and devoted leadership. In his few years as master, he proved a worthy successor of his distinguished predecessors. We had hoped that our children might through many years benefit from his integrity and intelligence, and that under his direction the Peabody School would long continue its fine tradition of training the minds and characters of the coming generation. We desire to express to the teachers of the school our sympathy with them in the loss of their leader as well as our continued confidence in their high service to our children. We wish to extend to Mrs. Blazo and her children our personal sympathy with them in their sorrow, as well as to express our admiration for the spirit in which, both in sickness and in health, Mr. Blazo faithfully served the Peabody School. May he rest in peace, and may his example long inspire those who carry on the work to which he gave "the last full measure of devotion."

Committeeman Fitzgerald moved that a letter of sympathy be sent to Mrs. Blazo expressing the Committee's deep regret on learning of the death of Mr. Blazo and of the high esteem in which he was held by the members of the School Committee, the faculty and employees of the Department. Committeeman Wood amended the motion by adding "that this letter be very carefully drawn up and spread upon the records." It was voted to adopt the motion as amended.

The Superintendent transmitted the following letter to Mrs. Harold B. Blazo:

SUPERINTENDENT OF SCHOOLS
CAMBRIDGE, MASS.

June 12, 1939

Mrs. Harold B. Blazo,
68 Marshall Street,
Watertown, Mass.

My Dear Mrs. Blazo:

By unanimous vote, the School Committee have directed me to express their sense of great loss in the death of Mr. Blazo, and their deep sympathy with you in your sorrow.

Mr. Blazo will long be remembered in Cambridge. A generation of Cambridge children, parents and teachers, knew his gentleness, his kindness and wisdom, and were the better thereby. And so he lives on, in the minds of those he influenced, in the hearts of those he helped. A noble teacher, he leaves a place among us that will not soon be filled.

More lasting than bronze will be his work; for loving children, he led them gently to wisdom and strength. Thus he will be a part of all their joys, of all the good they do. Thus he will live in their lives, and their children's lives.

It was good to have known him. It will be an inspiration to remember him.
With deepest sympathy,

Yours most sincerely,
s/M. E. FITZGERALD,
Superintendent of Schools.

The Supeintendent recommended that the following teachers, having completed successfully three years' service in the Cambridge Public Schools, be placed on tenure from September 1, 1939 in accordance with the rules of the School Committee. (This recommendation lays on the "Calendar").

High and Latin
- Gerald M. Barry
- John M. Barry
- Viola M. Driscoll
- Catherine L. Good
- Florence M. Hunter
- Margaret Morrissey

Rindge Technical
- Norton S. McFadden

Abraham Lincoln
- Rose J. Keane — K

Ellis
- Marian E. Rancatore

Fletcher
- John T. Fitzgerald

Houghton
- Rose L. Evans
- Helen L. Shea

Lowell
- Anna M. Lehane

Peabody
- Mary Charnley

Putnam
- Edith F. Maybush

Roberts
- Margaret M. Conroy — K

Thorndike
- Frances L. Musgrave
- Mary G. Sullivan

Webster
- John J. Callahan
- Anne M. Hogan

Wellington
- Jeannette L. Donnelly

Art
- Barbara Shevlin

The Superintendent recommended that the following teachers be reelected for one year from September 1, 1936, in accordance with the rules of the School Committee: (This recommendation lays on the "Callendar".)

High and Latin
- Charles J. Bridey
- John M. Cody
- Allan S. Cohen
- Charles M. Doyle
- Mary E. Halloran
- Thomas J. Kenney
- Mary J. Mullane
- Marie F. O'Connor
- Gertrude C. Parsons
- David C. Ronan
- Joseph L. C. Santoro
- Temperance G. Veale

Rindge Technical
- Samuel J. Cohen
- Hugh J. Curry
- Philip H. Diehl
- Adam F. Elcewicz
- William P. Fahey

Leon C. Fitzgerald
Arthur W. McMurtry
Edmond W. O'Reilly
Harry A. Parris
Robert R. Sweeney

Agassiz

Gertrude L. Quinlan — K

Fletcher

Rosemary W. Brooks — K
Margaret L. Doolin
Alice B. Madden
William J. Ryan

Gannett

Ruth L. Andelman

Houghton

Mary A. Barrow
Miriam C. McDonald — K
Joseph F. Gould
Regina B. Key
Ellen F. Monahan
Suzanne E. Revaleon

Kelley

Caroline V. Ciani
Mary J. Lundergan
Muriel A. Lyons — K
Rose Maybush
Cecilia M. McManus
George Mokaba
Mary R. Rafferty

Longfellow

Edith G. Holmes — K
Dorothea E. Massee — K
Mary A. O'Rourke

Lowell

Margaret Berkeley
Elizabeth M. Dempsey

Morse

Frances V. Carr
Ann Goverman

Peabody

Margaret M. Lorenzen
Margaret M. Magee

Putnam

Kathleen E. Conroy — K
Frances A. Curry
Frank J. Frisoli

Roberts

Ada Z. Callum
Ethel R. Hedman
John C. Landrigan
William G. Traveis

Russell

Catherine A. Pray — K

Webster

Mary A. Blessington
Mary F. Cahalane
Mary J. Conlin
Genevieve McGlinchey
Thomas J. O'Loughlin
Eleanor M. O'Reagan
Mary C. Rooney

Wellington

Marie B. Barry
Dorothy A. Hooker
Catherine Howard
Wilma L. Johnson
Rose C. Rooney
Margaret R. Shannon

Willard

Mary K. Falvey
Helen M. Fay — K

Girl's Vocational

Irene L. Braithewaite
Anne T. O'Rourke

Music

Joseph F. Freni

Physical Education

Mary F. Valenti

Cooking

Mary K. Behlen
Mary K. Drinan

Sewing

Emma M. Hillner

Physically Handicapped Children

Mary A. DeGuglielmo
Marie E. Quinlan

Tests and Measurements

Grace McGlinchey

The Superintendent reported the following resignations:

H. Warren Foss, Master of the Agassiz School, effective July 1 1939,

Agnes J. McElroy, Principal of the Wyman Open Air School, effective July 1, 1939.

H. Maud McLean, Teacher at the Longfellow School, effective July 1, 1939.

Reporting on these retirements the Superintendent advised the committee that Mr. Foss has served the School

Department for forty years. On motion by Committeeman Cassidy it was voted that Mr. Foss be elected Master Emeritus and that the secretary express to Mr. Foss the committee's sincere appreciation for his 40 years of faithful and efficient service to the School children of Cambridge.

On motion by Committeeman Robart it was unanimously voted to suspend the rules for the purpose of establishing the position of Principal Emeritus. It was then voted on motion by Committeeman Robart that the position of Principal Emeritus be established and that Agnes J. McElroy be elected Principal Emeritus for her long and faithful service.

The Superintendent recommended that William F. Foley be appointed Master in the Cambridge School Department at a salary of $3100. per annum ,effective June 1, 1939, date of increase to be September 1, 1940. This recommendation lays on the "Calendar".

The Superintendent recommended that Louis N. Fougere be appointed Master in the Cambridge School Department at a salary of $2950 per annum, effective September 1, 1940, date of increase to be September 1, 1940.

The Superintendent presented the following communications:

SCHOOL DEPARTMENT
DEPT. OF PHYSICAL EDUCATION
CAMBRIDGE, MASS.

January 12, 1939.

Mr. M. E. Fitzgerald, Superintendent,
School Department
City Hall,
Cambridge, Mass.

Dear Mr. Fitzgerald:

I am making a report on the general organization and duties of Dr. Dalton C. O'Brien in Posture Corrective Work.

My request to have a physician examine, diagnose and prescribe treatment for pupils with postural defects was based on the following reasons:

1. To eliminate loss of school time going to the Municipal Hospital for examination.

2. Examinations by different physicians and difference in diagnosis unsatisfactory.

3. The elimination of a transportation teacher and cancelling too many teaching schedules.

4. The very limited number examined weekly at Municipal Hostpital interferred greatly with our treatments.

5. The appointment of a physician will add greater importance to the work and will permit more frequent and definite diagnosis and this examination by the same physician will be of greater value.

Dr. O'Brien reported to me when schools opened in September.

We visited classrooms to observe the physical education teachers' methods of grading posture. Our next visits included the five grammar schools and two High School Corrective gymnasiums to observe the treatments by pupils in previous classes. In addition to the classroom and clinic visits, we also visited six schools not equipped for Corrective treatment but all pupils with postural defects will have been examined by Dr. O'Brien.

Then Dr. O'Brien started his examination, diagnosis, and prescribed treatment for pupils who were graded for postural defects. These examinations require more time for each individual than the annual medical examinations given to all the pupils by the school physician because they involve much detail in listing all the postural defects which are noted on a history card and filed in individual folders.

They are then classified by defects and placed in groups in order to care for greater numbers exercising simultaneously. At the present time there are 1519 pupils with postural defects. In addition to the postural defect cases, Dr. O'Brien is prescribing treatment for structural cases (cripples, etc.). There are approximately 100 structural cases classified as cripples - arms, legs, infantile, etc.

The Medical Profession has accepted good posture as a necessity for the maintenance of good health. Our plans in the very near future are to have more frequent examinations and follow-up of treatments, increase of clinics, and necessary equipment to conduct the classes for progress. In addition to this ,we are making excellent progress in the improved pictures for treatments, and are planning moving pictures of all activities, with a lecture for Parent-Teachers' meetings, school assemblies, and civic organizations who may be interested.

By this time it should be quite evident this important type of remedial school work will require the full time services of a physician, to guide, examine, diagnose, and prescribe treatments for all pupils with postural defects, and any other structural or cripple condition. Dr. O'Brien is giving the full school day, from 8:30 a.m. to 2:15 p.m., in the performance of his work.

May I add in closing, that great praise is due His Honor, Mayor John W. Lyons, and the School Committee for recognizing the right of all children to have strong and normal healthy bodies, and the assignment of Dr. O'Brien to assist in carrying out their plans.

Dr. Dalton C. O'Brien's enthusiasm and fine spirit of co-operation is felt by all who come in contact with him, and will be strong factors in attaining excellent results.

Respectfully submitted,

s/ JOSEPH J. SMITH,

Director

SCHOOL DEPARTMENT

Superintendent of Schools,
Cambridge, Mass.
June 5, 1939

TO THE SCHOOL COMMITTEE:

In September 1938, Dr. Dalton C. O'Brien, school physician, was appointed by the Board of Health to the Department of Physical Education of the School Department.

Dr. O'Brien has devoted full time to this department since last September and at the present time has approximately 1700 pupils under his jurisdiction.

A great many of these pupils have been materially benefited by the constant attention they have received from Dr. O'Brien.

Joseph J. Smith, director of Physical Education, has requested that this work be carried on in the future as it has been during the past year but under the supervision of the School Committee.

Therefore, I recommend:

1. That the position of school physician in the department of Physical Education be created.

2. That the salary of the school physician be $3000. per year.

3. That Dalton C. O'Brien, M. D. school physician, be transferred from the Board of Health to the School Department to take effect September 1, 1939.

4. That the sum of $1000, be transferred from "Teachers' Salaries-Day Schools" for the salary of the school physician from September 1, 1939 to January 1, 1940.

s/ M. E. FITZGERALD,

Superintendent of Schools.

On motion by Committeeman Robart it was voted that the communications and recommendations be referred to executive session.

The Superintendent advised that the graduation date for the Cambridge Tuberculosis Hospital would would be held on June 21, at two o'clock in the afternoon and asked the chairman to assign a member of the committee to attend this graduation. The chairman appointed Committeeman Carver to represent the School Committee at this graduation.

The Superintendent presented a report from Dr. Moran on the Bullock Fund Essay Contest and on motion by Committeeman Robart it was voted that it be made part of the records:

THE BULLOCK FUND ESSAY CONTEST

SUBJECT: "Why I should take Care of my Teeth".

LENGTH: Not over 150 words.

TIME: All essays must be turned over to the Principals not later than June 5; the Principals will turn them over to the Superintendent on or before June 7. The prizes will be awarded on June 14.

ELIGIBILITY: All public school pupils in grades three to eight, inclusive, except sons or daughters of the trustees or dental director of the Bullock Fund, may compete for the prizes in their respective grades.

PRIZES: Twelve cups will be awarded, two for each grade, as first and second prizes.

The essays will be judged on the ideas expressed, not on rhetoric and spelling.

All decisions of the judges shall be final.

The Superintendent recommended that Helen O'Keefe be appointed temporary principal of the Wyman Open Air School at no change in salary. On motion by Committeeman Cassidy it was voted that the Superintendent's recommendation be adopted.

The Superintendent presented the following communication from L. L. Cleveland, Head-Master of the High and Latin School relative to closing school early:

CAMBRIDGE HIGH AND LATIN SCHOOL

June 2, 1939

Mr. M. E. Fitzgerald,
Superintendent of Schools,
Cambridge, Mass.

Dear Mr. Fitzgerald:

I have thought much about the wisdom of closing our school year a week early because of the noise of riveting on the new building. I advise carrying on the calendar as now is - to June 23.

The seniors, with the exception of the few taking college admission examinations, are leaving this week. Their going will make it possible to get more of the class work in rooms not so near the noise. While the noise makes teaching difficult, it is not continuous and the pupils are undoubtedly getting a good deal. The teachers seem to be taking the conditions in good spirit.

I hope we may finish the year without change.

Very sincerely,
s/ L. L. CLEVELAND

Committeeman Fitzgerald, chairman of the sub-committee on Buildings and Grounds presented the folowing three communications:

Cambridge Youth Commission

May 10, 1939.

Mr. James Fitzgerald, Chairman,
Committee on Buildings and Grounds,
Cambridge School Committee,
City Hall, Cambridge, Mass.

Dear Sir:

I desire to bring to your attention and the attention of your committee the splendid cooperation which this commission received from Mr. Campbell, Mr. Cohen, Mr. Courtney, Mr. Collins, Mr. Walsh, Mr. Connell, and Mr. ONeill, custodians of the Rindge Technical School in connection with the Baseball Night sponsored by this commission on Friday, May 5, in the Edward W. Quinn Auditorium.

Without the assistance of these men, the affair would not have been such a successful one.

I know that I express the sentiments of each individual member of this commission when I say that we are grateful to these men.

Very truly yours,
WILLIAM C. CONWAY,
Executive Secretary

Henry Wardsworth Longfellow School
Cambridge

May 26, 1939.

Mr. M. E. Fitzgerald,
Superintendent of Schools,
Cambridge, Mass.

Dear Sir:

In accordance with the special vote of the School Committee at their meeting on April 5, 1937, I am notifying you herewith that some time between the close of school on Thursday afternoon, May 25, and the opening of school on Friday morning, May 26, the Longfellow School was entered, the office doors broken, the office entered through the broken glass panel in the clinic room, thence to the outside office by unlocking the door and thence to the private office by smashing the glass panel and crawling through the open space. Much damage was done to the door of the closet in the master's private office. Although the scene indicated that vicious and determined attempts were made to obtain something of value, thus far we have not been able to find anything missing, excepting trinkets found on the street and brought in by children. The woodworking shop was also entered and tools obtained to perform the job in the master's office.

Already at this time, I understand that the guilty parties are in custody and have admitted this particular break. I am not stating how they gained admission to the building because as yet have not found evidence to substantiate that fact. It might have been that they remained in the building at the close of school on Thursday afternoon.

The outside door to the clinic, the door between the outside office and the inner office are in such condition that they should receive immediate attention. An upset condition in some of the class rooms indicate that they might also have visited a few of the class rooms, but the damage done, if any was very small.

Yours very truly,
s/ GEORGE B. COLESWORTHY
Master

SCHOOL DEPARTMENT

June 5, 1939.

James F. Fitzgerald, Chairman,
Committee on Buildings and Grounds,
Cambridge, Massachusetts.

Dear Sir:

I recommend that the sum of $41.04 be transferred from the Agassiz School W. P. A. Project to the Kelley School W.P.A. Pointing Project.

I wish to report that the project at the Putnam School is completed with the exception of the snow guard on the roof. The project at the Morse School is 90% completed.

There has been considerable trouble about the time of closing playgrounds at the High and Latin School. I have instructed the watchman there are to be no activities after 7:00 p.m. (daylight saving time) if this meets with your approval.

Very truly yours,
s/ W. J. FITZGERALD,
Chief Custodian.

On motion by Committeeman Fitzgerald it was voted to approve the transfer of $41.04 from the Agassiz School W.P.A. Project to the Kelley School W.P.A. Pointing Project.

It was voted to approve the recommendation that the playground at the High and Latin School be closed at 7:00 p.m.

On motion by Committeeman Robart it was voted that no school yard is to be open after school hours until the Recreation Department assigns a supervisor.

On motion by Committeeman Fitzgerald it was voted that the following Financial Report be made part of the records:

FINANCIAL REPORT FOR MAY. 1939

	Appropriation	Expended to May 1	Expended During May	Total	Balance
Administration Salaries	$68,354.67	$22,709.54	$5,500.25	$28,209.70	$40,144.97
General Expenses	7,575.00	3,046.90	381.54	3,428.44	4,146.56
Teachers Salaries, Day Schools	1,471,538.30	484,186.44	121,082.90	605,269.34	866,268.96
" " Substitutes	15,000.00	9,128.50	1,528.00	10,656.50	4,343.50
" " Athletics	8,025.00	3,538.32	278.33	3,816.65	4,208.35
" " Evening	11,000.00	6,285.50	......	6,285.50	4,714.50
" " Americanization	2,000.00	1,061.50	76.00	1,137.50	862.50
Teachers Examinations	300.00	263.39	......	263.39	36.61
Text Books	16,000.00	1,434.90	20.14	1,455.04	14,544.96
Supplies	30,000.00	9,818.07	1,365.34	11,183.41	18,816.59
Nursery Class Supplies	1,400.00	341.55	24.54	366.09	1,033.91
Rindge Lunch Room Supplies	10,000.00	3,936.78	924.87	4,861.65	5,138.35
Tutition To Other Cities	3,000.00	349.03	32.00	381.03	2,618.97
Transportation of Pupils	1,850.00	656.50	......	656.50	1,193.50
Fuel	23,000.00	18,310.49	587.31	18,897.80	4,102.20
Heat at Rindge	19,000.00	10,918.57	......	10,918.57	8,081.43
Lighting	10,000.00	3,681.57	......	3,681.47	6,318.53
Power	1,100.00	449.30	......	449.30	650.70
Light and Power at Rindge	4,500.00	1,592.60	......	1,592.60	2,907.40
Janitors Salaries	135,459.38	43,212.13	9,892.17	53,104.30	82,355.08
Furniture and Furnishings	1,000.00	653.03	......	653.03	346.97
Janitors Supplies	3,000.00	303.81	3.44	307.25	2,692.75
Repairs	10,000.00	2,536.96	445.11	2,982.07	7,017.93
Museum Supplies	100.00	5.82	......	5.82	94.18
Pensions	1,250.00	407.32	95.83	503.16	746.83
Minors License Refunds	70.50	13.50	4.50	18.00	52.50
Other Expenses	9,524.48	856.19	753.22	1,609.41	7,915.07
Athletic Clothing	2,000.00	242.62	152.49	395.11	1,604.89
Travel Outside State	100.00	100.00	......	100.00	......
Extra Museum Service	112.00	84.00	......	84.00	28.00
Retirement Contributions	6,000.00	......	......	......	6,000.00
Compensation	500.00	500.00	......	500.00	......
W. P. A. Allotment	2,750.00	375.00	......	375.00	2,375.00
Care of Truants	87.00	8.00	......	8.00	79.00
	$1,875,596.33	$631,007.64	$143,147.99	$774,155.63	$1,101,440.70

W. P. A. REPORT FOR MAY, 1939

	Appropriation	Expended to May 1	Expended during May	Total	Balance
Morse School 665-14-326	$930.23	$842.04	$53.56	$895.60	$34.63
Lincoln School 665-14-326	420.94	376.18	......	376.18	44.76
Putnam School 665-14-326	3,255.31	2,487.56	275.16	2,762.72	492.59
Agassiz School 65-14-2-79	250.00	190.72	18.24	208.96	41.04
Thorndike School 65-14-2-79	7.00	7.00	......	7.00	......
Peabody School 65-14-2-79	2.51	......	......	......	2.51
Fletcher School 65-14-2-79	36.75	12.10	......	12.10	24.65
Haggerty School 65-14-2-79	100.00	83.26	2.40	85.66	14.34
Book Repairing 65-14-12799	197.99	133.49	63.49	196.98	1.01
Weatherstripping	6.01	......	......	......	6.01
	$5,206.74	$4,132.35	$412.85	$4,545.20	$661.54

On motion by Committeeman Fitzgerald it was voted that text books recommended for approval by the Superintendent at the meeting of May 15, 1939 be adopted.

On motion by Committeeman Fitzgerald it was voted to take from the table the Superintendent's recommendation that the sum of $275. be transferred from "Teachers' Salaries-Day Schools" to defray the cost of the required attendance of the teachers of the Boys' and Girls' Vocational Schools at iFtchburg State Teachers College for one week during the summer. It was then voted to adopt a motion by Committeeman Robart that the amount of $275. be transferred from the item "Retirement Contributions" for the purpose of defraying the expenses of the teachers required to attend Fitchburg State Teachers College during the summer.

On motion by Committeeman Wood it was voted that a letter be sent to Mr. Tobin, Assistant Superintendent of Schools expressing the committee's sympathy upon learning that he is ill and conveying their hopes for his speedy recovery.

It was unanimously voted that the next regular meeting of the School Committee be held on Thursday, June 15, 1939.

On motion by Committeeman Fitzgerald it was voted that the Superintendent of Schools be authorized to grant Saturdays off from June 1, 1939 through Labor Day for as many employees as can be spared from the School Department offices.

On motion by His Honor, the Mayor and seconded by Committeeman Wood, it was voted to extend the Committee's feliciations to Committeeman and Mrs. Galgay on the occasion of the celebration of their twenty-fith wedding anniversary.

It was voted to convene into executive session.

It was voted that the matter of the appointment of Dalton C. O'Brien as school physician at a salary of $3000 per year be laid on the table and referred to the City Solicitor for an opinion as to wether or not the School Committee has the power to engage a doctor's services.

It was voted to reconvene into open session.

It was voted to ratify the votes passed in executive session.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Thursday, June 21, 1939

REGULAR MEETING:

Members Present: Committeemen Carver, Cassidy, Fitzgerald, Galgay, Robart, Wood and Mayor Lyons.

Mayor Lyons in the chair.

On motion by Committeeman Wood it was voted that the minutes of the meeting held on June 5, 1939 be approved as printed.

It was voted to place on file a communication from Patrick B. Burns, custodian of the Roberts School, notifying the committee of his retirement to take effect August 1, 1939.

On motion by Committeeman Robart it was voted that the following communication from the City Solicitor be made a part of the records:

CITY OF CAMBRIDGE
LAW DEPARTMENT

June 10, 1939.

Edward J. O'Connell, Esq.,
Secretary of the School Committee,
City Hall,
Cambridge, Mass.

This is to acknowledge receipt of your letter of June 6th asking my opinion as to whether it is legal for the School Committee to employ permanently and pay the salary of a physician in the Department of Physical Education.

As physical education is part of the statutory curriculum of the schools it is my opinion that it is legal for the School Committee to employ permanently and pay the salary of a physician in the Department of Physical Education, if - in the opinion of the School Committee - such employment is necessary and the work of a physician is to be part of the work of physical education.

Yours very truly,
s/RICHARD C. EVARTS,
City Solicitor.

On motion by Committeeman Robart it was voted to make part of the records the following letter from the State Department of Education:

COMMONWEALTH OF MASS.
DEPT. OF EDUCATION

June 13, 1939.

Mr. Edward J. O'Connell,
Secretary-School Committee,
City Hall,
Cambridge, Mass.

My dear Mr. O'Connell:

The letter that you addressed to the State Department of Education arrived in this office this morning.

Inasmuch as we have so little time to give you all the information that you desire, it will be necessary for me at this time to inform you that the School Departments of Boston, and Arlington employ school physicians and pay their salaries from school appropriations.

I hope this information will be of some assistance to you.

Very truly yours,
s/ DANIEL J. KELLY

Supervisor of Physical Education.

On motion by Committeeman Robart it was voted to make part of the records the following communications from His Honor the Mayor and Jerome D. Green, Trustees of the "Charity of Edward Hopkins," and to endorse the action taken by His Honor, the Mayor, with respect to the request from Dr. Green:

MAYOR'S OFFICE
CAMBRIDGE, MASS.

June 14, 1939.

To the School Committee:

I transmit herewith communication from the City Solicitor dated June 2, 1939, enclosing copy of a letter received by him from Jerome D. Greene as a Trustee of the "Charity of Edward Hopkins."

I am also enclosing copy of an order from the City Council, approved by the Mayor June 8, 1939, providing for the appointment of a committee to represent the City of Cambridge in negotiating with the Trustees of the

Charity of Edward Hopkins concerning the subject matter.

These papers are submitted to you at this time so that they may be part of your records and on file in your department for future consideration.

Yours respectfully,

s/JOHN W. LYONS, Mayor.

CITY OF CAMBRIDGE

LAW DEPARTMENT

The Honorable John W. Lyons,
Mayor of the City of Cambridge,
City Hall,
Cambridge, Mass.

Dear Sir:

I enclose a copy of a letter which I have received from Jerome D. Greene not as a representative of Harvard University, but as a trustee of a trust called the "Charity of Edward Hopkins".

Mr. Hopkins, as it is stated in the letter, died before the Revolutionary War and this trust is the oldest charitable trust in the United States Part of its income has been used in the past for the benefit of students at the Cambridge High and Latin School taking the classical course. Now, however, the Trustees believe, and I understand that Mr. Cleveland is in agreement with them that they can use the money for students other than those who are taking Greek and Latin.

Apparently, to change the original agreement which was made in 1854, the Trustees desire the City of Cambridge to make such a change. Mr. Greene suggests that the appointment and power to appoint a committee with power be by vote of the City Council. I suggest the form of vote on Page 4 of his letter. However, the Committee should of course be appointed by you although the City Council would have the right of confirmation in accordance with our Charter. I have, however, suggested to Mr Greene that perhaps the School Committee is the proper body with whom the Trustees should deal.

Respectfully yours,

RICHARD C. EVARTS,

City Solicitor.

JEROME D. GREENE
University Hall
Cambridge, Massachusetts.

May 27, 1939

Mr. Richard C. Evarts,
City Solicitor,
Cambridge, Mass.

Dear Sir:

I wonder if you are aware of the existence of the Charity of Edward Hopkins which, I think is the oldest charitable trust in the United States and still going strong. It was established by the will of Edward Hopkins, Governor of the Connecticut Colony, and by decrees in English Court of Chancery dated March 19, 1712-3. While the Trust was created for the educational benefit of students in Harvard College and in the Cambridge Grammar School (now the Cambridge High and Latin School,) the Trust has preserved a separate entity, and annually allocates its income for the benefit of "classical" students in the Cambridge High and Latin School, theological students in the Harvard Divinity School, and for the purchase of deturs in Harvard College.

In 1827 the Charity of Edward Hopkins was incorporated by act of the General Court.

On August 28, 1854, an agreement and contract was entered into by the trustees of the Charity of Edward Hopkins and the City of Cambridge, by which it was agreed that the part of the income of the Trust which in pursuance of the terms of the will had been paid to the Hopkins Classical School, then discontinued, should be paid over to the Treasurer of the City of Cambridge, subject to the order of the School Committee "to be by them appropriated exclusively to the improvement of the means of classical instruction in the high school under their charge." Under this agreement the stated proportion of the income available for this purpose has been paid to the City Treasurer and used for scholorships and the purchase of books pertaining to classical instruction.

The agreement between the trustees and the City of Cambridge was executed on August 28, 1854, by three of the trustees as a committee of the Hopkins

Charity and four persons acting as a committee on behalf of the City of Cambridge.

With the changes that have taken place in the concept of a liberal education as compared with the traditional classical education, it has seemed to the trustees that the use of the money given each year to the Cambridge High and Latin School should not be narrowly limited to the field of Greek and Latin. The will of Edward Hopkins never specified anything more definite than "instructing in grammar learning". Inasmuch, however, as until comparatively recent times, a liberal education meant a classical education, and as the intention of the testator was to prepare young men for college, it was natural that emphasis should have been laid upon classical subjects.

The principal of the Cambridge High and Latin School would be very glad, especially in connection with the erection of the new buildings, if the terms of the Hopkins grants could be liberalized to an extent corresponding with the changes in educational ideas, and the Trustees of the Charity of Edward Hopkins are thoroughly disposed to sympathize with this desire. They propose, therefore, that a meeting be held at which the city will be represented by a duly constituted committee empowered to enter into a new agreemnt, and the Charity of Edward Hopkins will be represented by a committee consisting of its Treasurer and Executive Officer, Mr. Roger Ernst, Honorable Robert Walcott, Mr. Roland Gray and myself.

I am a trustee of the Charity of Edward Hopkins, a function entirely separate from my relations with Harvard University, and I will ask you to accept this letter as a formal request from the Charity of Edward Hopkins that a committee be appointed by the City of Cambridge for the purpose above indicated.

As soon as a meeting can be arranged between the two committees, a draft of the proposed agreement redefining the terms of the annual grant in terms of a liberal eductation rather than a classical education will be submitted. To this end, Judge Walcott and I have already conferred with the principal of the Cambridge High and Latin School, and I expect that there will be little difficulty in adopting a phraseolgy acceptabe to both parties.

You will know best how the committee to represent the City of Cambridge can be constituted with the necessary powers, but I should suppose that a vote of the City Council would be necessary. Such a vote might read as follows:

> "Voted that the following persons be and they hereby are appointed as a committee to represent the City of Cambridge with power to enter into a contract and agreement with the trustees of the Charity of Edward Hopkins for the purpose of defining the fields of study leaning toward a liberal collegiate education in which scholarships and prizes may be offered and books purchased from the annual grants from the Charity of Edward Hopkins to the City of Cambridge."

The amount granted to the City of Cambridge in 1938 was $964.94. With the fall of interest rates this amount will probably be somewhat diminished in future years. Under the provisions governing the application of the income of the Trust, the Trustees set up a reserve of 5% for losses in investments, paid 25% to the Treasurer of the City of Cambridge, 7-1/2% to the Treasurer of Harvard College for the purchase of deturs and 67-1/2% to the President and Fellows of Harvard College to be divided in equal shares among six Divinity students nominated by the Corporation.

Sincerely yours,

s/ JEROME D. GREENE.

IN CITY COUNCIL

June 6, 1939.

ORDERED:

That the following persons be and hereby are appointed as a committee to represent the City of Cambridge with Power to enter into a contract and agreement with the trustees of the Charity of Edward Hopkins for the purpose of defining the fields of study leaning toward a liberal collegiate education in which scholarships and prizes may be offered, and books purchased from the annual grants for the

Charity of Edward Hopkins to the City of Cambridge:

Thomas M. McNamara, President of the City Council.

John J. Carver, Vice-Chairman of the School Committee.

Michael E. Fitzgerald, Superintendent of Schools.

Adopted by the affirmative vote of 15 members. Approved by the Mayor June 8, 1939. A true copy, Attest:- FREDERICK H. BURKE, City Clerk.

It was voted to place on file a communication from Alice Kerrigan, representative of Gray's Educational Tours advising of a special offer to students for a tour to the New York World's Fair.

The Superintendent reported that he had set aside Monday, June 19, from 12:30 P. M. to 2:15 for a penmanship exhibition in the Sleeper, Gannett, Willard and Lowell Schools

The Superintendent reported the retirement of Katherine L. Carr, Master's Assistant at the Longfellow School effective July 1, 1939. On motion by Committeeman Robart it was voted that the Superintendent convey the Committee's well-wishes for her continued health and happiness.

The Superntendent recommended that Marguerite L. Harriss be appointed Master's Assistant at the Longfellow school at a salary of $2,008. effective September 1, 1939, date of increase to be September 1, 1940. On motion by Committeeman Robart it was voted to adopt the Superintendent's recommendation.

The Superintendent recommended the election of Mary M. Ennis, as a teacher in the Music Department assigned to the Russell School at a salary of $1362. per annum, effective September 1, 1939, date of increase to be September 1, 1940. This recommendation lays on the "Calendar" in accordance with the rules.

It was voted to lay on the table the following report of Vocational Guidance submitted by the Superintendent in compliance with a vote of the School Committee:

IN SCHOOL COMMITTEE

Report on Vocational Guidance

We have found and we are in agreement that vocational guidance is an educational process designed to lead a student by means of counsel to a knowledge of his own interests and abilities in order that he may choose his life's work wisely and prepare for it intelligently.

I recommend that the School Committee approve a course in vocational guidance which will include instruction for the seventh and eighth grades of the elementary schools, the High and Latin School, the Rindge Technical School and the Boys' and Girls' Vocational schools.

I would recommend that the Assistant Superintendent of Schools be assigned to the administration of this program. We have been in close contact with the officials of the school department of the City of Boston on several occasions. We have devoted considerablt time and study to this program and have consulted men who are in charge of work in Boston and other places and we have taken their advice that the proper way to install this program is to gradually develop it by adding to it as the exigencies of the course dedemand.

I would advise the Committee to proceed in the organization of the vocational guidance program from September until the first of the year in such a manner that there will be very little expense incurred. Vocational guidance in other places is a very expensive proposition. Cambridge is not in a position at this time to expend any large sums of money to carry out this program.

In my understanding of vocational guidance there are three techniques which are to be considered: Counseling Placement and Follow-up.

I recommend that counsellors be appointed as follows: three in the High and Latin School three in the Rindge

Technical School and one each in the Boys' and Girls' Vocational Schools. These Counsellors will serve without extra compensation. The work of these counsellors will be so arranged that they may have two or three free periods in which they could devote that time and outside time to the completion of its program.

The first step in this program is to make a thorough survey of all the industries of the City of Cambridge. This work must necessarily be performed by members of the personnel of the school department who must be familiar with what the schools are doing and who must of necessity be tactful.

It will be necessary as this program develops to devote considerables time on the part of the counsellors to follow-up work. The follow-up must also be performed by the counsellors and this may be done by (1) visits to places of employment; (2) by mail; and (3) by visits to the homes.

It is my intention to have expert instruction given to the teachers by a person who is actually in charge of this work in the public schools.

If the Committee approves of this program each member will receive all materials which we intend to use in the administration of this work,

Emphasis will be placed on educational guidance as well as vocational in this plan.

Respectfully submitted,

s/M. E. FITZGERALD,

Superintendent of Schools.

The Superintendent presented bids for supplying paper, material, etc., to the School Department and on motion by Committeeman Robart it was voted, on the following roll-call to approve the Superintendent's recommendation to accept the bids of the following concerns who are the lowest responsible bidders in all cases: Committeemen Carver, Fitzgerald, Galgay, Robart, Wood and Mayor Lyons voting yes; Committeeman Cassidy voting no.

PAPER

Milton Bradley Co., 127 Clarendon Street., Boston.

Item	Bid
No. 5	223.80
No. 6	149.20
No. 7	137.64
No. 8	137.64
No. 19	1179.00
No. 23	30.40
No. 25	15.10
No. 27	10.50
No. 31	57.50
No. 34	40.00

Gledhill Brothers, 663 Beacon St., Boston.

Item	Bid
No. 9	$25.20
No. 10	252.00
No. 11	50.40

J. L. Hammett Company, 290 Main Street, Cambridge.

Item	Bid
No. 1	$573.00
No. 2	262.70
No. 3	41.20
No. 4	44.28
No. 12	28.60
No. 13	139.38
No. 15	80.71
No. 16	126.90
No. 17	108.50
No. 18	59.20
No. 30	90.00
No. 33	7.90
No. 35	65.00
No. 36	65.00
No. 42	446.22
No. 43	636.40

MATERIALS, ETC.,

Milton Bradley Co., 127 Clarendon Street. Boston.

Item	Bid
No. 7	$40.83
No. 10	54.72

J. L. Hammett Company, 290 Main Street, Cambridge.

Item	Bid
No. 2	$108.00
No. 3	108.00
No. 11	32.40
No. 19	50.00
No. 20	200.00
No. 24	26.50
No. 29	6.50

Allen Stationary Co., 718 Massachusetts Avenue, Cambridge.

Item	Bid
No. 1	$180.00
No. 5	120.00
No. 8	80.00
No. 9	69.00
No. 32	6.60
No. 33	6.60

E. E. Babb Company, 910 Commonwealth Avenue, Boston.

Item	Bid
No. 12	$13.68
No. 14	17.60
No. 15	22.00
No. 34	8.40

Commercial Supply Co., Brookline Street, Cambridge.

Item	Bid
No. 21	$150.00
No. 22	66.00

Henry S. Wolkins Co., 716 Columbus Avenue, Boston.

Item	Bid
No. 4	$73.75
No. 28	16.30

Committeeman Fitzgerald, chairman of the sub-committee on Buildings and Grounds presented the following communication from Harvard College:

HARVARD UNIVERSITY
Cambridge, Mass.

une 1, 1939.

Mr. James F. Fitzgerald, Chairman
Committee on Buildings and Grounds
School Committee,
Cambridge, Massachusetts.

Dear Sir:

Following the receipt of your letter of May 26 addressed to the President and Fellows of Harvard University, I have had a careful study made of the basis of the agreement under which the University is supplying steam to the City of Cambridge for the Rindge Technical School and the Fire Department.

As you are no doubt aware, there has been during the period covered by this agreement a very large variation in the use of steam by the City, and the estimated consumption for the past heating season is more than 68% greater than that for the heating season of 1936-37 which was a colder season. In this connection you may be interested in the following figures of total units metered for each year since the Fire Station was added to the load, the 1938-39 figure containing an estimate of consumption for the month of June:

Heating Season	Total Units Metered
1933-34	25,037
1934-35	22,467
1935-36	18,429
1936-37	17,808
1937-38	26,471
1938-39	30,000

Our engineers have furthermore been of the opinion that the increased consumption was due to no small degree to defective equipment on the City's property resulting in large losses of steam supplied. In this connection our Engineering Department has written your Committee on several occasions to point out this apparent condition and it has offered its services in helping to correct any defects. It wishes to repeat this offer.

The base rate for steam supplied under the present agreement is 70¢ per million B.T.U. I am informed by officers of the Cambridge Electric Light that the company is prepared to reduce the charge for steam sold to the University for delivery to the City by 5¢ per million B.T.U., and operating economies affected in the University's transmission system will make it possible for the University to reduce the base rate by an additional 2½¢ per million B. T. U., giving a new base rate of 62½¢.

You will observe that if this rate were applied to the units metered for the heating season of 1936-1937, the resulting cost of heating the City Buildings would amount to only slightly more than half the indicated cost for the past season.

I shall be prepared to recommend to the Corporation that the existing agreement be modified for the coming year so as to reduce the base rate from 70¢ to 62½ per million B.T.U. if I hear from you that this will be agreeable to the City and provided the Cambridge Electric Light Company formally carries out the modification of its contract with the Univeristy which I mention above.

Since the last meeting of the Corporation until next summer will be held on June 21, I hope that I may hear from you at your earliest convenience.

Yours very truly,
s/ J. W. LOWES
Financial Vice-President.

On motion by Committeeman Robart it was voted that the School Committee request the reduction in the rate as outlined in the letter to Mr. Fitzgerald and that the communication be referred to His Honor, The Mayor, with the request that it be referred to the Building Department with instructions to contact Harvard College with respect to necessary repairs to the transmission equipment which will affect greater economy in the heating system.

On motion by Committeeman Robart it was voted on the following roll-call to approve the tenure and re-election of teachers as recommended by the Superintendent at the meeting of June 5, 1939: Committeemen Carver, Cassidy, Fitzgerald, Galgay, Robart, Wood and Mayor Lyons voting yes.

Committeeman Robart moved the adoption of the Superintendent's recommendation, presented at the meeting of June 5, 1939, that William F. Foley be appointed master in the Cambridge School Department at a salary of $3100. per annum effective June 1, 1939, date of increase to be Sept. 1, 1940. Committeeman Galgay raised the point of order that the Superintendent is recommending the appointment of a master from a list which expired in December, 1938, and contended that a new examination should be held for the position of Master. The chair stated the the point of order was not well taken. A motion by Committeeman Carver for the previous question was lost on the following roll-call: Committeemen Carver, Fitzgerald and Robart voting yes; Committeemen Cassidy, Galgay, Wood and Mayor Lyons voting no. Committeeman Galgay then raised the point of order that the motion presented and adopted at the meeting of June 20, 1938, extending all teacher lists for three years, constituted a change in the rules and as such should have been laid on the table for one meeting in accordance with the rules of the committee. The chairman stated that the point of order was not well taken. It was then voted on the following roll-call that William F. Foley be appointed master in the Cambridge School Department at a salary of $3100. per annum, effective June 1, 1939, date of increase to be September 1, 1940: Committeemen Carver, Fitzgerald, Robart, Wood, and Mayor Lyons voting yes; Committeemen Cassidy, and Galgay voting no. Committeeman Robart moved reconsideration of this vote hoping it would not prevail. The motion to reconsider failed of adoption.

On the following roll-call it was voted to amend the recommendation of the Superintendent, as submitted at the meeting of June 5, 1939, that Louis N. Fourgere be appointed master in the Cambridge School Department at a salary of $2950. by striking out the words "at a salary of $2950 per annum" and inserting in place thereof the words "at a salary of $3100. per annum": Committeeman Carver, Fitzgerald, Robart, Wood and Mayor Lyons voting yes; Committeemen Cassidy and Galgay voting no.

On motion by Committeeman Fitzgerald it was voted, on the following roll-call, to adopt the Superintendent's recommendation as submitted at the meeting of June 5, 1939 and amended at this meeting that Louis N. Fourgere be appointed master in the Cambridge School Department at a salary of $3100 per annum, effective September 1, 1939 date of increase to be Sept. 1, 1940: Committeemen Carver, Fitzgerald, Robart, Wood and Mayor Lyons voting yes; Committeemen Cassidy and Galgay voting no. Committeeman Fitzgerald moved reconsideration of this vote hoping it would not prevail. The motion for reconsideration failed of adoption.

On motion by Committeeman Robart it was voted that, before adjournment is taken, the committee convene into executive session for the purpose of discussing qualifications.

On motion by Committeeman Fitzgerald it was voted to take from the table the communications from His Honor, the Mayor, relative to the report of the Cambridge Youth Commission. It was voted that these communications be given leave to withdraw as the Superintendent has submitted a report covering the same.

On motion by Committeeman Carver it was voted to take from the table the recommendation of the Committee on Athletics that Adam F. Elcewicz be appointed head-coach of football at the High and Latin School and Frank J. Frisoli be appointed Assistant Coach of Football at the High and Latin School. On motion by Committeeman Carver it was then voted on the following roll-call to adopt this recommendation of the Committee on Athletics: Committeeman Carver, Fitzgerald, Robart, Wood and Mayor Lyons voting yes; Committeemen Cassidy and Galgay voting no. Committeeman Carver moved reconsideration of this vote hoping it would not prevail. The motion for reconsideration failed of adoption.

On motion by Committeeman Fitzgerald it was voted to take from the table and refer to executive session the recommendation of the Superintendent as submitted at the meeting of June 5, 1939, relative to the position of school physician in the Department of Physical Education.

It was voted to take from the table and refer to the Superintendent the communication from the American Federation of Teachers asking the School Committee to issue a statement in answer to the following question: "Is the Cambridge School Committee in favor of having a union label on books used in the schools of the ctiy of Cambridge?"

Committeeman Cassidy moved that the new auditorium of the Cambridge High and Latin School be named after the late Commander Francis J. O'Reilly. It was voted on motion by Committeeman Wood to lay this motion on the table.

It was voted to lay on the table a motion by Committeeman Galgay that the Masters' Examined List, submitted in December 1936 and extended by a vote of the School Committee at a meeting held on June 20, 1938, be now declared expired.

It was voted to convene into executive session.

Superintendent of Buildings John J. Terry appeared before the committee and explained that due to labor trouble it would not be possible to get the type of stone originally intended for use in the new addition to the High and Latin School for some time, and rather than cause any serious delays recommended that a substitute be secured. It was voted to extend to His Honor, the Mayor, a vote of confidence in whatever action he may take in view of the circumstances described by the Superintendent of Buildings.

The Superintendent recommended that George B. Colesworthy be transferred from Master of the Longfellow School to Master of the Peabody School effective September 1, 1939. It was voted to adopt this recommendation.

The Superintendent recommended that William B. Foley be assigned as Master of the Longfellow School and Louis N. Fourgere be assigned as master of the Ellis School. It was voted to adopt the Superintendent's recommendation.

It was voted to approve the recommendation that the position of School physician in the Department of Physical Education be created. It was voted to approve the recommendation that the salary of the School Physician be $3.000 per year. It was voted to approve the recommendation that Dalton C. O'Brien, M. D., school physician, be transferred from the Board of Health to the School Department to take effect September 1, 1939. It was voted to approve the recommendation that the sum of $1000. be transferred from "Teachers' Salaries-Day Schools" for the salary of the school physician from September 1, 1939 to January 1, 1940.

It was voted to reconvene into regular session.

It was voted on motion by Committeeman Fitzgerald to ratify the votes passed in executive session transferring and assigning masters.

On motion by Committeeman Fitzgerald it was voted, on the following roll-call, to ratify the vote passed in executive session "that the position of School Physician in the Department of Physical Education be created": Committeemen Carver, Fitzgerald, Robart, Wood and Mayor Lyons voting yes; Committeemen Galgay voting no; Committeeman Cassidy absent. A motion to reconsider this vote was lost.

On motion by Committeeman Fitzgerald it was voted, on the following roll-call, to ratify the vote passed in executive session "that the salary of the School Physician be $3000. per year": Committeemen Carver, Fitzgerald, Robart, Wood and Mayor Lyons voting yes; Committeeman Galgay voting no; Committeeman Cassidy absent. A motion to reconsider this vote was lost.

On motion by Committeeman Fitzgerald, it was voted, to ratify the vote passed in executive session: "that Dalton C. O'Brien, M. D., school physician, be transferred from the Board of Health to the School Department to take effect September 1, 1939": Committeemen Carver, Fitzgerald, Galgay, Robart, Wood and Mayor Lyons voting yes; Committeeman Cassidy absent. A motion to consider this vote was lost.

On motion by Committeeman Fitzgerald it was voted, on the following roll-call, to ratify the vote passed in executive session "that the sum of $1000. be transferred from "Teachers' Salaries-Day Schools" for the salary of the school physician from September 1, 1939, to January 1, 1940": Committeemen Carver, Fitzgerald, Galgay, Robart, Wood and Mayor Lyons voting yes; Committeeman Cassidy absent. A motion to recosider this vote was lost.

On motion by Committeeman Fitzgerald it was then voted to ratify all votes passed in executive session.

It was voted to adjourn:

ADJOURNED:

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday. September 18. 1939

REGULAR MEETING:

Members present: Committeemen Carver, Cassidy, Fitzgerald, Galgay, Robart, Wood and Mayor Lyons.

Mayor Lyons in the chair.

On motion by Committeeman Robart it was voted to approve the minutes of the meeting of June 21, 1939 as printed.

On motion by Committeeman Robart it was voted to make part of the records the following letter from Marguerite L. Harris, Master's Assistant at the Longfellow School:

Scituate, Mass.
July 25, 1939

The School Committee,
Cambridge, Mass.
Edward J. O'Connell, Secretary,
Dear Sir:

I have received letter of July 5th concerning my appointment as Master's Assistant at the Longfellow School.

I appreciate the honor given me by the School Committee and will try to the best of my ability to fill the position to their satisfaction.

Very truly yours,
/s/ MARGUERITE L. HARRIS

On motion by Committeeman Wood it was voted to make part of the records the following communication from H. Warren Foss, former Master of the Agassiz School:

Mount Vernon, Maine,
August 25, 1939.

To the Honorable School Committte,
Cambridge, Mass.
Dear Sirs:

I have your letter informing me that I have been made Master Emeritus of the Agassiz School. I want to thank you for the honor you have conferred upon me and assure you that I deeply appreciate it.

Sincerely,
/s/ H. WARREN FOSS

A communication was received from John D. Crowley, Chairman of Troop 10, Boy Scouts of America, requesting permission to use the hall in the Agassiz School on Friday evenings for meetings and scout activities. On motion by Committeeman Robart it was voted to grant the permission requested.

It was voted to make part of the records the following communications relative to supplying heat at the Rindge Technical School:

HARVARD UNIVERSITY

CAMBRIDGE, MASSACHUSETTS

June 23, 1939.

Mr. Edward J. O'Connell, Secretary,
School Committee,
Cambridge, Massachusetts.
Dear Sir:

Pursuant to the request contained in your letter of June 16, the Corporation at its meeting held on June 21, authorized me to execute an amendment to the agreement between the City of Cambridge and the University to carry out the reduction proposed in my letter of June 14, to Mr. Fitzgerald. This will, of course, as indicated in my letter, be contingent upon the Cambridge Electric Light Company's formally carrying out the modification of its contract with the University.

Yours very truly,
/s/ J. W. LOWES

CITY OF CAMBRIDGE

BUILDING DEPARTMENT

August 8, 1939.

Hon. John W. Lyons,
Mayor of the City of Cambridge.
Dear Sir:

RE-RINDGE SCHOOL HEAT SUPPLY

In company with Mr. Sauerwein of Harvard College, we made several inspections of the heating system installed in the Rindge School and Central Fire Headquarters for the purpose of obtaining a more economical operation of the heating and ventilating systems, and I respectfully submit to you the following recommendations:

1. Acknowledged letter sent from

J. W. Lowes of Harvard to Mr. Fitzgerald, Chairman of Committee on Buildings and Grounds and accept your provisions thereby reducing the base rate as per contract amendment suggested.

2. All thermostats should be overhauled and adjusted to prevent overheating. This work should be done by the Johnson Service Company maintenance department which work requires special tools and skill which the Engineer in charge of Buildings in many cases does not possess.

3. All traps including radiator traps should be inspected for cleanliness making sure no steam is blowing through and that the thermostatic elements be replaced where necessary.

4. All indirect heat units should be cleaned and if found defective overhauled, the controls adjusted and all fan blades cleaned and all bearings oiled.

5. The high temperature of the condensate blowing steam through the return line reported by Harvard on various occasions should be corrected and suggest that the trap manufacturers local representative be contacted and have him determine if the present traps located in the main steam line are proper for heavy duty.

6. A very careful daily check should be kept of the use of the building, hourly temperature readings in various parts of the building and such other points that will give fair reasons for difference in heating costs.

I am enclosing all communications you sent me.

/s/JOHN J. TERRY,
Superintendent of Public Buildings

HARVARD UNIVERSITY

CAMBRIDGE, MASSACHUSETTS

June 23, 1939.

Mr. Edward J. O'Connell, Secretary,
School Committee,
Cambridge, Mass.
Dear Sir:

Pursuant to the request contained in your letter of June 16, the Corporation at its meeting held on June 21 authorized me to execute an amendment to the agreement between the City of Cambridge and the University to carry out the reduction proposed in my letter of June 14, to Mr. Fitzgerald. This will, of course, as indicated in my letter, be contingent upon the Cambridge Electric Light Company's formally carrying out the modification of its contract with the University.

I am requesting our attornies to draw up the necessary instruments and when this has been done, I shall communicate with you further.

Yours very truly,
/s/ J. W. LOWES

A communication was presented from Anna R. Crane, teacher at the High and Latin school now on leave of absence asking that her leave of absence be extended for another year dating from September, 1939 to September 1940. On motion by Committeeman Galgay it was voted that the request be granted.

It was voted to make part of the records the following communication from Mrs. Harold B. Blazo, who until his death on May, 1939, was master of the Peabody School:

Watertown, Mass.
June 19, 1939.

Dear Mr. Fitzgerald:

Will you please express my sincere thanks to the members of the School Committee for the beautiful note of sympathy which they sent me.

The wonderful tributes paid to Mr. Blazo have brought to me a deep sense of comfort, to know he was indeed a leader in the great field of education.

For nearly thirty years he was associated with the Cambridge School system and during those years he placed his work and the rank of the school on the highest plane, for he truly loved his chosen work.

His happy years of friendship with you will always be a cherished memory to us all.

Sincerely yours,
/s/ MARY E. BLAZO

It was voted to make part of the records the following communication from William F. Foley, Master of the Longfellow school:

69 Grozier Road,
Cambridge, Mass.
June 18, 1939.

Superintendent M. E. Fitzgerald,
School Department,
Cambridge, Massachusetts,
Dear Sir:

I am deeply grateful to you and to the members of the Cambridge School Committee for the honor and privilege of serving as a Master in the Cambridge School System.

With my gratitude I send also my pledge to fulfill faithfully the all important duties of this position which affect so greatly the lives of future citizens entrusted to me and to my supervision.

Sincerely yours.
/s/ WILLIAM F. FOLEY

The Superintendent reported the following resignations of teachers:

RESIGNATIONS

SCHOOL	NAME OF TEACHER	RANK	TO TAKE EFFECT
Agassiz	Ada M. Litchfield	Teacher	July 13, 1939
Houghton	Winifred L. Kinsley	Teacher	July 1, 1939
Putnam	Edith Baron	Teacher	July 1, 1939
Houghton	Mary A. Barrow	Teacher	July 1, 1939
Lowell	Margaret T. Berkeley	Teacher	July 1, 1939
Roberts	Katherine M. Bradley	Teacher	July 1, 1939
Roberts	Ada Z. Callum	Teacher	July 1, 1939
Physically Handicapped Children	Mary A. DeGuglielmo	Teacher	July 1, 1939
Physically Handicapped Children	Mary E. Downey	Teacher	July 1, 1939
Houghton	Gertrude M. Gorman	Teacher	July 1, 1939
Wellington	Esther M. Hanley	Teacher	July 1, 1939
Wellington	Leona C. Lynch	Teacher	July 1, 1939
Longfellow	Mary E. Mullen	Teacher	July 1, 1939
High and Latin	Carolyn E. Noonan	Teacher	July 1, 1939
Morse-Kindergarten	Olive L. Olson	Asst. Kindergartner	July 1, 1939
Agassiz	Alice E. Powers	Teacher	July 1, 1939
Wellington	Helen E. Sheehan	Teacher	July 1, 1939
High and Latin	Margaret M. Friel	Teacher	Sept. 15, 1939

On motion by Committeeman Robart it was voted that the resignations be accepted and, consistent with the custom of the School Committee, the Superintendent shall express to the nearest of kin of those who have died the Committee's sincere sympathy and to those who have served out their long and faithful tenure a letter of appreciation for the fine service rendered to the School Department.

The Superintendent recommended that Ellen T. Fitzgerald, Assistant Director of the Children's Museum, be granted a leave of absence, without stipend, from September 1, 1939 to September 1, 1940. On motion by Committeeman Galgay it was voted to adopt the Superintendent's recommendation.

The Superintendent reported the following transfers of teachers:

John M. Cody, from High and Latin to Rindge Technical, effective September 1, 1939.

Adam F. Elcewicz, from Rindge Technical to High and Latin, effective September 1, 1939.

Frank F. Frisoli, from Putnam to Morse, effective September 1, 1939.

Elizabeth M. Dempsey, from Lowell to Agassiz, effective September 1, 1939.

Marguerite F. Doherty, from Putnam to Roberts, effective September 1, 1939.

Mary R. Rafferty, from Kelley to Wellington, effective September 1, 1939.

The Superintendent recommended that Genevieve McGlinchey, teacher at the Webster Elementary School, be appointed teacher in the Science Department at the High and Latin School at a salary of $1534. per annum, effective September 19, 1939, date of increase to be September 1, 1940. This recommendation lays on the "Calendar" in accordance with the rules of the School Committee.

The Superintendent recommended that Grace I. Nelligan be transferred from seventh grade teacher to eight grade teacher at the Longfellow school, effective September 1, 1939, at a salary of $1938. per annum. This recommendation lays on the "Calendar" under the rules.

It was voted to make part of the records the following communication from the State Department of Education, relative to the Smith-Hughes Fund:

MASS. DEPT. OF EDUCATION

DISTRIBUTION OF SMITH-HUGHES FUNDS

Federal Fiscal Year 1938 - 1939
Mr. M. E. Fitzgerald,
Cambridge, Mass.

Upon the basis voted, the city of Cambridge will receive from this distribution benefits for the following purposes and in the amounts as indicated below.

The State Treasurer has been requisitioned to pay these amounts. They should be received at an early date. These amounts are to be entered in the financial accounts of the school as income and should be deducted from the gross maintenance sum in making up the annual returns upon which the State reimbursement is based.

I. Industrial:	
Evening	$160.54
General Department	$1173.93
II. Continuation:	
General Improvement (boys)	$19.39
General Improvement (Girls)	$58.17
III. House-Hold Arts:	
General Department	$314.18

Very truly yours,
/s/ R. W. WATT,
Director, Div. of Vocational Education

It was voted to make part of the records the following communication from the State Department of Education:

COMMONWEALTH OF MASS.
DEPARTMENT OF EDUCATION

June 27, 1939

The Treasurer,
Cambridge, Massachusetts.
Dear Sir:

You may be interested to know that this office has recommended to the General Court of 1939, that there be appropriated the following sum as reimbursement to your municipality for the year ending August 31, 1938, on account of:

MAINTENANCE OF:

Cambridge Industrial Development	$13,786.02
Cambridge Evening Industrial Department	$2,760.47
Cambridge Continuation School	$252.73

TUITION OF PUPILS AT:

Medford Vocational School	$82.89
Boston Trade School for Girls	$1240.30
Boston Evening Trade School	$32.85
Brookline Evening Practical Arts	$11.25
Boston Continuation School	43.80
Boston Apprenticeship Classes	$68.22
Somerville Continuation School	$1.20
	$18,279.73

Very truly yours,
/sJ R. O. Small, Director.

The Superintendent presented a communication advising that the Stollins Movie and Film Service had available a free talking picture on the minting of nickel and monel metal and its uses. The film is shown through the the courtesy of the International Nickel Company at no cost to the School Department and the only advertising matter contained in the entire film is the introduction which consists of the line "This film is shown through courtesy of The International Nickel Company". The Superintendent recommended that this communication be referred to him for investigation and if he finds no objectionable features, the request be granted. On motion by Committeeman Wood it was voted to adopt the Superintendent's recommendation.

The Superintendent presented the following communication from the League of Women Voters:

CAMBRIDGE LEAGUE OF WOMEN VOTERS

42 Brattle Street

October 18, 1939

Hon. Michael E. Fitzgerald,
Superintendent of Schools,
Cambridge, Mass.
Dear Mr. Fitzgerald:

For many years the Cambridge League of Women Voters held an All-Candidates Rally before the City primaries. Each candidate has been invited to appear in person to state his qualifications and platforms; each candidate for the same office has the same amount of time alloted to him. As far as we know, this is the only opportunity when the voters can see and hear on the same platform all the candidates who want to represent them.

In recent years, because of the large number of candidates (134 in 1937) it has been difficult to give each candidate sufficient time to present his case. One large rally has proved too long to hold the attention of the audience and therefore this year the Executive Board of the League has voted to hold Ward rallies instead of one big meeting.

The redistricting into new ward lines has added greatly to the confusion of the voters. Ward rallies at which only candidates to be voted on in that ward, appear, ought to simplify the voter's problem.

The League feels that a larger and more representative audience would attend rallies if they were held in a public building, and the neighborhood school is the one place conveniently located where everyone would feel welcome. Many of the schools are used for registration and election and so are already associated in the minds of the voters with non-partisan political activity.

The League's questionaire containing information about the candidates is sent to each of the 26,600 registered women voters of Cambridge and can carry an announcement of the ward rallies into almost every home in the city.

The league asks you and the school committee to open a school in each ward for this purpose one evening during the week before the primaries.

Respectfully yours,

/s/ KATHERINE W. BORN,
President

On motion by Committeeman Robart it was voted that the League of Women Voters be furnished with a copy of the rules relative to the rental of school halls. On motion by Committeeman Wood it was unanimously voted to permit Mrs. Katherine Born, President of the League, to address the Committee relative to the request contained in the letter. Mrs. Born explained that it was the League's intention to conduct public rallies in all wards of the city at which all candidates for all offices would be invited. Mrs. Bond also explained that the redistricting into new ward lines has added greatly to the confusion of the voters and ward rallies at which only candidates to be voted on in that ward would appear, ought to simplify the voter's problem. A motion by Committeeman Wood that the rules be suspended in order to allow the use of a school building in each ward, at no cost, was lost on the following roll-call: Committeemen Carver, Cassidy, and Wood voting yes; Committeemen Fitzgerald, Galgay, Robart and Mayor Lyons voting no. The chairman then ruled that the communication be referred to the Assistant Business Agent in accordance with the rules.

It was then voted that the following Financial Report be made a part of the records:

FINANCIAL REPORT FOR JUNE, JULY, AUGUST, 1939

	Appropriation	Expended to June	Expended during June, July, Aug.	Total	Balance
Administration Salaries	$68,354.67	$28,209.70	$17,290.99	$45,500.69	$22,853.98
General Expenses	7,575.00	3,428.44	1,703.37	5,131.81	2,443.19
Teachers Salaries, Day Schools	15,000.00	605,269.34	360,939.06	966,208.40	505,329.90
" " Substitutes	8,025.00	10,656.50	2,395.00	13,051.50	1,948.50
" " Athletics	11,000.00	3,816.65	1,594.99	5,411.64	2.613.36
" " Evening	2,000.00	6,285.50	......	6,285.50	4,714.50
" " Americanization	300.00	1,137.50	52.50	263.39	810.00
Teachers Examinations	16,000.00	263.39	......	2,798.74	36.61
Text Books	30,000.00	1,455.04	1,343.70	15,084.52	13,201.26
Supplies	10,000.00	11,183.41	3,901.11	6,251.55	3,748.45
Rindge Lunch Room Supplies	1,400.00	4,861.65	437.80	803.89	2,195.09
Nursery Class Supplies	3,000.00	366.09	423.88	804.91	596.11
Tutition To Other Cities	1,850.00	656.50	400.50	1,057.00	793.00
Transportation of Pupils	23,000.00	13,830.53	2,330.24	16,160.77	6,839.23
Fuel	19,000.00	10,918.57	4,599.04	15,517.61	3,482.39
Heat at Rindge	10,000.00	3,681.47	2,791.10	6,472.57	3,527.43
Lighting	1,100.00	449.30	379.23	828.53	271.47
Power	4,500.00	1,592.60	1,443.40	3.036.00	1,464.00
Light and Power at Rindge	135,459.38	53,104.30	35,122.03	88,226.33	47,233.05
Janitors Salaries	1,000.00	653.03	276.37	929.40	70.60
Furniture and Furnishings	3,000.00	307.25	1,733.31	2,040.56	959.44
Janitors Supplies	10,000.00	2,982.07	2,625.21	5,607.28	4,392.72
Repairs	100.00	5.82	......	5.82	94.18
Museum Supplies	1,250.00	503.16	592.20	1,095.36	154.64
Pensions	70.00	18.00	15.75	33.75	36.75
Minors License Refunds	9,799.48	1,609.41	4,270.55	5,879.96	3,919.52
Other Expenses	2,000.00	395.11	178.27	573.38	1,426.62
Athletic Clothing	100.00	100.00	......	100.00	......
Travel Outside State	112.00	84.00	......	84.00	28.00
Extra Museum Service	5,725.00	......	4,798.20	4,798.20	926.80
Retirement Contributions	500.00	500.00	......	500.00	......
Compensation	2,750.00	375.00	......	375.00	2,375.00
W. P. A. Allotment	87.00	8.00	50.00	58.00	29.00
Care of Truants					
	$1,875.596.33	$769,088.36	$453,077.70	$1,222,166.06	$653,430.27

W.P.A. PROJECTS JUNE, JULY, and AUGUST 1939

	Balance and Appropriations	Expended to June 1	Expended during June, July, Aug.	Total	Balance
Morse School	100.00	$895.60	$32.05	$927.65	$2.58
Haggerty School	$930.23	85.66	......	85.66	14.34
Lincoln School	420.94	376.18	35.52	411.70	9.24
Putnam School	3,255.31	2,762.72	128.96	2,891.68	363.63
Agassiz School	208.96	208.96	......	208.96	......
Kelley School	41.04	......	20.58	20.58	20.46
Thorndike School	7.00	7.00	......	7.00	......
Peabody School	2.51	......	......	......	2.51
Fletcher School	36.75	12.10	......	12.10	24.65
Book Repairing	197.99	196.98	1.00	197.98	.01
Weatherstripping	6.01	......	......	......	6.01
	$5,206.74	$4,545.20	$218.11	$4,763.31	$443.43

Committeeman Fitzgerald, Chairman of the sub-committee on Buildings and Grounds, recommended that the sum of $300 be transferred from the general WPA fund to the WPA project for the James H. Leonard School. It was voted to adopt this recommendation.

Reporting further for the Committee on Buildings and Grounds, Committeeman Fitzgerald advised that all schools opened on schedule and that a particularly fine job was performed by the Chief Custodian in having the High and Latin school ready for opening day.

On the following roll-call it was voted to adopt the Superintendent's recommendaton, presented at the meeting of June 21, 1939, that Mary M. Ennis, be elected teacher of music, assigned to the Music Department in the Russell School, at a salary of $1362 per annum, effective September 1, 1939, date of increase to be September 1, 1940: Committeemen Carver, Cassidy, Fitzgerald, Galgay. Robart, and Mayor Lyons voting yes.

On motion by Committeeman Galgay it was voted to take from the table the motion that "The Master's Examined List, submitted in December, 1936, and extended by vote of the School Committee at a meeting held on June 20, 1938, be now declared expired". On the following roll-call it was voted **not** to adopt this motion: Committeemen Carver, Fitzgerald and Galgay voting yes; Committeemen Cassidy, Robart, Wood and Mayor Lyons voting no.

Committeeman Robart submitted the following proposed amendment to the rules: "Examinations for all promotional positions shall be held annually on the Second Saturday in November in accordance with the rules of the School Committee". This proposed amendment lays on the "Calendar" n accordance with the rules.

Committeeman Fitzgerald presented the following proposed amendment to the rules: Inasmuch as the teachers and other employees of the Jewish faith are obliged to be absent on the Jewish New Year and Day of Atonement which fall on varying dates in September and October, it is ordered that teachers and other employees of the Jewish Faith be granted leave of absence without loss of stipend on the above Holy Days in 1939 and all ensuing years; and it is further ordered that such absences shall be considered part of the ten day leave of absence without loss of pay allowed by the rules of the School Committee for personal illness. This proposed amendment lays on the "Calendar" in accordance with the rules.

On the following roll-call it was voted, on motion by Committeeman Fitzgerald to suspend the rules for the purpose of granting leave of absence to employees of the Jewish faith without loss of stipend: Committeeman Carver, Cassidy, Fitzgerald, Robart, Wood and Mayor Lyons voting yes; Committeeman Galgay voting no. It was then voted on motion by Committeeman Fitzgerald that employees of the School Department of the Jewish Faith be granted leave of absence with-stipend for the two Jewish Holy Days, September 14 and September 15, said leave of absence to be deducted from the ten days leave of absence allowed by the rules of the School Committee for personal illness.

On motion by Commiteeman Fitzgerald it was voted that the Superintendent be instructed to have the pupils assemble in the various school halls once a week for the purpose of hearing a talk an Americanism, said program to be arranged by the Superintendent with the co-operation of the master or principal.

It was voted to lay on the table the following motion submitted by Committeeman Wood: That the new auditorium of the High and Latin School be named "The Horace Mann Auditorium" in honor of a great leader and pioneer of education in Massachusetts.

On motion by Committeeman Wood it was voted that the Cambridge School Committee extend its congratulations to Boston University on the one hundredth anniversary of its founding.

On motion by Committeeman Cassidy it was voted that a complete accounting of the finances and all other matters pertaining to the night game played between Somerville and the Cambridge High and Latin be reported at the next meeting of the School Committee.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary of the School Committee.

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, October 2, 1939.

REGULAR MEETING:

Members present: Committeemen Carver, Cassidy, Fitzgerald, Galgay, Robart, Wood and Mayor Lyons.

Mayor Lyons in the chair.

On motion by Committeeman Robart it was voted that the minutes of the meeting of September 18, 1939 be approved as printed.

A request was received from the American-Lithuanian Citizens Club for the use of the Roberts School Gymnasium at a special rate of $10. per evening. On motion by Committeeman Robart it was voted that the request be referred to the Assistant Business Agent in accordance with the rules.

On motion by Committeeman Robart it was voted to refer to the Superintendent with power the communication from the Cambridge Community Federation relative to placing in the schools the Greater Boston Community Fund School Manual.

A communication was presented from Stephen H. Mahoney, Superintendent of Recreation, requesting the use of the Roberts, Thorndike, and Russell School buildings for supervised recreational activities on Monday, Wednesday and Friday evenings from November 1, 1939 to April 1, 1940. On motion by Committeeman Fitzgerald it was voted that the permission requested be granted.

On the following roll-call it was voted on motion by Committeeman Fitzgerald to suspend the rules to take action on a communication from the Cambridge Youth Commission requesting permission to use the Edward W. Quinn Auditorium at Rindge Technical school at no cost: Committeemen Cassidy, Fitzgerald, Galgay, Robart, Wood and Mayor Lyons voting yes; Committeeman Carver absent. It was then voted on motion by Committeeman Fitzgerald that the Cambridge Youth Commission be granted the use of the Edward W. Quinn Auditorium of the Rindge Technical school on the evening of Friday, October 6, 1939 for the purpose of presenting a program designed to bring to the attention of the youth of Cambridge the occupational opportunities available in the field of aviation, and that the usual charges made for the use of the hall hall be abated.

A communication was presented from the Parent-Teachers' Association of the Peabody School requesting permission to again this year use the kindergarten room on Wednesday afternoons, from 2:15 to 3:15 p.m. for rhythmic dancing classes. On motion by Committeeman Robart it was voted that the permission requested be granted.

The Superintendent recommended that the Evening Schools open on October 17, 1939. On motion by Committeeman Fitzgerald it was voted to adopt the Superintendent's recommendation.

It was voted to adopt the Superintendent's recommendation, submitted in accordance with Rule 1604 of the School Committee rules, that the following principals of Evening schools be appointed.

John Y. Murray, Principal of the Rindge Evening Industrial School.

John J. Balfe, reappointed principal of the Evening High school.

John J. Healey, reappointed principal of the Evening Elementary school.

The Superintendent presented the following list of persons who have applied for evening school teaching positions:

A LIST OF PERSONS WHO HAVE APPLIED TO TEACH IN THE EVENING SCHOOLS

Banne, Evelyn
Barton, Marion C.
Bean, Harry T.

Berkeley, William P.
Bland, Marie E.
Bowman, Ruth P.
Buckley, Mary F.
Budryk, John C.
Burgess, John J.
Burke, John F. Jr.
Cahalane, Mary F.
Cahill, Ada M.
Cohen, Samuel J.
Coughlan, William J.
Coyne, Albert L.
Creedon, John D.
Crowley, Corinne M.
Cuddy, Lillian M.
Delaney, Alice J.
Daly, Joseph F.
Delaney, Helen F.
Delaney, Henry O.
DeMello, Manuel
Doyle, Charles M.
DuBois, Edna G.
Eyrick, Grace L.
Fallon, Eleanor A.
Ferraro, Charles A.
Fitzgerald, John T.
Fitzgerald, Pierce J.
Flynn, Joseph M.
Foley, Daniel
Glacken, John F.
Harrington, Charles A.
Harrington, John A.
Haugh, Gunard E.
Haverty, Thomas W.
Higgins, Jerome S.
Horgan, Barbara M.
Hurley, Charles A.
Jason, Walter J.
Joyce, Maurice F.
Joyce, William J.
Kelley, Alice P.
Keohane, Julia A.
King, Anna T.
Landrigan, James M., Jr.
Lovett, George J.
MacDonald, James A.
MacDonald, James A. Jr.
Mahar, Eileen A.
Mahar, Charlotte A.
Mahler, John G.
Manning, James F.
Marshall, Herbert H.
Martellucci, Nicholas F.
McAuliffe, Edward F.
McCaffrey, Margaret A.
McCarthy, Anna G.
McCarthy, Helen L.
McCarthy, Mari, Elizabeth
McCormack, Mary E.
McDonald, Esther M.
McLaughlin, John J.
Meyer, Robert V.
Mokaba, George C.
Montgomery, A. Frank Jr.
Morash, Arthur F. L.
Moriarty, John M.
Murphy, Margaret J.
Murphy, Thomas J.
Murray, M. Dorothea
Nadler, Gertrude
Newton, Herbert L.
Novak, Louis
O'Brien, Elinor L.
O'Connell, Catharine C.
O'Connell, Margaret M.
O'Connor, Charles L.
O'Leary, Francis X.
O'Loughlin, Thomas J.
O'Reilly, Edmond W.
O'Reilly, Mary F.
Paine, Abbott O.
Parris, Harry A.
Pollack, Ethel
Reagan, Frances E.
Reagan, Margaret M.
Romley, Ethelyn M.
Rynne, Anna M.
Schuler, Mary E.
Scott, Raymond F.
Shea, David W.
Shea, Gertrude A.
Shea, Jeremiah F.
Solano, Joseph F.
Sweeney, Robert R.
Temple, John F.
Terry, John J. Jr.
Tierney, Martin L.
Turbet, Bartholomew B.
Tynan, John
Wadden, Wililam R.
Walsh, James J.
Weisman, Rose
Welch, Dorothy M.
Welsh, Catherine J.
Whoriskey, John G.
Mulqueeney, Pauline
Spitzer, Richard
Veale, Temperance G.
Manning, John F.
Mooney, George P.
Sullivan, John J.
Monahan, Mary M.
Kelleher, William J.

The Superintendent presented a communication from Ruth Crawford, Director of the Museum for Children, requesting permission for the Boy Scouts of Troop 16 to again this year use the hall of the Russell School on Thursday evenings, from 7:00 p.m. to 9:00 p.m. The Superintendent advised that this troop was organized and sponsored by the Museum and recommended that permission be granted. It was voted to adopt the Superintendent's recommendation.

The Superintendent recommended that the following Text Books be approved for use in the Cambridge Public Schools, this recommendation to lay on the "Calendar" in accordance with the rules:

PUBLISHED BY D. C. HEATH & COMPANY:

Italian Review Grammar by Cioffari.

PUBLISHED BY BRUCE PUBLISHING COMPANY:

Practical Electricity by John E. Crawford.

PUBLISHED BY THE CONTINENTAL PRESS:

Continental Practice Exercises in Arithmetic - Grades 1-8 inclusive.

Continental Class Record.

PUBLISHED BY CHARLES SCRIBNER'S SONS:

America My Home by Clifford for Grades 4-5.

The Story of Gus by Schmelter & West for Grade 1.

Real Life Arithmetic - Workbooks, Grades 3, 4, 5.

CHILDHOOD READERS (Revised Edition) by Grady, Klapper & Gifford.

Everyday - pre-primer.

Good Friends - Primer.

Good Times - First Reader.

Stories for Everyday-Second Reader.

Children Near and Far - Third Reader.

The Superintendent presented the following communication from His Honor, the Mayor, relative to the Salvation Army Drive:

MAYOR'S OFFICE

CITY OF CAMBRIDGE

September 27, 1939.

TO ALL DEPARTMENT HEADS:

This fall as usual the Salvation Army of Cambridge is making its annual appeal, the initial date of which is October 9th. I believe that the wide field of its splendid endeavor is deserving of the support and sympathetic interest of all Cambridge citizens. Mr. Ernest Dunbar, Harold Ryan, and Elmer Noden of Cambridge are in charge of the drive in Cambridge and I feel that we should cooperate with these business men.

I am pleased to contribute personally and I am asking each of our department heads to bring the needs of the Army to the attention of their own department personnel. This is entirely a free will offering but I hope that we who represent the city officially will feel the importance of this work and will wish to share in helping as do our business men and their employees.

s/ John W. Lyons,
Mayor.

P.S. Mr. Paul G. Ritcher, representing the Citizens Committee of Cambridge, will call upon you. I bespeak for him your helpful cooperation.

On motion by Committeeman Robart it was voted that the appeal be endorsed by the School Committee and the recommendation of His Honor, the Mayor, as outlined in his letter, be adopted.

It was voted to approve the Superintendent's recommendation that the following amounts be transferred from the appropriation for "Teachers' -Salaries Day Schools:"

To Substitute Salaries	$5000.00
To Evening School salaries	$2000.00

The Superintendent recommended that the sum of $300 be transferred from "Teachers' Salaries-Day School" to give a course of fifteen lectures on Vocational Guidance to teachers of the Cambridge School Department by Thomas W. Ginn of the Boston School Department. On motion by Committeeman Wood it was voted to lay this recommendation on the table until the next meeting.

Committeeman Fitzgerald, Chairman of the sub-committee on Buildings and Grounds, presented the following report:

COMMITTEE ON BUILDINGS AND GROUNDS

October 2, 1939.

Members present: Committeemen Fitzgerald - Chairman.

Committeeman Wood

Committeeman Galgay.

It was voted to recommend that the Department of Civil Service be requisitioned for a list of persons eligible for the position of janitor at $30.00 per week, and also a list of persons eligible for the position of janitor who possess a fireman's license at a salary of $30.00 per week.

It was voted to recommend that because of the hazards existing to School Children on Trowbridge Street that the City Council be requested to close said Trowbridge Street from the hour 12 o'clock noon to 1:00 p.m.

On motion by Committeeman Fitzgerald it was voted that the report be accepted and the recommendations adopted, and that the City Council be requested to take immediate action on the matter of closing Trowbridge Street.

On the following roll-call it was voted to adopt the Superintendent's recommendation, as submitted at the meeting of September 18, 1939, that Genevieve McGlinchey, teacher at the Webster Elementary school, be appointed teacher in the Science Department of the High and Latin School at a salary of $1534. per annum, effective September 19, 1939, date of increase to be September 1, 1940: Committeemen Carver, Cassidy, Fitzgerald, Galgay, Robart, Wood and Mayor Lyons voting yes.

On the following roll-call it was voted to adopt the Superintendent's recommendation, as submitted at the meeting of September 18, 1939, that Grace I. Nelligan be transferred from the 7th grade teacher to 8th grade teacher at the Longfellow School, effective September 1, 1939, at a salary of $1938 per annum: Committeeman Carver, Cassidy, Fitzgerald, Galgay, Robart, Wood and Mayor Lyons voting yes.

On motion by Committeeman Robart it was voted to postpone action for one meeting on the proposed amendment to the rules, as submitted by him at the meeting of September 18, 1939, that examinations for all promotional positions shall be held annually on the second Saturday in November in accordance with the rules of the School Committee.

On motion by Committeeman Fitzgerald it was voted to adopt the following proposed amendment, as submitted by him at the meeting of September 18, 1939: "Inasmuch as the teachers and other employees of the Jewish Faith are obliged to be absent on the Jewish New Year and Day of Atonement which falls on varying dates in September and October, it is ordered that teachers and other employees of the Jewish Faith be granted leave of absence without loss of stipend on the above Holy Days in 1939 and all ensuing years; and it is further ordered that such absences shall be considered part of the ten day leave of absence without loss of pay allowed by the rules of the School Committee for personal illness".

On motion by Committeeman Robart it was voted that in the selection of teachers for placement in the evening schools, the Superintendent is hereby instructed to give preference insofar as possible, to persons on the substitute list and to qualified persons not on the list in preference to regular teachers of the day school.

Committeeman Robart submitted a motion that the new auditorium at the High and Latin School be named the Leslie L. Cleveland Auditorium. Committeeman Carver advised the committee that the Federal government places a restriction on the naming of any portion of a P.W.A. project until the building in question has been accepted by the city. No action was taken on the motion.

On motion by Committeeman Wood it was voted that a committee of three be appointed to consider and report, within thirty days ,on the selecting of a suitable name for the auditorium of the new addition to the High and Latin school. The Chairman appointed the following committee: Committeeman Wood, Committeeman Carver and Committeeman Robart.

A communication was presented from the Cambridge Council for Better Government asking permission to use the Edward W. Quinn Auditorium of the Rindge Technical school on Sunday evening, October 15, 1939, at eight o'clock, for the purpose of holding a reception in Honor of Former Mayor and Mrs. Richard M. Russell. On motion by Committeeman Robart it was voted that it be referred to the Assistant Business Agent under the rules.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary to the School Committee.

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, October 16, 1939

REGULAR MEETING:

Members present: Committeemen Cassidy, Fitzgerald, Galgay, Wood, and Vice-Chairman Carver.

In the temporary absence of Vice-Chairman Carver it was voted that Committeeman Fitzgerald serve as chairman.

On motion by Committeeman Wood it was voted to lay on the table the minutes of the meeting of October 2, 1939.

A communication was presented from the Lithuanian American Citizens' Club asking permission to use the Roberts School Gymnasium for basketball at a fee of $10.00. On motion by Committeeman Wood it was voted that the request be laid on the table.

A communication was presented from the Cambridge Teachers' Club asking permission to use the Quinn Auditorium of the Rindge Technical School on the evening of November 15 for the purpose of presenting a tableau of famous masterpieces of famous women. The Teachers' Club also requested that the usual charges for the rental of this hall be abated. On motion by Committeeman Wood it was voted that the permission requested be granted.

On motion by Committeeman Wood it was voted that the following communication from Boston University be made part of the records:

BOSTON UNIVERSITY

Boston, Mass.

October 6, 1939.

Mr. Edward J. O'Connell,
Secretary of the School Committee
Cambridge, Mass.

Dear Mr. O'Connell:

Permit me both on my own behalf personally and for Boston University to thank you and the Cambridge School Committee for the congratulations which the Committee extended to Boston University on the One Hundredth Anniversary of its founding.

This thoughtfulness of the School Committee is deeply appreciated by us

Sincerely yours,
s/DANIEL L. MARSH
President.

It was voted to place on file a communication from Mary M. Ennis, thanking the committee for her appointment as a teacher.

The Superintendent reported the death, on October 11, 1939, of Chester M. Bliss, Assistant Headmaster of the High and Latin School. The Superintendent advised the Committee that Mr. Bliss joined the Cambridge School System in 1907 and since that time has been one of the most devoted members of the staff, working tirelessly for the interest of the children and the School Department has suffered a great loss. On motion by Committeeman Galgay it was voted that a letter of condolence be sent to Mr. Bliss's nearest of kin expressing the School Committee's sincere sympathy and sense of loss upon learning of his death.

The Superintendent recommended that the following Text Books be approved for use in the Cambridge Public Schools, this recommendation to lay on the "Calendar" in accordance with the rules.

PUBLISHED BY GINN & CO.

Economics in Everyday Life by Goodman and Moore.

PUBLISHED BY MACMILLAN CO.

"The Crisis" by Churchill

PUBLISHED BY D. C. HEATH CO.

English in Action, Book 2, by Tressler.

The Superintendent recommended that Mary A. Rowe be transferred to Teacher of Open Air Class at the Wellington School at a salary of

$1894. per annum, effective September 1, 1940. On motion by Committeeman Wood it was voted, on the following roll-call to adopt the Superintendent's recommendation: Committeemen Cassidy, Galgay, Wood, and Fitzgerald voting yes; Committeeman Carver, Robart and Mayor Lyons absent.

The Superintendent recommended that Mabel Harrington be transferred to Teacher of Open Air Class at the Wellington School at a salary of $1894.00 per annum, effective September 1, 1939, date of increase to be September 1, 1940. On motion by Committeeman Galgay it was voted, on the following roll-call, to adopt the Superintendent's recommendation: Committeemen Cassidy, Galgay, Wood and Fitzgerald voting yes; Committeemen Carver, Robart and Mayor Lyons absent.

On motion by Committeeman Wood it was voted to approve the Superintendent's report of the transfer of Ellen F. Monahan from teacher at the Houghton School to Teacher at the Wellington School, effective October 23, 1939.

On motion by Committeeman Wood it was voted to make part of the records the following supplementary list, as presented by the Superintendent, of persons who have applied for positions in the evening schools:

Canney, John
Canney, Rita M.
Colbert, Margaret M.
Collins, Winifred A.
Conlan, Charles F.
Conley, Edward A.
Crocker, William H.
Cummings, Hale L.
Davy, Francis J.
Donlon, Thomas M.
Doran, Agnes A.
Dugan, Paul G.
Dynan, Mary T.
Egan, Thomas H.
Gately, John J.
Gilbert, Walter R.
Gomes, Walter H.
Groden, Mary J.
Hahn, Fred P.
Halpern, Ruth
Hawes, Harold A.
Hickey, Barbara C.
Hockman, David E.
Hurley, Edward A.
Hurley, Edward F.
Ianneciello, Anthony P.
Kelly, Mary F.
Pass, Lester W.
Landrigan, Richard B.
McCabe, James F.
Mellen, John T.
Meuse, Frederick F.
Murphy, Edmond J.
Nissen, Joseph
O'Callahan, Edward J.
O'Connell, Vincent F.
Reagan, William J.
Regan, Mary P.
Santoro, Joseph L. C.
Skinner, John B.
Wickson, George A.
Bockman, Ingolf V.
Boyle, Mary P.
Clark, Marion S.
Cabral, Lawrence
Hyde, Joseph
Duff, Sidney
Cassidy, Peter J.

Vice-Chairman Carver in chair.

The Superintendent recommended that, in addition to the amounts previously appropriated for "Janitor's Supplies", the sum of $350.00 be appropriated for "Janitor's Supplies", said sum to be provided by transfer from WPA. Allotment. On motionby Committeeman Wood it was voted that this recommendation be referred to the Committee on Buildings and Grounds.

The Superintendent recommended that, in addition to the amounts previously appropriated for "Pensions" that the sum of $503.43 be appropriated for "Pensions" to provide for the pension of Owen Doherty, pensioned May 1, 1939, said sum to be provided for by transfer from "Janitor's Salaries". On motion by Committeeman Wood it was voted to adopt the Superintendent's recommendation.

The Superintendent further recommended that, in addition to the amounts previously appropriated for "Care of Truants", that the sum of

FINANCIAL REPORT FOR SEPTEMBER, 1939

	Appropriation	Expended to September 1	Expended during September	Total	Balance
Administration Salaries	$68,354.67	$45,500.69	$5,422.41	$50,923.10	$17,431.57
General Expenses	7,575.00	5,131.81	923.44	6.055.25	1,519.75
Teachers Salaries Day	1,471,538.30	966,208.40	119,808.69	1,086,017.09	385,521.21
Substitutes	15,000	13,051.50	481.00	13,532.50	1,467.50
Athletics	8,025.00	5,411.64	278.33	5,689.97	2,335.03
Evening	11,000.00	6,285.50	....	6,285.50	4,714.50
Amercanization	2,000.00	1,190.00	....	1,190.00	810.00
Teachers Examination	300.00	263.39	....	263.39	36.61
Text Books	16,000.00	2,798.74	2,778.46	5,577.20	10,422.80
Supplies	30,000.00	15,084.52	2,931.82	18,016.34	11,983.66
Nursery Class Supplies	1,400.00	803.89	66.15	870.04	529.96
Rindge Lunch Room Supplies	10,000.00	6,251.55	576.46	6,828.01	3,171.99
Tutition to Other Cities	3,000.00	804.91	32.00	836.91	2,163.09
Transportation of Pupils	1,850.00	1,057.00	100.00	1,157.00	693.00
Fuel	23,000.00	16,160.77	3,408.80	19.569.57	3,430.43
Heat at Rindge	19,000.00	15.517.61	....	15,517.61	3,482.39
Lighting	10,000.00	6,572.57	178.52	6,651.09	3,348.91
Power	1,100.00	828.53	....	828.53	271.47
Light and Power at Rindge	4,500.00	3.036.00	109.40	3,145.40	1,354.60
Janitors Salaries	135,459.38	88,226.33	9,737.68	97,964.01	37,495.37
Furniture and Furnishings	1,000.00	929.40	....	929.40	70.60
Janitors Supplies	3,000.00	2,040.56	867.89	2,908.45	91.55
Repairs	10,000.00	5,607.28	3,490.59	9,097.87	902.13
Museum Supplies	100.00	5.82	....	5.82	94.18
Pensions	1,250.00	1,095.36	153.36	1,248.72	1.28
Minors License Refunds	70.50	33.75	6.00	39.75	30.75
Other Expenses	9,799.48	5,879.96	280.17	6,160.13	3,639.35
Athletic Clothing	2,000.00	573.38	248.38	821.76	1,178.24
Travel Outside State	100.00	100.00	....	100.00	....
Extra Museum Service	112.00	84.00	....	84.00	28.00
Retirement Contribution	5,725.00	4,798.20	....	4,798.20	926.80
Compensation	500.00	500.00	....	500.00	....
W. P. A. Allotment	2,750.00	375.00	300.00	675.00	2,075.00
Care of Truants	87.00	58.00	....	58.00	29.00
	$1,875,596.33	$1,222,166.06	$152,179.55	$1,374,345.61	$501,250.72

$75.00 be appropriated to "Care of Truants", said sum to be provided by transfer from "Teachers' Salaries-Dav Schools". The Superintendent advised the committee that the purpose of this transfer was to provide for two boys sent by the court to Middlesex County Training School. On motion by Committeeman Wood it was voted that this transfer of appropriation be laid on the table and that the Superintendent be instructed to bring in a confidential report relative to this matter.

Committeeman Fitzgerald, Chairman of the Committee on Buildings and Grounds, submitted the following report:

COMMITTEE ON BUILDINGS AND GROUNDS

October 16, 1939

Members present:

Committeeman Fitzgerald, Chairman
Committeeman Galgay

It was voted to recommend that William J. Devereaux, William F. McDonald, Clarence H. Smith and John J. McHugh be appointed janitors in the School Department at a salary of $30.00 per week, effective October 30, 1939.

It was voted to recommend that Clarence H. Smith and John J. MacHugh, being tied for third place on the certified Civil Service List, be appointed reserve janitors.

It was voted to recommend that the rating of Timothy J. Carney, be changed from Watchman to Janitor -Watchman, this change in rating having been approved by the Civil Service Commission.

Respectfully submitted,

s/ JAMES F. FITZGERALD

On the following roll-call it was voted, on motion by Committeeman Fitzgerald to adopt the report and approve the recommendations of the Committee on Buildings and Grounds: Committeemen Cassidy, Fitzgerald, Galgay, Wood and Vice-Chairman Carver voting yes; Mayor Lyons absent.

On motion by Committeeman Fitzgerald that the following financial report be made part of the records:

WPA. PROJECTS FOR SEPTEMBER, 1939

	Amounts Allotted	Expended to September 1	Expended in September	Total	Balance
Agassiz School 665-14-2-79	$208.96	$208.96	......	$208.96	......
Fletcher School 665-14-2-79	36.75	12.10	......	12.10	24.65
Haggerty School 6665-14-2-79	100.00	85.66	......	85.66	14.34
Peabody School 665-14-2-79	2.51	......	......	......	2.51
Thorndike School 665-14-2-79	7.00	7.00	......	7.00	......
Kelley School 665-14-2-79	41.04	20.58	11.51	32.09	8.95
J. H. Leonard School 665-14-2-326	300.00	......	115.77	115.77	184.23
Lincoln School 665-14-2-326	420.94	411.70	......	411.70	9.24
Morse School 665-14-2-326	930.23	927.65	......	927.65	2.58
Putnam School 665-14-2-326	3,255.31	2,891.68	......	2,891.68	363.63
Book Repairing 65-14-12799	197.99	197.98	......	197.98	.01
Weatherstripping	6.01	......	......	......	6.01
	$5,506.74	$4,763.31	$127.28	$4,890.59	$616.15

Reporting on the Cambridge High and Latin Somerville Football Game, Vice-Chairman Carver advised the Committee that total receipts had amounted to $1,787.75. from which was deducted expenses totaling $573. leaving total net receipts of $1,214.75, of which amount Cambridge Latin school received 50% or a total of $607.38. On motion by Committeeman Wood it was voted to approve this report.

On motion by Committeeman Fitzgerald it was voted to adopt the text books as recommended by the Superintendent at the meeting of October 2, 1939.

On motion by Committeeman Fitzgerald it was voted to lay on the table the proposed amendment to the rules, as submitted by Committeeman Robart at the meeting of October 2, 1939: "That examinations for all promotional positions shall be held annually on the second Saturday in November in accordance with the rules of the School Committee.

On motion by Committeeman Fitzgerald it was voted to lay on the table a motion submitted by Committeeman Cassidy that at the next meeting the Superintendent report on the advisability of having a course in First-Aid in the Evening Schools.

On the following roll-call it was voted on motion by Committeeman Wood to suspend the rules for the purpose of changing the date of the next regular meeting: Committeemen Cassidy, Fitzgerald, Galgay, Wood, and Vice-Chairman Carver voting yes; Mayor Lyons absent. It was then voted on motion by Committeeman Wood that the next regular meeting meeting of the School Committee be held on November 13, 1939 at 8:00 p.m. in the Council Chamber, City Hall, Cambridge.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL,

Secretary of the School Committee

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, November 13, 1939.

REGULAR MEETING:

Members present: Committeemen Carver, Cassidy, Fitzgerald, Galgay, Robart and Mayor Lyons.

Mayor Lyons in the chair.

On motion by Committeeman Robart it was voted that the records of the meeting of October 16, 1939 be approved as printed.

A communication was presented from the Cambridge Girl Scouts asking permission to use the Longfellow school as a meeting place on Thursday afternoons, from 3:15 to 3:45 and the Peabody school on Monday afternoons from 3:15 to 4:45 p.m. On motion by Committeeman Carver itwas voted to grant the permission requested.

A request was received from St. Paul's Church for permission to use the Quinn Auditorium of the Rindge Technical School on Wednesday evening, December 13, for the purpose of sponsoring an educational night in the form of a Cooking Demonstration. On motion by Committeeman Carver it was voted that the permission requested be granted and the charges for the rental of this hall be abated.

The Superintendent presented the resignation of Edward P. Breau, Sub-Master of the Thorndike School, effective October 31, 1939. On motion by Committeeman Robart it was voted that this resignation be referred to executive session.

The Superintendent reported that an amount of $152.10 was collected in the schools for the Salvation Army Fund.

The Superintendent presented a communication from the Peabody school advising that Mrs. George H. Holmes wished to present to the school a large flag suitable for use on the flag staff of the building. The communication further advised that Mrs. Holmes was offering this gift at the suggestion of her son, a former graduate of the school, and now a mining engineer in Butte, Montana. The Superintendent recommended that this gift be accepted and on motion by Committeeman Fitzgerald it was voted to adopt the Superintendent's recommendation and that the Committee's sincere thanks be extended to Mrs. Holmes and her son for their kindness.

The Superintendent presented a request from St. Anthony's Church for permission to use the Roberts School on Sunday, November 26, from 2 to 6 p.m., and again from 7 to 11 p.m., to conduct an entertainment for the purpose of raising funds for the Christmas Basket Fund. Committeeman Fitzgerald moved that the request be granted and the usual charges be abated. Committeeman Robart raised the point of order that the rules would have to be suspended. The chairman ruled the point of order well taken. On the following roll-call it was then voted on motion by Committeeman Fitzgerald to suspend the rules for the purpose of taking action on this request: Committeemen Carver ,Cassidy, Fitzgerald, Galgay, and Mayor Lyons voting yes; Committeeman Robart voting no; Committeeman Wood absent.

It was then voted to adopt Committeeman Fitzgerald's motion that St. Anthony's Church be granted permission to use the Roberts School on Sunday, November 26, from 2 to 6 p.m. and again from 7 p.m. to 11 p.m. to conduct an entertainment for the purpose of raising funds for their Christmas Basket Fund.

It was voted to make part of the records the following communication from the State Department of Education:

COMMONWEALTH OF MASS.
Department of Education

October 27, 1939.

Mr. M. E. Fitzgerald,
Executive Officer
Vocational and Continuation Schools,
Cambridge, Mass.

Dear Sir:

I thank you for your acceptance and proposal for use of Federal Funds for the year beginning September 1, 1939, as follows:

Smith-Hughes	$1726.84
George-Deen	

You may proceed to have payrolls drawn in accordance with your proposal.

Very truly yours,
/s/ CARL E. HERRICK,
Supervisor of Administration.

The Superintendent recommended that the Cambridge Tuberculosis and Health Association be allowed to sell Christmas Seals in the Schools as in previous years and on motion by Committeeman Carver it was voted to adopt the Superintendent's recommendation.

On motion by Committeeman Robart it was voted to adopt the Superintendent's recommendation that the following calendar be adopted for the school year 1940:

Second Term: From January 2, 1940 to February 23, 1940.

Third Term: From March 4, 1940 to April 26, 1940.

Fourth Term: From May 6, 1940 to June 21, 1940.

First Term: From September 9, 1940 to December 23, 1940.

The Superintendent presented the following schedule of Parent-Teacher-Pupil Meetings and members were assigned to attend these meetings as follows:

Agassiz November 14 (Tuesday)
7:30 p.m. Mr. Carver

Fletcher November 16 (Thursday)
8:00 p.m. Mr. Fitzgerald

Morse November 16 (Thursday)
7:30 p.m. Dr. Cassidy

Putnam November 16 (Thursday)
8:00 p.m. Mr. Carver

High and Latin and High
Latin Annex November 17 (Friday)
7:30 p.m. Mr. Galgay

Rindge Technical Nov. 17, (Friday)
7:30 p.m. Mr. Galgay

Webster at
Houghton November 21 (Tuesday)
7:00 p.m. Mr. Carver

Ellis November 22 (Wednesday)
7:30 p.m. Dr. Cassidy

Houghton November 22 (Wednesday)
7:00 p.m. Mr. Fitzgerald

Webster at
Morse November 22 (Wednesday)
7:00 p.m. Mr. Galgay

Abraham Lincoln Nov. 23 (Thursday)
8:00 p.m. Mr. Carver

Peabody November 23 (Thursday)
7:30 p.m. Mr. Wood

Sleeper November 23 (Thursday)
2:15 p.m. Mr. Fitzgerald

Longfellow and Opportunity
Class November 27 (Monday)
7:30 p.m. Dr. Cassidy

Lowell November 27 (Monday)
2:30 p.m. Mr. Wood

Willard November 27 (Monday)
2:30 p.m. Mr. Galgay

Gannett December 5 (Tuesday)
2:30 p.m. Mr. Galgay

Haggerty December 6 (Wednesday)
7:30 p.m. Mr. Galgay

Wellington Dec. 6 (Wednesday)
7:30 p.m. Mr. Fitzgerald

Roberts December 7 (Thursday)
7:30 p.m. Mr. Carver

Kelley December 11 (Monday)
7:30 p.m. Mr. Fitzgerald

Russell December 14 (Thursday)
7:30 p.m. Mr. Carver

Thorndike December 14 (Thursday)
7:30 p.m. Mr. Fitzgerald

Boys' Vocational Dec. 15 (Friday)
8:00 p.m. Mr. Fitzgerald

The Superintendent reported that since the last meeting of the School Committee, Boston University had offered a free course in traffic safety education to a teacher in the Cambridge School Department, who was to be selected by the Superintendent. As there was not sufficient time allowed to contact the members of the Committee the Superintendent reported that he had selected Mr. Vincent Burke, a teacher at the Rindge Technical School, who for many years has had charge of the safety squad. Mr. Burke has taken this 50 hour course and reports that it was an exceptionally fine course in traffic safety and the Superintendent advised that it was his intention to have Mr. Burke give a series of lectures to the teachers at the Rindge Technical School and the Cambridge High and Latin School. It was voted to approve the action taken by the Superintendent.

The Superintendent recommended that the following Text Books be approved for use in the Cambridge Public Schools, this recommendation to lay on the "Calendar" in accordance with the rules:

PUBLISHED BY HINDS, HAYDEN & ELDREDGE ,INC.

"Life Activities" for 7th Grade
"Creative Science" for 9th Grade
"Man's Environment' for 8th Grade

PUBLISHED BY LONGMANS, GREEN & CO. INC.

"Economics" Principles and Problems" by Korey & Runge

PUBLISHED BY THE MACMILLAN COMPANY.

NEW WORK - PLAY SERIES by Gates-Huber-Peardon:

To accompany "Jim and Judy," primer:
The Surprise Box, Unit 1
In Came Pinky, Unit 2
The Painted Calf, Unit 3
Bruce and Barbara, Unit 4

To accompany "Down Our Street", First Reader:
The Annual Parade, Unit 1
Tip, Unit 2
Mr. Joey and the Pig, Unit 3
Sing, Canary, Sing, Unit 4
Elsie Elephant, Unit 6

PUBLISHED BY CHARLES E. MERRILL COMPANY:

"Language Arts for Modern Youth" Book 1 (7th year) by Bruner, Oberhottzer and Cassell

"Language Arts for Modern Youth" Book 2 (8th year) by Bruner, Oberhottzer and Cassell

Workbooks to New Trend Arithmetic: by Gillet, Durell, Sneltz. Third to Eighth Year Inclusive.

PUBLISHED BY WORLD BOOK COMPANY:

First Number Book by Clark-Otis-Hatton

Primary Arithmetic Through Experience (For Teachers of Grades 1 and 2) by Clark-Otis-Hatton

Daily Drills for Better English (Revised) by Webster

Modern - School Solid Geometry by Schorling-Clark-Smith

Activities in General Science by Unzicker-Gruenberg

PUBLISHED BY NOBLE & NOBLE PUBLISHERS, INC.

The New Correct Spelling, Second to 8th Year Inclusive by Boylan & Taylor

Improving Your Reading by Wilkinson & Brown

Reporting on three boys now at the County Training School, and for whose support The School Committee must appropriate a certain sum of money, the Superintendent advised that these boys were brought into Court by the parents without the knowledgeof the School Department and the courts committed them to the training school at the parents request because they could not control them.

Committeeman Fitzgerald, Chairman of the sub-committee on Building and Grounds presented the following report:

COMMITTEE ON BUILDINGS AND GROUNDS

November 13, 1939

Memebers present:

Committeeman Fitzgerald, Chairman
Committeeman Galgay

It was voted to recommend that permission be granted to the Police Department to install a small antenna and radio receiver in the Putnam School for the police radio, and that Mr. Jacobs, master of the school be so notified.

It was voted to recommend that the retirement application of Thomas F. Mahoney, Custodian of the Sleeper School, be approved and the same referred to the proper authorities.

It was voted to recommend that Civil Service be requisitioned for a list of persons eligible for the position of janitor.

It was voted to recommend that the following transfers of appropriations be approved:

In addition to the sums previously appropriated for "Janitors' Supplies" that the sum of $350.00 be appropriated to "Janitors' Supplies" said sum to be provided by transfer from "WPA Allotment."

That the sum of $368.29 be appropriated to the James H. Leonard School W.P.A. Project, said sum to be provided by transfer from the following W.P.A. Projects which have been completed or are near completion:

Morse School	$2:58
Haggerty School	14.34
Lincoln School	9.24
Putnam School	300.00
Kelley School	8.95
Peabody School	2.51
Fletcher School	24.65
Book Repairing	.01
Wellington School	.52
Agassiz School	3.00
Lincoln School	.79
Weatherstripping	2.10
	$368.69

In addition to the amounts previously appropriated for "Repairs", the sum of $1400.00 be appropriated for "Repairs," said sum to be provided for by transfer from "W.P.A. Allotment".

Respectfully submitted,
/s/ JAMES F. FITZGERALD,
Chairman: Committee on Buildings And Grounds

On motion by Committeeman Robart it was voted that the application for retirement of Thomas F. Mahoney, Custodian of the Sleeper School, be approved by the School Committee and the request be referred to His Honor, the Mayor, for appropriate action in accordance with the General Laws.

It was then voted to approve the balance of the report of the Committee on Buildings and Grounds.

It was voted that the following Financial Report be made a part of the records:

	Appropriation	Expended to October 1	Expended during October	Total	Balance
Administration Salaries	$68,354.67	$50,923.10	$5,803.03	$56,726.13	$11,628.54
General Expenses	7,575.00	6,055.25	401.63	,6456.88	1,118.12
Teachers Salaries Day	1,463,538.30	1,085,767.09	118,461.49	1,204,228.58	259,309.72
" " Substitutes	20,000.00	13,532.50	2,772.00	16,304.50	3,695.50
" " Athletics	8,025.00	5,89.99	278.33	5,968.30	2,056.70
" " Evening	13,000.00	6,285.50	1,655.00	7,940.50	5,059.50
" Americanization	2,000.00	1,190.00	270.50	1,460.50	539.50
" " School Physician	1,000.00	250.00	250.00	500.00	500.00
Teachers Examination	100.00	263.39	....	263.39	36.61
Text Books	16,000.00	5,577.20	6,845.95	12,423.15	3,576.85
Supplies	30,000.00	18,076.34	4,681.31	22,757.65	1,783.60
Rindge Lunch Room Supplies	10,000.00	6,828.01	1,388.39	8,216.40	467.39
Nursery Class Supplies	1,400.00	870.04	62.57	932.61	7,242.35
Tuition to Other Cities	3,000.00	836.91	35.20	872.11	2,127.89
Transportation of Pupils	1,850.00	1,157.00	112.50	1,269.50	580.50
Care of Pupils in Training Sch.	87.00	58.00	....	58.00	29.00
Fuel	23,000.00	19,569.57	412.37	19,981.94	3,018.06
Heating at Rindge	19,000.00	15,517.61	....	15,517.61	3,482.39
Lighting	10,000.00	6,651.09	502.57	7,153.66	2,846.34
Power	1,100.00	828.53	63.54	892.07	207.93
Light and Power at Rindge	4,500.00	3,145.40	278.00	3,423.40	1,076.60
Janitors Salaries	134,955.00	91,964.01	12,535.74	110,499.75	24,456.20
Furniture and Furnishings	1,000.00	929.40	....	929.40	70.60
Janitors Supplies	3,000.00	9,097.87	81.21	2,989.66	10.34
Repairs	10,000.00	5.82	798.37	9,896.24	103.76
Museum Supplies	100.00	5.82	....	5.82	94.18
Pensions	1,753.43	1,248.72	191.70	1,440.42	313.01
Minors License Refunds	70.50	39.75	2.25	42.00	28.50
Other Expenses	9,799.48	6,160.13	376.21	6,536.34	3,263.14
Athletic Clothing	2,000.00	821.76	1,056.79	1,878.55	121.45
Travel Outside State	100.00	100.00	....	500.00	....
Extra Museum Service	112.00	84.00	....	84.00	28.00
Retirement Contribution	5,725.00	4,798.20	....	4,798.20	926.80
Compensation	500.00	500.00	....	500.00	....
W. P. A. Allotment	2,750.00	675.00	....	675.00	2,075.00
	$1,875,596.33	$1,374,405.61	$159,316.65	$1,533,722.26	$341,874.07

W. P. A. PROJECTS FOR OCTOBER 1939

	Appropriation	Expended to October 1	Expended during October	Total	Balance
Kelley School 665-14-2-326	$41.04	$32.09		$32.09	$8.95
J. H. Leonard School 665-14-2-326	300.00	115.77	125.03	240.80	59.20
Lincoln School 665-14-2-326	420.94	411.70		411.70	9.24
Morse 665-14-2-326	930.23	927.65		927.65	2.58
Putnam 665-14-2-326	3,255.31	2,891.68		2,891.68	363.63
Agassiz School 665-14-2-79	208.96	208.96		208.96	
Fletcher School 665-14-2-79	36.75	12.10		12.10	24.65
Haggerty 665-14-279	100.00	85.66		85.66	14.34
Peabody 665-14-2-79	2.51				2.51
Thorndike 665-14-2-79	7.00	7.00		7.00	
Book Repairing 65-14-12799	197.99	197.98		197.98	.01
Weathersctripping	6.01				6.01
	$5,506.74	$4,890.59	$125.03	$5,015.62	$491.12

Committeeman Carver, Chairman of the Sub-Committee on Athletics, recommended that the following named persons be named to the positions as set opposite their names:

George Mokaba	Doorman
William J. Ryan	Doorman
John Temple	Doorman
Peter H. Igo	Official-Coach
John Landrigan	Official-Coach
Thomas Sheehan	Official-Coahc

On motion by Committeeman Fitzgerald it was voted that the report of the Committee on Athletics be approved and the recommendations adopted.

On motion by Committeeman Robart it wa svoted that the Text Books recommended for approval by the Superintendent at the meeting of October 16, 1939, be approved.

On motion by Committeeman Robart it was voted to take from the table and adopt the following report on Vocational Guidance as submitted by the Superintendent at the meeting of June 15, 1939:

IN SCHOOL COMMITTEE

June 15, 1939

REPORT ON VOCATIONAL GUIDANCE

We have found and we are in agreement that vocational guidance is an educational process designed to lead a student by means of counsel to a knowledge of his own interests and abilities in order that he may choose his life's work wisely and prepare for it intelligently.

I recommend that the School Committee approve a course in vocational guidance which will include instruction for the seventh and eighth grades of the elementary schools, the High and Latin School, the Rindge Technical School and the boys' and girls' Vocation Schools.

I would recommend that the Assistant Superintendent of Schools be assigned to the administration of this program. We have been in close contact with the officials of the School department of the City of Boston on several occasions. We have given considerable time and study to this program and have consulted men who are in charge of the work in Boston and other places and we have taken their advice that the proper way to install this program is to gradually develop it by adding to it as the exigencies of the course demand.

I would advise the Committee to proceed in the organization of the vocational guidance program from September until the first of the year in such a manner that there will be a very little expense incurred. Vocational guidance in other places is a very expensive proposition. Cambridge is not in a position at this time to expend any large sums of money to carry out this program.

In my understanding of vocational guidance there are three techniques which are to be considered. Counseling, Placement, and Follow-up.

I recommend that counselors be appointed as follows: three in the High and Latin School, three in the Rindge Technical School and one each in the Boys' and Girls' Vocational Schools. These Counselors will serve without extra compensation. The work of these counselors will be so arranged that they may have two or three free periods in which they could devote that time and outside time to the completion of this program.

The first step in this program is to make a thorough survey of all the industries of the City of Cambridge. This work must necessarily be performed by members of the personnel of the school department who must be familiar with what the schools are doing and who must of necessity be tactful.

It will be necessary as this program develops to devote considerable time on the part of the counselors to follow-up work. The follow-up must also be performed by the Counselors and this may be done by (1) visits to places of employment; (2) by mail; and (3) by visits to the homes.

It is my intention to have expert instruction given to the teachers by a person who is actually in charge of this work in the public schools.

If the Committee approves of this program, each member will receive all materials which we intend to use in the administration of this work.

Emphasis will be placed on educational guidance as well as vocational guidance in this plan.

Respectfully submitted,
/s/ M. E. FITZGERALD,
Superintendent of Schools.

On motion by Committeeman Robart it was voted to take from the table the Superintendent's recommendation, as presented at the meeting of October 2, 1939 ,that the sum of $300. be appropriated to give a course of fifteen lectures on vocational guidance to teachers of the Cambridge School Department by Thomas W. Ginn of the Boston School Department, said sum to be provided by transfer from "Teachers' Salaries Day Schools". On the following roll-call it was then voted to adopt this recommendation: Committeemen Carver, Cassidy, Fitzgerald, Galgay, Robart and Mayor Lyons voting yes; Committeeman Wood absent.

On motion by Committeeman Robart it was voted to take from the table the minutes of the meeting of October 2, 1939. On motion by Committeeman Robart it was voted that the minutes of the meeting of October 2, 1939 be approved as printed.

On motion by Committeeman Fitzgerald it was voted to take from the table the request of the Lithuanian American Citizens' club asking permission to use the Roberts School Gymnasium for basketball at a fee of $10.00 per evening. On the following roll-call it was voted, on motion by Committeeman Fitzgerald, to suspend the rules for the purpose of taking action on this request: Commiteeemen Carver, 'Cassidy, Galgay and Mayor Lyons voting yes; Committeeman Robart voting no; Committeeman Wood absent. It was then voted on motion by Committeeman Fitzgerald that the request of the Lithuanian-American Citizens Club be granted.

It was voted to take from the table the Superintendent's recommendation presented at the meeting of October 16, 1939, that an amount of $75.00 be appropriated to "Care of Truants" for the purpose of providing for two boys sent by the courts to Middlesex Training School, said sum to be provided by transfer from "Teachers' Salaries-Day Schools". Early in the meeting the Superintendent reported on the case of these boys and advised that since making the recommendation another boy had been sent to this training school. The Business Agent advised that the cost for the three boys would amount to $100.71. It was then voted that the amount of $100.71 be appropriated to "Care of Truants" for the purpose of providing for three boys sent by the courts to Middlesex Training School, said sum to be provided by transfer from "Teachers' Salaries-Day Schools".

On motion by Committeeman Robart it was voted to take from the table the proposed amendment to the rules, as presented by Committeeman Robart at the meeting of September 18, 1939, "That examinations for all promotional positions shall be held annually on the second Saturday in November in accordance with the rules of the school committee. It was unanimously voted to amend this proposed amendment by striking out the word "November" and inserting in place thereof the word "January". It was then voted to adopt this amendment to the rules as amended at this meeting.

Complying with the request that the Superintendent consider the advisability of having a course in First-Aid in the Evening Schools, the Superintendent reported that when the school budget was before the Committee last spring, the Committee instructed him to eliminate unnecessary non-essential courses. At the close of the Evening Schools last March only eleven persons were registered in the course of First-Aid. This year only a very few persons registered to take this course and therefore the Superintendent recommended it be dispensed with this year.

On motion by Committeeman Cassidy it was voted that the newly elected member of the School Committe, Mr. John F. Carr, be invited to attend the remaining meetings of the School Committee for this year, if he so desires to attend.

It was voted to refer to the Superintendent for report at the next meeting a motion by Committeeman Cassidy that the school children living in the upper part of Ward 11 be given the same bus service as that given to the Russell School District.

On motion by Committeeman Fitzgerald it was voted that the Superintendent of Schools visit the Sleeper or Ellis School for the purpose of locating space therein for cooking classes and that he ascertain the approximate cost for equipping such a class.

On motion by Committeeman Fitzgerald it was voted that the Superintendent of Schools, the Assistant Superintendent of Schools and the Principals and Masters of the Schools form a book review committee for the purpose of selecting books to be used throughout the Cambridge Public System, said Committee to report its findings to the School Committee.

On the following roll-call it was voted **not** to adopt a motion by Committeeman Robart that the sum of $2500 be appropriated for "Teachers' Examinations", said sum to be provided by transfer from "Teachers' Salaries-Day Schools": Committeemen Fitzgerald, Robart and Mayor Lyons voting yes; Committeeman Carver, Cassidy and Galgay voting no; Committeeman Wood absent.

Committeeman Galgay presented the following proposed amendment to the rules which lays on the "Calendar' 'in accordance with the rules: "That the rules of the School Committee be amended by striking out any and all sections specifying that annual examinations shall be held".

Committeeman Cassidy moved that the Head-Custodian, Custodians and Janitors be granted the same sick leave as the matron and school teachers. On motion by Committeeman Fitzgerald it was voted to refer Committeeman Cassidy's motion to the Committee on Buildings and Grounds.

Committeeman Robart presented the following proposed amendment to the rules which lays on the "Calendar' 'in accordance with the rules: "That the Rules of the School Committee, insofar as they relate to "Salary Schedule" be amended as follows.

Cambridge High and Latin and the Rindge Technical Schools:

Headmasters	$4700.00
Asst. Headmasters	4100.00

Elementary Schools:

Masters	$3850.00

Music, Art and Physical Education:

Director	$3850.00

It was voted to convene in to Executive Session.

It was voted that the resignation of Edward P. Breau, Sub-Master at the Thorndike School, be laid on the table until the next meeting.

It was voted to reconvene into regular session.

It was voted to ratify the votes passed in executive session.

It was voted toadjourn.

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary of the School Committee.

SCHOOL COMMITTEE

OFFICIAL REPORT

Monday, November 20, 1939

REGULAR MEETING:

Members present: Committeemen Carver, Cassidy, Fitzgerald, Galgay, Wood and Mayor Lyons.

Mayor Lyons in the chair.

On motion by Committeeman Fitzgerald it was voted that the minutes of the meeting of November 13, be laid on the table.

It was voted to refer to the Superintendent a request from Loggie Italia asking permission to use the Quinn Auditorium and Gymnasium on Monday, January 29, 1940 at the reduced rates usual for charitable enterprises.

It was voted to make part of the records, with the notation that the matter has been attended to, an order passed by the City Council requesting the School Committe to conduct a survey of the lighting equipment and facilities in the several voting places on school property with a view to improving conditions.

On motion by Committeeman Cassidy it was voted to refer to the Committee on Buildings and Grounds an order transmitted by the City Council requesting the School Committee to construct a chain-link fence around the yard of the Gannett school on Jefferson Street.

The Superintendent reported the death, on November 15, 1939, of Catherine A. McGinness, a teacher in the Cambridge School Department for eighteen years. On motion by Committeeman Cassidy it was voted that a letter be sent to Miss McGinness's nearest of kin, expressing the School Committee's sincere regret upon learning of her death.

It was voted to adopt a recommendation of the Superintendent that the date of the Roberts School Parent - Teacher - Pupil meeting be changed from November 7, to November 5.

The Superintendent presented the following communication from the Red Cross:

American National Red Cross
Cambridge Chapter
Cambridge, Mass.

October 31, 1939

Mr. Michael Fitzgerald,
Superintendent of Schools,
Cambridge, Mass.

My Dear Mr. Fitzgerald:

The Cambridge Chapter of the Red Cross is to have a busy winter sewing and knitting clothes for the Polish refugees

No doubt you have seen newspaper notices of the large amount of help these unfortunate people need, and the American Red Cross is the organization to whom they turn and who must answer their appeal.

We from Cambridge are asked to send 200 knitted sweaters and 100 woolen dresses by January 1. It is in my mind that the children of the schools could be of some help. When I say this I do not mean they should undertake great responsibility.

Could not some of the sewing classes undertake to make some simple garments? The materials for these would be furnished by the chapter and would also be cut if necessary. I realize we could not expect a great volume of work but I am sure it is beneficial for the children to have some part in this great relief project.

Appreciating your cooperation, I am,

Yours very sincerely,
/s/ MARY S. BENTON

On motion by Committeeman Cassirdy it was voted that the matter be referred to the Superintendent with power.

The Superintendent recommended

the election of the persons named below to the school and with the rank indicated in each case, to take effect December 5, 1939, date of increase to be September 1, 1940; this recommendation to lay on the "Calendar" in accordance with the rules of the School Committee:

TABLE A

SCHOOL	NAME OF TEACHER	RANK	SALARY
Roberts	Mary M. Monahan	Special Class Teacher	$1394
Longfellow	Anna M. Rynne	" " "	1394
Houghton	Alice P. Kelley	" " "	1394
Houghton	Mary P. Boyle	" " "	1394
Wellington	John F. Temple	" " "	1394
Houghton	Joseph J. Ranieri	" " "	1394
Rindge Tech	William J. Reagan	Teacher	1850
Rindge Tech	John J. Terry, Jr.	Teacher	1850
Roberts	Alice M. Maguire,	Assistant Kindergartner	1190
Morse	Mary A. Sheridan	" "	1190
Houghton	Hallette S. Conant	" "	1190
Thorndike	Edmond J. Murphy	Teacher	1278
Houghton	John F. Burke	"	1278
Houghton	Edward A. Conley	"	1278
Longfellow	Philip H. Cutter, Jr.	"	1278
Longfellow	John H. Harrington	"	1278
Putnam	Thomas J. Sheehan, Jr.	"	1278
Wellington	Mary M. Curran	"	1278
Putnam	Margaret G. Dyer	"	1278
Webster	Eleanor A Fallon	"	1278
Kelley	Charlotte M. Burke	"	1278
Ellis	Elizabeth Grant	"	1278
Roberts	Margaret M. Donovan	"	1278
Houghton	Mary T. Dynan	"	1278
Physically Handicapped Children	Agnes A. Doran	Teacher (Elementary)	1278

The Superintendent presented the following communication from Leslie L. Cleveland, Headmaster of the High and Latin School:

THE HIGH AND LATIN SCHOOL

CAMBRIDGE, MASS.

November 20, 1939.

Mr. M. E. Fitzgerald,
Superintendent of Schools,
Cambridge, Mass.
Dear Mr. Fitzgerald:

It is my intention to have the pupils in the Annex come to the Main Building when the addition is completed.

As a master in charge of the Annex, John J. Sheehan has been doing the sort of work required by an Assistant Headmaster and he has been doing it well.

I recommend that he be made an Assistant Headmaster and that the position of Master which he now holds not be filled.

Very truly yours,
/s/ L. L. CLEVELAND,
Headmaster

The Superintendent recommended that John J. Sheehan, Master of the High and Latin School Annex be appointed Assistant Headmaster at the High and Latin School at a salary of $3650 per annum, effective December 5, 1939, date of increase to be September 1, 1940. This recommendation lays on the "Calendar" in accordance with the rules of the School Committee.

Committeeman Wood presented the following proposed amendment to the rules which lay on the "Calendar" in accordance with the Rules: 'That the position of Master at the High and Latin School Annex be abolished".

Committeeman Fitzgerald, Chairman of the sub-committee on Buildings and Grounds, presented the following report:

COMMITTEE ON BUILDINGS AND GROUNDS

November 20, 1939.

Members present:
Committeeman Fitzgerald - Chairman
Committeeman Galgay
Committeeman Wood

It was voted to recommend the appointment of Joseph A. Lienhard, No. 1 on the Civil Service list, as permanent janitor in the School Department at a salary of $30.00 per week to fill the vacancy caused by the retirement of Thomas Mahoney.

It was voted to recommend that Thomas Healey be transferred from janitor at the Rindge Technical School to Custodian of the Sleeper School.

It was voted to recommend that James O'Keefe be transferred from custodian at the Longfellow School to custodian of the Wyman School.

Reporting on the motion to give the janitors sick leave without loss of pay commensurate with the sick leave without loss of pay allowed to teachers, it is voted to recommend that the motion be given leave to withdraw as inadvisable at this time.

It was voted to recommend that a W.P.A. Project be started at the Rindge Technical School and that the sum of $200. be appropriated to this project, said sum to be transferred from the W.P.A. allotment.

It was voted to adjourn.

/s/ JAMES F. FITZGERALD
Chairman

On the following roll-call it was voted to approve the recommendation of the committee on Buildings and Grounds that Joseph A. Lienhard be appointed a permanent janitor in the School Department at a salary of $30.00 per week: Committeemen Carver, Cassidy, Fitzgerald, Galgay Wood and Mayor Lyons voting yes; Committeeman Robart absent.

It was voted to approve the recommendation of the Committee on Buildings and Grounds that Thomas Healy be transferred from janitor at the Rindge Technical School to Custodian of the Sleeper School.

It was voted to approve the recommendation of the Committee on Buildings and Grounds that James O'Keefe be transferred from Custodian at the Longfellow School to Custodian of the Wyman Open Air School.

It was voted to approve the recommendation of the Committee on Buildings and Grounds that the motion "to give the janitors sick leave without loss of pay commensurate with the sick leave without loss of pay allowed to teachers' 'be given leave to withdraw as inadvisable at this time.

It was voted to approve the recommendation that a W.P.A. project be started at the Rindge Technical School and that the sum of $200. be appropriated to this project, said sum to be transferred from the WPA allotment.

On motion by Committeeman Wood it was voted to adopt the Text Books recommended for approval by the Superintendent at the meeting of November 13, 1939.

On motion by Committeeman Wood it was voted to take from the table the motion relative to the naming of the new auditorium of the High and Latin School. It was then voted on motion by Committeeman Wood that these motions be referred to the sub-committee appointed to select a suitable name for this auditorium.

On motion by Committeeman Galgay it was voted to take from the table the reignation of Edward F. Breau, sub-master at the Thorndike School. Mr. Galgay moved that the resignation be accepted. Mr. Wood moved to refer the matter to executive session. It was voted to adopt Mr. Wood's motion.

It was voted to convene in to executive session.

It was voted to lay on the table indefinitely the resignation of Edward Breau, Sub-Master of the Thorndike School, said tabled matter to remain on file until called up by vote of the School Committee.

It was voted to reconvene in to regular session and to ratify the votes passed in executive session.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL ,
Secretary of the School Committee

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, December 4, 1939

REGULAR MEETING:

Members present: Committeemen Carver, Cassidy, Galgay, Fitzgerald, Robart, Wood and Mayor Lyons.

Mayor Lyons in the chair.

On motion by Committeeman Robart it was voted that the minutes of the meeting of November 20, 1939 be approved as printed.

A request was received from the Village A. C. for permission to use the Morse School Hall on Sunday, December 17 for the purpose of holding their annual Christmas Party for the children of the district and advising that the organization would take care of Janitor's services. On motion by Committeeman Robart it was voted that permission requested be granted.

It was voted to make part of the records the following communication received from the Board of Election Commissioners:

CITY OF CAMBRIDGE

Board of Election Commissioners

November 28, 1939.

Cambridge School Committee,
City Hall,
Cambridge, Mass.
Gentlemen:

As a result of the balloting held on November 7th the following persons appear to have been elected for a term of four years:

JAMES J. CASSIDY,
120 Appleton St.

JOHN F. CARR, Jr.,
68 Grozier Road

WILLIAM F. GALGAY,
10 St. Paul St.

Very truly yours,
Board of Election Commissioners
by Harry A. Penniman,
Secretary

A communication was presented from Benedict FitzGerald, Director of Music, requesting authority to conduct the annual Christmas Carols at the various hospitals in the city. On motion by Committeeman Robart it was voted that a sum of $20.00 be appropriated for the hire of two buses to transport the students taking part in this program, said sum to be provided by transfer from "Teachers' Salaries-Day Schools". His Honor the Mayor advised the committee that he would be happy to provide a collation for all those taking part in the Christmas Carols.

The Superintendent reported that the recent Red Cross Drive carried on in the schools resulted in securing three hundred and ninety-two members for the Red Cross and that he had turned over to the Red Cross the sum of $392.11.

The Superintendent recommended that each kindergarten be granted the sum of $5.00 for the purpose of providing a Christmas Tree Celebration for the children. On motion by Committeeman Robart it was voted to adopt the Superintendent's recommendation and that an amount of $100. be appropriated for this purpose said sum to be provided by transfer from Teachers Salaries-Day Schools".

It was voted to make part of the records a report submitted by Mr. Cleveland, Head-master of the High and Latin School, that at the last Parent-Teacher-Pupil meeting held at the annex, parents of 214 pupils appeared.

The Superintendent recommended that the following Text Books be approved for use in the Cambridge School Department, this recommendation to lay on the "Calendar" in accordance with the rules:

PUBLISHED BY GINN AND CO.:

WHY IS AMERICA, Primer by Ann Mersereau.

PUBLISHED BY BENJ. H. SANBORN AND COMPANY:

LONG, LONG AGO, by Marjorie Pratt and Mary Meighen.

PUBLISHED BY HOUGHTON MIFFLIN COMPANY:

MAETO AND LOLITA by Durfee For grade 3.

PETS ARE FUN, by Park for Grade 2.

INDIAN BOYS PET by Stevenson for Grade 2.

RED SHOES by Stevenson for Grade 4.

BLACK PEARL by Stevenson for Grade 6.

PUBLISHED BY L. W. SINGER CO:

THE SEASONS PASS.

THE HOW AND WHY CLUB.

HOW AND WHY EXPERIMENTS.

MY BOOK CLUB.

MY EXPERIMENT BOOK.

On motion by Committeeman Robart it was voted that the Superintendent bring in a report as to how many of the books entitled "Why Is America" would be needed and the total cost for supplying such a quantity.

It was voted to approve the Superintendent's recommendation that examinations for candidates for permanent and substitute teaching positions in the Cambridge Public Schools be held in the Cambridge High and Latin School on Saturday, February 10, 1940 at 9:00 a.m.

It was voted to approve the Superintendent's recommendation that in addition to the amounts previously appropriated for "Substitute Teachers' Salaries" that the sum of $2,800 be appropriated, said sum to be provided by transfer from "Teachers' Salaries-Day Schools".

It was voted to adopt the Superintendent's recommendation that in addition to the amounts previously appropriated for "Americanization Teachers' Salaries" that the sum of $200. be appropriated, said sum to be provided by transfer from "Teachers' Salaries-Day Schools".

Committeeman Wood, chairman of the sub-committee appointed to consider and report on the selection of a suitable name for the assembly hall of the new addition to the High and Latin School, presented the following report:

Meeting of the sub-committee appointed by the School Committee to consider and report on the selection of a suitable name for the assembly hall of the new addition to the High and Latin School, held on December 4, 1939.

Members present:

Committeeman Wood, Chairman
Committeeman Robart

It was unanimously voted to recommend that upon completion and acceptance of the new High and Latin School Building that the assembly hall be named the LESLIE L. CLEVELAND HALL, said name to be incorporated in the plaque which will have its place in the foyer.

It was voted to adjourn.

Respectfully submitted,
/s/ RUSSELL A. WOOD,
Chairman.

On motion by Committeeman Fitzgerald it was voted to lay this report on the table.

By unanimous consent of the Committee, Committeeman Galgay withdrew the proposed amendment to the rules, submitted at the meeting of November 13, 1939, "That the rules of the School Committee be amended by striking out any and all sections which specify that annual examinations shall be held."

On motion by Committeeman Robart it was voted to refer to executive session the election of teachers as recommended by the Superintendent, the election of John J. Sheehan as Headmaster's Assistant at the High and Latin School, and the proposed amendment to the rules that the position of Master at the High and Latin School be abolished. The chairman also ordered referred to executive session the communication from John J. Curry, Master of the Roberts School, recommending the reassignment of Margaret M. Donovan from the Agassiz School to the Roberts School.

The Superintendent recommended that the election of Barbara M. Horgan as a teacher in the Agassiz School at a salary of $1278. per annum, effective December 5, 1939, date of increase to be September, 1, 1940. This recommendation lays on the "Calendar" in accordance with the rules.

On motion by Committeeman Fitzgerald it was voted to take from the table the minutes of the meeting of October 13, 1939. It was then voted that the minutes of the meeting of October 13, 1939 be approved as printed.

Reporting on the matter of establishing a cooking class in either the Sleeper or Ellis Schools, the Superintendent advised that space is available in the Ellis School and recommended that the class be established. On motion by Committeeman Fitzgerald it was voted to adopt the Superintendent's report and that he ascertain the amount of money necessary to start the class and that provision for same be made in the 1940 budget.

Committeeman Wood submitted the following proposed amendment to the rules, which lays on the "Calendar" in accordance with the rules of the School Committee: Section 1003 of the Rules of the School Committee is amended as follows: "The paragraph on Page 27 reading as follows - 'No candidate shall be considered eligible for a certificate unless he attains a total of at least 70% in his markings. Any candidate who fails to attain at least 70% in his major subject shall not be rated' - shall be substituted by the following - 'No candidate shall be considered eligible for a certificate unless he attains at least 75% in his markings. Any candidate who fails to attain at least 75% in his major subject shall not be rated."

It was voted to lay on the table a motion submitted by Committeeman Galgay that the Superintendent consider the advisability of holding additional examinations at the same time as the permanent and substitute examinations are held.

On motion by Committeeman Fitzgerald it was voted that the Superintendent consider the advisability of establishing courses in economics in the junior and senior classes at both high schools.

The Superintendent presented the following communication from Harvard University with respect to practice teachers and recommended that the plan outlined be carried out:

HARVARD UNIVERSITY
Graduate School of Education
Cambridge, Mass.

November 7, 1939

Mr. Michael E. Fitzgerald,
Superintendent of Schools,
Cambridge, Mass.

My dear Mr. Fitzgerald:

I wish to express to you my pleasure at having had the opportunity to meet you and confer in your office in company with Mr. Collins recently. I hope that we may have opportunity for other professional conferences in the future.

In regard to the resumption of apprenticeship teaching in the two Cambridge High Schools, I will await further advice from you. I will appreciate it greatly if you will advise me of the action taken by your School Committee when you have had a chance to present the matter to them. If the practice teaching is reinstated, I will then either come to your office for a further conference or take the matter up directly with the principals, as you direct.

For memorandum purposes, I will restate the arrangements on which the work was carried forward before. The Cambridge School System receives a basic grant of two free half-courses as first payment for the privilege of doing apprentice teaching. In addition, the Cambridge School Systm receives one free half-course for each apprentice accepted in the Cambridge Schools. These courses are at the disposal of the Superintendent to be given to teachers upon their application or upon nomination by the Superintendent. In addition, each supervising teacher who accepts a practice teacher receives a grant of one free half-course. This course, however, is not transferable and must be used by the supervising teacher or not used at all. It is because of this latter non-transferable feature that the other two grants are made so that the school system gets good returns from the situation even if the specific supervising teachers do not use their courses.

I will, then, as indicated above, await further advice from you concerning this matter after the meeting of the School Committee.

Cordially yours,
/s/ W. H. BURTON,
Director of Apprenticeship

On motion by Committeeman Wood it was voted that the Superintendent conduct a survey of apprentice teachers for the past four years and that he submit his findings and statistics at the next meeting of the School Committee.

The Superintendent presented the blue print diagram of the design of the commemorative tablets to be placed in the Webster School. It was voted to correct this design by including the name "John M. Tobin, Assistant Superintendent of Schools" after the name of the Superintendent of Schools. On motion by Committeeman Cassidy it was voted to approve, as corrected, the blue print diagram of the design of the commemorative tablets to be placed in the New Webster School.

It was voted to convene in to executive session.

By unanimous consent the proposed amendment relative to the salary schedule of Headmasters, and Assistant Headmasters at the High and Latin School and Rindge Technical School, Masters in the Elementary Schools and Directors of Art, Music, and Physical Education, was withdrawn.

It was voted to approve the Superintendent's recommendation that John J. Sheehan, Master of the High and Latin Annex, be appointed Assistant Headmaster at the High and Latin School at a salary of $3,650. per annum, effective December 5, 1939, date of increase to be September 1, 1940.

It was voted to adopt the following amendment to the rules as submitted by Committeeman Wood at the meeting of November 20, 1939: "That the position of Master in the High and Latin School be abolished.

It was voted to reconvene in to regular session.

On the following roll-call it was voted to ratify the vote passed in executive session electing the persons named below to the school and with the rank indicated in each case, to take effect December 5, 1939, date of increase to be September 1, 1940: Committeeman Carver, Cassidy, Fitzgerald, Galgay, Robart, Wood and Mayor Lyons voting yes.

TABLE A

SCHOOL	NAME OF TEACHER	RANK	SALARY
Roberts	Mary M. Monahan	Special Class Teacher	$1394
Longfellow	Anna M. Rynne	" " "	1394
Houghton	Alice P. Kelley	" " "	1394
Houghton	Mary P. Boyle	" " "	1394
Wellington	John F. Temple	" " "	1394
Houghton	Joseph J. Ranieri	" " "	1394
Rindge Tech	William J. Reagan	Teacher	1850
Rindge Tech	John J. Terry, Jr.	Teacher	1850
Roberts	Alice M. Maguire,	Assistant Kindergartner	1190
Morse	Mary A. Sheridan	" "	1190
Houghton	Hallette S. Conant	" "	1190
Thorndike	Edmond J. Murphy	Teacher	1278
Houghton	John F. Burke	"	1278
Houghton	Edward A. Conley	"	1278
Longfellow	Philip H. Cutter, Jr.	"	1278
Longfellow	John H. Harrington	"	1278
Putnam	Thomas J. Sheehan, Jr.	"	1278
Wellington	Mary M. Curran	"	1278
Putnam	Margaret G. Dyer	"	1278
Webster	Eleanor A Fallon	"	1278
Kelley	Charlotte M. Burke	"	1278
Ellis	Elizabeth Grant	"	1278
Roberts	Margaret M. Donovan	"	1278
Houghton	Mary T. Dynan	"	1278
Physically Handicapped Children	Agnes A. Doran	Teacher (Elementary)	1278

On the following roll-call it was voted to ratify the vote passed in executive session adopting the Superintendent's recommendation that John J. Sheehan, Master of the High and Latin Annex, be appointed Assistant Head-master at the High and Latin School at a salary of $3,650. per annum, effective December 5, 1939, date of increase to be September 1, 1940: Committeemen Carver, Cassidy, Fitzgerald, Galgay, Robart, Wood and Mayor Lyons voting yes.

On the following roll-call it was voted to ratify the vote passed in executive session adopting the following amendment to the rules submitted by Committeeman Wood at the meeting of November 20, 1939, "That the position of Master at the High and Latin School be abolished": Committeemen Carver, Cassidy, Fitzgerald, Galgay, Robart, Wood and Mayor Lyons voting yes.

On motion by Committeeman Carver, it was unanimously voted to take from the table the resignation of Edward P. Breau, Sub-master at the High and Latin School, effective October 24, 1939. It was voted to accept Mr. Breau's resignation.

Committeeman Fitzgerald moved that the Daniel F. Finn club be granted permission to use the Thorndike School Hall on January 18, 1939, for the purpose of holding a banquet, upon the payment of janitors' fees. A point of order was raised that the rules must be suspended in order to grant this permission. The Chairman ruled the point of order well taken. Committeeman Fitzgerald then moved that the rules be suspended for the purpose of acting on this request On the following roll-call the motion to suspend the rules failed to receive the necessary five votes: Committeeman Carver, Cassidy, Fitzgerald, and Mayor Lyons voting yes; Committeemen Galgay, Robart and Wood voting no.

Vice-Chairman Carver in the chair.

On motion by His Honor, the Mayor it was voted, on the following roll-call to reconsider the vote adopting the Superintendent's recommendation that examinations for candidates for permanent and substitute teaching positions in the Cambridge Public Schools be held in the Cambridge High and Latin School on Saturday, Febraury 10, 1940 at 9:00 a.m.: Committeemen Carver, Fitzgerald, Galgay, Wood and Mayor Lyons voting yes; Committeeman Robart voting no. Committeeman Cassidy absent.

On motion by His Honor, the Mayor it was voted to adjourn:

ADJOURNED:

EDWARD J. O'CONNELL
Secretary of the School Committee.

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, December 18, 1939.

REGULAR MEETING:

Members present: Committeemen Carver, Cassidy, Fitzgerald, Galgay, Robart and Mayor Lyons.

Mayor Lyons in the chair.

On motion by Committeeman Robart it was voted that the minutes of the meeting of December 4, 1939 be approved as printed.

On motion by Committeeman Robart it was voted to accept with thanks the invitation extended by the Boys' Vocational School to attend their annual Christmas Party to be held on Wednesday evening, December 20, 1939.

It was voted to make part of the records the following communication from John J. Sheehan:

December 19, 1939

School Committee,
City Hall,
Cambridge, Mass.
Honorable Sirs:

I acknowledge the appointment as Assistant Head Master and wish to express my deep appreciation of the honor you have bestowed upon me.

I hope that my fulfillment of the position will justify your selection.

Respectfully yours,
/s/ JOHN J. SHEEHAN

It was voted on motion by Committeeman Galgay to grant permission to the Teachers' Club to use the Longfellow School Hall on Wednesday, January 10, 1940, at 8:00 p.m. for the purpose of sponsoring a free lecture to be given by Mrs. Donald J. Hurley, President of the Boston League of Women Voters.

The Chairman ordered referred to the Business Agent in accordance with the rules of the School Committee a communication from the Portuguese American Civic League requesting permission to use the Roberts School.

The Superintendent recommended that the girls at the Cambridge High and Latin School be again granted permission to take part in the D.A.R. Good Citizenship Pilgrimage. On motion by Committeeman Fitzgerald it was voted to adopt the Superintendent's recommendation.

On motion by Committeeman Robart it was voted to refer to the 1940 School Committee all unfinished business.

On motion by Committeeman Fitzgerald it was voted to lay on the table the following communication from the Department of Education:

COMMONWEALTH OF MASS.
Department of Education
December 14, 1939.

To Superintendent of Schools:

In the interpretation of the new legislation of 1939, c. 461 "An Act Further Regulating the School Attendance and Employment of Children under Sixteen," as furnished by the Department, it was indicated that all school committees in Massachusetts must, under provisions of Par. 6 and 7 of c. 461, establish a system of licensing minors under 16 years of age engaged in the street trades. Any minor who sells or delivers newspapers, magazines, or periodicals, or is engaged otherwise in the street trades must be so licensed.

In c. 101, Par. 19, G. L., authority to regulate such occupations of girls under 18 and boys under sixteen is vested specifically in the school committee. In order to exercise this authority in the proper manner, it would seem that the school committee in each municipality should write into its regulations a chapter governing the licensing of minors who are engaged in the street trades.

The badge for street trades must be

provided by the local school committee.

We are enclosing as a sample an excerpt from the regulations adopted and enforced by the Boston School Committee. The material as presented has been edited in some respects to omit sections that are unique with respect to their application in Boston.

The regulations set up should be concerned with such matters as hours, place and specific conditions. The local police department should be consulted as to the limitations upon place and general conditions involved in this matter of licensing.

We wish to acknowledge our indebtedness to Mr. Timothy F. Reagan, Supervisor of Licensed Minors in Boston, for assisting in obtaining information and material herein contained.

Yours truly,
/s/ RAYMOND A. FITZGERALD

The Superintendent recommended that the following Text Books be approved for use in the Cambridge Public Schools, this recommendation to lay on the table in accordance with the rules of the School Committee.
PUBLISHED BY ALLYN & BACON:

"Adventure in Science" by Carpenter, Bailey, Baker.
"Winky" by Quinlan.
"Day by Day" by Quinlan.
"To and Fro" by Quinlan.

It was voted to approve the Superintendent's recommendations that the following transfers of appropriations be made:

Fron Janitors Salaries to Pensions	$243.00
Teachers Salaries-Day Schools	
To: General Expenses	400.00
Supplies	1000.00
Lunch Room Supplies	1000.00
Fuel	2700.00
Heat at Rindge	2,200.00
Light and Power	600.00
Light	2,600.00
Power	350.00
Janitors Supplies	200.00
Other Expenses	500.00

Committeeman Fitzgerald, Chairman of the Sub-Committee on Buildings and Grounds, recommended the following transfers of appropriations:

From Teachers Salaries to Repairs	$1000.00
From W. P. A. Allotment	
to Putnam School W.P.A.	96.00
Rindge School W.P.A.	29.00

It was voted to approve this recommendation.

Committeeman Fitzgerald then presented the following communications from Chief Custodian Wm. J. Fitzgerald and Superintendent of Public Buildings John J. Terry:

CITY OF CAMBRIDGE
Building Department
December 14, 1939

Mr. Wm. J. Fitzgerald,
Chief Custodian, School Dept.
Cambridge, Mass.

Re: Taking over from contractor:
Dear Sir:

M. Spinelli and Sons are expected to complete their contract on December 15, 1939.

The Contractors for equipment are following up closely and are expected to be complete on their various contracts December 30.

It is my request that you have a custodian observe the operation of the furnace and heating and that your department assume responsibility for heating after December 15, 1939, so that there may be no question regarding the condition of the building to receive equipment.

In accordance with the contract the school house will be left broom-clean by the contractor Spinelli and equipment contractors will be required to clean up their own packing materials but in order to open school after the holidays, it is necessary to have windows and floors in the old building cleaned by the School Department.

Will you arrange for such cooperation as the above matters were agreed upon with our conference in the presence of Mayor Lyons on Monday, December 11, 1939. All contracts are accompanied with a maintenance bond in force for one year after completion.

Yours very truly,
/s/ JOHN J. TERRY,
Superintendent of Public Buildings.

SCHOOL DEPARTMENT
Committee on Building and Grounds
Cambridge, Mass.

December 18, 1939

Committee on Buildings and Grounds,
School Committee,
Cambridge, Mass.
Gentlemen:

The contract for the Webster School will be completed in a very short time.

As it has been customary to send the custodian down to the building to familiarize himself with the new building and all its new equipment and facilities, I recommend the transfer of John Cusack to the Webster School. Mr. Cusack was formerly custodian of this building but has been recently temporarily assigned to the Roberts School.

This will make it necessary to temporarily assign a man to take care of the Roberts School until such time as the Committee decides on a permanent appointment to the building.

Very truly yours,
/s/ WILLIAM J. FITZGERALD,
Chief Custodian.

SCHOOL DEPARTMENT
Dept. of Buildings and Grounds
Cambridge, Mass.

Committee on Buildings and Grounds,
School Committee,
Cambridge, Mass.

Gentlemen:

In compliance with your request relative to the new method of handling janitors entering the service of the Cambridge School Department - said janitors to be placed in Rindge Technical and High and Latin schools, starting at $30.00 per week and going to $34.00 per week in two years, and taking the senior man from either the Rindge Technical or High and Latin school and placing them in other buildings where vacancies exist- I recommend the transfer of Abraham Cohen from Assistant Custodian at the Rindge School to Custodian at the Longfellow School.

I recommend that Patrick Connors who is temporarily janitor of the Longfellow School, be transferred back to the Webster School to take care of the heating plant. This recommendation is in compliance with the request of Mr. Terry, inasmuch as we have to maintain the heating of this building from now on.

Very truly yours,
/s/ WM. J. FITZGERALD,
Chief Custodian.

On motion by Committeeman Fitzgerald it was voted that the transfer of janitors recommended by the Chief Custodian be approved.

On motion by Committeeman Robart it was voted that the Text Books recommended for approval by the Superintendent at the meeting of December 4, 1939 be approved.

On the following roll-call it was voted to approve the Superintendent's recommendation, presented at the meeting of December 4, 1939 that Barbara M. Horgan be elected a teacher at the Agassiz School at a salary of $1278.00 per annum effective December 5, 1939, date of increase to be September 1, 1940: Committeemen Cassidy,, Fitzgerald, Galgay, Robart, and Mayor Lyons voting yes; Committeemen Carver and Wood absent.

On motion by Committeeman Fitzgerald it was voted to lay on the table the proposed amendment to Section 10003 of the Rules of the School Committee as submitted by Committeeman Wood at the meeting of December 4, 1939.

On motion by Committeeman Fitzgerald it was voted to grant permission to John T. Shea to use the Thorndike School at no charge on December 29, 1939 for the purpose of holding an assembly of Past Presidents of the Father Mathew Total Abstinence Society.

On motion by Committeeman Robart it was voted that His Honor, the Mayor be authorized to prepare and petition for a W.P.A. project to the end that the James H. Leonard school be utilized, as soon as possible, for the housing of all school administrative offices.

It was voted to adopt a motion by Committeeman Fitzgerald that this being the last meeting of the year that a rising vote of thanks be extended to Committeeman Robart, whose term of office ends with this meeting, and that the following resolutions be spread upon the records as a reminder to future generations of the unselfish, loyal and efficient service rendered to the Cambridge Schools by Committeeman Robart, during his eight years in office. RESOLVED: Tonight is the last meeting of the year and Committeeman Robart's last meeting of the School Committee. While I have differed with Committeeman Robart on many occasions I have always left the meeting feeling that he was honest in his convictions. I feel that he was actuated with a desire to do what he thought was right and he has given a lot of time to the children and he has always been courageous in his stand. He has done a great job as a school committeeman in his efforts to make our system the best in the state. He has taken stands, no matter how unpopular they may have been, with the determination to do what he thought was right, and I feel that the School Committee, the parents and the children will miss Committeeman Robart's services on the School Committee.

His Honor, the Mayor, stated that he wanted to publicly acknowledge his gratitude for the assistance Committeeman Robart has given him for the past two years. I have frequently called upon him for advice and council and have found him always cooperative. I think the school children and the parents will suffer a great loss in losing Committeeman Robart's services on this committee.

On motion by Committeeman Fitzgerald it was voted to submit to the Superintendent for consideration a discussion by Committeeman Robart relative to transferring the Vocational School for Boys up to the Rindge Technical School Building.

It was unanimously voted to suspend the rules for the purpose of amending the rules of the School Committee. On the following roll-call it was then voted **not** to amend the rules by rescinding the rule that examinations for all promotional positiions shall be held annually on the second Saturday in January: Committeemen Carver, Cassidy and Galgay voting yes; Committeemen Fitzgerald, Robart and Mayor Lyons voting no; Committeeman Wood absent.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL
Secretary of the School Committee.

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, January 1, 1940

FIRST REGULAR MEETING: Called for the purpose of organization in accordance with Section 4 of Chapter 199, Acts of 1921 of the General Laws.

Members present: Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, Galgay and Mayor Lyons. Committeeman Wood absent

Mayor Lyons in the chair.

On motion by Committeeman Carver and seconded by Committeeman Cassidy, it was voted that Edward J. O'Connell be elected secretary of the School Committee

On motion by Committeeman Carver, and seconded by Committeeman Dr. Cassidy, it was unanimously voted that Committeeman James F. Fitzgerald be elected vice-chairman for the years 1940-1941.

Committeeman Carver moved that the rules prevailing in 1938-1939 be adopted as the rules for 1940-1941. A motion by Committeeman Cassidy to lay this matter on the table was lost. It was then voted to adopt Committeeman Carver's motion that the rules prevailing in 1938-1939 be adopted as the rules for 1940-1941.

The Superintendent reported that John R. Curry, teacher at the Rindge Technical School, was to undergo a very serious operation which would neccesitate his absence for some time. The Superintendent recommended that he be granted a leave of absence for one year with stipend. On motion by Committeeman Fitzgerald it was voted to adopt the Superintendent's recommendation. On motion by Committeeman Dr. Cassidy it was voted to reconsider this vote. A motion by Committeeman Cassidy to amend the Superintendent's recommendation by striking out the words "one year" and inserting in place thereof the words "two months" was lost. The chairman then ordered the main question and it was voted to adopt the Superintendent's recommendation that John R. Curry, a teacher at the Rindge Technical School, be granted leave of absence for one year with stipend. Committeeman Dr. Cassidy is recorded as voting no.

The Chairman apointed the following members to approve bills and payrolls:

January Committeeman Carr
Alternate Committeeman Carver

February Committeeman Carver
Alternate Committeeman Dr. Cassidy.

March Committeeman Dr. Cassidy
Alternate Committeeman Fitzgerald

April Committeeman Fitzgerald
Alternate Committeeman Galgay

May Committeeman Galgay
Alternate Committeeman Wood

June Committeeman Wood
Alternate Committeeman Carr

July Committeeman Carr
Alternate Committeeman Carver

August Committeeman Carver
Alternate Committeeman Dr. Cassidy.

September Committeeman Dr. Cassidy
Alternate Committeeman Fitzgerald

October Committeeman Fitzgerald
Alternate Committeeman Galgay

November Committeeman Galgay
Alternate Committeeman Wood

December Committeeman Wood
Alternate Committeeman Carr

The Superintendent presented the following communication from His Honor, the Mayor:

OFFICE OF THE MAYOR

CAMBRIDGE, MASSACHUSETTS

December 18, 1939.

To Heads of Departments and
Executive Boards:

The following is a copy of a letter which I have received from the Director of Civil Service, which is self-explanatory:

"December 12, 1939

John W. Lyons, Mayor,

City Hall Cambridge, Mass.

Beginning December 1, 1939, and until further notice, I request that you instruct the heads of all your departments to send to this office on or before the tenth of each month, all pay rolls and bills for personal services covering each week of the month.

These payrolls and bills should be signed by the head of each department under the penalties of perjury and should be dated so as to show the period covered by the payroll or bill. They should also contain the following information: first, name o person appointed or employed or rendering bill for services or labor; second, nature and brief description of the services or labor which such person has actually rendered or performed during said month; third, title of the office or employment of such person so stated in the payrolls of the department; fourth, the regular salary or wages of the appointee or employee; fifth, all other payments of any kind made to the appointee or employee during said month.

Very truly yours,

/s/ U. L. Lupien
Director of Civil Service."

You will please comply with the above request.

Yours respectfully,

/s/ JOHN W. LYONS, Mayor.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Wednesday, January 24, 1940.

SPECIAL MEETING: Called by His Honor, the Mayor for the purpose of considering and acting upon the budget for the year 1940.

Members present: Committeemen Carr, Carver, Cassidy, Fitzgerald, Galgay, Wood and Mayor Lyons.

Mayor Lyons in the chair.

A tentative budget was presented to the members of the committee, and after some discussion it was voted that no definite action be taken on the budget pending a call for a special meeting from His Honor, the Mayor.

It was voted that $3,000, be appropriated to the Rindge Technical School W.P.A. Project.

His Honor, the Mayor announced the appointment of the following subcommittees:

COMMITTEE ON BUILDINGS AND GROUNDS

Committeeman James F. Fitzgerald - Chairman

Committeeman William F. Galgay

Committeeman Russell A. Wood

COMMITTEE ON ATHLETICS

Committeeman John J. Carver - Chairman

Committeeman John J. Carr

Committeeman Dr. James J. Cassidy

His Honor, the Mayor further announced the appointment of Committeeman James F. Fitzgerald as a member of the Board of Library Trustees.

The chairman presented a communication from John J. Terry, Superintendent of Buildings, advising that all contracts for both construction and equipment for the Webster School are now completed and so certified by the architect and further advising that it is essential, for the protection of the premises, that the School Committee assume control of the new and old buildings from January 25, 1940. It was voted that the School Committee in a body inspect the Webster School, time of inspection to be at the convenience of the members.

The Assistant Superintendent advised the committee that the Superintendent was desirous of having the School Commttee consider dates for examination of permanent and substitute teachers. It was voted that it is the sentiment of the School Commitee that examinations for permanent teachers be held on April 20, 1940, and that examinations for substitute teachers be held on June 22, 1940.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary of the School Committee.

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, January 15, 1940.

REGULAR MEETING:

Members present: Committeemen Carr, Carver, Galgay, Wood and Vice-Chairman Fitzgerald.

Vice-Chairman Fitzgerald in the chair.

On motion by Committeeman Galgay it was voted that the minutes of the meetings of December 18, 1939 and January 1, 1940 be approved as printed.

On motion by Committeeman Galgay it was voter to refer to the Assistant Business Agent in accordance with the rules a request received from the East Cambridge Italian Mission Church seeking permission to use the Rindge Auditorium at no charge on February 28 or March 6 for the purpose of conducting a benefit concert.

The following communication was received from the W.P.A. Toy Mending project and it was voted that it be referred to the Superintendent with power:

TAYLOR SCHOOL BUILDING

January 15, 1940.

To the Honorable the
School Committee,
Cambridge, Massachusetts.
Gentlemen:

The City of Cambridge through its Board of Public Welfare is sponsoring a project the purpose of which is to repair and recondition toys ultimately to be distributed to the children in families on the relief rolls.

This project in addition to giving employment to several needy people has been able in the past few months to distribute several hundred useable toys to the children.

As there must be many families in this city having old and broken toys and no further use for them, I am writing this letter to ask that an appeal for the donation of these toys to be made through announcements in the various schools. Nothing would be collected at the schools as the city truck will call at the addresses given by the pupils.

I will be very glad to give you or the Superintendent any further information at any time you desire.

Yours truly,

JOHN CONNORS, Supervisor.

On motion by Committeeman Wood it was voted that permission be granted Cambridge High and Latin School and Rindge Technical School to take part in the annual Boston Herald Spelling Bee.

The Superintendent reported the resignation of Grace A. Ayers, teacher at the High and Latin School, effective January 15, 1940, and Mary F. Ahern, Assistant in the Music Department, effective January 26, 1940. On motion by Committeeman Wood it was voted to accept these resignations and that the Superintendent transmit to Miss Ayers and Miss Ahern the School Committee's sincere appreciation for their long and faithful service in the Cambridge School Department.

The Superintendent recommended that Lillian A. Welsh, teacher at the High and Latin School, be granted leave of absence, without stipend, from January 1, 1940 to April 1, 1940, because of illness. On motion by Committeeman Wood it was voted to adopt the Superintendent's recommendation.

On motion by Committeeman Galgay it was voted to make part of the records the following communication from the State Department of Education:

COMMONWEALTH OF MASS.

Department of Education

December 1, 1939.

To Superintendent of Schools
and Chairmen of School Committees:

Under the provisions of Part I of Chapter 70 of the General Laws, which provides State Reimbursements on accounts of the employment of teachers, I certified on November 7 to the Commissioner of Corporations and Taxation and to the Comptroller that the amount given below was due the town of Cambridge, on November 20, 1939.

Amount $134,798.00.

Very truly yours,

/s/ WALTER F. DOWNEY
Commissioner of Education.

The Superintendent presented a communication from the Cambridge Community Federation asking permission to circulate in the Schools a leaflet outlining the 1940 Community Fund Campaign. On motion by Committeeman Wood it was voted that the permission requested be granted.

The Superintendent reported that the national convention of superintendents of schools will be held this year at St. Louis, Missouri, from February 23 to March 2 and that nearly all neighboring cities and towns have their school departments represented at this yearly convention by the superintendent or assistant superintendent. The Sunperintendent then recommended that the Assistant Superintendent of Schools be delegated to represent this city at the convention, and that the sum of one hundred fifty dollars ($150.00) be appropriated for 'Travel Outside of the State", and that this appropriation be included in the 1940 budget. On motion by Committeeman Carr, it was voted on the following roll-call to adopt the Superintendent's recommendation: Committeeman Carr, Carver, Galgay, Wood and Vice-Chairman Fitzgerald voting yes; Committeeman Cassidy and Mayor Lyons absent.

It was voted to make part of the records the following partial report on Vocational Guidance as submitted by the Superintendent:

During the past week a conference was held with the employment managers of the following industries in the City of Cambridge.

Dewey and Almy Company,
Sears and Roebuck Company.
New England Confectionery Co.
Peter Gray and Sons.
Lever Bros. Company.

The purpose of the survey was to learn the number and nature of the various kinds of positions open to youth, qualifications demanded and the initial wages paid, the chances of promotion offered, and the possibility of development of additional skill and culture while at work.

It is recommended that the enclosed employment card be adopted.

With permission of Mr. Ralph W. Martin, Executive Secretary, Cambridge Chamber of Commerce, Kendall Square Building, access may be had to his personal list of all Cambridge Industries.

Encouragement and cooperation was expressed by all contacted for the services to be offered to industry by the Cambridge School Department.

On motion by Committeeman Carver it was voted to refer to the budget a communication from the Children's Museum requesting that the sum of $500. be allocated to museum supplies.

It was voted to take from the table and place on file the communication from the State Department of Education relative to creating rules governing the licensing of minors who are engaged in street trades.

Reporting on the motion that the children living in the upper part of Ward 11 be given the same bus service as that given to the Russell School District, the Superintendent advised the Committee that there were only ten children in the Sleeper School Kindergarten. On motion by

Committeeman Galgay it was voted that the matter remain on the table.

Relative to the motion that the Superintendent report as to how many of the books entitled "Why is America" would be needed in the Cambridge School Department and the total cost for supplying such a quantity, the Superintendent advised that there would be one set needed for the upper grades in the grammar schools and the total cost for the whole city would be $144.00. On motion by Committeeman Wood it was voted that the matter be referred to the budget.

Reporting on the motion that he consider the advisability of establishing courses in economics in the junior and senior classes at both high schools, the Superintendent advised that the Head-Masters at the High and Latin School and Rindge Technical School were both enthusiastically in favor of such a course and the Superintendent therefore recommended that a course in Economics be established in the Rindge Technical School and Cambridge High and Latin School for the junior and senior classes. Committeeman Wood moved that inasmuch as there are two members absent that the matter lay on the table. Committeeman Galgay amended the motion by adding "and that the Superintendent bring in an outline of the course". It was voted to adopt this motion as amended.

The Superintendent presented the following report and recommendation relative to practice teachers in the Cambridge Schools for the past four years, and on motion by Committeeman Wood it was voted that a copy of the report be sent to each member of the Committee:

IN SCHOOL COMMITTEE

January 15, 1940.

In compliance with a vote of the School Committee, adopted at the meeting of December 4, 1939, "that the Superintendent conduct a survey of practice teachers in the Cambridge Schools for the past four years" I submit herewith statistics obtained from the various colleges:

BOSTON COLLEGE

1936-1939 21 Practice Teachers

BOSTON UNIVERSITY

1936-1939 3 Practice Teachers

HARVARD UNIVERSITY

1936-1939 46 Practice Teachers

STATE TEACHERS COLLEGE

(Framingham)

1936-1939 No Practice Teachers

STATE TEACHERS COLLEGE

(Salem)

1936-1939 5 Practice Teachers

STATE TEACHERS COLLEGE

(Lowell)

1936-1939 17 Practice Teachers

The term of practice teachers is expected to continue from four to eight week periods. Before I assumed office as Superintendent of Schools in Cambridge, the system of practice teachers existed in Cambridge, as it does today in all our neighboring cities and towns. I feel that we should cooperate in every way possible with our neighboring educational institutions. Furthermore, all Cambridge boys and girls who have not the privilege of practice work here in Cambridge are assigned to other cities and towns which means additional expense to the student.

I, therefore, RECOMMEND that in every case wherever possible the practice teacher be a resident of Cambridge and that not more than five from any college be allowed in any one year.

And, further, that the teacher to whose class the apprentice is assigned shall not at any time leave the classroom in charge of the apprentice.

And, that the first half assignment as an apprentice be given to observation of the teacher's methods and the second half assignment be given in one class each day under the guidance of model teachers.

Respectfully submitted,

/s/ M. E. FITZGERALD,
Superintendent of Schools.

On motion by Committeeman Carver it was voted that the Superintendent bring in a report of the plans that have been made to move the School Committee offices out of City Hall. It was also voted to adopt a motion by Committeeman Wood that it is the opinion of the School Committee that other quarters for the business and administrative offices of the School Department should be found.

On motion by Committeeman Carr it was voted, on the following roll-call, to suspend the rules for the purpose of granting permission to the Finn Club to use the Thorndike School Hall upon payment of janitors fees: Committeeman Carr, Carver, Galgay, Wood and Vice-Chairman Fitzgerald voting yes; Committeeman Dr. Cassidy and Mayor Lyons absent. It was then voted, on motion by Committeeman Carr, to grant permission to the Finn Club to use the Thorndike School Hall on Thursday, January 18, 1940, for the purpose of conducting a banquet, upon the payment of janitors' fees.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary of the School Committee.

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, February 5, 1940.

REGULAR MEETING:

Members present: Committeemen Carr, Carver, Cassidy, Galgay, Wood, and Vice-Chairman Fitzgerald.

Vice-Chairman Fitzgerald in the chair.

On motion by Committeeman Wood it was voted that the minutes of the meeting of January 15, 1940 be approved as printed.

On motion by Committeeman Carr it was voted that the minutes of the meeting of January 24, 1940 be approved as printed.

It was voted to defer action, until later in the meeting, on the communication from the Lesley School of Cambridge, requesting the School Committee to rescind an order adopted in September, 1939 abolishing student observation.

On motion by Committeeman Carr it was voted to grant permission to the Cambridge Teachers' Club to use the Edward W. Quninn Auditorium of the Rindge Technical School on Friday, April 5, 1940 and Saturday, April 6, 1940 for the purpose of presenting the Gilbert and Sullivan Operetta "Mikado" in order to raise money for the Teachers' Sick Benefit Fund.

It was voted to place on file a communication from Griffenhagen and Associates.

The Chairman advised that Mr. Terry, Superintendent of Buildings, was present and as another appointment makes it necessary for him to leave early it was unanimously agreed to take action on the following report of the Committee on Buildings and Grounds so that Mr. Terry could answer any questions relative to the Webster School which the members might like to ask before he takes his leave:

COMMITTEE ON BUILDINGS AND GROUNDS

Saturday, January 27, 1940.

PRESENT:

Committeeman Fitzgerald Chairman
Committeeman Galgay
Committeeman Wood
Chief Custodian William Fitzgerald

The Committee on Buildings and Grounds visited the Webster School and made a complete and exhaustive survey of the new addition to this building. To the best of our knowledge and belief the contracts for construction and equipment of this building have been completed in accordance with the plans and specifications approved by the School Committee

While it is the opinion of your committee that this building is now ready for occupancy by the Public School children of the district, and should be accepted by the School Committee, we have requested Mr. John J. Terry, Superintendent of Buildings, to be present at this meeting to submit his opinion as to the condition of the building.

Respectfully submitted,

JAMES F. FITZGERALD,
Chairman

EDWARD J. O'CONNELL,
Secretary

In response to questions by the members of the Committee Mr. Terry advised that in his opinion the building is now completed as bargained for; that the contracts in all respects have been complied with and that the building is now in perfect condition in compliance with the plans and specifications. Mr. Terry also advised that repairs had been completed of all minor defects which had developed after the building was finished and that defects which might occur within a year are covered by bonds and guarantees. He also stated that the contracts for demolition, construction and equipment have been completed and have been accepted by the Federal Government, the architect and himself.

On motion by Committeeman Galgay it was voted that the new addition to the Webster School be accepted. It was further voted on motion by Committeeman Wood that the report of the Committee on Buildings and Grounds with reference to the Webster School be accepted and the recommendations contained therein be adopted.

On motion by Committeeman Wood it was voted that the Superintendent of Schools designate an evening, convenient to His Honor the Mayor, for the official dedication of the new addition to the Webster School.

Committeeman Carr presented an order, adopted by the City Council, and a petition signed by Cambridge Citizens relative to the bus used for transporting children in the North Cambridge district to the Russell School. It was unanimously agreed to refer same to "New Business".

The Assistant Superintendent advised that because of illness the Superintendent would not be present at this meeting but requested that the following recommendations be submitted.

The Assistant Superintendent presented a recommendation of the Superintendent that the following dates for the Americanization meeting and the evening school graduations be approved:

Americanization Meeting and Elementary school graduation on Tuesday, March 26, at 8:00 p.m. in the Latin School Hall.
Evening Industrial School and Evening High School on Thursday, March 28, at 7:30 p.m. and 8:30 p.m. respectively.

On motion by Committeeman Galgay it was voted to adopt the Superintendent's recommendation.

The chair assigned the following members as speakers for the Evening School graduations:

Committeeman Carr - Americanization meeting and Elementary Evening School graduation on Tuesday, March 26, at 8:00 p.m. in the Latin School Hall.

Committeeman Carver - Evening Industrial School on Thursday, March 28, at 7:30 p.m.

Vice-Chairman Fitzgerald - Evening High School on Thursday, March 28, at 8:30 p. m.

The Superintendent recommended that the following Text Books be approved for use in the Cambridge Public Schools, this recommendation to lay on the table in accordance with the rules:

PUBLISHED BY RAND McNALLY & COMPANY:

Fun With English - Grade 3 by Neville - Kelly - Thorp.

Adventures in English Grade - 4 by Neville - Kelly - Thorp.

English in Practice Grade 5 by Neville - Kelly - Thorp

English at Work Grade 6 by Neville - Kelly - Thorp

Growth in English Grade 7 by Neville - Kelly - Thorp

Mastery in English Grade 8 by Neville - Kelly - Thorp

PUBLISHED BY ALLYN AND BACON:

Adventures in Language 3rd Grade to 8th grade inclusive by Burleson, Cash and McCorkle.

Journeys Through North America by Stull and Hatch

Journeys Through Many Lands bby Stull and Hatch

Our World Today, Europe and Europe Overseas by Stull and Hatch

Our World Today, Asia, Latin America, United States by Stull and Hatch

The Story of New England, Supplement to Stull and Hatch Geographies.

PUBLISHED BY HARCOURT, BRACE AND COMPANY:

"Growth in Using Better English Series" by Teuscher - Chapman Cook.

Better Language Habits
Building Language Habits

PUBLISHED BY THE MACMILLAN COMPANY:

DEMOCRACY READERS:

School Friends - Primer, bby Nebec
Let's Take Turns - First Reader by Nemec
Enjoying our Lands, Second Reader by Bush
Your Land and Mine, Third Reader, by Brindl
Toward Freedom - Grade Four, by Robinson
Pioneering in Democracy, Fifth Reader, by Morgan
The Ways of Democracy, Sixth Reader, by ing

PUBLISHED BY L. W. SINGER CO:

Reading is Fun - 8th Grade by Richman

PUBLISHED BY CHARACTER BUILDING PUBLICATIONS:

Character Building in Primary Grades

PUBLISHED BY SILVER BURDETT COMPANY:

Distant Doorways
Frontiers Old and New
On the Long Road
The World Around Us
Yesterday and Today

PUBLISHED BY JOHN C. WINSTON COMPANY:

Easy Growth in Reading Series.

PUBLISHED BY SCOTT, FORESMAN AND COMPANY:

Growth in Reading - Grade 7, by Pooley and others
Growth in Reading - Grade 8, by Pooley and others
Handbook of English for Boys and Girls - Grade 5 by Polley and others
New World Past and Present, grade 5, by Nida and others
Without Machinery, grade 4, by Hanna and others
Centerville, grade 3, by Hanna and others
Susan's Neighbors, Grade 2, by Hanna and others
David's Friends at School, Grade 1, by Hanna and others
Peter's Family, grade 1, by Hanna and others.

A communication was presented from John W. Wood, Head-Master of the Rindge Technical School advising that the members of the Senior Class are to give their Senior Drama in the Auditorium the evening of February 23, and asking permission to have dancing in the gymnasium afterwards. Mr. Wood stated that if this permission is granted the number of tickets will be restricted to 500 and there will be an extra charge for these tickets and in this way there would seem to be no danger of a repetition of the trouble experienced last November. Committeeman Wood moved that permission be granted on condition that the thoroughfare from the auditorium to the Lassman Gymnasium be through the interior of the building. After debate Committeeman Wood was given unanimous consent to withdraw his motion and offered the motion that permission be granted to use the auditorium and not the gymnasium. No action was taken on this motion and it was agreed to ask Mr. Wood, Head-Master of the School to appear before the Committee. Further action on this question was deferred pending the arrival of Head-Master Wood.

The Assistant Superintendent presented a recommndation of the Superintendent that examinations for permanent teaching positions in all subjects be held on Saturday, April 20, 1940 at 9:00 a.m. at the High and Latin School. Committeeman Wood moved that the Superintendent's recommendation be adopted. Committeeman Wood then moved to amend the recommendation by eliminating the words "Trade English" from the list of "Subjects of Examinations" and inserting in place thereof the word "English". Committeeman Carr moved to further amend the recommendation by including in the list of "Subjects of Examination" an examination for High School Physical Education Teacher. It was voted to adopt the motion as amended.

On motion by Committeeman Carver it was voted to lay on the table the following recommendation, submitted by the Superintendent that the following changes in subject matter in the examinations be made:

REGULAR ELEMENTARY

Major	Principles of Elementary School Education
First Minor	English
Second Minor	History, Geography and Arithmetic

SPECIAL CLASS

Major	Theory and practice of Teaching Mentally Deficient Children
First Minor	English
Second Minor	Principles and Processes of Manual Training, including Drawing and Color.

PRINTING

Major	Theory of Printing Composition and Theory of Printing Presswork
First Minor	English
Second Minor	Practical Demonstration

John W. Wood, Head-Master of the Rindge Technical School, arrived at the meeting and it was unanimously agreed to refer back to the matter of the request of the Senior Class at the Rindge Technical School that they be permitted to use the Lassman Gymnasium for Dancing. Head-Master Wood explained, in answer to questions, that he planned to allow the students to pass through the building in order to go from the auditorium to the gymnasium without going out-of-doors. He further advised that a table would be set up at the back of the stage for the sale of tickets and that a limit of 500 tickets would be set and maintained. On motion by Committeeman Carver, seconded by Committeeman Carr, it was voted that permission be ganted the Senior Class of the Rindge Technical School to have dancing in the Lassman Gymnasium in conjunction with their Senior Prom to be held in the auditorium on Febraury 23, 1940.

Committeeman Galgay presented the following report of the Committee on Buildings and Grounds relative to relocating the offices of the School Department:

COMMITTEE ON BUILDINGS AND GROUNDS

Saturday, February 3, 1940

PRESENT:

Committeeman Fitzgerald - Chairman

Committeeman Galgay

Committeeman Wood

Committeeman Carver

Mr. Wm. Fitzgerald, Mr. Church, and Mr. Liston.

Your committee visited the Rindge Technical School for the purpose of considering the removal of the School Committee offices from City Hall to the Rindge Technical School Building. After a thorough survey of the building it was decided that the wing located at the corner of Cambridge and Felton Street would be suitable for this purpose.

Therefore ,to properly serve the needs of the administrative and business offices, the stock room and the School Committee (now located in City Hall and the offices of the Directors of music, Art, and Physical Education (now located at the Harvard School) it was voted to recommend that Room 141 on the first floor and Rooms 237, 239, 241 and 243 on the second floor be approved as the new location for the School Department offices above mentioned.

It was further voted to recommend that His Honor, the Mayor be requested to appropriate sufficient money to cover the cost of drawing the necessary plans and for the work and material necessary for the alteration of the above mentioned rooms in the Rindge Technical School to bring about the desired results.

It was further voted to recommend that the Superintendent of Schools be directed to find suitable quarters in the Rindge Technical School to take care of the classes which will be affected by the alterations.

Respectfully submitted,

JAMES F. FITZGERALD,
Chairman.

EDWARD J. O'CONNELL
Secretary

A motion by Committeeman Cassidy, and seconded by Committeeman Carr, that the report lay on the table was lost on the following roll-call: Committeemen Carr and Cassidy voting yes; Committeemen Carver, Fitzgerald, Galgay and Wood voting no; Mayor Lyons absent.. After considerable debate it was then voted on the following roll-call, to adopt a motion by Committeeman Carver that thereport of the Committee on Buildings and Grounds be approved and the recommendations adopted: Committeemen Carver, Galgay, Wood and Vice-Chairman Fitzgerald voting yes; Committeemen Carr and Cassidy voting no; Mayor Lyons absent.

On motion by Committeeman Galgay it was voted to take from the table the motion that the Superintendent consider the advisability of holding additional examinations at the same time as the permanent and substitute examinations are made. It was voted that this motion be given leave to withdraw.

It was voted to lay on the table the Superintendent's report and recommendation relative to practice teachers. The chairman ruled that pending action on this report and recommendation that the former policy is in effect which allow only observation by apprentice teachers.

It was voted to lay on the table a motion by Committeeman Carver that the Chairman appoint a committee of three to study the curriculum in the entire school system .

Committeeman Carr presented the following petition from parents of pupils in the Harvard Square district:

WHEREAS the School Department has chartered a bus for the purpose of transporting children in the North Cambridge district to the Russell School, and

WHEREAS this bus runs empty from Harvard Square to North Cambridge passing on its way many children who also attend the Russell and

WHEREAS between Harvard Square and North Cambridge there are many dangerous intersections. therefore be it

RESOLVED that the School Committee be and hereby is requested to consider the advisability of allowing said bus to transport these other children on its way from Harvard Square to North Cambridge thus insuring them safety and protection.

Walter S. Colburn, 44 Brattle St.

Mrs. D. E. Beacham, 116 Mt. Auburn Street.

Chester E. Todd, 123 Mt. Auburn St.

Mrs. Helen Murray

A. A. Brackley, 6 Bennett St.

Wm. S. Levine, 122 Mt. Auburn St.

Mrs. Harry Waldman, 4 Nutting Road.

Mrs. W. Saunders, 12 Gerry St.

John Gomatos

Stavros Gomatos

George Gomatos

It was voted on motion by Committeeman Carr that the bus which transports pupils from the Hills Crossing section to the Russell School make arrangements to stop on its trip to the Russell for the purpose of picking up children in the vicinity of Harvard Square who are pupils at the Russell School.

On motion by Committeeman Carr it was voted that the schools be closed on February 23, 1940.

Committeeman Carr in the chair.

Vice-Chairman Fitzgerald advised that children in the lower grades need a daily ration of milk, but because parents of some of these children are not financially able to purchase this necessary nutritious food, many of them are undernourished and undernourished children of course cannot maintain the standard desired. Vice-Chairman Fitzgerald then informed the committee that he had learned that the Surplus Commodity Commission would supply milk to the School Department at a very low price but, as it is not legal for the School Department to appropriate the necessary funds, and as there are many children who are not in a position to pay the cost of this milk, he felt that civic organizations throughout the city would be willing to donate a sum sufficient to pay for the milk for those children who were not financialy able to do so. It was then voted that the Superintendent of Schools ascertain from the principals and masters of the various schools the number of pupils who cannot afford to purchase milk and further that the Cambridge Teachers' Club be asked to raise a fund in whatever manner, and from whatever sources, they desired for the purpose of carrying out a program of supplying milk purchased from the Surplus Commodity Commission to be distributed in the class rooms to those children whose parents are not financially able to purchase same.

Vice-Chairman Fitzgerald in the chair.

On motion by Committeeman Galgay it was voted that before adjournment is taken the committee convene into executive session.

It was voted to lay on the table a motion by Committeeman Wood that a sub-committee, consisting of the committee as a whole, be appointed to draw up and submit revised rules for the conduct of the business and procedure of the School Committee, said committee to report as soon as possible, but not later than two meetings before the adjournment for the summer vacation months. The Vice-Chairman shall be chairman of this rules committee. A quorum shall consist of three members. The Secretary of the School Committee shall serve as secretary and recorder at a stipend of $100.00.

On motion by Committeeman Galgay it was voted that the matter of the entrance to the New Webster School and the placing of an electric light in front of the entrance be refered to the Committee on Buildings and Grounds.

It was voted to convene into executive session.

It was voted that the Superintendent bring in a report on the entire situation of allowing teaching hour credit for nursery school teachers together with his recommendation.

It was voted to lay on the table a motion that in the case of Shop Teachers that two years in a supervisory capacity in bookbinding be equal to seven years' experience in the trade.

It was voted that a Department of Book Conservation be established for the purpose of collecting, repairing and distributing school books, and that a properly qualified person be appointed to do the work, at a salary of $20.00 per week, pending an examination by Civil Service.

It was voted to reconvene into open session.

It was voted to ratify the votes passed in executive session.

It was voter to refer to the Committe on Athletics a motion that the pupils taking part in the Grammar School Basketball League be allowed to use the shower baths.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary of the School Committee.

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, February 19, 1940.

REGULAR MEETING:

Members present: Committeemen Carr, Carver, Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald.

On motion by Committeeman Carver it was voted to approve the minutes of the meeting of February 5, 1940 as printed.

The Superintendent reported the resignations of John J. Callahan, Teacher at the Webster School, effective March 1, 1940 and Mary A. O'Rourke, teacher at the Longfellow School, effective March 4, 1940. On motion by Committeeman Cassidy it was voted to accept the resignations.

The Superintendent presented a communication from Leslie L. Cleveland, Headmaster of the High and Latin School, requesting permission to have dancing in the Lassman Gymnasium of the Rindge Technical School, following the Senior Drama which is to be held in the auditorium of the Rindge Technical School on March 29. The Superintendent recommended that permission be granted and on motion by Committeeman Wood it was voted to adopt the Superintendent's recommendation with the provision that passageways from the auditorium to the gymnasium be within the building.

It was voted to make part of the records the following communication from the State Department of Education:

The Commonwealth of Massachusetts
Department of Education

Boston, Mass.

February 8, 1940.

Mr. Michael E. Fitzgerald,
Superintendent of Schools,
Cambridge, Mass.

Dear Sir:

This is to advise you that on the basis of changed costs in the administration of the Trade School for Girls, Boston, during the last school year, the tuitiion rate, to date from January 2, 1940 for non resident pupils in attendance upon this school was revised to $180.00 per year.

The above information is sent you in order that you make check the bills forwarded by the school since the rate was changed.

Respectfully yours,

/s/ R. O. SMALL, director

Division of Vocational Education.

The Superintendent presented the following communication from the United States Secret Service:

United States Secret Service

Boston, Mass.

February 6, 1940.

Mr. Michael E. Fitzgerald,

Superintendent of Schools,

Cambridge, Mass.

Dear Mr. Fitzgerald:

Thank you for the courtesy extended Agent Patrick H. Smith of this office when he called on you relative to the "KNOW YOUR MONEY" campaign of the Secret Service.

For the first time in history an important law-enforcment agency of the Federal Government has undertaken a program designed to prevent a major crime through public education rather than through prosecution of offenders, and at the same time save the public at least a million dollars! Education in the detection of counterfeit money will not only prevent heavy losses to the victims of the counterfieter, but will save the people substantial amounts through a reduction in the cost of court proceedings and in a decreased prison population. Even more important are the humanitarian aims of the Secret Service in reducing the opportunities and temptations to youth to become criminals through engaging in counterfeiting activities.

The Secret Service will furnish absolutely free of charge its recently produced sound movie "Know Your Money" (in which Lowell Thomas is the commentator), projection equipment, operator, and an Agent. We are attempting to exhibit this film before as many New England High School students as possible, and your interest and cooperation are indeed appreciated. You will be notified ten days before the film is available for showing.

Respectfully,

/s/ HARRY L. BARKER,
Supervising Agent.

The Superintendent recommended that the plan outlined in the communication from the United States Secret Service be approved. On motion by Committeeman Galgay it was voted to adopt the Superintendent's recommendation.

On motion by Committeeman Carr it was voted to make part of the records the following communication from the Boston Elevated Railway:

BOSTON ELEVATED RAILWAY
Park Square Building,
Boston, Mass.

February15, 1940.

Mr. John M. Tobin,
Asst. Supt. of Schools,
Cambridge, Mass.

Dear Sir:

Your letter of February 8 relative to the further use of the special bus for Russell School has been considered and it has been approved.

I have talked with the Master of the Russell School and he suggests that the bus pick up pupils at Mt. Auburn and Ash Streets at 7:15 a.m., then go to Sparks Street and then to the school and on to Blanchard Road reversing the order in the p.m.

This will be effective Wednesday, February 14, 1940.

With best regards, I am,

Very truly yours,

E. A. KELLEY,
Supt. Division 3.

The Superintendent recommended that Paragraph 4 on Page 26 of the Rules of the School Committee (Section 10003, Eligibility) be eliminated and that the following rule be adopted in its place: "No person who has reached his fiftieth birthday shall be eligible to take the examination". This recommendation lays on the "Calendar" in accordance with the rules:

PUBLISHED BY GINN & CO.

Daily-Life Arithmetic (with accompanying flash cards, workbooks, and teachers' manual) by Buswell, Brownell & John

Foods: Their Nutritive, Economic and Social Values by Harris & Henderson

The Home Economics Omnibus by Harris and Huston.

On motion by Committeeman Wood it was voted that the following financial report be made a part of the records:

	Appropriation	December 1, '39	December 1939	Total	Balance
Administration Salaries	$68,354.67	$62,148.54	$5,430.96	$67,579.50	$775.17
General Expenses	7,975.00	6,574.51	1,081.17	7,655.68	319.32
Teachers Salaries Day	1,447,467.59	1,322,527.64	121,253.61	1,443,781.25	3,686.34
Substitutes	22,800.00	19,842.50	2,872.00	22,714.50	85.50
Athletics	8.025.00	6,246.63	1,778.37	8,025.00	....
Evening	13,000.00	11,027.46	1,565.00	12,592.46	407.54
Amercanization	2,200.00	1,918.50	239.00	2,157.50	42.50
Posture Physician	1,000.00	750.00	250.00	1,000.00	....
Text Books	16,000.00	15,467.78	531.87	15,999.65	.35
Supplies	31,000.00	26,922.29	4,077.15	30,999.44	.56
Nursery Class Supplies	1,400.00	1,058.68	273.76	1,332.44	67.56
Rindge Lunch Room Supplies	11,000.00	9,613.83	1,384.41	10,998.24	1.76
Tutition to Other Cities	3,000.00	1,056.23	717.95	1,774.18	1,225.82
Transportation of Pupils	1,870.00	1,473.00	385.50	1,858.50	11.50
Fuel	25,700.00	20,453.27	4,523.99	24,977.26	722.74
Heating at Rindge	21,200.00	16,362.14	4,133.28	20,495.42	704.58
Lighting	12,600.00	7,153.66	3,502.34	10,656.00	1,944.00
Power	1,450.00	1,040.55	327.68	1,368.23	81.77
Light and Power at Rindge	5,100.00	3,923.60	1,076.40	5,000.00	100.00
Janitors Salaries	134,712.95	120,575.43	10,694.07	131,269.50	3,443.45
Repairs	12,400.00	10,964.45	1,021.56	11,986.01	413.99
Janitors Supplies	3,550.00	3,353.43	106.70	3,460.13	89.87
Furniture and Furnishings	1,000.00	929.40	....	929.40	70.60
Museum Supplies	100.00	5.82	84.51	90.33	9.67
Pensions	1,996.43	1,593.78	402.65	1,996.43	....
Minors License Refunds	70.50	44.25	6.00	50.25	20.25
Other Expenses	10,299.48	6,615.01	3,557.84	10,172.85	126.63
Athletic Clothing	2,000.00	1,878.55	85.80	1,964.35	35.65
Travel Outside State	100.00	100.00	....	100.00	....
Extra Museum Service	112.00	96.00	....	96.00	16.00
Retirement Contribution	5,725.00	4,798.20	....	4,798.20	926.80
Compensation	500.00	500.00	....	500.00	....
W. P. A. Allotment	*1,000.00	875.00	125.00	1,000.00	....
Care of Truants	187.71	110.00	76.57	186.57	1.14
Teachers Examination	300.00	263.39	....	263.39	36.61
Vocational Guidance	300.00	....	150.00	150.00	150.00
Christmas Celebration Kgns.	100.00	....	80.65	80.65	19.35
	$1,875,596.33	$1,688,263.52	$171,795.79	$1,860,059.31	$15,537.02

*$1,750.00 transferred from WPA Allotment to Repairs and Janitors Supplies

W.P.A. FINANCIAL REPORT FORDECEMBER, 1939

	Appropriation	Expended to December 1st	Expended during December	Total	Balance
Morse School 65-14-326	$927.65	$927.65		$927.65	
Haggerty School 65-14-2-79	85.66	85.66		85.66	
Lincoln School 665-14-2-326	411.70	411.70		411.70	
Putnam School 665-15-2-326	3,051.31	2,985.75		2,985.75	65.56
Agassiz School 65-14-2-79	208.96	208.96		208.96	
Kelley School 665-14-2-326	32.09	32.09		32.09	
Fletcher School 65-14-2-79	12.10	12.10		12.10	
Leonard School 665-14-2-326	668.69	524.79	129.02	653.81	14.88
Rindge School 65-1-14-84	229.00		61.47	61.47	167.53
Book Repairing 65-14-12799	197.98	197.98		197.98	
Thorndike School 65-14-2-79	7.00	7.00		7.00	
	$5,832.14	$5,393.68	$190.49	$5,584.17	$247.97

TOTAL APPROPRIATION 1939	$1,875,596.33
TOTAL EXPENDED	1,860,447.56
Balance	$15,148.77
RECEIPTS FOR 1939 -	
Rindge Lunch Room	$14,717.09
Telephone	64.67
Minors' License	70.00
Rent of Halls	1,794.00
Tuition Day Schools	1,155.69
Boston Wards	221.72
Vocational Classes	128.40
Evening Classes	184.20
Sight Saving Classes Reimbursement	1,000.00
Allowance on Old Equipment	436.20
Miscellaneous	421.35
	$20,193.32
From Chapter 70, G. L.	134,798.00
Reimbursement from State:	
Vocational Classes	16,799.22
Americanization Classes	3,609.00
Vocational Tuition Paid	1,480.51
	$176,880.05

REPORT FOR JANUARY 1940

Administration Salaries	$5,413.8
General Expenses	575.20
Teachers Salaries	121,093.60
" " Substitutes	2,255.00
" " Athletics	278.33
" " Posture Physician	250.00
" " Evening	3,434.00
" " Americanization	552.50
Text Books	91.91
Supplies	983.99
Lunch Room Supplies	1,100.54
Fuel	2,202.13
Janitors Salaries	10,077.69
Repairs	327.18
Janitors Supplies	5.14
Museum Supplies	1.53
Other Expenses	10.77
Athletic Clothing	15.88
Minors License Refunds	3.75
Pensions	228.49
	$148,901.48

Committeeman Carver, chairman of the sub-committee on Athletics, presented the following report:

COMMITTEE ON ATHLETICS

Saturday, Feb. 17, 1940

Meeting called to order at 1:30 p.m. Present. Chairman John J. Carver, Committeeman John F. Carr Leander MacDonald, Joseph Smith, Dr. Dalton O'Brien.

This meeting was called at the urgent solicitation of Joseph Smith, Director of Physical Education, whose letter, dated February 12, follows:

Edward J. O'Connell, Sec.,
Committeeon Athletics
School Committee,
City Hall,
Cambridge, Mass.

Dear Mr. O'Connell:

I submit the following calendar for the next meeting of the Athletic Committee.

May I suggest that the meeting be held some date before the next regular meeting of the School Committee in order to allow more time to discuss Physical Education organization and needs.

1. Approval of budget.

2. Boys' Basketball Finals 6, 7, 8, grades, March 25 at 7:30 p.m. Al Lassman Gym, Rindge Technical School. Admission 10 cents.

3. Girls' Basketball Finals 8th grade, March 13 at 3 p.m. St. Mary's Gym. Admission 5 cents.

4. It is very important to install the ladder in the Kelley School Corrective Gym for the corrective class.

5. We will need financial assistance to cover awards necessary in basketball, for boys and girls, banners for Grammar School Gymnastic Demonstrations, and posture pins for members of Posture Teams.

6. Discuss coaching plans for Grammar School boys and girls in organization, supervision, instruction and equipment for room and grade teams in intramural and inter-school competition for football, basketball, hockey. track and baseball. Instruction by schools or districts.

7. What was the disposition of the recommendation that we provide better practice facilities for basketball by installing goal posts and goals in school yards.

8. What was the disposition of the recommendation that High School and Grammar School Gymnasium and Corrective Gymnasiums be made more hygienic by having all the floors treated and polished with Seal O'San.

9. What was the disposition of the recommendation to install two chinning bars in each elementary school for poor posture groups and tests.

Respectfully submitted,

/s/ JOSEPH J. SMITH,
Director of Physical Education.

Mr. Smith stated at the opening of the meeting that he wished to discuss the items in order in which they were listed in the letter and from this discussion the entire Physical Educational program ,its organizations and needs, could be considered.

Mr. Smith's budget, being a matter for the school committee as a whole will be submitted at the budget meeting for consideration.

It was voted to approve the dates for the Boys' and Girls' Basketball Finals as outlined in Mr. Smith's letter.

With respect to the financial assistance necessary for the awards it was decided to meet these deficits from the gate receipts, which is similar to what is done at the High School in such matters. It was further agreed that if a deficit in the elementary school occured after the gate receipts had been applied against the cost of the awards that that deficit would be met by drawing from the high school receipts.

It was decided that a comprehensive plan for complete coverage and supervision of grammar school athletics conducted after school hours would be perfected and submitted at the budget meeting of the entire School Committee.

It was voted to recommend that the necessity of goal posts and basketball posts for the school yards be referred to the Committee on Buildings and Grounds for disposal. It was likewise recommended that the Committee on Buildings and Grounds consider the advisability of treating the floors in the high school and grammar school gymnasiums with Seal-O-San; also referred to the Committee on Buildings and Grounds was the matter of installing chinning bars in each elementary school for poor posture groups and tests.

Approval was given to play the Rindge Cambridge Latin Basketball Game on Wednesday evening, February 21, at the Lassman Gymnasium the game to be followed by dancing.

It was voted to adjourn. Adjourned at 4:30 p.m.

Respectfully submitted,
/s/JOHN J. CARVER,
Chairman.

On motion by Committeeman Carr it was voted that the report be accepted and the recommendations adopted.

On motion by Committeeman Wood it was voted that the Text Books recommended by the Superintendent at the meeting of February 5, 1940 be approved for use in the Cambridge Schools.

On motion by Committeeman Wood it was voted to take from the table the following proposed amendment to the rules: Section 1003 of the Rules of the School Committee amended as follows: The paragraph on Page 27 reading as follows - "No candidate shall be considered eligible for a certificate unless he attains a total of at least 70 per cent in his markings. Any candidate who fails to attain at least 70 per cent in his major subject shall not be rated" - shall be substituted by the following - "No candidate shall be considered eligible for a certificate unless he attains a total of at least 75 per cent in his markings. Any candidate who fails to attain at least 75 per cent in his major subject shall not be rated". On motion by Committeeman Wood it was voted to adopt this amendment to the rules.

Reporting further on his recommendation that a course in Economics be established in the Rindge Technical School and the Cambridge High and Latin School for the junior and senior classes, the Superintendent presented the following brief outline of the Economics course:

IN SCHOOL COMMITTEE

February 19, 1940.

This is merely a brief outline of a tentative course in Economics.

Each topic has several sub-divisions which have not been given in detail for the purpose of brevity.

For example in the first topic:

A. Stationery or Static Society.
   1. Characteristics.
   2. Problems of exchange.
   3. Family units.
      (a) Consumptive forces
      (b) Productive forces
   4. Control of Society

B. The Changing Society - Economic Evolution.
   1. Characteristics
      (a) Inventions
      (b) Increase in Capital
      (c) Problems of consumption and production
   2. Technological changes - problems created
   3. Change in family status
   4. Rise of Capital
   5. The wage incentive

TENTATIVE COURSES OF STUDY IN ECONOMICS

1. Historical Development of Economic Society.

A. Stationery or Static Society.

B. The Changing Society - Economic Evolution.

C. Society of Middle Ages.

D. The Mercantile System.

E. The Age of Inventions.

F. The Doctrine of Free Enterprise - Laissez faire.

II. The Organization of Business - Consumption.

A. The problem of Income.

B. Causes of Inequality in Income.

C. Social Welfare and Income.

D. The relations between consumption and production.

E. The Consumer and the Law of Supply and Demand.

F. Factors Influencing Price.

G. Problems of the Consumer.

H. Consumer Protection by Law.

I. Professional and Commercial Agencies protecting consumer.

J. The Consumer Cooperative Movement.

III. The Organization of Business - Production.

A. The Capitalictic Order.

B. Forms of Business Organization.

C. Capitalization of Corporations.

D. Social Responsibility of Corporation.

E. The Distribution of Securities to the Public.

F. The Problem of the Control in the Corporate Field.

G. The Growth of Utilities.

H. The Case for Government Ownership.

I. Limitations - Economic Laws of Business.

J. The Control by Cooperatives.

IV. The Organization of Business - Exchange.

1. The profit Motive and Price Structure.

A. How Profit regulates Industry.

B. The Calculation of Profit.

C. The Problems of Demand.

D. Factors influencing Markets.

E. The Free Market - Equalization of Supply and Demand.

F. The Market Price and Competition.

G. The Puzzle of Price.

H. Controlling Profits and Price.

2. Money.

A. The Evolution of Exchange.

B. Characteristics of Good Money.

C. The Functions of Money.

D. American Coinage.

E. Policy of U. S. in Minting Coins.

F. Metallic Standards.

G. Contemporary Gold Problems.

H. Currency Systems.

3. Money System in the U. S.

A. Government and Banking.

B. Banking Problems.

C. Stabilizing the Dollar.

4. Banking in the U. S.
. Banks and Functions.

B. The Federal Deposit Insurance Corporation.

C. Services of Bank to Society.

D. Mechanics of Bank Procedure.

5. Credit.

A. Evolution of Credit.

B. Forms of Credit.

C. Rentail Credit in the U. S.

D. Dependency of Business on Credit.

E. Agencies of Credit Expansion.

F. The Control of Credit.

G. Credit and the Business Cycle.

H. Credit and Production.

6. Intenational Trade and Foreign Exchange.

A. Nature of International Trade.

B. Problems of International Trade.

C. Reasons for International Trade.

D. Mechanism of International Exchange.

E. Settlement of Trade Balances.

F. The Effects of Gold shipments from one country to another.

G. Position of creditor nations to International Trade.

H. Position of debtor nations.

I. The question of War Debts.

J. Tarriff history in the U. S.

K. Tarriff Controversy.

V. The Organization of Business -

1. Land and Farm Problems. Distribution.

A. Land as a factor in Production.

B. The Farmer and his problems.

C. The Government Aid to the Farmers.

D. The Farmer and the Monetary Problem.

2. Labor.

A. The Family Unit.

B. Characteristics of Labor.

C. The Wage System.

D. The Problem of Unemployment

3 Organizing the Worker.

A. The Historical Approach to Labor Unionism.

B. The Craft Union - A.F. of L.

C. Industrial Union - C.I.O.

D. Labor Union Policies.

E. Industrial conflicts - enforcement weapons of Labor.

F. The Employer and Union Activity.

4. The Government and Labor.

A. Gains made by Labor.

B. The Future of Labor.

5. Taxation in the U. S.

A. Purposes of Taxation.

B. The Relation of Taxation to Government Financing.

C. The Budget.

D. Requsites of a sound tax structure.

E. The Theories of Taxation.

F. Classification of Types.

G. Problems of Tax Evasion.

H. Tax Exempt Securities - Government.

I. The need for tax reform.

J. Taxation and Social Control.

K. The Mathematics of Taxation.

L. Single Tax Theory.

M. The Question of Intangibles.

It was voted that the Superintendent's report relative to the establishment of this course in Economics remain on the table for further study.

On motion by Committeeman Car it was voted to take from the tabl the following report and recommendation, submitted by the Superintendent at the meeting of January 15, 1940, relative to practice teaching:

In compliance with a vote of the School Committee, adopted at the meeting of December 4, 1939 "that the Superintendent conduct a survey of practice teachers in the Cambridge Schools for the past four years", I submit herewith statistics obtained from the various colleges.

BOSTON COLLEGE 1936 - 1939
21 Practice Teachers.

BOSTON UNIVERSITY 1936 - 1939
3 Practice Teachers.

HARVARD UNIVERSITY 1936-1939
46 Practice Teachers.

STATE TEACHERS' COLLEGE,
(Framingham) 1936 - 1939. None

STATE TEACHERS' COLLEGE
(Salem) 1936 - 1939 5 Practice Teachers.

STATE TEACHERS' COLLEGE
(Lowell) 1936 - 1939 17 Practice Teachers.

The term of practice teachers is expected to continue from four to eight week periods. Before I assumed office as Superintendent of Schools in Cambridge, the system of practice teachers existed in Cambridge, as it does today in all our neighboring cities and towns. I feel that we should cooperate in every way possible with our neighboring educational institutions. Furthermore, all Cambridge boys and girls who have not the privilege of practice work here in Cambridge are assigned to other cities and towns which means additional expense to the student.

I, therefore, RECOMMEND that in every case wherever possible the practice teacher be a resident of Cambridge and that not more than five from any college be allowed in any one year.

And, further, that the teacher to whose class the apprentice is assigned shall not at any time leave the classroom in charge of an apprentice

And, that the first half assignment as an apprentice be given to observation of the teachers' methods and the second half assignment be given in one class each day under the guidance of model teachers.

Respectfully submitted,

s/ M. E. FITZGERALD,
Superintendent of Schools

On motion by Committeeman Carr it was voted to amend the Superintendent's recommendation by inserting after the word "college" the words "and students of kindergarten schools who are residents of Cambridge". It was then voted to adopt the Superintendent's report and recommendation as amended.

On motion by Committeeman Galgay it was voted to take from the table and adopt theSuperintendent's recommendation, as submitted at the meeting of February 5, 1940, that the following changes in subject matter for the forthcoming teachers' examinations be made:

REGULAR ELEMENTARY

Major	Principles of Elementary School Education
First Minor	English
Second Minor	History, Geography and Arithmetic

SPECIAL CLASS

Major	Theory and practice of Teaching Mentally Deficient Children
First Minor	English
Second Minor	Principles and Processes of Manual Training, including Drawing and Color.

PRINTING

Major	Theory of Printing Composition and Theory of Printing Presswork.
First Minor	English
Second Minor	Practical Demonstration

On motion by Committeeman Wood it was voted, on the following roll-call to take from the table and adopt the motion "that a sub-commitee, consisting of the committee as a whole, be appointed to draw up and submit revised rules for the conduct of the busines sand procedure of the School Committee, said Committee to report as soon as maybe, but not later than two meetings before the adjournment for the summer months. The Vice-Chairman shall be chairman of this rules committee; a quorum shall consist of three members; the secretary of the School Committee shall serve as secretary and recorder at a stipend of $100.": Committeemen Carr, Carver, Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald voting yes, His Honor the Mayor absent.

On motion by Committeeman Galgay it was voted to take from the table and adopt the motion that in the case of shop teachers that two years in a supervisory capacity in Bookbinding be equal to seven years of experience in the trade.

Reporting on the request that he ascertain the number of needy children in the various schools who cannot afford to buy milk, the Superintendent advised the Committee that this survey has not yet been completed. The Superintendent further reported that the Assistant Superintendent has been in touch with the Cambridge Teachers' Club relative to raising the necessary funds for purchasing this milk and that the Teachers' Club have advised that they will raise a fund of $500 for this purpose. On motion by Committeeman Galgay it was voted that the Surplus Commodity Division be notified of the action of the School Committee and that they be requested to furnish the School Department with prices for supplying this milk; and further that the School Committee accept with thanks the splendid contribution of the Cambridge Teachers' Club.

Committeeman Carr moved that the list of "Subjects of Examinations be amended by adding the subject of Biology to the first minor of the examination in "Science", so as to read "First Minor -- Chemistry or Physics or Biology". The chairman ruled that this motion lay on the table.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary of the School Committee.

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, March 4, 1940.

REGULAR MEETING:

Members present: Committeemen Carr, Carver, Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald.

Vice-Chairman Fitzgerald in the chair.

On motion by Committeeman Cassidy it was voted that the minutes of the meeting of February 19, 1940 be approved as printed.

The following communication was received from Attorney-at-Law Wm. F. O'Connor:

Feb. 29, 1940.

Chairman and Members of
The School Committee,
Cambridge, Mass.

Gentlemen:

I wish to bring to your attention what I believe to be an evasion of the law requiring non-residents of the city to pay for their tuition in our schools.

One Royden Furlong, now a student at Rindge, on December 18, 1939 removed with his father and mother from Cambridge to Somerville, not a great ways distant from where they lived in Cambridge, and is still attending Rindge without paying for his tuition.

The father moved from Cambridge after giving notice to me on Dec. 1, 1939. He was not asked to leave, and he has not had a change of employment. There would seem to be no emergency under which this student should be allowed to attend our schools while a resident of Somerville.

I ask therefore that your Committee take action in this matter.

Yours truly,
/s/WILLIAM F. O'CONNOR.

Committeeman Cassidy in the chair.

On motion by Vice-Chairman Fitzgerald it was voted that the communication be referred to executive session.

Vice-Chairman Fitzgerald in the chair.

A communication was presented from the Cambridge Central Labor Union advising that their Educational Committee is planning to start a course on the Principles of Labor and requested the School Committee to assign one of the Classrooms at Rindge Technical School one evening a week for the teaching of this course. On motion by Committeeman Cassidy it was voted that the request of the Central Labor Union be referred to the Superintendent of Schools for investigation and report.

The Superintendent recommended that Margaret S. Bradbury, teacher at the High and Latin School, be granted leave of absence, with stipend, from April 1, 1940 to May 1, 1940 for study and travel. On the following roll-call it was voted to approve the Superintendent's recommendation: Committeemen Carr, Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald voting yes; Committeeman Carver and Mayor Lyons absent.

On motion by Committeeman Carr it was voted to adopt the Superintendent's recommendation that Ethel M. MacLeon, teacher at the High and Latin School, be granted leave of absence, without stipend, from February 21, 1940 to July 1, 1940, because of illness.

The Assistant Superintendent of Schools submitted a detailed report of the Convention of the American Association of School Administrators.

On motion by Committeeman Galgay it was voted that the Text Books recommended by the Superintendent at the meeting of February 19, 1940 be approved.

Committeeman Wood moved to refer to the sub-committee which is revising the rules the Superintendent's recommendation, presented at the meeting of Febraury 19, 1940, that Section 1003 of the Rules of the School Committee entitled "Eligibility" be amended by striking out Paragraph 4 on Page 26 and inserting in place thereof the following: "No person who has reached his fiftieth birthday shall be eligible to take the examination". After considerable debate Committeeman Wood was given unanimous consent to withdraw his motion. It was then voted, on motion by Committeeman Wood and seconded by Committeeman Galgay, that the proposed amendment to the rules lay on the table until the next meeting with the understanding that the Superintendent bring in such information as is necessary.

On motion by Committeeman Carr it was voted that the list of "Subjects of Examination" be amended by adding the subject of Biology to the first minor of the examination in "Science" so as to read "First Minor--Chemistry, or Physics, or Biology". It was then voted to adopt this motion.

On motion by Committeeman Dr. Cassidy it was voted to refer to the budget the motion that the Superintendent report on the advisability of giving children living in the upper part of Ward 11 the same bus service as that given to the Russell School district.

On motion by Committeeman Wood it was voted to give leave to withdraw to the motion that the Superinendent of Schools, the Assistant Superintendent of Schools, and the principals and masters of the schools form a book review committee for the purpose of selecting books to be used in the various schools to the end that there may be uniformity in the Text Books used throughout the Cambridge Public School System, said Committee to report its findings to the School Committee.

It was unanimously agreed to refer back to "Reports of Committees".

Committeeman Carver, chairman of the sub-committee on Athletics, presented the following report:

COMMITTEE ON ATHLETICS

Members present:

Committeeman Carver, Chairman

Committeeman Carr

Committeeman Cassidy

Your committee voted unanimously to commend Coach Thomas F. Duffy and the members of the Rindge Technical School Track Team for their splendid performance in winning the Class "B" Track Championship for the second consecutive year.

It was voted to recommend that the following named persons be elected to the coaching positions and at the salaries set forth below:

HIGH AND LATIN SCHOOL

Adam F. Elecewicz, Coach of Football $500 for season.

Frank J. Frisoli, Asst. Coach of Football $250 for season.

James F. Foley, Coach of Baseball $400 for season.

Joseph A. Kozlowsky, Coach of Basketball $400 for season.

Francis J. Culhane, Coach of Hockey $400 for season.

John V. Murphy, Coach of Track $300 for season.

RINDGE TECHNICAL SCHOOL

Wilfred J. Metivier, Coach of Football $500 for season.

Thomas E. Smith, Asst. Coach of Football $250 for season.

William P. McLaughlin, Coach of Baseball $400 for season.

Thomas J. Murphy, Coach of Basketball $400 for season.

William H. Mahoney, Coach of Hockey $400 for season.

Thomas F. Duffy, Coach of Track $300 for season.

It was voted to recommend that the following named physicians be reappointed for the school year 1940-41 at the salaries set forth:

Dalton C. O'Brien, M.D. High and Latin School $400 for season.

Robert E. Driscoll, M.D. Rindge Technical School $400 for season.

Cornelius T. O'Connor, M.D. Elementary Schools $400 for season.

It was voted to recommend that Henry C. Lynch be re-elected Faculty Manager of the Rindge Technical School for the school year 1940 at a salary of $500 per year and Garrett Foley be re-elected Faculty Manager at the High and Latin School for the school year 1940 at a salary of $500. per year.

Respectfully submitted,

JOHN J. CARVER,

Chairman: Committee on Athletics.

On motion by Committeeman Carver it was voted, on the following roll-call that the report be accepted and the recommendations adopted: Committeemen Carr, Carver, Cassidy. Galgay, Wood and Vice-Chairman Fitzgerald voting yes; Mayor Lyons absent.

On motion by Committeeman Carver it was voted to extend the School Committee's congratulations to Mr. Thomas A. Quinn, Assitant Director of Music in the Cambridge School Department, on his recent election to the office of State Commander of the American Legion.

On motion by Committeeman Cassidy it was voted that a letter of condolence be sent to the family of the late James O'Brien, who was formerly coach of football at Cambridge High and Latin School.

On motion by Committeeman Cassidy it was voted to convene into executive session.

Relative to the complaint of Attorney-at-Law William F. O'Connor that one Royden Furlong, a non-resident, is a student at Rindge Technical School contrary to law, it was voted that this boy's father be invited to appear at the next meeting of the School Commitee, in Executive session.

It was voted that the proper title be prefixed before the name of Dr. James J. Cassidy on all School Department literature and stationery.

It was voted to reconvene in to open session.

It was voted that all votes passed in executive session be ratified.

It was unanimously agreed to refer back to "Waiting for Report".

The Superintendent then presented the following report relative to allowing teaching hour credits for nursery school teachers:

Teachers who are now permanently employed in the School Department and who worked on WPA or ERA. nursery or Adult Education projects and whose work on these projects was counted for teaching.

NAME	SCHOOL	POSITION
Mary J. Conlin	Webster	Elem. Teacher
Elizabeth M. Dempsey	Agassiz	Elem. Teacher
Miriam C. Donald	Houghton	Kdgn. Teacher
Helen M. Fay	Willard	Kdgn. Teacher
Catherine L. Good	High and Latin	Cooking Teacher
Edith G. Holmes	Longfellow	Kdgn. Teacher
Rose J. Keane	A. Lincoln	Kdgn. Teacher
Thomas J. Kenney	High and Latin	English Teacher
Ellen F. Monahan	Wellington	Elem. Teacher
Suzzanne E. Revalon	Houghton	Elem. Teacher
David D. Ronan	High and Latin	History Teacher
Joseph L. C. Santora	High and Latin	Art Teacher
Mary A. Sheridan	Morse	Kdgn. Teacher

Teachers who are now permanently employed in the School Department and who worked on W.P.A. or E.R.A. nursery school or Adult Education projects and whose work on these projects was **not** counted for teaching experience:

NAME	SCHOOL	POSITION	EXPERIENCE
Ruth L. Andelman	Gannett	Elem. Teacher	9 mo. sub. in Camb.
Frances V. Carr	Morse	Elem. Teacher	6 mo. sub. in Bl. Sac
John M. Cody	Rindge	Hist. Teacher.	4 yrs. sub. in Camb.
Alan S. Cohen	High & Latin	Eng. Teacher	2 yrs. sub. in Camb.
Hallette S. Conant	Houghton	Kdgn. Teacher	1 yr. Weston, Mass.
Margaret M. Conroy	Roberts	Kdgn. Teacher	8 mo. sub. in Camb.
Jeannette L. Donnelly	Wellington	Elem. Teacher	3 yrs. sub. in Camb.
Dorothy A. Hooker	Wellington	Elem. Teacher	7 mo. sub. St. Peters
Rose Maybush	Kelley	Elem. Teacher	2 yrs. sub. in Camb.
Grace McGlinchey	Test & Meas.	Teacher M. Ed.,	7 mo. Arlington
Mary R. Rafferty	Wellington	Elem. Teacher	7 mo. St. Joseph's
Barbara Shevlin	Art. Dept.	Elem. Teacher	8 mo. sub in Camb.

Teachers who are on eligible list for appointment at the present time and who worked on W.P.A. or E.R.A. nursery school or Adult Education projects and whose work on these projects was counted for teaching experience.

Anna G. McCarthy	French

Teachers who are on eligible list for appointment at the present time and who worked on W.P.A. or E.R.A. nursery school or adult education projects and whose work on these projects was **not** counted for teaching experience.

Julia A. Keohane	Elementary

7 mo. St. Peter's Cambridge, and St. Augustine's So. Boston.

Committeeman Carver moved that the rules be suspended for the purpose of allowing Miss Josephine Zygala, teacher in the nursery school, to take the permanent teaching examination. On the following roll-call the motion to suspend the rules failed of adoption: Committeemen Carr, Carver, Cassidy and Vice-Chairman Fitzgerald voting yes; Committeemen Galgay and Wood voting no; Mayor Lyons absent.

It was voted to adjourn:

ADJOURNED.

EDWARD J. O'CONNELL
Secretary of the School Committee.

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, March 18, 1940

REGULAR MEETING:

Members present: Committeemen Carr, Carver, Dr. Cassidy, Galgay, and Wood.

In the absence of Mayor Lyons and Vice-Chairman Fitzgerald it was voted that Commiteeman Carver act as chairman.

On motion by Committeeman Galgay it was voted that the minutes of the meeting of March 4, be approved as printed.

On motion by Committeeman Carr it was voted to refer to the subcommittee on Rules the communication from the Cambridge League of Women Voters urging the School Committee to set up in its rules the duties, professional qualifications, and methods of appointment of the Director of Vocational Guidance, and of counsellors of Vocational Guidance some weeks or months in advance of any appointment to these positions.

The following recommendation was received from His Honor, the Mayor, relative to the appointment of a subcommittee to conduct a survey of the school system with a view to establishing a per pupil teacher-load:

OFFICE OF THE MAYOR

March 18, 1940.

To the School Committee

Cambridge, Mass.

Gentlemen:

I hereby recommend that the School Committee appoint a Committee comprised of the Superintendent of Schools, Assistant Superintendent of Schools, Mr. Cleveland, Headmaster of the High and Latin School, Mr. John J. Sheehan, Assistant Headmaster of the High and Latin School, and Mr. William F. Foley, Master of the Longfellow School, to conduct a survey of the school system with a view to establishing a per pupil teacher-load, and to make recommendations for the re-zoning of the school districts to conform with the teacher-load recommended by the survey committee.

This survey is to include special class work, school functions for which people other than teachers are employed, the yearly cost of Rindge Technical School and the High School lunch room.

Yours respectfully,

JOHN W. LYONS, Mayor.

On motion by Committeeman Galgay it was voted that His Honor, the Mayor's recommendation be adopted and the suggested committee be appointed.

The following recommendation was received from His Honor, the Mayor, relative to the closing of the Gannett and Lowell Schools:

OFFICE OF THE MAYOR

March 18, 1940.

To the School Committee,

Cambridge, Mass.

Gentlemen:

I hereby recommend that the School Committee take proper action to close the Lowell School, located on Lowell Street, and the enrollment of 49 pupils transferred to the Russell School.

I also recommend that similar action be taken on the Gannett School, located on Jefferson Street, and the enrollment of 116 pupils transferred to the Kelley and Wellington Schools.

Respectfully yours,

JOHN W. LYONS, Mayor.

On motion by Committeeman Wood it was voted that this recommendation be laid on the table.

On motion by Committeeman Galgay it was voted to place on file communications from the Cambridge Central Labor Union and Bookbinders Local 204 relative to a change in the requirements for eligibility to take the Bookbinding Examination.

The Superintendent reported the deaths, on March 5, of Margaret F. Ruddick, teacher at the Roberts School, and on March 17 of John R. Curry, teacher at the Rindge Technical School. On motion by Committeeman Dr. Cassidy it was voted that the Superintendent express to the nearest of kin of the deceased the School Committee's sincere sympathy upon learning of their deaths.

The Superintendent advised the Committee that there were three seventh-grades at the Roberts School, two of which were taught by men teachers and the third by the late Margaret F. Ruddick. As Mr. Curry, the Master at the Roberts School, desired further time for study to determine whether he desired a woman or a man teacher to fill Miss Ruddick's place, the Superintendent recommended that the position be left vacant for the time being. On motion by Committeeman Galgay it was voted to adopt the Superintendent's recommendation.

A communication was presented from Dr. George R. Whoriskey of the Mayor's Committee on Highway Safety requesting permission to conduct an essay contest in the Cambridge Public Schools, the subject of which is to be "Safety". The communicatlion further advised that Mr. Sumner, the Manager of the University Theatre has offered a free ticket to the University or Central Square Theatre for the best essay in each room of each school in the city. The Superintendent recommended that permission be granted and on motion by Committeeman Carr it was voted to adopt the Superintendent's recommendation.

The Superintendent presented a communication from Cambridge Council, 74, Knights of Columbus, asking for permission to conduct their annual Public Speaking Contest for the pupils of Cambridge High and Latin school, Rindge Technical school and Parochial High schools. The Superintendent recommended that the permission requested be granted and on motion by Committeeman Carr it was voted to adopt the Superintendent's recommendation.

The Superintendent reported the death of Joseph A. Coolidge, a former teacher of science at the Cambridge High and Latin School. On motion by Committeeman Wood it was voted that suitable resolutions and a letter of condolence be sent to Mr. Coolidge's family.

A communication was presented from Director of Safety, Sergeant Walter L. Maher advising that the Registra of Motor Vehicles desired to obtain permission to exhibit a motion picture on Safety at the various schools. The communication further advised that the film is to be given free and an operator is furnished to run the machine. The picture is to be shown in the various schools during the first week of April. The Superintendent recommended that permission be granted and on motion by Committeeman Galgay it was voted to adopt the Superintendent's recommendation.

The Superintendent presented the list of Spring Parent-Teacher-Pupil meetings and members were assigned to attend these meetings as follows:

Fletcher March 26
(Tuesday) 7:30 P.M. Mr. Galgay

Agassiz March 28
(Thursday) 7:30 p.m. Dr. Cassidy

Lonfellow & Opportunity April 2
(Tuesday) 7:15 p.m. Mr. Galgay

High and Latin and
High and Latin Annex April 2
(Tuesday) 7:30 p.m. Mr. Fitzgerald

Kelley April 8
(Monday) 7:30 p.m. Mr. Carver

Roberts April 9
(Tuesday) 7:15 p.m. Dr. Cassidy

Rindge Technical April 10
(Wednesday) 7:30 p.m. Mr. Wood

Houghton April 11
(Thursday) 7:00 p.m. Dr. Cassidy

Ellis April 11
(Thursday) 7:30 p.m. Mr. Fitzgerald

Thorndike April 11
(Thursday) 7:30 p.m. Mr. Carver

Morse April 12
(Friday) 7:30 p.m. Mr. Carr

Gannett April 16
(Tuesday) 2:30 p.m. Dr. Cassidy

Webster April 16
(Tuesday) 7:00 p.m. Mr. Galgay

Haggerty April 16
(Tuesday) 7:30 p.m. Mr. Carver

Lowell April 17
(Wednesday) 2:30 p.m. Dr. Cassidy

Putnam April 17
(Wednesday) 7:30 p.m. Mr. Carver

Russell April 17
(Wednesday) 7:30 p.m. Mr. Carr

Abraham Lincoln April 17
(Wednesday) 8:00 p.m. Dr. Cassidy

Peabody April 22
(Monday) 7:30 p.m. Mr. Carr

Boy's Vocational April 22
(Monday) 7:30 p.m. Mr. Fitzgerald

Sleeper April 25
(Thursday) 7:30 p.m. Mr. Carver

Wellington May 8
(Wednesday) 7:30 p.m. Mr. Wood

Willard May 14
(Tuesday) 2:30 p.m. Mr. Carr

The Superintendent reported the death of Sarah Gunnison, former Supervisor in the Old Wellington Teacher Training School and Principal of the Sleeper School. On motion by Committeeman Galgay it was voted that the Superintendent send a suitable letter of condolence to Miss Gunnison's nearest of kin.

On motion by Committeeman Dr. Cassidy it was voted that the following financial reports be made part of the records:

FINANCIAL REPORT FOR JANUARY & FEBRUARY, 1940

	Expended in January, 1940	Expended in February, 1940	Total
Administration Salaries	$5,413.85	$5,862.23	$11,276.08
General Expenses	575.20	792.45	1,367.65
Teachers Salaries Day	121,093.60	120,789.85	241,883.45
" " Substitutes	2,255.00	2,796.00	5,051.00
" " Athletics	278.33	2,328.33	2,606.66
" " Evening	3,434.00	1,455.50	4,889.50
" Americanization	552.50	289.50	842.00
Text Books	250.00	250.00	500.00
Physician, Posture	91.91	807.90	899.81
Nursery Class Supplies		186.40	186.40
Supplies	983.99	4,515.00	5,589.30
Rindge Lunch Room Supplies	1,100.54	1,156.52	2,257.06
Tutition to Other Cities		41.80	41.80
Travel Outside State		133.68	133.68
Transportation of Pupils		268.50	268.50
Fuel	2,202.13	2,669.11	4,871.24
Heat at Rindge		3,358.74	3,358.74
Lighting		2,265.77	2,265.77
Power		410.92	410.92
Light and Power at Rindge		1,016.40	1,016.40
Janitors Salaries	10,077.69	12,904.60	22,982.29
Repairs	327.18	1,025.76	1,352.94
Janitors Supplies	5.14	677.36	682.50
Furniture and Furnishings		167.13	167.13
Museum Supplies	1.53	11.93	13.46
Other Expenses	10.77	319.79	330.56
Athletic Clothing	15.88	27.45	43.33
Minors License Refunds	3.75	2.25	6.00
Pensions	228.49	236.96	465.45
	$148,901.48	$166,768.14	$315,669.62

It was voted to approve a recommendation of the Superintendent that the sum of $175. be appropriated for "Band Instruments," this amount to be provided by transfer from the unexpended balance from the appropriation of 1938.

On motion by Committeeman Wood it was voted to refer to the sub-committee on rules the Superintendent's recommendation that Section 1003 of the Rules of the School Committee entitled "Eligilbility" be amended by striking out Paragraph 4 on Page 26 and inserting in place thereof - "No person who has reached his fiftieth birthday shall be eligible to take the examination".

It was voted to take from the table the motion that the chairman appoint a sub-committee of three to study the curriculum in the entire school system. On motion by Committee Galgay it was voted that this motion be given leave to withdraw.

On motion by Committeeman Wood it was voted to reconsider the vote adopting His Honor, the Mayor's recommendation that a sub-committee be appointed to conduct a survey of the School System with a view to establishing a per pupil teacher-load. It was then voted that the Mayor's recommendation be amended by adding to the committee the names of John W. Wood, Head-master of the Rindge Technical School, George B. Colesworthy, Master of the Peabody School, Elizabeth F. Butler, Supervisor of Primary Grades and John J. Curry, Master of the Roberts School. It was then voted to adopt His Honor, the Mayor's recommendation, as amended, that the School Committee appoint a Committee comprised of the Superintendent of Schools, Assistant Superintendent of Schools, Mr. Cleveland, Headmaster of the High and Latin School, Mr. John J. Sheehan, Assistant Headmaster of the High and Latin School, Mr. William F. Foley, Master of the Longfellow School, Mr. John W. Wood, Headmaster of the Rindge Technical School, Mr. George B. Colesworthy, Master of the Peabody School, Elizabeth F. Butler Supervisor of Primary Grades and John J. Curry, Master of the Roberts School, to conduct a survey of the school system with a view to establishing a per pupil teacher-load, and to make recommendations for the rezoning of the school districts to conform with the teacher -load recommended by the survey committee. This survey is to include special class work, school functions for which people other than teachers are employed, the yearly cost of Rindge Technical School, and the high school lunch room.

Reporting on the request that the Superintendent ascertain from the principals and masters of the various schools the number of pupils who cannot afford to purchase milk, the Superintendent advised that there were approximately fifteen hundred such pupils in our schools.

Relative to the request of the Cambridge Central Labor Union that they be granted the use of a room at Rindge Technical School one evening a week for the purpose of giving a course in the 'Principles of Labor" it was voted on motion by Committeeman Dr. Cassidy that the Superintendent be given power to consult with the officials of the Cambridge Central Labor Union and assign a room as requested when evening schools are in session.

On motion by Committeeman Dr. Cassidy, it was voted to convene in to executive session.

It was voted to approve the following increases in salary:

Administration Salaries:

C. J. Church, Business Agent from $3750 yr. to $3950. yr.

Gerald T. Liston, Asst. Business Agent from $2900 yr. to $3200 yr.

Edward J. O'Connell, Sec. to the School Committee $40. wk. to $45 wk.

John J. Healy, Clerk $35 wk. to $40 wk.

Robert Holland, Asst. Storekeeper, $35 wk. to $40. wk.

Teachers' Salaries:

James J. Walsh, Americanization from $1854 yr to $2054 yr.

J. Gordon Whoriskey, Book Clerk, $35. wk. to $40. wk.

Janitors' Salaries:

Michael J. Cortney, Custodian High and Latin $42 wk. to $50. wk.

John Campbell, Custodian, Rindge Technical $42 wk. to $50. wk.

Raphael T. Cummiskey, Janitor, Spare $40 wk. to $42. wk.

Edward J. Casey, Custodian, Morse School $42 wk. to $47. wk.

Martin E. Reid, Custodian, Morse School $42 wk. to $47. wk.

William J. Fitzgerald, Chief Custodian, $3000. yr. to $3300. yr.

It was voted to reconvene in to regular session.

On the following roll-call it was voted on motion by Committeeman Dr. Cassidy that the item of "Transportation of Pupils" be increased from $1850. to $2259, said increase to be used for hire of bus to transport children living in the upper part of Ward 11: Committeemen Carr, Dr. Cassidy, Galgay, Wood and Carver Voting yes; Committeeman Fitzgerald and Mayor Lyons absent.

On the following roll-call it was then voted to ratify the votes passed in executive session and to adopt the following budget as approved in executive session: Committeemen Carr, Galgay, Wood and Carver voting yes; Committeeman Cassidy voting no; Committeeman Fitzgerald and Mayor Lyons absent:

SCHOOL DEPARTMENT

BUDGET FOR THE YEAR 1940

Administration Salaries		$68,030.00
Teachers Salaries		1,456,460.00
Substitutes		15,000.00
Athletics		8,025.00
Evening Schools		12,000.00
Americanization		2,200.00
Teachers Examinations		2,500.00
Vocational Guidance		150.00
Posture Physician		3,000.00
Janitors' Salaries:		
Day Schools	$101,756.00	
Special Matrons	$11,000.00	
Matrons	16,000.00	
Lunch Room Matrons	3,120.00	
Extra Janitor Service	1,750.00	
		133,626.00
Text Books		15,000.00
Supplies		25,000.00
Nursery Class Supplies		1,600.00
Lunch Room Supplies		17,000.00
Tutition to Other Cities		1,800.00
Transportation of Pupils		2,250.00
Fuel		29,000.00
Heating at Rindge		18,000.00
Light and Power:		
Lighting		11,000.00
Power		1,500.00
Light and Power at Rindge		4,500.00
Furniture and Furnishings		1,000.00
Janitors' Supplies		2,500.00
Travel Outside State		150.00
Museum Supplies		200.00
Pensions		3,095.00
Athletic Clothing		2,000.00
W.P.A. Allotment		12,000.00
Repairs		10,000.00
Retirement System Contribution		
Minors License Refund		50.00
General Expenses		7,000.00
Other Expenses		9,301.50
Christmas Supplies for Kdgns.		90.00
TOTAL		$1,875,027.50

NOTE: Budget Vetoed

For veto message and approved budget see meeting of April 15, 1940.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL

Secretary to the School Committee

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, April 1, 1940.

REGULAR MEETING:

Members present: Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, Galgay, Wood and Mayor Lyons.

The following communication was presented by His Honor, the Mayor, advising that certain items of the School Department Budget for the year 1940 were being returned with his veto:

OFFICE OF THE MAYOR
CAMBRIDGE, MASS.

School Committee
Cambridge, Mass.

Gentlemen:

I return herewith, without my approval, certain items of the School Department budget for the year 1940, which I veto for the following reasons:

I personally believe that there is absolutely no doubt in anybody's mind that the school budget has reached the saturation point and that the time has arrived for a downward trend in our public school expenditures.

Despite the fact that there has been a steady decrease in the number of pupils in our schools since 1933 the budget appropriations have steadily increased. It is reasonable to believe that there will be a still further decrease in pupils in years to come due to the falling birth rate and the growth of our parochial schools within our city. Therefore, it is only natural that the taxpayers would expect a decrease rather than an increase in school costs. With a smaller school population there should be a reduction in the total expended for supplies and textbooks. With fewer pupils there would be a need for a small teaching force and hence there should be a substantial reduction in the appropriation for teachers' salaries. It is clearly evident that the School Committee must face these facts and make a definite effort to curtail our raising school costs.

In this process of curtailment of school expenses, I want to state emphatically that I do not desire, nor shall I approve, the discharge of a single teacher or employee. Furthermore, I am staunchly opposed to any reduction in the present salary scale of our teaching staff or other school employees. There are other ways of effecting a reduced school budget without recourse to discharge or wage reductions.

The first step in cutting the School Department budget is a respite in teacher appointments, until there has been a readjustment of teacher load throughout our entire system. By the consolidation of classes and the transfer of teachers to positions vacated by death, retirement or resignation, this teacher load objective could be very shortly attained. This procedure will bring into proper balance the number of teachers required in our schools and will eventually effect a substantial reduction in the budget's largest and ever increasing item - teachers salaries. I know of no surer method of reducing our school costs without impairing in the slightest degree the efficiency of our system.

The School Committee members themselves could be of the greatest assistance in increasing the efficiency of our school system and reducing the the costs of the same by putting into effect a rigid "hands off" policy and leaving the administration of the school system to our outstanding superintendent and assistant administrators. The creation of positions not absolutely necessary and the sponsoring of candidates for appointment can do much to destroy efficiency, morale and cause rising costs.

I desire at this time to express my sincere appreciation to the majority of the members of the School Committee with whom I have served for the past twenty-seven months, and to say that the above statement is made with a full knowledge of their honest attempt to meet their dual responsibility to the taxpayers and to the pupils by maintaining the school system at its present high plain. I earnestly request a continuance of this cooperation.

The budget as submitted contains increases in salaries, some of which have considerable merit, but I believe in view of the existing conditions the granting of these increases should be deferred. Therefore, I am disapproving all raises other than the regular annual increments as provided in the salary schedule.

The following items I return, without my approval, together with my recommendations:

	Disapproved	**Recomended**
Administration Salaries	$68,030	$66,750
Teachers' Salaries	1,456,460	1,450,000
Evening Schools	12,000	10,000
Janitors' Salaries - Day Schools	101,756	100,000
Transportation of Pupils	2,250	1,850

Respectfully,

/s/ JOHN W. LYONS, Mayor

The Chairman informed the Committee that in accordance with Chapter 43, Section 53 of the General Laws no action can be taken on this veto for seven days.

On motion by Committeeman Fitzgerald it was voted that the minutes of the meeting of March 18, 1940 be approved as printed.

On motion by Committeeman Fitzgerald it was voted to refer to the Committee on Buildings and Grounds an order adopted by the City Council requesting the School Committee to make the necessary arrangements to open the shower baths at the Longfellow school for the use of the residents of that district.

It was voted to refer to the Superintendent the following communication from the Cambridge League of Women Voters:

CAMBRIDGE LEAGUE OF
WOMEN VOTERS

42 Brattle St., Cambridge, Mass.

March 27, 1940.

Mr. Edward J. O'Connell, Secretary,
Cambridge School Committee,
City Hall,
Cambridge, Mass.

Dear Mr. O'Connell:

The Education Committee of the Cambridge League of Women Voters replies to Mr. James F. Fitzgerald's cordial letter of March 5, 1940 as follows:-

It is gratifying to the League to have the School Committee express interest in knowing what we believe should be the qualifications of a Director of Vocational Guidance. I herewith submit the following memorandum:

The candidate for the position of Director of Vocational Guidance should present a Bachelor's degree and 30 Semester hours on the graduate level, satifactorily completed in an accredited School of Education, where training for Vocational Guidance Counselors and Directors is offered. The candidate should have at least five years experience, at least one of which should be in secondary school teaching (grades 7 - 12) and in fields other than teaching, such as business, personal work,etc.

The candidates should pass examinations to be set in accordance with the School Committee rules for other directorships.

I call to your attention that it is a Department of Vocational Guidance, and not a Vocational Guidance Course, mentioned in your letter, that we support.

The League of Women Voters will watch with interest whatever actions the School Committee may take in regard to Vocational Guidance, as the subject is an item for study and support on the State League program for the coming year.

Very truly yours,

MRS. DONALD BORN, President

MRS. ROBERT Coit. Chairman of Education Committee.

The following communication was presented from the Cambridge Teachers' Club:

CAMBRIDGE TEACHERS CLUB

April 1, 1940.

To the Honorable the School Committee,
Cambridge, Mass.

Gentlemen:

On Saturday, May 11th, the Cambridge Teachers' Club intends to hold a marionette show in conjunction with Mr. Stanley Sumner, the Manager of the University Theatre. This show will be held during the regular Saturday morning performance of the theatre.

The proceeds are to be given to the Cambridge Teachers' Club Milk Fund and for this reason the club respectfully requests permission to advertise this performance throughout the school system.

Very respectfully,

JOHN J. SHEEHAN, President.

On motion by Committeeman Carver it was voted that the permission requested be granted.

A communication was presented from the Surplus Commodities Division advising that the approximate cost for supplying fifteen hundred one-half pints of milk to needy children in the Cambridge Schools would be be .027 per one-half pint bottle delivered to any of the schools. The Chairman appointed Committeeman Fitzgerald, Galgay and Carver to look into the matter and report back with their recommendation.

The Chairman appointed Committeemen Carr, Carver and Wood to read the Superintendent's Annual Report.

The Superintendent submitted the program for the dedication exercises of the new Webster School and advised that said exercises would be held in conjunction with the Parent-Teacher-Pupil meeting on April 16, 1940 at 7:00 p.m.

The Superintendent recommended that the following text books be approved for use in the Cambridge Public Schools,this recommendation to lay on the "Calendar" in accordance with the rules:

PUBLISHED BY HOUGHTON MIFFLIN COMPANY.

For Better Reading - Quest, Grade 7 by Herzberg.

For Better Reading - Ventures, Grade 8 by Herzberg.

How to Speak and Write by McKee, Grades 6, 7, 8.

Dramatized Scenes from American History, Grade 7 and 8, by Stevenson.

PUBLISHED BY D. C. HEATH & COMPANY.

English in Action Series, by Bardwell, Falk and Tressler.

Sharing Interests

Making Plans

Expressing Ideas

Exchanging Thoughts

Little Pig's Picnic and other stories by Disney and Brown.

School Days in Disneyville, by Disney and Emerson.

Donald Duck and His Friends, by By Disney and Ayer.

Mickey Never Fails, by Disney and Palmer.

Water Babies' Circus by Disney and Browne.

Here They Are, by Disney and Wayle.

Walt Disney's Pinocchio, by Disney and Baruch.

TABLED MATTERS

On motion by Committeeman Dr. Cassidy it was voted to take from the table His Honor, the Mayor's recommendation that the Lowell and Gannett Schools be closed; and that the enrollment of 49 pupils at the Lowell School be transferred to the Russell School and the enrollment of 116 pupils in the Gannett School be transferred to the Kelley and Wellington Schools.

On motion by Committeeman Fitzgerald it was voted that a committee of citizens, present at this meeting, be granted permission to address the Committee with relation to His Honor, the Mayor's recommendation. The following committee then addressed the School Committee and protested the closing of the Gannett School·

City Councillor Daniel Finn
Salvatore Camelio
Christopher Caroliner
Peter Lucarelli
Alfred Vellucci

On the following roll-call it was voted not to adopt His Honor, the Mayor's recommendation that the Gannett School be closed and the pupils transferred to the Wellington and Kelley Schools: Committeeman Galgay and Mayor Lyons voting yes; Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald and Wood voting no.

Mayor Lyons then changed his vote to "Nay" for the purpose of moving reconsideration. Committeeman Wood having voted with the prevailing side, moved reconsideration of the vote on the closing of the Gannett School.

Committeeman Dr. Cassidy seconded the motion. During the calling of the roll the chairman interrupted and stated that the rules must be suspended in order to move reconsideration at the same meeting. Committeeman Wood appealed the ruling of the chair on the ground that reconsideration may be moved at the same meeting. Committeeman Dr. Cassidy seconded the appeal. On the following roll-call the ruling of the chair was **not** sustained: Mayor Lyons voting yes; Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, and Wood voting no; Committeeman Galgay not voting.

On the folowing roll-call it was voted **not** to reconsider the vote on the closing of the Gannett School: Mayor Lyons voting yes; Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald and Wood voting no; Committeeman Galgay not voting.

On the following roll-call it was voted **not** to adopt His Honor, the Mayor's recommendation that the Lowell School be closed and the pupils transferred to the Russell School: Committeemen Carr, Galgay, and Mayor Lyons voting yes; Committeemen Carver, Dr. Cassidy, Fitzgerald and Wood voting no. A motion by Committeeman Dr. Cassidy to reconsider this vote, trusting that it would not prevail, was lost on the following roll-call: Committeemen Carr, Galgay and Mayor Lyons voting yes; Committeemen Carver, Dr. Cassidy, Fitgerald and Wood voting no.

A motion to adjourn was lost.

On motion by Committeeman Fitzgerald it was voted to adjourn in to executive session.

It was voted that Boy Scout Troop 37 be granted permission to hold a dance in the Roberts School on May 10, at the usual rental charge.

It was voted to reconvene into open session.

It was voted that the votes passed in executive session be ratified.

Vice-Chairman Fitzgerald in the chair.

On motion by His Honor, the Mayor, it was voted that the School Committee request Massachusetts Institute of Technology and Harvard College to make a thorough examination of the structural condition, with relation to safety, of the Gannett and Lowell Schools and to report their findings to the School Committee at their earliest convenience.

Mayor Lyons in the chair.

On motion by Committeeman Fitzgerald it was voted that the Chief of the Fire Department, the Superintendent of Buildings and the State Department of Public Safety be requested to make an inspection of the Gannett and Lowell Schools and report their findings as soon as possible.

On motion by Committeeman Carver it was voted, on the following roll-call to suspend the rules for the purpose of allowing girls who taught in the nursery schools to take the teachers' examination: Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, Galgay and Mayor Lyons voting yes; Committeeman Wood voting no. It was then voted on motion by Committeeman Carver that girls who taught in the nursery schools prior to October 3, 1938 be allowed to qualify as candidates for the examination to be held on April 20, 1940.

On motion by Committeeman Carr it was voted that the the Superintendent of Buildings and Grounds be instructed to see to it that the picture of Col. Billings be placed in a suitable public place in the Webster School.

Committeeman Galgay moved that the list of "Subjects of Examinations" be amended by adding an examination entitled "Salesmanship" the major to be Merchandising and Salesmanship, first minor-History of Commerce or Commercial Geography, and second minor-Economics. This proposed amendment lays on the "Calendar" in accordance with the rules.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary of the School Committee.

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, April 15, 1940.

REGULAR MEETING:

Members present: Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, Galgay and Mayor Lyons.

Mayor Lyons in the chair.

On motion by Committeeman Dr. Cassidy it was voted that the minutes of the meeting of April 1, be approved as printed.

The chairman announced that the question before the Committee was His Honor, the Mayor's veto of the School Department Budget. On motion by Committeeman Fitzgerald it was voted that this matter be referred to executive session.

A communication was presented from the Cambridge League of Women Voters requesting the cooperation of the School Committee in the project of conducting back-yard gardens among the children of the city and requesting permission to circularize the children in the public schools for the purpose of giving publicity to the undertaking. On motion by Committeeman Dr. Cassidy it was voted that the permission requested be granted.

Committeeman Fitzgerald in the chair.

His Honor the Mayor moved that the Board of Election Commissioners be granted permission to use the following schools as polling places for the Presidential Primary, April 30, 1940: Thordike, Roberts, Longfellow, Webster, Agassiz, Russell and Ellis Schools.

The following order of the City Council was presented:

IN CITY COUNCIL

March 26, 1940.

WHEREAS: The School Committee is considering the advisability of the closing the Gannett School in East Cambridge and the Lowell School in the Mount Auburn section of our city because of the cost of maintenance and the small number of pupils attending these schools, and

WHEREAS: Parents of the children who would be affected by this plan feel that a hardship is being placed upon these young students by being obliged to attend other schools, and

WHEREAS: Several complaints to this effect have been received by various members of the City Council, now therefore be it

RESOLVED: That the School Committee is hereby requested to forward to this City Council as soon as possible the following information:

1. Number of pupils attending each school.

2. Maintenance cost per school.

3. Salaries paid in each school and number employed.

4. Assessed valuation of building at each school.

5. Assessed valuation of land at each school.
and it is also further

RESOLVED: That the School Committee inform the City Council what savings, if any, will be effected by the closing of these schools and in what capacity such savings will be made.

In City Council, March 26, 1940.

Adopted by the affirmative vote of 12 members.

Executive Department, April 12, 1940.

Vetoed.

JOHN W. LYONS, Mayor.

In City Council, April 9, 1940.

Resolve adopted notwithstanding the objections of His Honor, the Mayor.

Yeas 13; Nays 0; Abesent 2.

Frederick H. Burke, City Clerk.

A true copy, Attest:

Frederick H. Burke, City Clerk.

Committeeman Dr. Cassidy moved that the Superintendent supply the City Council with the necessary data. Committeeman Fitzgerald offered a substitute motion that the City Council be advised that the assessed valuation of the Lowell and Gannett School Buildings may be secured from the Board of Assessors and any other information relating to these schools may be secured from the Superintendent of Schools upon application. Committeeman Dr. Cassidy was given unanimous consent to withdraw his motion. It was then voted to adopt Committeeman Fitzgerald's substitute motion.

On motion by Committeeman Dr. Cassidy it was voted to make part of the records the following communications from Harvard University and Mass. Institute of Technology:

MASS. INSTITUTE OF TECH.

Cambridge, Mass.

April 6, 1940.

Mr. Edward J. O'Connell.

Secretary of the School Committee,
Cambridge, Mass.

Dear Mr. O'Connell:

May I acknowledge in behalf of Dr. Compton your notification of April 3, of the action of the School Committee in requesting the institute to examine the structural condition of the three schools you name. Mr. N. McL. Sage, Director of our Division of Industrial Cooperation, plans to get in touch with you to discuss what we may do to be of help in this problem and to determine just what is involved.

Yours sincerely,

/s/ J. R. KILLIAN, JR.

Executive Assistant.

HARVARD UNIVERSITY

Cambridge, Mass.

April 9, 1940.

Mr. Edward J. O'Connell.

Secretary of the School Committee,
Cambridge, Mass.

My dear Mr. O'Connell:

President Conant has asked me to reply to your letter of April 3, requesting that the University make and report on a survey of the structural condition with relation to the safety of the Gannett and the Lowell Schools.

We have asked Professor Albert Haertlein of the Graduate School of Engineering and Mr. Irving B. Parkhurst, Assistant Business Manager, to collaborate in making such a survey. Either one of both of them will get in touch with you shortly. I need not say that the University is very glad to have this opportunity of being of service to the City.

Yours very truly,

/s/ J. W. LOWES,

Financial Vice-President.

It was voted to make part of the records the following communications relative to the Lowell and Gannett Schools.

CITY OF CAMBRIDGE

MASSACHUSETTS

BUILDING DEPARTMENT

April 15, 1940

Cambridge School Committee
Attention Mr. Edward J. OConnell,
Secretary

Gentlemen:

In accordance with your request, I made a recent inspection of the Lowell and Gannett buildings and respectfully submit the following:

GANNETT SCHOOL BUILDING

DESCPRIPTION: The Gannett School is located on Jefferson Street, erected over 50 years, is a wood structure with basement and two stories, contains 4 regular classrooms-one pupil's rest room and Principal's office. The classrooms are located at corners of the buildings having bilateral lighting and have an average seating for 35 pupils. The total enrolment of the school is 115 with accomodations for approximately 175. The building is a full framed and braced structure of the type erected during the period directly after the Civil War. The rooms are large in area and high studded, thereby having a large cubical content and requiring greater fuel costs compared with the modern classrooms of the 1st and 2nd class buildings.

EGRESSES: The egresses consist of two stairways located on the street side of the building and properly separated with smoke partitions, thereby forming two separate and independent exits as required by the statutes. The stairways lead directly to the outside through double doors that are arranged to open outwardly and equipped with approved hardware. The stairs are provided with hand rails and guard rails and risers and treads are of safe and comfortable dimensions. The egresses, in my opinion, are sufficient in case of fire for the number of persons accomodated.

LIGHTING: The general artificial lighting is electric with no emergency electric lighting. Auxiliary lighting of gas is located in the stairway enclosures and passages. The classrooms have a sufficient number of electric fixtures and are fairly located. A fixture of a different type could be installed to insure better distribution and quality of light.

HEATING AND VENTILATION: Heat is provided by three furnaces located in the basement and no other means of air supply is installed. The amount of warm air per minute per pupil supplied with furnace operation depends greatly on the person manipulating the same. The apparatus installed in modern heating plants supplies a constant and well distributed flow of air at a proper temperature without noticeable drafts throughout the classrooms and is very elastic in operation. The rooms of this building receive a positive supply of fresh air and the gravity vents remove a sufficient amount to insure some ventilation. The large cubic room content, a supply of fresh air although of questionable amount, and a displacement of foul air through the vent ducts affords some system of ventilatiation not to be compared with modern installation but, however no,t, in my opinion, to present an unhealthy condition.

FIRE EXTINGUISHMENT: The basement and each story is provided with 2 1-2 gallon carbonic acid gas fire extinguisher which is ample for incipient fires in the building.

SANITARIES: Flush sanitaries for each sex are located in the basement and are locally vented and are in good condition. There is sufficient water supply and no domestic hot water system. Condition of toilet room good.

FIRE ALARM: Alarm stations are located in the corridors of each story and the bells are capable of being heard throughout the building. There are six regular adult employees on the premises during school hours, thus affording sufficient personal protection in case of emergency.

HAZARDS: The distances of the neighboring buildings from the school building offers reasonable protection from exterior fire hazards. There are no hazardous occupations relative to fire housed in buildings in the immediate vicinity. The roof of the school building is slate covered. The interior fire hazards are what would obtain in any wood building with wood framing, electric lighting, furnaces in the open basement etc., but these hazards can be easily detected in tim of fire to allow exit from the building; also the maintenance is excellent, there being an absence of inflamable material stored or accumulated and the premises are kept in a clean and healthy condition

STRUCTURAL: The Gannett is a wood building supported on stone and brick foundations and the building is setting plumband straight. The floors are approximately level and show no perceptible settlement or cracking of plaster. The egress stairs are rigid and all brick piers in basement are true and plumb and capable of carrying the superimposed loading with no appreciable sign of settlement or fracture The basement ceiling plastered on metal lath shows no crack or bulges. The foundation walls at the junction of the basement floor shows no movement from its original location. The chimney is exposed to view in the basement and shows no settlement or deterioration. In general the building is structurally in good condition and in no immediate danger.

LOWELL SCHOOL BUILDING

Description: The Lowell School located on Lowell Street, erected over 50 years, is a wood framed building with basement and two stories, containing 4 regular classrooms and the same type of construction as the Gannett School Building. The classrooms located at the corners having bilateral lighting. The average seats per room is 35 pupils and the building will accomodate approximately 150. The present enrollment is 70. The rooms are large in area and high studded, therefore having a large cubic content and requiring greater fuel costs compared with the modern classrooms in 1st and 2nd class buildings.

EGRESSES: The egresses consist of stairways located on one side of the building and leading from the second story to the first story and thence double doors to the outside. The stairways are not enclosed or separated and can be considered as practically one way out in case of fire. The stairways should be separated with proper smoke partitions to effect two independent exits from each story as provided in the statutes.

LIGHTING: The general lighting is electric lights or auxiliary lighting in stairways or corridors. The classroom lighting could be improved by providing a better distribution and quality of lighting by the use of a different type of fixture.

HEATING AND VENTILATION: In general, the same conditions exist as in the Gannett School noted in this report.

FIRE EXTINGUISHMENT: There are three, 2 1-2 gallon carbonic acid gas fire extinguishers, one located in the basement and one in each story.

SANATARIES: Flush sanataries for each sex located in the basement and placed on wooded floors. Toilet rooms poorly lighted and ventilated. Recommend removal of wood flooring and supplant with non-absorbent floor and sufficient windows or mechanical ventilation for toilet rooms. Conditions are fair.

FIRE ALARM: A hand operated fire alarm station is located in the first story with bell incapable of beingheard throughout the building. A poor installation and should be replaced. There are 6 regular adult employees on the premises during the school hours, thus affording sufficient personal protection in case of emergency.

HAZARDS: Exterior hazards in this vicinity at a minimum. Building is located at a safe distance from neighboring structures and the roof of the school is slate covered. I found no storage of inflamable materials and the primises are kept clean and in a healthy condition.

STRUCTURAL: The building is of wood and is setting plumb and straight on a brick and stone foundation that shows no prominent cracks and partitions show no settlement. In general this building is structurally in good condition.

The above report deals mostly with the two school buildings as they exist relative to safety in case of fire or dangerous structurality. These buildings present no great problem from a building standpoint. The heating and ventilation, the sanitary arrangements and the lighting could be improved. Third class buildings of the type of the Lowell and Gannett Schools present a wide range of dissimilarity compared to the modern school building of 1st and 2nd class construction.

The modern building, the site of which is generally predetermined, constructed fireproof or fire resistive with its exceptional egress well located, scientifically planned and specified mechanical accessories, such as heatin gand ventilating systems, complete sanitary systems, approved fire alarm installation, and certified lighting; the floor coverings non-absorbent, well lighted and ventilated toilet rooms located in each story, domestic hot water systems, acoustical treatments in classrooms and corridors, gymnasiums, etc.

The modern building is erected on the basis of safety and health of the pupils. permanent, lower maintenance and insurance costs and the best arranged housing to teach the specified curriculum.

It is evident that the cost to modernize the Lowell and Gannett buildings would be unreasonable. From my observations and inspections, it is my opinion that although the Lowell and Gannett buildings are not dangerous to life and health they are bordering on obsolescence.

Yours respectfully,

JOHN J. TERRY,

Superintendent of Public Buildings.

COMMONWEALTH OF MASS.
Department of Public Safety

Division of Inspection
3 Hancock Street
Boston, Mass.

April 5, 1940

Mr. Edward J. O'Connell, Secretary,
Cambridge School Committee
Cambridge, Massachusetts.

Dear Sir:-

Complying with the request contained in your letted of April 3rd, I have caused an inspection to be made of the Gannett School on Jefferson Street, and the Lowell school on Lowell Street, Cambridge by State Building Inspector David C. Milne, and I enclose herewith for your information two copies of Inspector Milne's report made to me today.

Yours very truly,

GEORGE C. PARSONS,
Chief of Inspections.

To: George C. Parsons,
Chief of Inspections,
3 Hancock Street,
Boston, Mass.

Subject. Inspection of Gannett and Lowell Schools, Cambridge.

1. On April 4, 1940, at your direction, I inspected the Gannett and Lowell Schools in the City of Cambridge in accordance with the provisions of Chapter 143, General Laws, and report as follows:

Gannett School, Jefferson Street.

This schools is a two story and basement frame structure, age unknown. No structural defects are apparent.

The first floor contains three rooms an office, a kindergarten with an enrollment of 35 pupils, and a first grade room with 42 seats and an enrollment of 29 pupils. The second floor contains three rooms, a second grade room with 36 seats and an enrollment of 23 pupils, a play room used as a nursery play and rest room and containing folding cots for 11 children. The total enrollment, including the nursery is about 135.

Two stairs, each three feet, six inches wide run from the second floor to the first floor exits and are separated on each floor by wood and wire glass smoke screens with self closing doors. Each class room has proper egress to both stairs. At the first floor there are two five foot exits to the street leading from the stair halls and two, three foot exit doors to the yards. located at opposite ends of the building. Stairs and doors are in proper condition

One stair continues to the girl's toilets at the other end of the basement. The boys' toilet room contains 4 W. C. and 5 urinals and the girls' toilet room contains 5 W. C. The toilet fixtures are in fair condition. A door from each toilet room leads to the general basement.

The basement contains 3 hot air furnaces, apparently in good condition. Hard coal is used for fuel and is stored in wood coal bins. A small amount of kindling wood is kept in one corner of the basement. The ceiling has recently been renewed with wire lath and plaster. The hot air pipes leading from the furnaces to the class rooms are protected by metal collars at the ceiling, some of which are not smoke tight.

Fire alarm gongs and controls are in proper condition. A three gallon chemical fire extinguisher is located on each floor

Orders of this department issued in a letter dated June 4, 1937 to the Cambridge School Committee were complied with and a certificate for use of the building was issued on September 24, 1937, which certificate will expire July 1, 1942. Conditions are substantially the same as at that date of the 1937 inspection and there appears to be no reason to change the certificate.

LOWELL SCHOOL, Lowell Street first and second grade with 35 desks and an enrollment of 16 pupils The second floor contains two rooms, a third grade room with 40 seats and an enrollment of 12 pupils and a fourth and fifth grade room with 42 desks and an enrollment of 18 pupils. The total enrollment at present is about 71.

Two stairs starting at the center of the second floor corridor lead in opposite directions to the front and rear exit doors of the first floor. These stairs are not properly separated on either the first or second floors to provide the requirements of this department for two separate means of egress. Communicating doors between the front and rear class rooms on both floors have been provided as ordered by this department.

At the front of the first floor corridor one stair leads to the girls' toilets in the basement, containing 2 W.C. and a slate urinal, 4 feet long. The toilet fixtures are in fair condition

The remainder of the basement is an open room containing two hot air furnaces in good condition. Hard coal is used for fuel. A small amount of kindling wood is kept in one coal bin. The basement ceiling is plastered and is in fair condition. There are some openings in the ceiling which should be made smoke tight.

There is no adequate fire alarm gong or control in this school. There are three, three gallon chemical fire extinguishers in the building.

Orders of this department were issued to the Cambridge School Committee in a letter dated June 4, 1937 and a similar order in a letter dated February 1, 1939, setting forth the minimum requirements in order to secure a certificate for use of the building. These orders have not been complied with in regards to the required smoke screens to separate the front and rear stairs and exits and the installation of proper fire alarms. This school is now without a certificate of occupancy from this department pending compliance with the orders mentioned above.

DAVID C. MILNE,

State Building Inspector.

The Superintendent advised the committee that in recent state-wide Spelling Bee contest conducted by The Herald-Traveler Miss Barbara Gilbert a student at the High and Latin school, won first prize. On motion by Committeeman Carver it was voted that the committee's congratulations on her splendid performace be extended to Miss Gilbert.

The Superintendent presented the following communication from His Honor, the Mayor, relative to Clean-Up-Week:

April 15, 1940.

Office of the Mayor,
Cambridge, Massachusetts

The period beginning April 28, 1940 has been designated as the Annual Spring Clean-Up Week in the City of Cambridge.

I have issued a proclamation calling this to the attention of the people of Cambridge. This campaign will proceed under the direction of the Board of Health, and I respectfully request your helpful cooperation in every way that is possible in carrying out this clean-up campaign.

City Departments will, I know, cooperate in every way, and the newspapers and moving picture houses will be helpful, I am sure, if they will give us all publicity possible.

Yours respectfully,
JOHN W. LYONS, Mayor

On motion by Committeeman Fitzgerald it was voted that the program be carried out in the schools as in former years.

The Superintendent recommended that the following text books be approved for use in the Cambridge public schools, this recommendation to lay on the "Calendar" in accordance with the rules:

HOUGHTON MIFFLIN COMPANY:
For Better Reading, Rewards
"Rewards" by Heyberg, Paine, and Works.

IROQUOIS PUBLISHING CO.

"Iroquois New Standard Arithmetics" by DeGroat and Young
Grades 3, 4, 5, 6.

"Beacon Lights of Literature" by Shattuck and Chamberlain
Grade 7 and 8.

It was voted that the following Financial Report be made part of the records:

FINANCIAL REPORT FOR MARCH 1940

	Expended to March 1, 1940	Expended During March	Total
Administration Salaries	$11,276.08	$5,501.77	$16,777.85
General Expenses	1,,367.65	200.03	1,567.68
Teachers Salaries Day	241,883.45	120,671.30	362,554.75
" " Substitutes	5,051.00	2,312.00	7,363.00
" " Atheltics	2,606.66	278.33	2,884.99
" ' Posture Physician	500.00	250.00	750.00
" " Evening School	4,889.50	2,666.50	7,556.00
" " Americanization	842.00	424.00	1,266.00
Text Books	899.81		899.81
Nursery Class Supplies	186.40	131.43	317.83
Supplies	5,499.30	1,304.02	6,803.32
Lunch Room Supplies	2,257.06	1,014.52	3,271.58
Tutition to Other Cities	41.80	32.00	73.80
Travel Outside State	133.68		133.68
Transportation of Pupils	268.50		268.50
Fuel	4,871.24	2,970.10	7,841.34
Heat at Rindge	3,358.74		3,358.74
Light and Power at Rindge	1,016.40		1,016.40
Lighting	2,265.77	33.99	2,299.76
Power	410.92		410.92
Janitors Salaries	22,982.29	10,075.14	33,057.43
Repairs	1,352.94	495.29	1,848.23
Janitors Supplies	682.50	12.19	694.69
Furniture and Furnishings	167.13		167.13
Museum Supplies	13.46	4.57	18.03
Other Expenses	330.56		330.56
Athletic Clothing	43.33	271.95	315.28
Minors License Refunds	6.00	3.00	9.00
Pensions	465.45	236.96	702.41
	$315,669.62	$148,889.09	$464,558.71

W.P.A. PROJECTS APRIL 1, 1940

	Balaces	Expended to March 1	Expended during March	Total	Balances
J. H. Leonard School 665-14-2-236	$14.88				$14.88
Putnam School 665-14-2-236	65.56				65.56
Rindge School 65-1-14-84	3,167.53	532.69	59.74	592.43	2,575.10
	$3,247.97	$532.69	$59.74	$592.43	$2,655.54

Committeeman Carver, Chairman of the Committee on Athletics, presented the following report:

COMMITTEE ON ATHLETICS

Friday, April 12, 1940.

PRESENT:

Committeeman Carver - Chairman
Committeeman Carr

Dr. Cornelius T. O'Connor, Dr. Dalton O'Brien and Joseph Smith, Director of Physical Education.

During the discussion of advisability of allowing 8th grade girls to take part in the inter-school basketball games, Chairman Carver read the following letter, addressed to M. E. Fitzgerald:

Mr. M. E. Fitzgerald,
Superintendent of Schools,
City Hall,
Cambridge, Mass

Dear Mr. Fitzgerald:

The Women teachers of Physical Education feel it inadvisable to carry on inter-school basketball for eighth grade girls for the following reasons:

It is wrong for girls of that age because of their emotional instability.

The Physical Education Teachers do not come in contact with most of the girls, and it is impossible to keep track of the physical excuses, and many times girls are playing who should not play.

Mixing groups in the various schools is not advisable. There is too much rivalry, and girls of that age are not able to take it.

Inter-school competition for girls in the eighth grade is opposed by women physical educators.

Respectfully yours,
MILDRED GRANT,
Assistant Director Physical Education

Dr. Cornelius O'Connor, Dr. Dalton O'Brien and Director of Physical Education Joseph Smith having concurred in this matter with the women Physical Education teachers, it was voted to recommend that basketball for 8th grade girls be discontinued.

Your Committee suggests a study be made with a view to determining the advisability of changing the present hall at the High and Latin school into a gymnasium.

It was voted to recommend that pupils taking part in the grammar school basketball league be allowed to use the shower baths in the various schools.

It was voted to approve the dates of the Grammar School Baseball League as submitted by Mr. Smith.

It was voted that John J. Landrigan and William J. Ryan be appointed umpires for the Grammar School Baseball League at a salary of $50.00 each for the season.

Considerable time was given to a discussion of the advisability of conducting a complete survey with relation to the general health of all the School children and your committee will report its recommendations at a later meeting.

Mr. Smith presented the following Grammar School Boys' Baseball League Coaching schedule for 1940.

SCHOOL	PLACE	DAY	COACH
Aggassiz	Cambridge Common	Friday	Bernard Duffy John Culhane
Ellis	Rindge Field	Monday	Peter H. Igo
Fletcher	Cambridge Field	Wednesday	John Fitzgerald
Haggerty	Fresh Pond	Friday	John Kelley
Houghton	Russell E. Hoyt	Wednesday	Edward A. Conley
Kelley	Cambridge Field	Daily 10 to 10:30	George Mokaba
Longfellow	Cambridge Common	Saturday A.M.	Thomas Duffy
Morse	Magazine Beach Playground	Twice a week	Frank J. Frisoli
Peabody	Raymond Street	Friday	Humphrey O'Leary Joseph Kozlowsky
Putnam	John J. Ahern Field	Wednesday	Thomas Sheehan
Roberts	Cambridge Field	Tuesday	Joseph Flynn Michael Brennan
Thorndike	John J. Ahearn Field	Webster	No Teacher this year
Wellington	Cambridge Field	Saturday A.M.	James F. Foley

All coaching is done by teachers voluntarily once a week, except by sub-masters whose duty it is to supervise and coach. In addition to coaching these teachers have all volunteered to attend the League games and assist the players.

It may be necessary for the Grammar Schools to double -- same day and place -- with one or more Grammar School teams and play a scrub game with practice, in order to permit Rindge and Latin Varsity candidates and any other High School group of baseball players to have their share of practice on our limited number of baseball diamonds in the city.

It was voted to adjourn.

ADJOURNED:

JOHN J. CARVER, Chairman.

On motion by Committeeman Dr. Cassidy it was voted that the report of the Committee on Athletics lay on the table.

The Assistant Business Agent presented bids for paint and painting supplies for the Rindge Technical School W.P.A. Project and it was voted that with the exception of the paint bids, the lowest bid in each instance be accepted and the bids for paint be referred to the Committee on Buildings and Grounds for recommendation.

On motion by Committeeman Fitzgerald it was voted that the text books recommended for adoption by the Superintendent at the meeting of April 1, 1940 be approved.

On the following roll-call it was voted **not** to adopt an amendment to the rules as proposed by Committeeman Galgay at the meeting of April 1, 1940, "that the list of 'Subjects of Examination' be amended by adding an examination entitled 'Salesmanship', the major to be Merchandising and Salesmanship, the first minor to be History of Commerce, or Commercial Geography, and the second minor to be Economics: Committeemen Carr, Dr. Cassidy and Galgay voting yes; Committeemen Carver, Fitzgerald and Mayor Lyons voting no; Committeeman Wood absent.

It was voted to convene into executive session.

It was voted that a formal invitation to attend the dedicatory exercises of the new Webster School be sent to Mrs. Jessie Waterman Brooks a former member of the School Committee.

On the following roll-call it was voted to reconsider the vote defeating the proposed amendment to establish an examination in "Salesmanship": Committeemen Carr, Dr. Cassidy, Mr. Fitzgerald and Mr. Galgay voting yes; Committeemen Carver and Lyons voting no; Committeeman Wood absent. It was then voted on the following roll-call to adopt the proposed amendment to ,the rules as submitted by Committeeman Galgay at the meeting of April 1, 1940 that the list of "Subjects of Examination' 'be amended by adding an examination entitled "Salesmanship", the major to be Merchandising and Salesmanship, the first minor to be History of Commerce, or Commercial Geography and the second minor to be Economics: Committeemen Carr, Dr. Cassidy, Fitzgerald and Galgay voting yes; Committeeman Carver, and Mayor Lyons voting no; Committeeman Wood absent.

On the following roll-call it was voted that Miss Josephine Zygala, a teacher in the W.P.A. Nursery school be granted permission to take the permanent teachers' examination to be held on April 20, 1940: Committeemen Carr, Carver, Fitzgerald, and Galgay voting yes; Committeeman Dr. Cassidy and Mayor Lyons voting no; Committeeman Wood absent.

It was voted to sustain His Honor, the Mayor's veto of the amount of $68,030. for Administration Salaries as appearing in the School Department budget for the year 1940 and substitute in place thereof the sum of $66,750. for Administration Salaries.

It was voted to sustain His Honor, the Mayor's veto of the amount of $1,456,460. for Teachers' Salaries as appearing in the School Department Budget for 1940 and to substitute in place thereof the sum of $1,450,000., for Teachers' Salaries

It was voted to sustain His Honor, the Mayor's veto of the amount of $12,000 for Evening Schools as appearing in the School Department Budget for 1940 and to substitute in place thereof the sum of $10,000. for Evening Schools.

It was voted to sustain His Honor, The Mayor's veto of the amount of $101,736. for Janitors' Salaries as appearing in the School Department Budget for 1940 and to substitute in place thereof the sum of $100,000. for Janitors' Salaries.

On the following roll-call it was voted **not** to sustain His Honor, the mayor's veto of the amount of $2500 for Transportation of Pupils as appearing in the School Department Budget for 1940: Mayor Lyons voting yes; Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, and Galgay voting no; Committeeman Wood absent.

It was voted that the sum of $2100 be appropriated for the item "Transportation of Pupils".

It was voted to reconvene into regular session.

It was voted to ratify all votes passed in executive session.

Committeeman Galgay moved reconsideration, hoping it would not prevail of the vote amending the list of "Subjects of Examination" by adding an examination entitled "Salesmanship". The motion for reconsideration failed of adoption.

It was voted on the following roll-call to sustain His Honor, the Mayor's veto of the items Administration Salaries $68,030; Teachers' Salaries $1,456,460., Evening Schools $12,000., and Janitors' Salaries-Day Schools $101,756., and to substitute in place thereof the recommended figures of $66,750 for Administration Salaries, $1,450,000. for Teachers' Salaries, $10,000 for Evening Schools and $100,000 for Janitors' Salaries-Day Schools: Committeemen Carr, Carver, Cassidy, Fitzgerald, Galgay and Mayor Lyons voting yes; Committeeman Wood absent.

It was then voted on the following roll-call that the following recommended budget amounting to $1,863,381.50 be approved as the Budget of the School Department for the year 1940: Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald and Galgay voting yes; Mayor Lyons voting no; Committeeman Wood absent.

BUDGET FOR THE YEAR 1940

Administration Salaries		$66,650.00
Teachers Salaries		1,450,000.00
Substitutes		15,000.00
Athletics		8,025.00
Evening Schools		10,000.00
Americanization		2,200.00
Teachers Examination		2,500.00
Vocational Guidance		150.00
Posture Physician		3,000.00
Janitors Salaries		
Day Schools	$100,000.00	
Special Matrons	11,000.00	
Matrons	16,000.00	
Lunch Room Matrons	3,120.00	
Extra Janitor Service	1,750.00	
		131,870.00
Text Books		15,000.00
Suppiles		25,000.00
Nursery Class Supplies		1,600.00
Lunch Room Supplies		17,000.00
Tutition to Other Cities		1,800.00
Transportation of Pupils		2,100.00
Fuel		29,000.00
Heating at Rindge		18,000.00
Light and Power		
Lighting		11,000.00
Power		1,500.00
Light & Power at Rindge		4,500.00
Furniture and Furnishings		1,000.00
Janitors' Supplies		2,500.00
Museum Supplies		200.00
Pensions		3,095.00
Athletic Clothing		2,000.00
Repairs		12,000.00
WPA. Allotment		7,000.00
Retirement System Contribution		
Minors License Refund		50.00
General Expenses		7,000.00
Other Expenses		9,301.50
Christmas Supplies, Kindergartens		90.00
TOTAL		$1,860,131.50
PRELIMINARY APPROPRIATION		
January 15, 1940 Travel Outside State		150.00
January 24, 1940 Rindge Tech. School WPA.		3,000.00
February 19, 1940 Secretary Committee on Rules		100.00
GRAND TOTAL		$1,863,381.50

It was voted to adjourn.
ADJOURNED:

EDWARD J. O'CONNELL,
Secretary to the School Committee

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, May 6, 1940

REGULAR MEETING:

Members present: Committeemen Carr, Carver, Dr. Cassidy, Galgay, Wood, Mayor Lyons and Vice-Chairman Fitzgerald.

Vice-Chairman Fitzgerald in the chair.

On motion by Committeeman Galgay it was voted that the minutes of the meeting of April 15, 1940 be laid on the table.

The following communication was presented from the City Auditor:

CITY OF CAMBRIDGE
MASSACHUSETTS

AUDITING DEPARTMENT

May 2, 1940

Cambridge School Committee
Cambridge, Mass.

Gentlemen:-

From and after the date of this notice all bills submitted for payment by your department must be approved by a majority of the members of your committee.

It has come to my attention that the provision in the statutes allowing the approval of payrolls by one member of an administrative board or committee does not apply to the approval of other bills. The approval on each bill must be for a stated amount.

Yours truly,

JOHN J. McKENZIE,
City Auditor.

On motion by Committeeman Carr it was voted that the communication be referred to the Business Agent who shall confer with the City Auditor for the purpose of determining if a more practical method can be evolved whereby the matter of approving bills can be simplified.

A communication was presented from the Professional and Service Division of the WPA. requesting permission to use the Haggerty School on May 20 from 8 o'clock in the evening until 12 midnight for the purpose of entertainment, speeches, dancing and refreshments in the celebration of "This Work Pays Your Community Week". On the following roll-call it was voted, on motion by Committeeman Dr. Cassidy, to suspend the rules for the purpose of taking action on this request: Committeemen Carr, Carver, Fitzgerald, Galgay, Wood and Vice-Chairman Fitzgerald voting yes; Mayor Lyons absent. It was then voted on motion by Committeeman Cassidy that the permission requested be granted upon payment of janitors' fees.

On motion by Committeeman Dr. Cassidy it was voted that the minutes of the meeting of April 15, 1940 be corrected by inserting in the records the communications from the State Department of Public Safety and from Superintendent of Buildings John J. Terry relative to the Lowell and Gannett Schools which were originally presented at the meeting of April 15, 1940 and ordered placed on file by the chairman.

On motion by Committeeman Dr. Cassidy it was voted that the following communication from Harvard University be made part of the records:

HARVARD UNIVERSITY

Graduate School of Engineering
Pierce Hall,
Cambridge, Massachusetts

May 2, 1940.

To the School Committee of the
City of Cambridge
Dear Sirs:

At your request Mr. John W. Lowes Financial Vice-President of Harvard University assigned to the undersigned the task to "make a thorough examination of the structural condition, with relation to safety of the

Gannett School on Jefferson Street, Cambridge, and the Lowell School on Lowell Street, Cambridge".

A cursory inspection on April 12 showed that the masonry foundation walls were in good condition and, being carried some distance above ground, provided an effective check for an attack of termites on the wood. Being unable to examine the supporting timber framework on account of the plastered ceilings and floor coverings, we requested your superintendent of school buildings to remove some portions of plaster in each building.

Having been notified that the wooden joists have been exposed, we made a second inspection on April 30. From these selected locations we were able to study the type of construction and observe any evidence of the decay either in the floor construction or the roof construction. Although it would not be possible to observe every wooden member without the removal of either much flooring or plaster, we believe that sufficient evidence was available to conclude that the timbers forming the structural framework in both schools are in good condition.

It should be borne in mind in making regulations for the use of these buildings that when these buildings were erected about sixty years ago, long floor joists were available. The size and length of these joists is such as to be safe for children occupying a room with fixed seats and desks. These rooms should not be made available to groups of adults for recreational purposes.

Respectfully submitted,

IRVING B. PARKHURST

ALBERT HEARTLEIN

The chairman advised the committee that Superintendent of Buildings John J. Terry and Mr. Charles Greco, architect for the new high school building were present and desired to discuss with the School Committee the matter of the additional $42,000. now awaiting approval of the City Council. At the conclusion of the discussion it was voted on motion by Committeeman Dr. Cassidy that a special meeting of the School Committee be called for Tuesday, March 14, 1940 at 8:00 p.m. in Room 24, City Hall for the purpose of further considering this matter, and that all persons concerned be invited to attend this meeting.

Bids were presented for supplying coal to the School Department for the year, and on motion by Committeeman Galgay it was voted to lay these bids on the table.

The Superintendent presented the following dates of graduations and on motion by Committeeman Dr. Cassidy it was voted that this matter lay on the table.

GRADUATION DATES 1940

Rindge Technical (Tuesday)	June 4 8:00 p.m.
High and Latin (Wednesday)	June 5 8:00 p.m.
Houghton (Thursday)	June 6 9:30 p.m.
Agassiz (Thursday)	June 6 2:00 p.m.
Longfellow (Friday)	June 7 11:00 a.m.
Ellis (Friday)	June 7 2:00 p.m.
Wellington (Monday)	June 10 9:30 a.m.
Fletcher (Monday)	June 10 11:00 a.m.
Kelley (Monday)	June 10 2:00 p.m.
Roberts (Tuesday)	June 11 9:30 a.m.
Peabody (Tuesday)	June 11 2:00 p.m.
Putnam (Wednesday)	June 12 9:30 a.m.
Thorndike (Wednesday)	June 12 11:00 a.m.

Webster (Wednesday)	June 12 2:00 p.m.
Morse (Thursday)	June 13 11.00 a.m.
Russell (Friday)	June 14 9:30 a.m.
Haggerty (Friday)	June 14 11:00 a.m.
Opportunity Class (Tuesday)	June 18 8:00 p.m.

Boys' Vocational and Girls Vocational
June 19 (Wednesday) 2:00 p.m.

Graduation exercises of the Opportunity Class to be held in the Kindergarten Room of the Longfellow School.

The Superintendent presented a communication from William P. Bunyon, vice-chairman of the Dr. Bullock Trust Fund requesting permission to conduct in the public schools an Essay Contest the title to be, "Why I Should Take Care Of My Teeth", said contest to close June 7, 1940. On motion by Committeeman Carver it was voted that the permission requested be granted.

The Superintendent recommended that the following Text Books be approved for use in the public schools, this recommendation to lay on the table in accordance with the rules.

IROQUOIS PUBLISHING CO., INC.

American History, Complete 1940 Edition.

MACMILLAN PUBLISHERS CO.

NEW WORK-PLAY BOOKS

Animals are Fun, Gates-Berry.

Always Ready, Gates-Clark.

Brownie and his Friends, Gates-Karabin.

Animals Work, Too, Gates-Mc-Clenaghan.

Indian Stories, Gates-Peardon.

We Go Away, Gates- Heyl.

Lets Look Around, Gates, Arthur I. and Ayer, Jean.

Let's Travel On, Gates, Arthur I. and Ayer, Jean.

Let's Go Ahead, Gates, Arthur I. and Ayer, Jean.

MACMILLAN PUBLISHERS:

NEW LANGUAGE SERIES

Authors: Bair, Frederick H.; Neal, Elma A.; Foster, Inez; and Storm, Oilie P.

With Tongue and Pen.

Words and their Use.

Better English Usage.

BOBBS-MERRILL COMPANY:

Pathways of our Presidents.

They All want to Write.

Dinty the Porcupine.

The Sailing Tub.

Fifty Flags.

The Pet Pony.

Activity Books for

Our World and Others.

Making America

The Earth We Live On.

Friends Around the World.

Friends Here and Away

Friends in Town and Country.

Playmates and Friends for Every-Day.

CHARLES SCRIBNER'S SONS.

The Wonder World of Science by Knox-Stone-Meister-Noble.

The Superintendent presented the following communications from L. L. Cleveland, Head-Master of the Cambridge High and Latin School, relative to the Edward Hopkins Fund:

THE HIGH AND LATIN SCHOOL
L. L. Cleveland ,Headmaster
CAMBRIDGE, MASS.

May 6, 1940

Mr. M. E. Fitzgerald,
Superintendent of Schools,
Cambridge, Massachusetts.

Dear Mr. Fitzgerald:

As you know, the revenue from the Edward Hopkins Fund is used for scholarships, prizes in the work in Classics, and the purchase of material for the advancement of classical study. The last is largely in the form of books.

Recently Mr. Jerome D. Greene and Judge Walcott representing the Hopkins Trustees invited me to confer with them about making it possible to spend some of the Fund for material not directly connected with the classics. At that conference we agreed on the enclosed change - which would make it possible to use money to improve means of instruction in Ancient and Modern Literature and also in History, Government, Civics, and Economics in preparation for useful citizenship.

I am very much in favor of the change as it will enable the school to accumulate gradually an excellent reference library on these subjects so vitally important today.

Mr. Evarts, the City Solicitor, says he thinks today the School Committee should represent the city in the agreement with the trustees. It may be necessary to present a formal ruling from the Solicitor.

I suggest that you recommend that the School Committee appoint a committee of two to meet with the committee representing the Trustees of the Hopkins Fund ,Mr. Greene and Judge Walcott.

Very sincerely,

L. L. CLEVELAND,
Headmaster.

The Superintendent recommended that the suggested committee be appointed and on motion by His Honor, the Mayor it was voted to adopt the Superintendent's recommendation. The chair then appointed Committeemen Carr and Carved to confer with the Committee representing the trustees of the Hopkins Fund, Mr. Greene and Judge Walcott.

On motion by Committeeman Dr. Cassidy it was voted to make part of the records the following financial report:

Administration Salaries	$66,750.00	$16,777.85	$5,534.77	$22,312.62	$44,437.38
General Expenses	7,000.00	1,567.68	562.34	2,130.02	4,869.98
Teachers Salaries Day	1,450,000.00	362,554.75	119,856.46	482,411.21	967,588.79
" " Substitutes	8,025.00	7,363.00	2,676.00	10,039.00	4,961.00
" " Atheltics	10,000.00	2,884.99	653.33	3,538.32	4,486.68
" " Evening School	2,200.00	7,556.00		7,556.00	2,444.00
" " Americanization	15,000.00	1,266.00		1,266.00	934.00
Posture Physician	3,000.00	750.00	250.00	1,000.00	2,000.00
Vocational Guidance	150.00				150.00
Teachers Examinations	2,500.00				2,500.00
Text Books	15,000.00	899.81	1,188.74	2,088.55	12,911.45
Supplies	25,000.00	6,803.33	1,696.73	8,500.06	16,499.94
Nursery Class Supplies	1,600.00	317.83	137.14	454.97	1,145.03
Lunch Room Supplies	17,000.00	3,271.58	1,126.72	4,398.30	12,601.70
Tutition to Other Cities	1,800.00	73.80	426.47	500.27	1,299.73
Transportation of Pupils	11,000.00	268.50	97.00	365..50	1,734.50
Fuel	2,100.00	7,841.34	2,957.37	10,798.71	18,201.29
Heat at Rindge	29,000.00	3,358.74	5,654.09	9,012.83	8,987.17
Lighting	18,000.00	2,299.76	972.93	3,272.69	7,727.31
Power	1,500.00	410.92	202.72	613.64	886.36
Light and Power at Rindge	4,500.00	1,016.40	472.20	1,488.60	3,011.40
Janitors Salaries	131,870.00	33,057.43	10,090.31	43,147.74	88,722.26
Repairs	12,000.00	1,847.48	436.47	2,283.95	9,716.05
Janitors Supplies	2,500.00	694.69	191.24	885.93	1,614.07
Furniture and Furnishings	1,000.00	167.13	484.15	651.28	348.72
Museum Supplies	200.00	18.03		18.03	181.97
Other Expenses	9,301.50	330.56	340.16	670.72	8,630.78
Athletic Clothing	2,000.00	315.28	133.42	448.15	1,551.30
Minors License Refunds	50.00	9.00	1.50	10.50	39.50
Pensions	3,095.00	702.41	236.96	939.37	2,155.63
Travel Outside State	150.00	133.68		133.68	16.32
Christmas Supplies, Kindergarten	90.00				90.00
W.P.A. Allotment	10,000.00	3,000.00		3,000.00	7,000.00
	$1,863,381.50	$467,557.97	$156.379.22	$623,937.19	$1,239,444.31

W.P.A. PROJECTS APRIL 1940

	Appropriation	Expended to April	Expended in April	Total	Balance
Leonard School	$14.88				$14.88
Putnam School	65.56				65.56
Rindge School	3,167.53	592.43		592.43	2,575.10
	$3,247.97	$592.43		$592.43	$2,655.54

The following report of the Committee on Buildings and and Grounds was presented:

COMMITTEE ON BUILDINGS AND GROUNDS

Monday, May 6, 1940.

Members present:

Committeeman James F. Fitzgerald, Chairman

Committeeman William F. Galgay

Committeeman Russell A. Wood

The Committee on Buildings and Grounds recommends the removal of the plaque placed in the new high school and further recommends that the architect confer with the committee on Buildings and Grounds with a view to preparing a plaque for submission to the full board.

It was voted to recommend that the bids of the Keystone Varnish and the Wardsworth Howland Company for supplying paint to the Rindge Technical School W.P.A. Project be accepted. These two firms have been recommended by the New England Inspection Service as having submitted the two highest grades of paint.

Your Committee recommends that the City Council be requested to have installed a street light opposite the entrance to the Webster School Auditorium on Pleasant Street Place.

It was voted to adjourn.

James F. Fitzgerald, Chairman

On motion by Committeeman Carver it was voted that the report be accepted and the recommendations adopted.

On motion by His Honor, the Mayor it was voted that the Text Books recommended by the Superintendent at the meeting of April 15, 1940 be approved.

On motion by Committeeman Carr it was voted to take from the table and adopt the following report of the Committee on Athletics as presented at the meeting of April 15, 1940:

COMMITTEE ON ATHLETICS

Friday, April 12, 1940.

PRESENT:

Committeeman Carver - Chairman

Committeeman Carr

Dr. Cornelius T. O'Connor, Dr. Dalton O'Brien and Joseph Smith, Director of Physical Education.

During a discussion of the advisability of allowing 8th grade girls to take part in the inter-school basketball games, Chairman Carver read the following letter, addressed to M. E. Fitzgerald:

Mr. M. E. Fitzgerald,
Superintendent of Schools,

City Hall,
Cambridge, Mass

Dear Mr. Fitzgerald:

The Women teachers of Physical Education feel it inadvisable to carry on inter-school basketball for eighth grade girls for the following reasons:

It is wrong for girls of that age because of their emotional instability.
The Physical Education Teachers do not come in contact with most of the girls, and it is impossible to keep track of the physical excuses, and many times girls are playing who should not play.

Mixing groups in the various schools is not advisable. There is too much rivalry, and girls of that age are not able to take it.

Inter-school competition for girls in the eighth grade is opposed by women physical educators.

Respectfully yours,

MILDRED GRANT,
Assistant Director Physical Education

Dr. Cornelius O'Connor, Dr. Dalton O'Brien and Director of Physical Education Joseph Smith having concurred in this matter with the women Physical Education teachers, it was voted to recommend that basketball for 8th grade girls be discontinued.

Your Committee suggests a study be made with a view to determining the advisability of changing the present hall at the High and Latin school into a gymnasium.

It was voted to recommend that pupils taking part in the grammar school basketball league be allowed to use the shower baths in the various schools.

It was voted to approve the dates of the Grammar School Baseball League as submitted by Mr. Smith.

It was voted that John J. Landrigan and William J. Ryan be appointed umpires for the Grammar School Baseball League at a salary of $50.00 each for the season.

Considerable time was given to a discussion of the advisability of conducting a complete survey with relation to the general health of all the School children and your committee will report its recommendations at a later meeting.

Mr. Smith presented the following Grammar School Boys' Baseball League Coaching schedule for 1940.

SCHOOL	PLACE	DAY	COACH
Aggassiz	Cambridge Common	Friday	Bernard Duffy John Culhane
Ellis	Rindge Field	Monday	Peter H. Igo
Fletcher	Cambridge Field	Wednesday	John Fitzgerald
Haggerty	Fresh Pond	Friday	John Kelley
Houghton	Russell E. Hoyt	Wednesday	Edward A. Conley
Kelley	Cambridge Field	Daily 10 to 10:30	George Mokaba
Longfellow	Cambridge Common	Saturday A.M.	Thomas Duffy
Morse	Magazine Beach Playground	Twice a week	Frank J. Frisoli
Peabody	Raymond Street	Friday	Humphrey O'Leary Joseph Kozlowsky
Putnam	John J. Ahern Field	Wednesday	Thomas Sheehan John Warnock
Roberts	Cambridge Field	Tuesday	Joseph Flynn Michael Brennan
Thorndike	John J. Ahearn Field		Edmund Murphy
Webster	No Teacher this year		
Wellington	Cambridge Field	Saturday A.M.	James F. Foley

All coaching is done by teachers voluntarily once a week, except by sub-masters whose duty it is to supervise and coach. In addition to coaching these teachers have all volunteered to attend the League games and assist the players.

It may be necessary for the Grammar Schools to double -- same day and place -- with one or more Grammar School teams and play a scrub game with practice, in order to permit Rindge and Latin Varsity candidates and any other High School group of baseball players to have their share of practice on our limited number of baseball diamonds in the city.

It was voted to adjourn.

ADJOURNED:

JOHN J. CARVER, Chairman.

On motion by Committeeman Carver it was voted that a letter be sent to Chief of Police Leahy commending Officer Rocks O'Leary for his splendid work in apprehending the culprits who have been breaking into the Houghton School.

Committeeman Dr. Cassidy informed the Committee that there has been considerable discussion relative to the graduating class at the high school wearing caps and gowns at the graduation exercises. His Honor, the Mayor moved that the matter be referred to the Superintendent who shall make a complete report of the matter at the Special Meeting of the School Committee which is to be held on Tuesday, May 14, 1940. After debate His Honor the Mayor was given unanimous consent to withdraw his motion and it was voted to adopt a resolution offered by Committeeman Wood that it is the opinion of the School Committee that the matter of costume to be worn on graduation day be left to a majority of the Senior Class.

Committeeman Wood moved that the Committee on Buildings and Grounds be given full power to move the administrative offices from the present quarters to the new quarters in the Rindge Technical School in accordance with the vote of the School Committee adopted at the meeting of February 5, 1940. A motion by Committeeman Dr. Cassidy to lay Committeeman Wood's motion on the table was lost on the following roll-call: Committeemen Carr and Dr. Cassidy voting yes; Committeemen Carver, Galgay, Wood, Mayor Lyons and Vice-Chairman Fitzgerald voting no. It was then voted to adopt Committeeman Wood's motion that the Committee on Buildings and Grounds be given full power to move the administrative offices from the present quarters to the new quarters in Rindge Technical School Building in accordance with the vote of the School Committee adopted at the meeting of February 5, 1940.

On motion by Committeeman Carr it was voted that the Superintendent of Schools be authorized to grant Saturdays off from June 1, 1940 through Labor Day for as many employees as can be spared from the School Department offices.

On motion by Committeeman Carver it was voted to convene into executive session.

The Superintendent advised the committee that Mr. Edward P. Breau, former sub-master at the Thorndike School had called at his office relative to applying for reinstatement. After considerable discussion it was voted that no action be taken at this time on the application for reinstatemen of Edward P. Breau as submaser at the Thorndike School.

It was voted that William G. McCarthy, janitor at the Houghton School be ordered to report to the City Physician at once for a physical examination and the School Committee be advised forthwith as to the results of said examination.

It was voted to reconvene into open session.

It was voted that the motions passed in executive session be ratified.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary of the School Committee.

(SCHOOL COMMITTEE)

(OFFICIAL REPORT)

Monday, May 20, 1940.

REGULAR MEETING:

Members present: Committeemen Carr, Dr. Cassidy, Galgay, and Vice-Chairman Fitzgerald.

Vice-Chairman Fitzgerald in the chair.

On motion by Committeeman Galgay it was voted that the minutes of the meeting of May 6, 1940 be approved as printed.

On motion by Committeeman Dr. Cassidy it was voted to refer to the Committee on Buildings and Grounds a communication from Charles R. Greco, architect for the new addition to the High and Latin School, relative to the removing of the plaque which has been installed in the auditorium of this building.

The following communication was received from Chief of Police Timothy F. Leahy:

CITY OF CAMBRIDGE

Office of the Chief of Police

Cambridge, Mass.

May 17, 1940.

Cambridge School Committee,
City Hall,

Gentlemen:

In reply to your commication of May 16th relative to the recovery of the property which was stolen from the Houghton School in which you commend Patrolman Thomas Leary, I beg to inform you that your committee has been misinformed on this case.

On April 23rd in consequence of a telephone call Patrolman Thomas Leary was sent to the home of William Peters, 95 Howard Street, Cambridge and upon arrival he was informed that there were two blankets marked Houghton School in his automobile which had not been used for over one month.

At midnight the same day, Sergt. John O'Brien in company of Patrolmen James Delaney and Lawrence Walsh went to 95 Howard Street and in the automobile they found a colored boy named George A. Cummings, age 19, of 27 Magee Street.

After questioning Cummings he confessed all the breaks into the Houghton School and told them he had sold the extinguishers to Nathan Bunnick, 3 Howard Street.

The above named officers went to Bunnick's home and recovered most of the extinguishers which were badly mutilated.

George A. Cummings was before the Court and was committed to the Industrial School. Nathan Bunnick was before the Court and was ordered to pay the City $100. reparation.

Very truly yours,

/s/ TIMOTHY F. LEAHY,
Chief of Police.

On motion by Committeeman Dr. Cassidy it was then voted that the Chief of Police be notified that the School Committee is desirous of commending all the officers who aided in apprehending the persons responsible for the breaking and entering into the Houghton School and by their action affecting the restitution of $100. for stolen property.

The Superintendent recommended that the following teachers, having completed successfully three years' service in the Cambridge Public Schools, be placed on Tenure from September 1, 1940 in accordance with the rules of the School Committee: (In accordance with the rules this recommendation lays on the "Calendar" until the next regular meeting:

HIGH AND LATIN

Alan S. Cohen
Thomas J. Kenney

Mary E. Halloran
Mary J. Mullane
Gertrude C. Parsons
David C. Ronan
Joseph L. C. Santoro
Temperance G. Veale

RINDGE TECHNICAL SCHOOL

Hugh J. Curry
William P. Fahey
Harry A. Parris

AGASSIZ

Elizabeth M. Dempsey

HOUGHTON:

Miriam C. Donald - K
Suzanne E. Revaleon

KELLEY

Carline V. Ciani
Mary J. Lundergan
Muriel A. Lyons - K
Rose Maybush
Cecilia M. McManus
George C. Mokaba

MORSE

Ann Goverman

PEABODY

Margaret M. Lorenzen
Margaret M. Magee

PUTNAM

Kathleen E. Conroy - K
Frances A. Curry

ROBERTS

Ethel R. Hedman
John C. Landrigan
William G. Traveis

RUSSELL

Catherine A. Pray - K

WEBSTER

Mary J. Conlin
Thomas J. O'Loughlin
Eleanor M. O'Reagan

WELLINGTON

Dorothy A. Hooker
Catherine A. Howard
Wilma L. Johnston
Ellen F. Monahan
Rose C. Rooney

GIRLS' VOCATIONAL

Irene L. Braitwait

MUSIC

Joseph F. Freni

PHYSICAL EDUCATION

Mary F. Valente

PHYSICALLY HANDICAPPED CHILDREN

Marie M. Quinlan

The Superintendent recommended that the following teachers be re-elected for one year from September 1, 1940 in accordance with the rules of the School Committee: (In accordance with the rules this recommendation lays on the "Calendar" until the next regular meeting).

HIGH AND LATIN

Charles J. Bridey
Charles M. Doyle
Adam F. Elecewicz
Genevieve McGlinchey
Marie F. O'Connor

RINDGE TECHNICAL

John M. Cody
Samuel J. Cohen
Philip H. Diehl
Leon C. Fitzgerald
Arthur W. McMurty
Edmond W. O'Reilly
William J. Reagan
Robert R. Sweeney
John J. Terry, Jr.

AGASSIZ

Barbara M. Horgan
Gertrude L. Quinlan -K

ELLIS

Elizabeth Grant

FLETCHER

Rosemary W. Brooks -
Margaret L. Doolin
Alice B. Madden
William J. Ryan

GANNETT

Ruth L. Andleman

HOUGHTON

Mary P. Boyle
John F. Burke
Hallette S. Conant -K
Edward A. Conley
Mary T. Dynan
Joseph F. Gould
Alice P. Kelley
Regina B. Key
Joseph J. Ranieri

KELLEY

Charlotte M. Burke

LONGFELLOW

Philip H. Cutter, Jr.
John H. Harrington
Edith G. Holmes - K
Dorothea E. Masse - K
Anna M. Rynne

MORSE

Frances V. Carr
Frank J. Frisoli
Mary A. Sheridan - K

PUTNAM

Margaret C. Dyer
Thomas J. Sheehan, Jr.

ROBERTS

Margaret M. Donovan
Alice M. Maguire - K
Mary M. Monahan

THORNDIKE

Edmond J. Murphy

WEBSTER

Mary A. Blessington
Mary F. Cahalane
Eleanor A. Fallon
Mary C. Rooney

WELLINGTON

Marie A. Barry
Mary M. Curran
Mary R. Rafferty
Margaret R. Shannon
John F. Temple

WILLARD

Mary K. Falvey
Helen M. Fay - K

GIRLS' VOCATIONAL

Anne T. O'Rourke

MUSIC

Mary M. Ennis

COOKING

Mary K. Behlen
Mary K. Drinan

SEWING

Emma M. Hillner

PHYSICALLY HANDICAPPED CHILDREN

Agnes A. Doran

TESTS and MEASUREMENTS

Grace McGlinchey

The Superintendent presented a communication from the white-collar projects of the W.P.A. inviting the members of the School Committee to visit the W.P.A. Exhibit during the week May 20th to May 24th. On motion by Committeeman Carr it was voted that the invitation be accepted.

The Superintendent presented a communication from Edmund Powers, President of the Whoriskey Memorial Committee asking permission to award the Whoriskey Memorial Plaques as in past years to three pupils outstanding in musical achievement - one in each high school and one from the grade schools. The communication further requested that the committee which makes the awards in previous years, namely Mr. Hugh Curry, Miss Claire Wait and Miss Mary Long, be asked to make the awards again this year. On motion by Committeeman Dr. Cassidy it was voted that the permission requested be granted.

The Superintendent presented a communication from Charles G. Harrington, Master of the Wellington School, advising that the Teachers of the Wellington School wish to honor the memory of Grace F. Chamberlain, a teacher at the Wellington School from 1903 until 1937 and who died in August 1937, by placing a plaque in the room in which she taught. On motion by Committeeman Galgay it was then voted that the permission requested be granted.

The Superintendent presented a communication from Miss Mae E. Sullivan, teacher at the Longfellow school, requesting permission to be absent from school for three sessions on Thursday, and Friday, June 12, and 13 for the purpose of attending, as a delegate, the Annual State Convention of the State Department, American Legion Auxiliary, convening at Swampscott on June 13, June 14 and June 15. On motion by Committeeman Dr. Cassidy, and seconded by Committeeman Galgay it was voted that Miss Sullivan be granted leave of absence for the time requested without loss of pay.

The following communication was presented from the Cambridge Lodge of Elks:

CAMBRIDGE LODGE OF ELKS

Cambridge, Mass.

May 13, 1940.

Michael E. Fitzgerald, Esq.,
Superintendent of Schools,
Cambridge, Mass.

Dear Mr. Fitzgerald:

Cambridge Lodge No. 839 B.P.O.E. through its social and community welfare committee intends to send, to the extent that funds are available 300 underprivileged boys between the ages of 8 and 15 to Summer Camps over a period of the next three months.

Each boy will be completely outfitted with necessary camp clothing, provided with spending money for his needs while away, and given transportation to and from the camp at West Poland, Maine.

We would like very much to obtain from the Grammar School principals, a list of 15 boys in their school whom they deem most worthy of our consideration.

Your cooperation is respectfully requested.

Very truly yours,

/s/ John J. Henderson,
Chairman.

On motion by Committeeman Carr, it was voted that the Superintendent be empowered to comply with the request contained in the communication from the Cambridge Lodge of Elks.

On motion by Committeeman Dr. Cassidy it was unanimously voted to rescind the authority given to the School Department to hire a bus for the purpose of transporting pupils from the Alewife Brook Section of North Cambridge to the Sleeper, Ellis and other schools in the vicinity, the discontinuance of the bus service to be effective May 21, 1940.

On motion by Committeeman Carr it was voted to take from the table and adopt the text books recommended by the Superintendent at the meeting of May 6, 1940.

On motion by Committeeman Carr it was voted to take from the table the minutes of the meeting of April 15, 1940. It was voted on motion by Committeeman Carr that the minutes of the meeting of April 15, 1940 be approved as printed.

On motion by Committeeman Dr. Cassidy it was voted to take from the table the Coal Bids as presented at the meeting of May 6, 1940. It was then voted on motion by Committeeman Carr that the Coal Bids be referred to the Committee on Buildings and Grounds for recommendation.

It was voted to take from the table and approve the following graduation dates:

Rindge Technical June 4
(Tuesday) 8:00 p.m. Mr. Galgay

High and Latin June 5
(Wednesday) 8:00 p.m. Mr. Carver

Houghton June 6
(Thursday) 9:30 a.m. Mr. Wood

Agassiz June 6
(Thursday) 2:00 p.m. Mr. Carr

Longfellow June 7
(Friday) 11:00 a.m. Mr. Fitzgerald

Ellis June 7
(Friday) 2:00 p.m. Mr. Carver

Wellington June 10
(Monday) 9:30 a.m. Mr. Galgay

Fletcher June 10
(Monday) 11:00 a.m. Mr. Carver

Kelley June 10
(Monday) 2:00 p.m. Dr. Cassidy

Roberts June 11
(Tuesday) 9:30 a.m. Mr. Fitzgerald

Peabody June 11
(Tuesday) 2:00 p.m. Mr. Carr

Putnam June 12
(Wednesday) 930 a m. Mr. Fitzgerald

Thorndike June 12
(Wednesday) 11:00 a.m. Mr. Galgay

Webster June 12
(Wednesday) 2:00 p.m. Mr. Carver

Morse June 13
(Thursday) 11:00 a.m. Mr. Carr

Russell June 14
(Friday) 9:30 a.m. Mr. Carver

Haggerty June 14
(Friday) 11:00 a.m. Dr. Cassidy

Opportunity Class June 18
(Tuesday) 10 p.m. Mr. Wood

Boys Vocationnal & Girls Vocational
June 18 (Tuesday) 8:00 p.m.
Mr. Fitzgerald

Cambridge Sanatorium June 19
(Wednesday) 2:00 p.m. Dr. Cassidy

On the following roll-call it was voted **not** to adopt a motion by Committeeman Dr. Cassidy that the Superintendent consider the advisability of establishing semi-military training at both high schools: Committeeman Dr. Cassidy and Vice Chairman Fitzgerald voting yes; Committeemen Carr and Galgay voting no; Committeemen Carver, Wood and Mayor Lyons absent.

Committeeman Dr. Cassidy in the chair.

On motion by Vice-Chairman Fitzgerald it was voted that the Superintendent submit a report of all vacancies and anticipated vacancies, said report to be presented at the first meeting of the School Committee in June.

On motion by Vice-Chairman Fitzgerald it was voted to convene into executive session.

It was voted that the Superintendent confer with Mr. Cleveland, Head-Master of the High and Latin School, in order that arrangements may be made to specifically state on the report cards the mark required for Honorable Mention.

It was voted that the Chairman of the Committee on Buildings and Grounds be empowered to confer with the Edwin Martin Banquet Committee relative to the use of the Thorndike School Hall on June 5, 1940 and to take whatever action he deems necessary.

It was voted that the Superintendent confer with Superintendent of Buildings John J. Terry, Charles R. Greco - architect for the new high school building, Mr. Rugo of the Rugo Construction Company and City Solicitor Richard C. Evarts for the purpose of determining whether or not the high school auditorium can be used for graduation exercises only without committing the School Committee to accepting the building.

It was voted to reconvene in regular session.

It was voted that the votes passed in executive session be ratified.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL,

Secretary of the School Committee

SCHOOL COMMITTEE

Thursday, May 23, 1940

SPECIAL MEETING: Called at the request of William F. Galgay, Dr. James J. Cassidy and James F. Fitzgerald for the purpose of considering and acting upon the report of the Superintendent of Schools relative to the use of the high school auditorium for graduation exercises.

Members present: Committeemen Carr, Dr. Cassidy, Galgay, and Vice-Chairman Fitzgerald.

Vice-Chairman Fitzgerald in the chair.

The following communication was presented from the Rugo Construction Company, Inc.:

RUGO CONSTRUCTION CO.
80 Boylston Street,
Boston, Mass.

May 22, 1940.

Mr. Charles R. Greco,

11 Beacon Street,

Boston, Massachusetts

Re: Cambridge High & Latin School
Docket No. Mass. 1441-F

Dear Sir:

This will confirm our conversation of Thursday, May 16, 1940 in which we agreed that the use of the High School Auditorium by the city for graduation exercises on June 4 and June 5, 1940 shall not be construed by us as final acceptance of the building.

This permission is given with the understanding that we will not be held responsible for any damage or damages to the school building or for any personal injuries that may be caused by this occupancy.

Very truly yours,

RUGO CONSTRUCTION CO., INC.

By: Guido L. Rugo, Treasurer.

This communication carried the following endorsements:

"This permission is approved as permitting the use without constituting an acceptance of the building.
Richard C. Evarts, City Solicitor.
Charles R. Greco, Pres. & Treas.

It was then voted on motion by Committeeman Dr. Cassidy to accept the privilege accorded the School Committee in the communication from the Rugo Construction Company, as approved by the city solicitor and the architect, for the use of the new high school auditorium for graduation exercises on June 5 and again for rehearsal on June 4, with the understanding that the acceptance of this privilege will not in any way be construed as an acceptance of the building; and it is provided further that a vote of the Rugo Construction Company, Incorporated, ratifying and confirming the acts of Guido Rugo, Treasurer in giving the permission above outlined, be forwarded to the School Committee.

It was voted to adjourn:

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary of the School Committee

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, June3, 1940.

REGULAR MEETING:

Members present: Committeemen Carr, Dr. Cassidy, Galgay, Vice-Chairman Fitzgerald and Mayor Lyons.

Mayor Lyons in the chair.

On motion by Committeeman Dr. Cassidy it was voted that the minutes of the regular meeting of May 20, 1940, and the special meeting of May 23, 1940 be approved as printed.

The following communication was presented from His Honor, the Mayor relative to allowing the United States Department of Education the use of the Rindge Technical School during the vacation period:

CITY OF CAMBRIDGE

Executive Department

June 3, 1940.

To the School Committee,

Cambridge, Massachusetts

Gentlemen :

I hereby recommend that the following orded be adopted at the meeting of the School Committee to be held on June 3, 1940:

ORDERED: That all resources of Rindge Technical and Vocational Schools be placed at the disposal of the United States Government during the vacation period for the training ofmechanics or other skilled craftsmen, or for any other use beneficial to the Federal Government, with the proviso that any and all expenses occasioned by said use be borne by the Federal Government. The Secretary of the School Committee is hereby ordered to transmit immediately the above offer to the proper federal authorities.

Respectfully yours,

/s/ JOHN W. LYONS, Mayor

In connection with the above order the Superintendent advised that he had received the following communication from the U.S. Office of Education:

FEDERAL SECURITY AGENCY

U. S. Office of Education
Washington

June 1, 1940.

To City Superintendent of Schools: Please regard this as a very important communication in spite of the fact that it will be mimeographed. I am resorting to this method to speed up communication with city superintendents about a matter of vital importance.

You will find herewith a proposal to utilize the public trade schools, for training purposes in connection with the national defense program. I shall appreciate it very much if you will examine the proposal and write me at once stating what you believe can be done in the schools under your supervision in case Federal funds can be made available to you.

Cordially and hastily yours,

/s/ J. W. STUDEBAKER
Commissioner

After considerable debate Committeeman Carr moved adoption of the order recommended by His Honor, the Mayor "that all resources of the Rindge Technical and Vocational Schools be placed at the disposal of the United States Government during the vacation periodfor the training of mechanics or other skilled craftsmen, or for any other use beneficial to the Federal Government, with the proviso that any all expenses occasioned by said use be borne by the Federal Government. The Secretary of the School Committee is hereby ordered to transmit immediately the above offer to the proper Federal authorities". On the following roll-call it was voted to adopt this order: Commiteemen Carr, Dr. Cassidy and Mayor Lyons voting yes; Committeeman Galgay and Vice-Chairman Fitzgerald voting no; Committeemen Carver and Wood absent. Vice-Chairman

Fitzgerald raised the point of order that the motion did not pass but the chair ruled that the motion had carried. Vice-Chairman Fitzgerald then stated that he "served notice herewith that the order passed with reference to the Federal Government using Rindge Technical School is illegal for the reason that it is hiring of school halls and under the rules of the School Committee it should be referred to the Business Agent. The Schools close officially in June and cannot be opened without a vote of the School Committee. The rules state the schools shall close at a certain time and the only way you can open them is to suspend the rules". The chair announced that he would accept the service.

The following communication was presented from Mary Mahoney, matron at the Wellington School:

May 16, 1940.

The Honorable, The School Committee
City of Cambridge,
Cambridge, Mass.
Gentlemen:

As provided for under Section 18, Chapter 453, of the Acts of 1931, I respectfully request that I be granted an extension of one year on my retirement which becomes effective upon the termination of this school year.

Respectfully,

MARY MAHONEY,
Matron - Wellington School.

On motion by Committeeman Dr. Cassidy it was voted that the request be referred to the Superintendent with instructions to investigate this case and submit his recommendation at the next meeting of the School Committee.

The chair ordered placed on file a communication received from Mae E. Sullivan, a teacher at the Longfellow School, thanking the Committee for granting her a two-day leave of absence.

The following communication was received from the Cambridge Retirement Board:

Cambridge Retirement Board

May 22, 1940.

The School Committee,
City Hall,
Cambridge, Massachusetts.

Gentlemen:

I am transmitting herewith the computation as submitted by the Actuary for the Cambridge Retirement Board of the amount due from the School Department for the departmental employees who are members of the Retirement System established under the Acts of 1931, as provided by Section 15, Chapter 453 of the Acts of 1931.

Very truly yours,

/s/ CONSTANTINE J. CHURCH,
Secretary

Cambridge Retirement System - 1931
Computation for School Department

Appropriation for 1940

As of December 31, 1939

Present Payroll (School Department)	$72,224.25
City's Normal contribution (2.34% of above)	$1,690.05
City's Accrued Liability contribution (3.01% of above	$2,173.95
Total	$3,864.00

On motion by Committeeman Carr it was voted on the following roll-call that in addition to the amounts previously appropriated that the amount of $3,864. be appropriated for "Retirement System Contribution, Section 15, Chapter 453, Acts of 1931": Committeemen Carr, Dr. Cassidy, Galgay, Vice-Chairman Fitzgerald. and Mayor Lyons voting yes.

A communication was received from Florence P. and Stanley G. Maxwell, requesting permission to use the Webster School Auditorium on Friday night, June 21, for the purpose of holding a recital of Piano and Voice Students. On motion by Committeeman Galgay it was voted that the request be referred to the

Assistant Buiness Agent under the rules.

On motion by Vice-Chairman Fitzgerald it was voted that the bids for paper, pencils, supplies, etc., be laid on the table.

On motion by Committeeman Carr it was voted that inasmuch as the date of the next regular meeting of the School Committee falls on June 17, a holiday, that the next regular meeting of the School Committee be held one week later, June 24, 1940.

The Superintendent recommended that the graduation exercises of the Boys' and Girls' Vocational Schools be held at the Longfellow School instead of at St. Mary's Gymnasium. It was voted to adopt the Superintendent's recommendation.

The Superintendent recommended that the time of the graduation at the Cambridge Sanatorium be changed from 2:30 to 3:00 p.m. It was voted to approve the Superintendent's recommendation.

The Superintendent recommended that the following Text Books be approved for use in the Cambridge Public Schools, this recommendation to lay on the "Calendar" in accordance with the rules:

PUBLISHED BY BECKLEY - CARDY

A Day in School

Home is Fun

Story Pictures of Our Neighbors

Story Pictures of Transportation

Story Pictures of Clothing and Shelter.

PUBLISHED BY WORLD BOOK CO.

Lives That Guide, for Grade 7 & 8, by Starbuck

zSecond Number Book, for Grade 2 by Clark-Otis-Hatton

Learning to Compute, Book 1 & 2, Grades 5, 6, 7, 8, by Shorling-Clark-Potter and Deady.

The Superintendent recommended that the Red Cross be granted permission to solicit funds in the public schools to aid the unfortunate children in Europe, with the understanding that all contributions be entirely voluntary. On motion by Vice-Chairman Fitzgerald it was unanimously voted to suspend the rules for the purpose of taking action on this recommendation. It was then voted on motion by Vice-Chairman Fitzgerald to adopt the Superintendent's recommendation relative to granting permission to the Red Cross to solicit funds in the public schools.

The Superintendent presented the following communication from Thomas A. Quinn, Assistant Director of Music.

THE AMERICAN LEGION

Department of Massachusetts

To the Honorable, School Committee,

City, Hall,
Cambridge, Mass.

Gentlemen:

My duties as State Commander of the American Legion, Department of Massachusetts, compelled my attendance in Washington, D. C., and Indianapolis, Indianna, from April 25, to May 5, 1940.

This necessitated my absence from school on April 25, and April 26. This absence was with the approval of the Superintendent.

I respectfully request that I be reimbursed for the loss of the two (2) days' pay which was deducted for these absences.

Respectfully yours,

/s/ THOMAS A. QUINN,

Department Commander

The Superintendent recommended that Mr. Quinn be granted leave of absence with stipend from April 25, to May 5, 1940. On the following roll-call it was voted to adopt the Superintendent's recommendation: Committeemen Carr, Dr. Cassidy, Galgay, Vice-Chairman Fitzgerald and Mayor Lyons voting yes; Committeemen Carver and Wood absent.

The Superintendent presented the following progressive report of the Survey Committee and it was voted that it be made part of the records:

PROGRESSIVE REPORT OF SURVEY COMMITTEE

COMMITTEE: Superintendent of Schools, M. E. Fitzgerald, Assistant Superintendent of Schools John M. Tobin, Head Master Leslie L. Cleveland of the High and Latin School, Head Master John W. Wood of the Rindge Technical School, Assistant Head Master John J. Sheehan of the High and Latin School, Master George B. Colesworthy of the Peabody School, Master John J. Curry of the Roberts School, Master William F. Foley of the Longfellow School, and Supervisor of Primary Grades Elizabeth F. Butler.

Meetings were held on March 21, March 27, March 29 and May 28

It was voted that the per-pupil teacher-load for the kindergartens be made 25.

It was voted on motion by Miss Butler that the per pupil teacher load from grade 1 be made 30; that the per pupil teacher load for grades 2 through 8 be made 35; and, that a single grade ina room is far more desirable than two grades in a room.

It was voted that the minimum per pupil teacher-load for the special mental classes be made 10; the maximum, 15.

It was voted that the minimum per pupil teacher-load for the open air classes be made 15; the maximum 20.

It was voted that the minimum per pupil teacher-load for the prevocational and opportunity classes be made 15; the maximum 20.

It was voted that the minimum per pupil teacher-load for the vision class be made 10; the maximum 15.

It was voted that the minimum per pupil teacher-load for the home instruction for physically handicapped children be made 5; the maximum 10

It was voted that the minimum per pupil teacher-load for the posture corrective classes be made 15; the maximum 20.

It was voted that the minimum per pupil teacher-load for the foreign class be made 12; the maximum, 20.

It was unanimously voted that the new district lines affecting the Kelley, Wellington, Fletcher and Longfellow districts be approved.

The following financial statement was submitted to the Survey Committee be Mr. Church:

COST OF RINDGE TECHNICAL SCHOOL FOR YEAR 1939

Teachers Salaries	$227,594.97
Clerical Salaries	3,432.00
Janitors' Salaries	12,314.28
Lunch Room Matrons	3,658.46
Heating	20,495.42
Light and Power	5,000.00
Supplies	4,330.13
Text Books	1,799.18
Miscellaneous	50.98
Janitors' Supplies	266.27
Repairs	797.49
Furnishings	21.80
	$279,760.98

Note: It should be understood that the foregoing amount includes that cost of the auditorium and gymnasium outside of regular school hours. Money received from the rental of the auditorium and gymnasium is paid to the city treasury for the general fund.

It was voted that the business course at the Rindge Technical School be eliminated and that the Rindge pupils who desire to take the business course be provided for at the High and Latin School.

It was voted on motion of Mr. John Wood that the tuition for non-resident pupils at Rindge Technical School be made $200. per year.

For the Survey Committee,

s/ M. E. FITZGERALD,
Superintendent of Schools

BOUNDARIES OF PROPOSED NEW DISTRICTS

FLETCHER -- Kindergarten, Primary and Grammar

From Prospect and Hampshire Streets, down Hampshire Street on the even-numbered side to Broadway, up Broadway on the odd-numbered side to Columbia Street, down Columbia Street on the odd-numbered side to Massachusetts Avenue on the odd-numbered side to Prospect Street, up Prospect Street on the even-numbered side to Hampshire Street.

KELLY -- Kindergarten, Primary Grammar

From Cambridge and Windsor Streets, down Cambridge Street on the even-numbered side to the Boston and Albany Railroad, to Broadway, to Hampshire Street, up Hampshire Street on the odd-numbered side to Windsor Street, up Windsor Street on the even-numbered side to Cambridge Street. (Not including Broadway).

LONGSELLOW -- Kindergarten, Primary and Grammar

From Prospect Street and Massachusetts Avenue, up Prospect Street on the odd-numbered side to the Somerville line, along the Somerville line to the end of Kirkland Street, down Kirkland Street to Trowbridge Street, diagonally to Cambridge and Irving Streets, up Cambridge Street on the even numbered side to Harvard Square, to Massachusetts Avenue, down Massachusetts Avenue on the odd-numbered side to Prospect St.

WELLINGTON -- Kindergarten and Primary

From Hampshire and Prospects Streets, up Prospect Street on the even-numbered side to the Somerville line, along the Somerville line to Willow Street, down Willow Street to Cambridge St., up Cambridge St. on the odd-numbered side to Windsor St. down Windsor Street on the odd-numbered side to Hampshire Street, up Hampshire Street on th odd-numbered side to Prospect Street.

WELLINGTON -- Grammar

From Hampshire and Prospect Streets, up Prospect Street on the even-numbered side to the Somerville line, along the Somerville line to the Boston and Albany Railroad, along the railroad to Cambridge Street, up Cambridge Street on the odd-numbered side to Windsor Street, down Windsor St. on the odd-numbered side to Hampshire Street, up Hampshire Street on the odd-numbered side to Prospect Street.

Complying with a vote of the School Committee passed at the meeting of May 20. 1940 the Superintendent presented a report on all vacancies and anticipated vacancies in the teaching personnel. It was voted to refer this report to executive session.

It was unanimously voted to approve the recommendations of L. L. Cleveland, Headmaster of the Cambridge High and Latin School, relative to awarding of Hopkins Scholarships, as contained in the following communication:

Cambridge High and Latin School

June 3, 1940.

Mr. M. E. Fitzgerald,
Superintendent of Schools,
Cambridge, Mass.

Dear Mr. Fitzgerald:

I recommend the following for the Hopkins Scholarships for 1940:

1. Paul Richards, 49 Washington Avenue, A Lena Smerlas, 29 Newtowne Court

2. Craig Williams, 35 Lee Street, Enos Spiropoulos, 46 Tremont Street.

Very truly yours,

/s/ L. L. Cleveland, Headmaster

Reporting for the committee appointed to confer with the Trustees of the Charity of Edward Hopkins, Committeeman Carr presented the following agreement which has been approved by the committee representing the Trustees of the Charity of Edward Hopkins and the committee representing the City Government of Cambridge:

AGREEMENT BETWEEN THE TRUSTEES OF THE CHARITY OF EDWARD HOPKINS AND THE CITY OF CAMBRIDGE (1940)

The following agreement and contract is hereby entered into this day between the Trustees of the Charity of Edward Hopkins on the one part, and the City of Cambridge on the other part:

Whereas, by an instrument dated August 28, 1854, the parties above named entered into an agreement and contract governing the application of the income of the Hopkins Fund theretofore appropriated to the support of the Hopkins Classical School, and agreed that said income should be paid over to the Treasurer of the City of Cambridge as provided for and directed by an Act of the Legislature passed April 10, 1839, and

Whereas, by the terms of the said instrument, the money paid over by the Trustees of the Hopkins Charity to the City Treasurer was to be subject to the order of the School Committee of said City, to be by them appropriated exclusively to the improvement of the means of Classical Instruction in the High School under their charge, and

Whereas, owing to the changes that have taken place in the prevailing conception of the scope of an education essential to fit youth for the enjoyment of the privileges of a democratic society and for the highest usefulness therein, the term "Classical Instruction' 'is deemed inadequate to meet the needs of the present day, and

Whereas the establishment of universal suffrage for men and women alike requires that the privileges of education should accrue equally to both,

It is hereby agreed that the said agreement and contract of August 28, 1854, be and it is hereby amended as follows:

In the first sentence of the paragraph beginning "Secondly":

For the words "to be by them appropriated exclusively to the improvement of the means of Classical Instruction in the High School under their charge", shall be substituted the words "to be by them appropriated to the improvement of the means of instruction in Ancient and Modern Literature, and also to the improvement of the means of instruction in History, Government, Civics and Economics in preparation for useful citizenship in the High School under their charge."

In the last sentence of the paragraph beginning "Secondly":

For the words "the benefits of the same are to accrue exclusively to boys in said School preparing to enter College," shall be substituted the words "the benefits of the same are to accrue to boys and girls in said School pursuing studies appropriate as preparation for college."

In testimony of this agreement and contract, amending the aforesaid instrument of August 28, 1854, we, the Committees severally representing the two contracting parties, do hereby subscribe our names this 22nd day of May, 1940.

Robert Walcott
Jerome D. Greene

Committee of the Trustees of the Hopkins Charity.

John J. Carver
John F. Carr

Committee on behalf of the City Government of Cambridge

On motion by Committeeman Carr it was then voted that the agreement between the Trustees of the Charity of Edward Hopkins and the City of Cambridge, signed on the 22nd day of May, 1940, on behalf of the City Government of Cambridge by School Committeeman John J. Carver and School Committeeman John F. Carr, and on behalf of the Trustees of the Hopkins Charity by Robert Walcott and Jerome D. Greene, be, and hereby is, ratified, approved and affirmed.

On motion by Committeeman Dr. Cassidy it was voted to take from the table the Superintendent's recommendation, as submitted at the meeting of January 15, 1940, that a course in Economics be established in the Rindge Technical School and the High and Latin School for the junior and senior classes. On the following roll-call it was then voted on motion by Vice-Chairman Fitzgerald to approve the Superintendent's recommendation that a course in Economics be established in the Rindge Technical School and the Cambridge High and Latin School for the junior and senior classes: Committeemen Cassidy, Galgay, and Vice-Chairman Fitzgerald voting yes; Committeeman Carr and Mayor Lyons voting no; Committeeman Carver an dWood absent.

On motion by Vice-Chairman Fitzgerald it was voted that the City Solicitor be requested to advise the School Committee as to what law the City Auditor bases his opinion on as expressed in the communication received from the City Auditor under date of May 2, 1940 with reference to the approval of bills by a majority of members of the School Committee.

It was voted to convene into executive session.

The Superintendent then presented the following report of vacancies and anticipated vacancies in the teaching personnel:

REPORT OF ALL VACANCIES AND ANTICIPATED VACANCIES

VACANCIES

High and Latin	1 Oral English
Rindge Technical	1 Oral English
Longfellow	1 Grade One
Roberts	1 Grade One
	1 Grade Seven
	1 Grade Eight
Music Department	1 Assistant
Sewing	1 Elementary

ANTICIPATED VACANCIES

Thorndike	1 Grade One
Wellington	1 Grade One
Physically Handicapped	1Elementary

M. E. FITZGERALD,
Superintendent of Schools

It was voted to recess for the purpose of allowing the Superintendent to consider nominations to fill the actual vacancies reported above.

It was voted to reconvene into regular session.

The Superintendent then recommended the election of the persons named below to the schools and with the ranks and salary indicated in each case to take effect on the date set opposite each name, and certified that these recommendations are in accordance with the rules of the School Committee.

School	Name of Teacher	Rank	Salary	To Take Effect
Elementary Schools		Elementary Teacher		
"	Julia A. Keohane	"	$1278	Sept. 1, 1940
"	Margaret M. Colbert	"	$1278	Sept. 1, 1940
"	Eleanor M. Goulart	"	$1278	Sept. 1, 1940
"	Frances E. Reagan	"	$1278	Sept. 1, 1940
"	Pauline R. Mulqueeney	"	$1278	Sept. 1, 1940
"	Ellen H. Smith	Teacher of Sewing	$1262	Sept. 1, 1940

The chair advised that the Superintendent's recommendation lays on the "Calendar" in accordance with the rules.

Committeeman Galgay moved that a course in Salesmanship be added to the curriculum of the Cambridge High and Latin School beginning with the fall term in September.

Vice-Chairman Fitzgerald in the chair.

It was voted on motion by Mayor Lyons that Committeeman Galgay's motion relative to a course in Salesmanship be laid on the table.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL,

Secretary of the School Committe

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, June 24, 1940.

REGULAR MEETING:

Members present: Committeemen Carr, Carver, Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald.

Vice-Chairman Fitzgerald in the chair.

On motion by Committeeman Carr it was voted that the minutes of the meeting of June 3, 1940 be approved as printed.

A communication was presented from the Portuguese-American Civic and Educational Organization requesting that the Portuguese language be taught in the Cambridge High and Latin and Rindge Technical Schools. On motion by Committeeman Dr. Cassidy it was voted that the communication be referred to the Superintendent for study and report.

It was voted to refer to the Superintendent a communication from Major Joseph T. Crowley, USMCR, a teacher at the Roberts School, advising that in the event the School Committee should decide to introduce military training into the secondary schools that he desires to submit his services to the School Department in the capacity of instructor.

The following communication was presented from the City Solicitor relative to the signing of bills:

LAW DEPARTMENT
CITY OF CAMBRIDGE

June 6, 1940.

Mr. Edward J. O'Connell,
Secretary of the School Committee,
City Hall, Cambridge, Mass.

Dear Sir:

This is in reply to your letter of June 6th in which you state that the School Committee has voted that I be requested to advise them with reference to the law on which the City Auditor bases his opinion that bills must be approved by the majority of the School Committee.

The Committee or board can act only on its majority. G.L. (Ter. Ed.), C. 41, S. 41, makes an express exception to this rule and permits a committee or board to designate any one of its members to make oath to a payroll, bill or account for salary or compensation. Inasmuch as the legislature found it necessary to make that express exception as to payrolls, it follows that other bills should be approved by the majority of a board or committee.

The City Auditor has the right to require approval of bills by the heads of departments under G.L., (Ter. Ed.), C. 41, S. 52. I think he is right in requiring a majority of the School Committee to approve bills as the head of that department.

Yours very truly,
/s/ RICHARD C. EVARTS,
City Solicitor

On motion by Committeeman Galgay it was voted that the City Auditor be requested to consider the advisability of accepting, in lieu of the signatures of the four members of the Committee to each bill, the signatures of four members of the School Committee to an itemized schedule of the bills contracted by the School Department.

On motion by Committeeman Carr it was voted to place on file a communication from the U. S. Commissioner of Education. On motion by Committeeman Dr. Cassidy it was unanimously voted to reconsider this vote. It was then voted on motion by Committeeman Cassidy that the letter be made part of the records.

FEDERAL SECURITY AGENCY
U. S. Office of Education
WASHINGTON

June 8, 1940.

Mr. Edward J. O'Connell,
Secretary of the School Committee,
Cambridge, Mass.

My dear Mr. O'Connell:

Your ready response to the proposal to develop in the public schools a comprehensive system of training for national defense, is very much appreciated. It will help us in the further development of the plan upon which we are constantly at work.

Last Wednesday we spent four hours with several representatives of the Bureau of the Budget discussing the program and presenting the necessary technical justfications. If the regular procedures in securing appropriations are followed, it will be necessary for us within a few days to appear before the Committee of Congress. In any case you may be assured that everything possible is being done here to expedite procedures in reaching a decision. We realize, of course, that if summer schools are to be operated under Federal grants, it is of great importance that a decision be reached without delay. In any event you will be kept informed concerning the developments.

Cordially and hastily yours,

/s/ J. W. Studebaker,
Commissoner

On motion by Committeeman Carver it was voted to refer to executive session a communication from Edward P. Breau, former sub-master at the Thorndike School, applying for reinstatement as sub-master at the Thorndike School.

The Superintendent presented the folowing resignations:
Mary M. Monahan, Special Class Teacher-Roberts School, effective July 1 1940; Helen K. Cotter, Teacher-Roberts School, effective July 1, 1940; Anna L. Mahoney, Master's Assistant-Roberts School, effective July 1, 1940; Ethel E. Carr, Teacher at the High and Latin School, efeffective September 3, 1940. On motion by Commiteeman Wood it was voted that the resignations be accepted and letters of appreciation be sent toMiss Carr and Miss Mahoney for their long and faithful service to the school system of Cambridge.

On motion by Committeeman Carver it was voted that the following communication received from L. L. Cleveland, Head-Master of the High and Latin School, be referred to the Committee now studying the curriculum:

THE HIGH AND LATIN SCHOOL

June 18, 1940.

Mr. M. E. Fitzgerald,
Superintendent of Schools,
Cambridge, Mass.

Dear Mr. Fitzgerald:

You know that Mr. George H. Cain and Miss Ethel Carr are retiring at the end of this school year. Mr. Cain has been head of the Commercial Department and Miss Carr has been a teacher in the Latin Department.

In the Commercial Department, at present, are included Commercial Law, Economics, Commercial Geography and Junior Business Training. The Junior Business Training really belongs with the Bookkeeping of the Secretarial Department, as it is an introduction to bookkeeping. The Law, Geography and Economics are social studies and can well be added to the Department of History. Such a change would do away with the need of a separate Commercial Department.

We shall certainly need no teachers to fill the vacancies created by the departure of Miss Carr and Mr. Cain.

The absorption of the work of the Commercial Department into the Departments of History and Secretarial Studies would be an economy measure which should not effect the effiency of the school at all. If, however, you think it wise to retain this Department, there should be some readjustment of the subjects within its control.

Very truly yours,

/s/ L. L. CLEVELAND

The Superintendent presented a communication from Dora Leadbetter requesting reimbursement of physician's charges incurred by reason of a fall from a chair in her room at the Houghton School. The Superintendent recommended that this request be referred to the Cambridge Committee on Claims. On motion by Committeeman Galgay it was voted to approve the Superintendent's recommendation and refer the matter to the Committee on Claims.

It was voted to refer to the Committee on Buildings and Grounds a communication from L. L. Clveland, Head-Master of the High and Latin School relative to the location of the domestic science laboratories and the science laboratories and the purchase of demonstration tables for these laboratories.

The Superintendent recommended that Dorothy L. Chizzoni be elected a teacher of cooking in the elementary schools at a salary of $1274, per annum, effective September 1, 1940. This recommendation lays on the "Calendar" in accordance with the rules of the School Department.

The Superintendent submitted results of the examinations for permanent teaching positions which were held on April 20, 1940.

It was voted to make part of the records the following report submitted by the Director of Vocational Guidance:

REPORT OF DIRECTOR OF VOCATIONAL GUIDANCE

Following the course of lectures on Guidance, which was offered to the teachers in the Cambridge Schools during the winter months, the department of Vocational Guidance began to function in the High Schools.

While we realize that Vocational Placement should not be divorced from Vocational and Educational Guidance, we felt that, in the short space of time remaining to the end of the school year, all our efforts should be directed toward the employment of as many of the boys and girls in this year's graduating class as was possible. To this end, through the kindness of Mr. Ralph Martin, Executive Secretary of the Cambridge Chamber of Commerce ,a rather complete statistical record of Cambridge business and industrial concerns was made available to us.

We sent letters (copy attached) to each of the 762 concerns which are members of the Chamber of Commerce soliciting their cooperation with the department and the members of this department made personal follow-up calls on 116 employers or personnel managers.

We received 72 replies to the letters or personal calls either as requests to interview some of our graduates or as acknowledgements that the firms would keep us in mind when they had vacancies to fill.

We referred to employers 86 of this year's graduates. Of this group 64 were employed, 46 in permanent positions, and 18 in temporary or part time positions.

While this department has been functioning only a few weeks we feel that the results are rather encouraging and have more than justified our efforts.

Respectfully submitted,

/s/ JOHN M. TOBIN, Director

Vice-Chairman Fitzgerald, presented the following report of the Committee on Buildings and Grounds:

COMMITTEE ON BUILDINGS AND GROUNDS

June 24, 1940.

Members present:

Committeeman Fitzgerald-Chairman
Committeeman Galgay.

It was voted to accept the bid submitted by Robert Fawcett & Son Co., for supplying anthracite coal to the School Department, this being the lowest bid received.

It was voted to accept the bid submitted by the White Fuel Corp., for supplying bituminous coal to the School Department, this being the lowest bid received.

Respectfully submitted,

/s/ JAMES F. FITZGERALD
Chairman

On motion by Commiteeman Carver it was voted, on the following roll-call, to adopt the recommendations of the Committee on Buildings and Grounds: Committeemen Carr, Carver, Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald voting yes; Mayor Lyons absent.

Reporting for the committee appointed to revise the rules Vice-Chairman Fitzgerald advised that the work is progressing and that a full report would be made in the fall. On motion by Commiteeman Wood it was voted that an extension of time be granted this committee suitable for the completion of the work of revising the rules.

Commiteeman Carver in the chair.

On motion by Vice-Chairman Fitzgerald it was voted that the City Solicitor be requested to institute legal proceedings against Charles R. Greco, Inc., the architect at the High and Latin School, the Rugo Construction Co., the contractors and all other persons who may be involved, seeking to recover $20,000., this money having been expended for the purchase of lockers which were installed in the old building at the High and Latin school and for the alterations made in the old building of the Cambridge High and Latin School wihout the authority of the Cambridge School Committee. It was further voted that the City Solicitor be requested to take necessary steps to stop payment of any money due the above and which may be now held by the city and due said parties under their contracts.

Vice-Chairman Fitzgerald in the chair.

On motion by Committeeman Carver it was voted that the Text Books reccmmended by the Superintendent at the meeting of Jun 3, 1940 be approved.

It was voted to refer to executive session the Superintendent's recommendation relative to the election of teachers.

It was voted to take from the table the bids for paper, pencils and supplies. On motion by Committeeman Dr. Cassidy it was voted to accept the lowest responsible bid in each instance, but in the event of a tie Cambridge firms shall be given the preference.

On motion by Committeeman Galgay it was voted on the following roll-call to take from the table the motion that a course in salesmanship be added to the curriculum of the Cambridge High and Latin School beginning with the fall term in September: Committeemen Carr, Carver, Galgay and Vice-Chairman Fitzgerald voting yes; Committeemen Carver and Wood voting no; Mayor Lyons absent. A motion to refer this motion to executive session failed of adoption. It was then voted, on the following roll-call, **not** to adopt the motion that a course in salesmanship be added to the curriculum of the Cambridge High and Latin School beginning with the fall term in September: Committeemen Carr, Dr. Cassidy and Galgay voting yes; Committeemen Carver, Wood and Vice-Chairman Fitzgerald voting no.

Committeeman Wood raised a point of order that the vote whereby an economics course was presumed ordered by the School Committee at the meeting held on June 3, 1940 is illegal under section 406 of the Rules of the School Committee which states the affirmative vote of four members shall be necessary to pass any vote, order or resolution and according to the minutes of the meeting of June 3, 1940 the motion did not receive the necessary four votes. The chair ruled that the motion did pass and Mayor Lyons, who was chairman at the meeting, so ruled, and further the minutes of the meeting of June 3, 1940 have been approved and ratified. Committeeman Wood then stated that the approval of the minutes of a meeting was simply the approval of the transcription of the meeting and that this vote would always be illegal before the court as it is contrary to the rules of the School Committee. The chairman again ruled that the point of order was not well taken as the previous chairman had approved it.

It was then voted to make part of the records the following financial report:

FINANCIAL REPORT FOR MAY 1940

	Appropriation	Expended to May 1	Expended during May	Total	Balance
Administration Salaries	$66,750.00	$22,312.62	$5,869.23	$28,181.85	$38,568.15
General Expenses	7,000.00	2,130.02	687.70	2,817.72	4,182.28
Teachers Salaries Day	1,450,000.00	482,411.21	120,581.19	602,992.40	847,007.60
Substitutes	15,000.00	10,039.00	2,122.00	12,161.00	2,839.00
Athletics	8,025.00	3,538.32	278.33	3,816.65	4,208.35
Evening	10,000.00	7,556.00	....	7,556.00	2,444.00
Amercanization	2,200.00	1,266.00	....	1,266.00	934.00
Posture Physician	3,000.00	1,000.00	250.00	1,250.00	1,750.00
Teachers Examination	150.00	....	150.00	150.00	....
Vocational Guidance	2,500.00	....	870.00	870.00	1,630.00
Text Books	15,000.00	2,088.55	65.43	2,153.98	12,846.02
Supplies	25,000.00	8,900.06	1,065.53	9,965.59	15,034.41
Nursery Class Supplies	1,600.00	454.97	....	454.97	1,145.03
Rindge Lunch Room Supplies	17,000.00	4,398.30	234.53	4,632.83	12,367.17
Tutition to Other Cities	1,800.00	500.27	240.60	740.87	1,059.13
Transportation of Pupils	2,100.00	365.50	252.50	618.00	1,482.00
Fuel	29,000.00	10,798.71	464.04	11,262.75	17,737.25
Heating at Rindge	18,000.00	9,012.83	....	9,012.83	8,987.17
Lighting	11,000.00	3,272.69	1,272.19	4,544.88	6,455.12
Power	1,500.00	613.64	229.68	843.32	656.68
Light and Power at Rindge	4,500.00	1,488.60	584.20	2,072.80	2,427.20
Janitors Salaries	131,870.00	43,147.74	12,202.28	55,350.02	76,519.98
Repairs	12,000.00	2,283.95	113.03	2,396.98	9,603.02
Janitors Supplies	2,500.00	885.93	81.58	967.51	1,532.49
Furniture and Furnishings	1,000.00	651.28	85.42	736.70	263.30
Museum Supplies	200.00	18.03	....	18.03	181.97
Other Expenses	9,301.50	670.72	85.13	755.85	8,545.65
Athletic Clothing	2,000.00	448.70	85.45	534.15	1,465.85
Minors License Refunds	50.00	10.50	3.00	13.50	36.50
Pensions	3,095.00	939.37	296.20	1,235.57	1,859.43
Travel Outside State	150.00	133.68	....	133.68	16.32
Christmas Sup. for Kindergartens	90.00	....	....	....	90.00
Retirement Contribution	3,864.00	....	....	....	3,864.00
W. P. A. Allotment	10,000.00	3,000.00	....	3,000.00	7,000.00
	$1,867,245.50	$624,337.19	$148,169.24	772,506.43	$1,094,739.07

On motion by Committeeman Dr. Cassidy it was voted that the Superintendent of Schools bring in a definite program for semi-military training and instruction in the manual of arms in the high schools of Cambridge, said program to be submitted to the members of the School Committee not later than August 1, 1940.

It was voted to lay on the table a motion submitted by Committeeman Carver that an examination be conducted for the establishment of a masters' list and that sufficient money be appropriated for this purpose, the time and place of the examination to be left to the discretion of the Superintendent.

On motion by Committeeman Dr. Cassidy it was voted that the Superiintendent consider the advisability of having the Greek language taught in the high school.

It was voted to convene into executive session.

It was voted to place on file the communication from Edward P. Breau asking that he be reinstated as sub-master of the Thorndike School.

It was voted that a prospective teacher, whose name appears on an examined list and who passes successfully any subsequent examination in the same subject shall select whichever mark he or she desires, the mark selected shall determine the prospective teachers' position on the list and this mark shall remain in existence for three years from the date it was originally promulgated. A prospective teachers' name shall not appear on the same list more than once.

The Superintendent recommended the election of the persons named below to the school and with the rank indicated in each case to take effect September 1, 1940. This recommendation lays on the calendar in accordance with the rules:

SCHOOL	NAME OF TEACHER	RANK	SALARY
Elementary Schools	George J. Lovett Jr.	Teacher	$1278
	Joseph M. Flynn	Teacher	1278
	Edward F. Hurley	Teacher	1278
	Dcrothy L. Chizzoni	Teacher of Cooking	1274

It was voted to convene into regular session.

On motion by Committeeman Carr it was voted that the votes passed in executive session be ratified and confirmed.

On the following roll-call it was voted that the following named persons be elected teachers in the Cambridge School System with the rank and salary indicated in each case, to be effective September 1, 1940 as recommended by the Superintendent at the meeting of June 3, 1940:

Committeemen Carr, Carver, Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald voting yes; Mayor Lyons absent. A motion by Vice-Chairman Fitzgerald to reconsider this vote was lost.

SCHOOL	NAME OF TEACHER	RANK	SALARY
Elementary Schools	Julia A. Keohan	Elementary Teachers	$1278
	Margaret M. Colbert		1278
	Eleanor M. Goulart		1278
	Frances E. Reagan		1278
	Pauline R. Mulqueeney		1278
	Ellen H. Smith	Teacher of Sewing	1262

On the following roll-call it was voted on motion by Committeeman Dr. Cassidy that Miss Lillian Hartigan, Master's Assistant at the High and Latin School, be compensated for the three day's loss of salary suffered by reason of her absence caused by the death of her mother: Committeemen Carr, Carver, Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald voting yes; Mayor Lyons absent.

On motion by Committeeman Wood it was voted that the opinion of the City Solicitor be requested as to the legality under the rules of the School Committee, in particular Section 406, of the purported passage of a provision for the establishing of a course in Economics in the Rindge Technical School and in the High and Latin School, said vote taking place at a regular meeting of the School Committee held on June 3, 1940, the vote being three in favor and two against.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary of the School Committee.

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, July 8, 1940.

SPECIAL MEETING: Called for the following purposes:

1: To discuss the removal of the School Department offices from their present location to the Rindge Technical School.

2: To take action on the rescinding of the following order adopted at the meeting of February 5, 1940:

"To properly serve the needs of the administrative and business offices, the stock room and the School Committee offices (now located in City Hall) and the officers of the Directors of Art, Music and Physical Education (now located in the Harvard School) it was voted that Room 141 on the first floor of the Rindge Technical School and rooms 237, 239, 241, and 243 on the second floor of the Rindge Technical School be approved as the new location for the School Department offices above mentioned".

3. To take action on the rescinding of the following orded adopted at the meeting of May 6, 1940:

"It was voted that the Committee on Buildings and Grounds be given full power to move the administrative offices from their present quarters to the new quarters in the Rindge Technical School building in accordance with the vote of the School Committee adopted at the meeting of February 6, 1940."

Members present: Committeemen Carr, Carver, Cassidy, Galgay and Wood.

It was voted that Committeeman Carver act as chairman.

It was voted that John W. Wood, Headmaster of the Rindge Technical School be sent for.

Chief Custodian William J. Fitzgerald presented the following communication relative to the cost of moving:

SCHOOL DEPARTMENT

Cambridge, Mass.

July 8, 1940.

Committee Building and Grounds,
Cambridge School Committee,
Cambridge, Mass.
Gentlemen:

At the request of Committeeman Galgay, I am submitting herewith the approximate costs to move the administrative and business offices and store room to the Rindge Technical School:

Moving Machinery	$110.
Disconnecting and reconnecting electrical connections to machinery	100.
Installation of toilets	500.
Moving, resetting and erecting new cinder block partitions	250.
Furnishing and installing wood and glass partitions	525.
Moving and reinstalling switchboard	75.
Changes in heating and ventilating appliances	200.
Erection of new doors	100.
Moving offices; Business office, Superintendent's office and store room	150.
Various other incidentals	200.
TOTAL	$2,210.00

This is an approximate estimate and is based on the information that is available at the present time relative to the set up at Rindge Technical School.

Very truly yours ,

WILLIAM J. FITZGERALD
Chief Custodian.

Headmaster Wood appeared before the Committee and stated that a canvas had been made among the grammar schools asking for the names of the boys who were going to enter Rindge Technical School next September. The total number of pupils expected in September is between 1740 and 1750. The entering class is expected to be the biggest we have ever had by a considerable number and the other classes are also to be larger than they have been before so that all down the line there is to be an increase and we have made out programs for next year for 1750 pupils.

It was then voted that before any action is taken relative to moving that the Committee on Buildings and Grounds obtain full data for presentation to the full committee.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL,

Secretary of the School Committee

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, July 22, 1940.

SPECIAL MEETING: Called at the request of Vice-Chairman Fitzgerald and Committeeman Galgay and Wood for the purpose of presenting a report of the Committee on Buildings and Grounds of all available information relative to the moving of the School Department offices.

Members present: Committeemen Carr, Carver, Dr. Cassidy, Wood, Vice-Chairman Fitzgerald and Mayor Lyons.

Mayor Lyons in the chair.

Vice-Chairman Fitzgerald, chairman of the Committee on Buildings and Grounds presented the following report:

COMMITTEE ON BUILDINGS AND GROUNDS

Thursday, July 18, 1940.

Members present:

Commiteeman Fitzgerald, Chairman

Committeeman Galgay

Committeeman Wood

The Committee on Buildings and Grounds is cognizant of the fact that for many years it has been the desire of the School Committee to move the business offices and administrative offices of the School Department from City Hall. Having in mind the many suggestions which have been made, prior to the erection of the new high school wing, that we relocate the offices in the James H. Leonard School, this committee, after a great deal of study and deliberation feels that it would be unwise, due to the present financial condition of the city, to expend the prohibitive sum necessary to renovate the James H. Leonard School building which has been estimated at approximately $30,000., plus the cost, after renovation, of maintenance of heat, light and janitor service. Furthermore, because the facilities and conveniences which would be necessary, and which would be gained, by renovating the James H .Leonard School are at present available in the Rindge Technical School we reaffirm, for reasons of efficiency and economy, the recommendations submitted by the Committee on Buildings and Grounds and approved by the School Committee that the business and administrative offices of the School Department be moved to the Rindge Technical School Building.

We respectfully call attention to the fact that the School Committee has, in the past, decided that there would be ample room in the Rindge Technical School to take care of the pupils now located in the St. Mary's Gymansium, (Boys' Vocational School) and again at the time of School) and again at the time of the demolition of the English Building of the High and Latin School it wa s determined that it would be possible to house many of the students of the English Building in the Rindge Technical School pending the completion of the erection of the new building.

The rooms we intend taking for the School Department offices are all located on the second floor of the Rindge Technical School and will in no way jeopardize or minimize in any respect the facilities that are now available for the students of the Rindge Technical School as no home room or classroom is to be taken and such shop rooms which are taken will simply be moved to other locations within the building. Insofar as the use of the building by the Federal government is concerned we have gone into this matter and have been advised that they will, at the present time ,have use for but two machine shops, neither of which will be affected by the proposed move.

We are also in accord with suggestions made on many occasions by the Inman Square Business Men's Association and theChief of the Fire

Department that the James H. Leonard School be abandoned and returned to the city for the purpose of converting same into a fire station, and the fire station now located in busy and congested Inman Square could then be made available for some good taxable business proposition.

In selecting the Rindge Technical School in preference to the James H Leonard School as the location for the school department offices we are not actuated by the thought that by so doing it will remove any particular political contamination. We are simply motivated by the fact that the School Department will save thousands of dollars in this manner and we feel that the time has come when elected officials of the city must come to the realization of the precarious financial condition of the city, not due, let us emphasize, to mismanagement of its public officials but to the fact that millions of dollars of taxable property has left the taxable catogory by acquisition by charitable institutions. We feel that the School Committee in particular must be given credit for the fact that it has consistently, for the past number of years, reduced the operating expenses of the School Department.

CONCLUSIONS

(1) By taking over some of the excess space at the Rindge Technical School for the School Department offices we will have fulfilled a wish of the present and many past School Committees and at the same time will have saved many thousands of dollars which would be necessary to renovate the James H. Leonard School.

(2) We will have succeeded in coordinating the business and administrative offices in a convenient and centrally located part of the School system.

(3) These, and many other advantages will have accrued to the School Department by the simple expedient of relocating two sloyd rooms and the band room in some other part of the building without interfering with the curriculum of the school or de priving the Federal Government of any of the facilities at Rindge Technical School which they may desire to use.

(4) We recommend that the Assistant Superintendent of Schools be directed to designate the new location for the shop rooms which are being taken over for the School Department offices.

Respectfully submitted,

JAMES F. FITZGERALD, Chairman
Committee on Buildings and Grounds

A motion by Committeeman Dr. Cassidy that Mr. John W. Wood, Head Master of the Rindge Technical School be requested to be present at this meeting was lost.

On motion by Committeeman Wood it was voted that the report of the Committee on Buildings and Grounds be accepted and approved.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary of the School Committee.

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Wednesday, September 4, 1940

SPECIAL MEETING: Called at the request of Committeemen Galgay, Wood and Vice-Chairman Fitzgerald for the purpose of considering and acting upon the regular order of business as outlined in Section 401 of the rules of the School Committee.

Members present: Committeemen Carver, Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald.

Vice-Chairman Fitzgerald in the chair.

Committeeman Dr. Cassidy stated that because the call of the special meeting did not specifically state the question or proposals for consideration, he felt that any business transacted would be illegal.

Committeeman Carver then moved suspension of the rules for the purpose of taking up the regular order of business. On the following roll-call it was voted to suspend the rules: Committeemen Carver, Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald voting yes. On motion by Committeeman Wood it was voted to proceed with the regular order of business.

On motion by Committeeman Galgay it was voted that the minutes of the meetings of June 24, July 8 and July 22 be laid on the table.

It was then voted to recommend to the City Council and His Honor the Mayor that Mary Mahoney, matron at the Wellington School be granted one year's extension of her employment in accordance with Chapter 452 of the Acts of 1931, Miss Mahoney being a beneficiary under the Cambridge Retirement System and having reached the age of 70, on May 2, 1940.

On motion by Committeeman Wood it was voted to make part of the records the following communication from the City Solicitor relative to a course in economics:

CITY OF CAMBRIDGE

Law Department

July 2, 1940.

Mr. Edward J. O'Connell,

Secretary of the School Committee
City Hall,

Cambridge, Massachusetts.

Dear Sir:

This is in reply to your letter of June 26 asking my opinion as to the passage of a motion providing for the establishment of a course in economics in the Rindge Technical School and in the High and Latin School.

Section 406 of the School Committee Rules states that the affirmative vote of four members shall be necessary to pass any vote, order or resolution, except motions named in Section 408 of the rules.

As the motion you refer to does not come within the classification listed in Section 408, it is my opinion that it cannot be passed except by the affirmative vote of four members of the Committee.

Yours very truly,

/s/ RICHARD C. EVARTS
City Solicitor.

It was voted to place on file a communication from the U. S. Conference of Mayors relative to Vocation Education of Defense Workers.

On motion by Committeeman Carver it was voted to grant the request of Anna R. Crane, teacher at the High and Latin School, that her leave of absence be extended for one year without stipend.

It was voted to place on file a communication from Elearnor M. Goulart thanking the Committee for her appointment to the position of teacher in the Cambridge School System.

On motion by Committeeman Wood

it was voted that the Election Commissioners be granted permission to use the following schools, at no cost to the School Department, for primary election, Tuesday ,September 17, and the election on Tuesday, November, 5:

Peabody, Putnam, Fletcher, Harvard, Morse, Haggerty, Lowell, Roberts, Thorndike, Willard, Houghton, Ellis, Sleeper, Russell, Kelley, Longfellow, Webster, Agassiz.

It was voted to place on file a notification received from the City Council that the amount of the appropriation for the erection of the new addition to the High and Latin School had been increased by $10,000.

The Superintendent presented the following resignations:

SCHOOL	NAME OF TEACHER	RANK	EFFECTIVE
Wellington	Dorothy A. Hooker	Teacher	July 1, 1940
Roberts	Helen E. Bradley	"	July 1, 1940
Art Dept.	Harriet M. Simpson	Assistant	Aug. 1, 1940
Putnam	Edith F. Maybush	Teacher	Aug. 18, 1940
Rindge Tech.	William S. Lynch	"	Sept. 1, 1940
Ellis	Elizabeth Grant	"	Sept. 1, 1940
Morse	Anna Katz	"	Sept. 1, 1940
Thorndike	Agnes M. Harrington	"	Sept. 1, 1940
Roberts	Ethel R. Hedman	Special Class Teacher	Sept. 1, 1940

It was voted that the resignations be accepted and that a letter of appreciation be sent to Miss Harriet Simpson, a teacher in the Cambridge School System for nineteen years, for her long and faithful service to the school children of Cambridge.

On motion by Committeeman Carver it was voted to approve the Superintendent's recommendation that the sum of $100.00 be and hereby is appropriated for "Furniture and Furnishings" for the purchase of Fire Extinguishers, said sum to be provided by revenue in the treasury received in settlement for fire extinguishers that were stolen.

It was voted on motion by Committeeman Galgay to make part of the records the following communication from the State Department of Education:

COMMONWEALTH OF MASS.

Department of Education
July 15, 1940.

The Treasurer,
Cambridge, Mass.
Dear Sir:

You may be interested to know that this office has recommended to the General Court of 1939, that there be appropriated the following sum as reimbursement to your municipality for the year ending August 31, 1939, on account of:

MAINTENANCE OF:

Cambridge General Vocational Dept. (Boys)	$12,188.23
Cambridge Continuation School	81.53
Cambridge Evening Industrial School	1,782.07
Cambridge General Vocational Dept. (Girls)	2,332.28
	$16,384.11

TUITION OF PUPILS AT:

Lynn Ind. Ind. Shoemaking School	3.90
Boston Trade School for Girls	441.47
Boston Journeymen Classes	12.40
Boston Apprenticeship Classes	50.82
Lynn Evening Industrial School	17.25

Newton Evening Trade School	8.00
Waltham Evening Vocational School	9.50
Boston Trade (Evening Classes)	39.15
Brookline Evening Practical Art School	8.75
Boston Continuation School	35.40
Lynn Continuation School	2.16
	$628.80
TOTAL	$17,012.91

Very truly yours,

/s/ R. C. Small - Director
Division of Vocational Education

It was voted on motion by Committeeman Dr. Casidy that the following communication from the High and Latin School be made part of the records:

CAMBRIDGE HIGH & LATIN

Mr. M. E. Fitzgerald,
Superintendent of Schools,
Cambridge, Mass.

Dear Sir:

You may be interested to know that I have just received word from Harvard College that of the 24 who applied for admittance to Harvard College 22 were admitted. One of the two not admitted only at High and Latin School for the past year. Thirteen of the twenty-two took honors in one of more of the four examinations.

The Valedictorian of last year's class received the highest mark in French and advanced Mathematics and Honors in English and Latin.

Very truly yours,

/s/ L. L. CLEVELAND,
Headmaster.

On motion by Committeeman Wood it was voted that the following communication from the Board of Health be laid on the table:

CITY OF CAMBRIDGE

Office of the Board of Health

July 2, 1940.

Mr. M. E. Fitzgerald,
Superintendent of Schools,
City of Cambridge.

Dear Sir:

At a meeting of the Board of Health held July 1, it was voted upon recommendation of the Health Officer, Dr. S. B. Kelleher, that before new teachers are appointed they shall be required to pass a complete physical examination, including tuberculin test and chest x-ray.

It was further voted that the facilities of the Cambridge Sanatorium - Out-Patient Dept. be available for chest x-rays. It was further voted that if applicant desires to have chest x-ray done otherwise, the film must be submitted to Dr. Chadwick of this department for reading.

Respectfully,

For the Board of Health

John D. Crowley

The Superintendent recommended that the revised district lines, as outlined in the report submitted at the meeting of June 3, 1940, by the committee surveying the curriculum, become effective at once. It was voted not to approve the Superintendent's recommendation and that the present district lines remain in effect until the suggested revision of the district lines has been studied.

The Assistant Superintendent advised the committtee that at the present time there is not sufficient welding equipment at the Rindge Technical School to conduct classes in welding for the National Defense Program Training Courses. The Superintendent then recommended that four new welding machines be purchased at an approximate cost of $1200, said sum to be charged to the appropriation for "Supplies". Committeeman Wood then moved that the recommendation be referred to the next budget. After debate Committeeman Wood was given unanimous consent to withdraw his motion. It was then voted to adopt a motion by Committeeman Carver that the matter of the purchase of welding equipment be laid on the table.

On motion by Committeeman Dr. Cassidy it was voted that the following financial reports be made part of the records:

FINANCIAL REPORT FOR JUNE, JULY AND AUGUST, 1940

	Appropriation	Expended to June 1	Expended for June July & Aug.	Total	Balance
Administration Salaries	$66,750.00	$28,181.85	$16,895.77	$45,077.62	$21,672.38
General Expenses	7,000.00	2,817.72	1,899.14	4,716.86	2,218.14
Teachers Salaries Day	1,450,000.00	602,992.40	360,867.30	963,859.70	486,140.30
Substitutes	15,000.00	12,161.00	1,543.00	13,704.00	1,296.00
Athletics	8,025.00	3,816.65	1,494.99	5,311.64	2,713.36
Evening	10,000.00	7,556.00	....	7,556.00	2,444.00
Americanization	2,200.00	1,266.00	....	1,266.00	934.00
Posture Physician	3,000.00	1,250.00		2,000.00	1,000.00
Vocational Guidance	150.00	150.00	....	150.00	....
Teachers Examination	2,500.00	870.00	30.00	900.00	1,600.00
Text Books	15,000.00	2,153.98	246.62	2,400.60	12,599.40
Supplies	25,000.00	9,965.59	4,015.32	13,980.91	11,019.09
Nursery Class Supplies	1,600.00	454.97	584.89	1,039.86	560.14
Lunch Room Supplies	17,000.00	4,632.83	2,373.06	7,005.89	9,994.11
Tutition to Other Cities	1,800.00	740.87	982.02	1,722.89	77.11
Transportation of Pupils	2,100.00	618.00	519.00	1,137.00	963.00
Fuel	29,000.00	11,262.75	2,304.15	13,566.90	15,433.10
Heating at Rindge	18,000.00	9,012.83	4,082.81	13,095.64	4,904.36
Lighting	11,000.00	4,544.88	2,234.41	6,779.29	4,220.71
Power	1,500.00	843.32	245.61	1,088.92	411.08
Light and Power at Rindge	4,500.00	2,072.80	1,004.40	3,077.20	1,422.80
Janitors Salaries	131,870.00	55,350.02	32,587.32	87,937.34	43,932.66
Repairs	12,000.00	2,396.98	3,176.68	5,573.66	6,426.34
Janitors Supplies	2,500.00	967.51	1,020.45	1,987.96	512.04
Furniture and Furnishings	1,000.00	736.70	25.53	762.23	237.77
Museum Supplies	200.00	18.03	....	18.03	181.97
Other Expenses	9,301.50	755.85	4,058.08	4,813.93	4,487.57
Athletic Clothing	2,000.00	534.15	349.98	884.13	1,115.87
Minors License Refunds	50.00	13.50	15.75	29.25	20.75
Pensions	3,095.00	1,235.57	770.12	2,005.69	1,089.31
Travel Outside State	150.00	133.68	....	133.68	16.32
Christmas Supplies for Kinderg.	90.00	....	....	....	90.00
Retirement Fund Contribution	3,864.00	....	3,864.00	3,864.00	....
W.P.A. Allotment	10,000.00	3,000.00	....	3,000.00	7,000.00
	$1,867,245.50	$772,506.43	$447,940.39	$1,220,446.82	$646,798.68

W.P.A. PROJECTS

	Appropriation	Expended to June 1	Expended - June July & Aug.	Total	Balance
James H. Leonard 665-14-2-326	$14.88	....	....	....	$14.88
Putnam School 665-14-2-326	65.56	....	....	....	65.56
Rindge Technical 665-14-2-326	3,167.53	592.43	2,454.25	3,046.68	120.85
	$3,247.97	$592.43	$2,454.25	$3,046.68	$201.29

The Superintendent submitted the results of the examination for substitute teachers which was held on June 22, 1940.

The Superintendent recommended that the new addition to the High and Latin School be accepted by the School Committee for school purposes. On the following roll-call it was voted on motion by Committeeman Carver to adopt the Superintendent's recommendation: Committeemen Carver, Galgay, Wood and Vice-Chairman Fitzgerald voting yes; Committeeman Dr. Cassidy voting no "with reservations."

Vice-Chairman Fitzgerald, chairman of the Committee on Buildings and Grounds presented the following report:

COMMITTEE ON BUILDINGS AND GROUNDS

Wed. September 4, 1940.

Present:

Committeeman Fitzgerald, chairman
Committeeman Galgay
Committeeman Wood

Your committee wishes to report that the high school will be ready for occupancy at the regular opening on September 9 with the exception of the cafeteria. The cafeteria can be used by children bringing their lunches for the serving of ice cream, tonic, milk, etc., all except hot dishes. The electrical connections for the steam tables, the plumbing and drain connections for the sinks have not yet been installed. Mr. Terry has informed the Chief Custodian that this work is to be let out on bid and done in the very near future.

With reference to the James H. Leonard School, the custodian has been transferred temporarily to the High and Latin School until such time as it is decided what use is to be made of the James H. Leonard School Building.

It was voted to recommend that the following transfers be made:

From:

James H. Leonard School Project	$14.88
Putnam School Project	65.56
W.P.A. Allotment	3,000.00

To:

Rindge Tech School Project	$3,080.44

Respectfully submitted,

JAMES F. FITZGERALD,
Chairman

On motion by Committeeman Galgay it was voted that the report of the Committee on Buildings and Grounds be approved and the recommendations adopted.

The Assistant Superintendent reported that two additional machine-shop courses in the National Defense Project will be started on Monday, September 9. These courses will be held in the Rindge Technical School for a period of fifteen weeks from three o'clock in the afternoon until eleven thirty in the evening and all expenses such as heat, light and janitor service will be borne by the Federal government. The Assistant Superintendent also advised that if it becomes necessary to start further courses he would keep the School Committee informed. On motion by Committeeman Wood it was voted that the report of the Assistant Superintendent be approved.

On motion by Committeeman Wood it was voted that the Assistant Superintendent of Schools and the Chief Custodian confer for the purpose of determining the procedure to secure the services of a properly fitted person to operate the heating system at Rindge Technical School during the time it is occupied by the National Defense Project.
Committeeman Carver in the chair.

Vice-Chairman Fitzgerald moved that a section of the James H. Leonard School be placed at the disposal of the W.P.A., at no expense to the School Department, to house the projects now using the facilities of the Taylor School. On motion by Committeeman Wood it was voted to lay Vice-Chairman Fitzgerald's motion on the table.

On motion by Vice-Chairman Fitzgerald it was voted to advise the City

Solicitor that the School Committee is anxious to receive a reply to a communication sent him on June 26 relative to the suggestion that legal proceedings be instituted against the architect, contractor and all other persons who may be involved in the erection and equiping of the new addition to the High and Latin School.

Vice-Chairman Fitzgerald in the chair.

On motion by Committeeman Dr. Cassidy it was voted that the purchase of geographies, histories, charts, maps, or any other material pertaining to the Globe be held to a minimum until the expiration of the present war.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary of the School Committee

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, September 16, 1940.

REGULAR MEETING:

Members present: Committeemen Carr, Carver, Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald.

Vice-Chairman Fitzgerald in the chair.

On motion by Committeeman Carver it was voted that the minutes of the meeting of September 4, 1940 be approved.

It was voted, on motion by Committeeman Galgay, to make part of the records the following communication from the City Auditor:

CITY OF CAMBRIDGE

Auditing Department

September 14, 1940

School Committee,

Cambridge, Mass.

Gentlemen:

Because of the inconvenience caused by the requirement that every bill submitted for payment should be approved by a majority of your committee, I will accept as sufficient the approval of a majority on the regular schedule sheet that is now in use. This may be accomplished by the use of the present approval stamp after the last entry in the schedule sheet. The signature under the statement at the top of the sheet should be that of the secretary of the committee.

Very truly yours,

/s/ JOHN J. McKENZIE,

City Auditor.

It was voted to place on file a communication from the City Council relative to closing the schools on the day of the American Legion Parade, Tuesday, September 24, 1940.

On motion by Commiteeman Dr. Cassidy it was voted to grant permission to the Board of Election Commissioners to use the following schools for registration of voters:

September 30 and October 1, Kelley School, Russell School.

October 2 and 3, Agassiz School.

October 4 and 7, Peabody School.

October 8 and 9, Sleeper School, Houghton School.

October 10 and 11, Lincoln School, Webster School.

On motion by Committteeman Dr. Cassidy it was voted to grant permission to the English Folk Dance and Song Society of America to use the Agassiz School hall on Wednesday evenings, at 7:45 beginning October 16, upon payment of janitor's fees.

The Superintendent presented the resignation of Susan L. Senter, a teacher at the Agassiz School, effective September 4, 1940. On motion by Committeeman Dr. Cassidy it was voted that the resignation be accepted and that the Superintendent express to Miss Senter the Committee's gratitude for her long and faithful service to the school children of Cambridge.

The Superintendent reported the following transfers of teachers, effective September 1, 1940:

Alice M. Doherty from teacher at the Haggerty School to teacher at the Roberts School.

Mary P. Boyle from teacher at the Houghton School to teacher at the Roberts School.

Mary G. Sullivan from Special Class Teacher at the Thorndike School to Special Class Teacher at the Roberts School.

The Superintendent presented the following statistics showing enrollment of pupils at the beginning of the school years 1939 and 1940:

	1939	1940
Kindergarten	673	670
Primary	3435	3158
Grammar	5593	5441
High & Latin	3467	3397
Rindge Technical	1638	1764
Vocational and Cont.	175	182
	14981	14612

The Superintendent reported the following assignment of the teachers elected at the meeting of June 24, 1940:

Margaret M. Colbert, Roberts School
Pauline R. Mulqueeney, Roberts
Eleanor M. Goulart, Longfelow
Frances E. Reagan, Thorndike
Julia A. Keohane, Haggerty

The Superintendent presented a request from Mae E. Sullivan, teacher at the Longfellow School, that she be granted a leave of absence, with stipend, on September 23, 25, and 26. On motion by Committeeman Dr. Cassidy it was voted that the request be granted.

The Superintendent presented the following communication from the Cambridge Post, American Legion:

CAMBRIDGE POST NO. 27
American Legion
September 12, 1940.

Mr. M. E. Fitzgerald,
Superintendent of Schools,
Rindge Tech. School,
Cambridge, Mass.

Dear Mr. Fitzgerald:

Cambridge Post, No. 27 of the American Legion, shall appreciate, your cooperation by permitting the Teachers, Custodians, and Janitors time off, during the National Convention, September 23 to 26 inclusive, who are paid up members and serving on any Convention Commitees, without loss of pay.

Trusting you will act favorably on this request, I am,

Sincerely,
/s/ TIMOTHY J. MAHONEY,
Commander

On motion by Committeeman Dr. Cassidy it was voted to grant leave of absence, with stipend, to teachers, custodians and janitors who are paid up members of the legion and serving on any convention committees, to attend the National Convention of the American Legion on September 23 to September 26 inclusive, and that the Superintendent of Schools confer with the Commander of the Cambridge Post for the purpose of securing the names of employees who are paid up members of the American Legion.

The Superintendent recommended that Troop 16-Boy Scouts, organized and sponsored by the Cambridge Museum for Children, be granted permission to use the Russell School Hall on Thursday Evenings, beginning on September 19, from 7:00 p.m. to 9:00 p.m. On motion by Committeeman Dr. Cassidy it was voted to approve the Superintendent's recommendation.

It was voted on motion by Committeeman Dr. Cassidy to grant permission to Troop 10-Boy Scouts to use the Agassiz School Hall on every Friday evening beginning September 27 for scout activities.

The Superintendent recommended that the evening schools open for registration on Thursday, November 7, 1940. Committeeman Carr moved that the Superintendent's recommendation be adopted. It was voted to adopt a motion by Committeeman Wood that the matter be tabled until the next meeting.

The Superintendent advised the committee that the Boston Automobile Club desired to assign to the Cambridge School Department a duel control driver-training Pontiac automobile for the purpose of teaching safe driving in the high schools. The School Department would have to assume the cost of insurance and liability for any damage that might result from the use of the car. Committeeman Wood moved that it is inadvisable to accept the offer at this time. No action was taken on this motion as the Superintendent stated that he would not recommend acceptance of the offer. It was then voted on motion by Committeeman Dr. Cassidy that a letter of thanks be sent to the Boston Automobile Club with the advice that our present financial condition would not warrant assuming the responsibility at this time.

The Superintendent recommended that in addition to the amounts previously appropriated for "Teachers' Salaries-Substitutes" that the sum of $2,000., be appropriated to "Teachers' Salaries-Substitutes", said sum to be provided by transfer from "Teachers' Salaries-Day Schools". On motion by Committeeman Dr. Cassidy it was voted to adopt the Superintendent's recommendation.

The Superintendent recommended that in addition to the amounts previously appropriated for "Evening Schools" that the sum of $1,000., be appropriated for "Evening Schools", said sum to be provided by transfer from "Teachers' Salaries-Day Schools". On motion by Committeeman Dr. Cassidy it was voted to adopt the Superintendent's recommendation.

Committeeman Galgay in the chair. Vice-Chairman Fitzgerald, chairman of the sub-committee on Buildings and Grounds, submitted the following report:

COMMITTEE ON BUILDINGS AND GROUNDS

Monday, Sept. 16, 1940.

Members Present:

Vice-Chairman Fitzgerald, chairman
Committeeman Galgay
Committeeman Wood

It was voted to recommend that gates be installed at the rear of the High and Latin School.

It was voted to recommend that the grounds surrounding the High and Latin School be graded, and if feasible this work will be done by a W. P. A. project.

Respectfully submitted,

/s JAMES F. FITZGERALD,
Chairman

On motion by Committeeman Dr. Cassidy it was voted that the report of the committee on Buildings and Grounds be approved and the recommendations adopted.

Vice-Chairman Fitzgerald in the chair.

On motion by Committeeman Dr. Cassidy and seconded by Committeeman Wood, it was voted that before any athletic schedules are printed that the faculty managers shall confer with the Committee on Athletics submitting their proposed schedules and the sub-committee on Athletics shall present the schedules to the School Committee for approval:

On motion by Committeeman Wood it was voted to extend a vote of commendation to Committeeman Carver for his splendid work as chairman of the Sub-Committee on Athletics.

Committeeman Carr in the chair.

On motion by Vice-Chairman Fitzgerald it was voted to take from the table the Superintendent's recommendation, as submitted at the meeting of June 24, 1940 that the following named persons be elected to the schools and with the rank and salary indicated in each case to take effect on September 1, 1940:

SCHOOL	NAME OF TEACHER	RANK	SALARY
Elementary Schools	George J. Lovett,Jr.	Teacher	$1278
Elementary Schools	Joseph M. Flynn	Teacher	$1278
Elementary Schools	Edward F. Hurley	Teacher	$1278
Elementary Schools	Dorothy L. Chizzoni	Teacher of Cooking	$1274

On the following roll-call it was voted to approve the election of George J. Lovett, Jr., as a teacher in the elementary schools at a salary of $1278., per annum, effective September 1, 1940: Committeemen Carr, Carver, Dr. Cassidy, Galgay and Vice-Chairman Fitzgerald voting yes; Committeeman Wood voting no; Mayor Lyons absent.

On the following roll-call it was voted to approve the election of Edward F. Hurley, as a teacher in the elementary schools at a salary of $1278., per annum, effective September 1, 1940: Committeemen Carr, Carver, Dr. Cassidy, Galgay and Vice-Chairman Fitzgerald voting yes; Committeeman Wood voting no; Mayor Lyons absent.

On the following roll-call it was voted to approve the election of Dorothy L. Chizzoni as a cooking teacher in the elementary schools at a salary of $1274., per year, effective September 1, 1940: Committeemen Carr, Carver, Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald voting yes; Mayor Lyons absent.

On the following roll-call it was voted to approve the election of Joseph M. Fylnn as a teacher in the elementary schools at a salary of $1278., per year, effective September 1, 1940: Committeemen Carr, Carver, Dr. Cassidy, Galgay and Vice-Chairman Fitzgerald voting yes; Committeeman Wood voting no; Mayor Lyons absent.

Vice-Chairman Fitzgerald in the chair.

On motion by Committeeman Dr. Cassidy it was voted to take from the table the recommendation submitted by the sub-committee appointed to select a suitable name for the assembly hall of the new addition to the High and Latin School "that upon completion and acceptance of the new High and Latin School Building that the assembly hall be named the Leslie L. Cleveland Hall, said name to be incorporated in the plaque which will have its place in the foyer". A motion by Committeeman Dr. Cassidy that this recommendation be given leave to withdraw was lost on the following roll-call: Committeemen Dr. Cassidy, Galgay, and Vice-Chairman Fitzgerald voting yes; Committeemen Carr, Carver and Wood voting no; Mayor Lyons absent. A motion by Committeeman Wood to adopt the recommendation as submitted and was lost on the following roll-call vote: Committeemen Carr, Carver, and Wood voting yes; Committeemen Dr. Cassidy, Galgay and Vice-Chairman Fitzgerald voting no; Mayor Lyons absent.

On motion by Committeeman Carver it was voted to take from the table the motion that examinations be conducted for the establishment of a Master's List and that sufficient money be appropriated for this purpose; time and place of the examination to be left to the discretion of the Superintendent. Committeeman Carr moved to amend this motion by adding "and examinations shall be held for permanent teaching positions for which no regular list exists, i.e. Oral English, Science and Hospital Teacher. The chair stated that the main question was before the committee and it was voted not to adopt the motion that examinations be conducted for the establishment of a Master's List.

On motion by Committeeman Dr. Cassidy it was voted to take from the table the Superintendent's recommendation that four new welding machines be purchased for the Rindge Technical School for use by the National Defense Program Courses at an approximate cost of $1,200, said sum to be charged to the appropriation for "Supplies". No action was taken on a motion by Committeeman Dr. Cassidy that the Superintendent's recommendation be adopted and it was voted to adopt a motion submitted by Committeeman Wood that the matter be again laid on the table until the next meeting and that John W. Wood, Headmaster of the Rindge Technical School, be invited to attend the next meeting of the School Committee to discuss this matter.

Relative to the request that he consider the advisability of having Portugese and Greek languages taught in the high schools the Superintendent reported that the group representing those who are interested having the Greek Language made part of the curriculum had been in to see him on two occasions but that they are to bring in further facts. The group interested in having the Portuguese language made a part of the curriculum have not yet made application.

Reporting on the request that he bring in a definite program for semi-military training and instruction in the manual of arms at the high schools, the Superintendent reported that he believed it would be unwise to inaugurate a program of military training in the high schools at the present time in view of the fact that Congress has passed the compulsory selective service law for men between the ages of 21 and 25 and that this means that nearly all high school students will come under the provisions of this law within three or four years. It was then voted to lay on the table a motion by Committeeman Dr. Cassidy, that a definite course in military training be established in the high schools, said course to be voluntary and only for the boy students.

Committeeman Carver in the chair.

On motion by Committeeman Fitzgerald it was voted that all teachers of the Cambridge School System who will be affected by the conscription act recently passed by Congress shall not be deprived of their rating in the Cambridge School System and when they resume their duties in the Cambridge School system they are to be placed on the same salary schedule which they would have been entitled to had not the conscription act intervened.

On motion by Committeeman Fitzgerald it was voted that the School Committee request the Federal and State authorities to revise, if possible, the rule with reference to the admission of applicants to the National Defense Program courses now going on at the Rindge Technical School and that they be appraised of the fact that a large number of young men have made application to take these courses but permission was refused because their names did not appear on the WPA roll or Public Employment Bureau roll.

It was voted to lay on the table a motion by Vice-Chairman Fitzgerald that a course in economics be established in both high schools.

On the following roll-call it was voted to adopt a motion by Committeeman Dr. Cassidy that the rules be suspended for the purpose of taking action on a request for the use of the Rindge Auditorium at no cost: Committeemen Carr, Carver, Dr. Cassidy, Galgay, Wood, Vice-Chairman Fitzgerald voting yes; Mayor Lyons absent. It was then voted that the use of the facilities of the Quinn Auditorium at the Rindge Technical School be granted, at no cost, to the committee arranging the Golden Jubilee celebration for Father Pimental.

On motion by Vice-Chairman Fitzgerald it was voted that September 24, 1940 be declared a holiday for the school children of Cambridge so that they may be able to attend the American Legion parade.

On motion by Vice-Chairman Fitzgerald it was voted that the City Solicitor be again requested to advise the School Committee as to what action has been taken on the suggestion offered by the School Committee that legal action be taken against the architect, contractor and all other parties involved in the erection of the new High and Latin School.

Vice-Chairman Fitzgerald in the chair.

On motion by Committeeman Carr and seconded by Committeeman Wood it was voted that the Director of Physical Education be directed to have the game of soccer played in the elementary schools during the fall season.

It was voted to adjourn:

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary of the School Committee

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, October 7, 1940

REGULAR MEETING:

Members present: Commiteemen Carr, Carver, Fitzgerald, Galgay, Wood and Mayor Lyons.

Mayor Lyons in the chair.

On motion by Committeeman Wood it was voted that the minutes of the meeting of September 16, 1940 be approved as printed.

The chair ordered placed on file a communication from the Board of Health relative to assigning a techcher to the Tuberculosis Hospital.

Vice-Chairman Fitzgerald in the chair.

On motion by His Honor, the Mayor it was voted to adopt the following order: Whereas: In recognition of thirty years of efficient, faithful and loyal service given by Leslie L. Cleveland, Headmaster of the Cambridge High and Latin School, who will retire at the end of the school year 1940-1941, it is ORDERED: That the auditorium in the new Cambridge High and Latin School be named the Leslie L. Cleveland Auditorium.

His Honor, the Mayor presented the following order:

WHEREAS: It has been requested by the Committee on National Defense for the City of Cambridge that the chairman of the School Committee arrange to have the School Committee request all teachers to volunteer their services and act as registrants on Wednesday, October 16, 1940, the date of registration under the Selective Service Act, it is
ORDERED: That the Superintendent of Schools be and hereby is authorized to request all school teachers to volunteer their services and act as registrants on Wednesday, October 16, 1940, the date of registration under the Selective Service Act.

Committeeman Carver moved to amend this order by striking out the words "request all school teachers to volunteer their services and act as registrants" and insert in place thereof the words "order all school teachers to act as registrants." It was voted to adopt this amendment. It was then voted to adopt the order as amended.

It was voted to adopt the following order submitted by His Honor, the Mayor:

WHEREAS: It has been requested by the Committee on National Defense for the City of Cambridge, that the Chairman of the School Committee arrange to have all schools closed on Wednesday, October 16, 1940, the date of registration under the Selective Service Act, it is
ORDERED: That all Schools in the City of Cambridge close all day on Wednesday, October 16, 1940, the date of registration under the Selective Service Act.

It was voted to grant permission to the Board of Election Commissioners to use the following schools on October 16, 1940 for the purpose of carrying out the registration plan in accordance with the Selective Service Act:

Putnam, Thorndike, Kelley, Fletcher, Roberts, Harvard, Longfellow, Willard, Webster, Morse, Houghton, Agassiz, Peabody, Lowell, Russell, Sleeper, Ellis.

Mayor Lyons in the chair.

The following communication was received from the City Solicitor:

CITY OF CAMBRIDGE

LAW DEPARTMENT

September 17, 1940.

The Honorable James F. Fitzgerald,
Vice-Chairman of School Committee
Cambridge, Mass.

Dear Sir:

I received a letter from you dated August 20th with reference to the action by the School Committee suggested against Charles R. Greco and the Rugo Construction Company in connection with the new High School Building.

Your letter refers back to your letter of July 2nd written to me by the School Committee giving me the basis for this claim. I also received a letter from the Secretary of the School Committee, dated September 12, 1940.

I have taken no action on this matter as I do not quite understand how there can be any claim when the building has been accepted as complete. Furthermore, was not the work authorized by the City's representative?

Yours very truly,

RICHARD C. EVARTS

City Solicitor

On motion by Committeeman Fitzgerald it was voted to refer to the City Council for appropriate action the matter of the suggested legal action against the architect, contractor and any others who may be involved in the erecting and equipping of the new addition to the High and Latin School.

It was voted to make part of the records the following communication from the City Council relative to the employment of Mary Mahoney:

CITY OF CAMBRIDGE

In City Council,

October 1, 1940.

WHEREAS: At a meeting of the School Committee held on September 4, 1940 it was voted to request the Mayor and City Council to approve the employment of Mary Mahoney, a matron in the School Department and a beneficiary under the Cambridge Retirement System, therefore be it

ORDERED: Pursuant to the provisions of Section 18, Chapter 453, Acts of the year 1931 His Honor the Mayor and City Council hereby approve the employment of Mary Mahoney, a beneficiary under the Cambridge Retirement System, for a period not exceeding one year from and after the approval of this order provided that the annual rate of compensation paid together with the retirement allowance received shall not exceed the regular compensation of the said beneficiary at the time of retirement.

Adopted by the affirmative vote of 13 members.

Approved by the Mayor, October 3, 1940.

A true copy,
Attest:- Frederick H. Burke,
City Clerk.

The Superintendent recommended that the Cambridge Girl Scouts be granted permission to use the Longfellow School on each Thursday from 3:15 to 4:45 p.m., and the Peabody School on each Monday from 3:15 to 4:45 p.m., for the purpose of holding Girl Scout meetings. On motion by Committeeman Carr it was voted to approve the Superintendent's recommendation.

A communication was received from the Armenian Relief Corps asking that they be granted the privilege of using the facilities of one of the school buildings for the purpose of teaching the Armenian language. On motion by Vice-Chairman Fitzgerald it was voted that the matter be referred to the Superintendent for report.

The following communication was presented from Joseph T. Crowley, teacher at the Roberts school:

ROBERTS SCHOOL

Cambridge, Mass.

October 7, 1940.

Mr. M. E. Fitzgerald,

Superintendent of Schools,

Rindge Technical School,

Cambridge, Mass.

Dear Sir:

In the immediate future I expect to be ordered to active duty with the United States Marine Corps.

With this fact in mind I respectfully request that my position in the Cambridge School System be not jeopardized by such service, and if possible a statement to that effect be given me.

As a volunteer I also request that I be granted leave of absence for an indefinite period of time at half the salary now received by me.

When ordered to duty I shall notify the School Department.

Respectfully,

JOSEPH T. CROWLEY

On motion by Vice-Chairman Fitzgerald it was voted that in the event that Mr. Crowley is ordered to active duty with the United States Marine Corps that he be granted leave of absence, without stipend, for the time he is required to remain in the service; this leave of absence shall not deprive him of his rating in the Cambridge School System and when he resumes his duties in the Cambridge School System he is to be placed on the same salary schedule which he would have been entitled to had not his service with the Marine Corps intervened.

The Superintendent recommended that the following Calendar for the school year 1941 be adopted:

Second Term: From January 2, 1941 to February 21, 1941.

Third Term: From March 3, 1941 to April 25, 1941.

Fourth Term: From May 5, 1941 to June 25, 1941.

First Term: From September 8, 1941 to December 23, 1941.

Committeeman Carr moved that the Superintendent's recommendation be adopted. It was voted to adopt a motion by Committeeman Wood that the proposed "Calendar" be laid on the table.

The Superintendent presented the following recommendation relative to evening school principals:

October 7, 1940.

RECOMMENDED: That the following teachers be appointed principals of the evening schools:

John Y. Murray	Industrial
John J. Balfe	High
John J. Healey	Elementary

Because of the unusual financial conditions and the need to economize in the mater of classes, I recommend that John J. Balfe be re-appointed principal of the evening high school and John J. Healey, principal of the evening elementary school.

Both of the men have had these positions for two years and it requires men of experience to perform the work efficiently because of the decreased budget.

M. E. FITZGERALD,

Superintendent of Schools.

The chair stated that the only way action can be taken on this recommendation at this meeting is to suspend the rules; otherwise the recommendation must lay on the table in accordance with the Rules of the School Committee. On the following roll-call a motion by Committeeman Carver to suspend the rules for the purpose of taking action on this recommendation failed to receive the necessary five votes: Committeemen Carr, Carver, Fitzgerald and Mayor Lyons voting yes; Committeemen Galgay and Wood voting no; Committeeman Dr. Cassidy absent. The chair then stated the recommendation lays on the table in accordance with the Rules of the School Committee.

The Superintendent presented a communication from Carroll L. Chase, Secretary of the Committee on Morale of the National Defense Committee asking permission to use the auditorium of the Thorndike, Rindge Technical, Haggerty and Ellis Schools on Tuesday evening, October 15 for the purpose of giving information regarding registration in accordance with the Selective Service Act. On motion by Committeeman Carver it was voted that the permission requested be granted. It was further voted, on motion by Committeeman Galgay, that the janitors and other employees who are obliged to be present at these meetings on October 15 be requested to volunteer their services.

The Superintendent presented a communication from the Peabody

Parent's Association requesting permission to use the kindergarten room at the Peabody School on Monday afternoons starting October 9 from 2:15 to 3:00 o'clock for the purpose of sponsoring a class in rhythmic dancing. The Superintendent recommended that the permission requested be granted and on motion by Committeeman Carr it was voted to approve the Superintendent's recommendation.

The Superintendent presented a request from the Salvation Army asking that the School Committee cooperate in the matter of having School Department employees asked to contribute, if they so wish, to the Salvation Army Cambridge Annual Maintenance Appeal. On motion by Committeeman Wood it was voted that the permission requested be granted.

The Superintendent recommended that the date of the opening of the evening schools and Americanization classes be changed from November 7 to November 5 and on motion by Committeeman Wood it was voted that the Superintendent's recommendation be adopted.

The Superintendent presented the following communication from the Cambridge Convalescent Home:

CAMBRIDGE CONVALESCENT HOME

11 Russell Street, Cambridge

Mr. M. E. Fitzgerald,

Superintendent of Schools,

Cambridge, Mass.

My Dear Mr. Fitzgerald:

I wish to make application for the visiting teacher to call at my house to instruct children who are too ill to attend school. These children come to me through "The Children's Mission to Children", 20 Ashburton Place, Boston.

They are children who have been for sometime confined in various hospitals (during the acute period of their illness). They come from very poor underprivileged homes and must have good food and careful nursing for periods from three months to a year. They are mostly heart cases and vary in ages from six to fourteen years old and at present my group consists of six but as the season progresses I shall probably have a larger number. Their education has been sadly neglected for sometime.

I am a graduate nurse duly registered and my home is properly licensed. My group of children now consists of the following:

James Peterson, 14 years old, 12 Brookdale Street, Roslindale.

Daniel Moore, six years old, 120 Bloomindale Street, Chelsea.

R. Logan, 11 years old, 60 Appleton Street, Boston.

Levi L. Lovely, 8 years old, Wilmington, Mass.

Paul Sullivan, 7 years old, Boston, Mass.

Hoping you will do everything in your power to help these children, I remain,

Very truly yours,

Carolyn M. Emery, R. N.

The Superintendent recommended that a home teacher be sent to the Cambridge Convalescent Home and on motion by Committeeman Carver it was voted to adopt the Superintendent's recommendation.

The Superintendent presented the following communication from John J. Curry, Master of the Roberts School:

ROBERTS SCHOOL

Cambridge, Mass.

September 3, 1940.

Mr. M. E. Fitzgerald,

Superintendent of Schools,
Cambridge, Mass.
My dear Mr. Fitzgerald:

I have written to you previously concerning vacancies in teaching positions at this school. I should like to call your attention particularly to the vacancy in the position of eighth Grade Teacher and Master's Assistant created by the retirement of Mrs. Anna Mahoney.

I should like to have you consider Miss Sybil L. Cronin for this position. Miss Cronin is a teacher of long service in the Cambridge School Department, having served for twenty-eight years. Her work has always been outstanding; at the Boardman School she was acting principal for a time. Since coming to the Roberts School she has always had general oversight of the primary grades and has done special remedial reading work with eminent success.

In addition to the fact that Miss Cronin is well qualified, I make this recommendation to you also, on the ground of economy. Miss Cronin, because she is on special work now, can fulfill the duties of Eighth Grade Teacher and Master's Assistant without the necessity of appointing an additional teacher to the school.

If Miss Cronin is appointed, it is my intention to utilize her special knowledge of primary and remedial reading work by teaching her class some part of each day myself, thereby freeing her to carry on some of her previous specialized work.

I shall appreciate it very much if you see fit to recommend Miss Cronin for this position as I feel it will add materially to the efficiency of the school.

Respectfully yours,

JOHN J. CURRY

The Superintendent advised that it has always been the custom to approve the Master's selection in matters of this kind and therefore recommended that Miss Sybli Cronin be appointed to the position of eighth grade teacher and Master's Assistant at the Roberts School at a salary of $2009.00. On the following roll-call it was voted to adopt the Superintendent's recommendation: Committeemen Carr, Carver, Fitzgerald, Galgay, Wood and Mayor Lyons voting yes; Committeeman Dr. Cassidy absent.

Committeeman Carver, chairman of the sub-committee on Athletics, presented the following report:

COMMITTEE ON ATHLETICS

It was voted to recommend that the Park Department be requested to install a tackling dummy at Russell Field.

It was voted to refer to the sub-committee on Buildings and Grounds the matter of installing two extra baskets for basketball at St. Mary's Gymnasium.

It was voted to request the City Council to close Trwobridge Street, between Broadway and Cambridge Street, during the school hours for the purpose of insuring proper safety of the high school children.

Respectfully submitted,

JOHN J. CARVER,

Chairman

It was voted that the report of the Committee on Athletics be approved and the recommendations adopted.

On motion by Vice-Chairman Fitzgerald it was voted to take from the table and place on file the communication from the Board of Health relative to new teachers being required to pass a complete physical examination, including tuburculin test and chest x-ray.

On motion by Vice-Chairman Fitzgerald it was voted to take from the table the Superintendent's recommendation that four new welding machines be purchased for the Rindge Technical School for use by the National Defense Program courses, at an approximate cost of $1200., said sum to be charged to the appropriation for supplies and that Mr. Wood, Headmaster of the Rindge Technical School be invited to attend the next meeting to discuss this matter. It was unanimously agreed to defer action on this recommendation until later in the meeting.

Committeeman Carr moved that examinations be held for permanent teaching positions for which no regular list exists, namely Oral English, Science and Hospital Teacher. Committeeman Carver moved to amend the motion by adding an examination be held for Master. Committeeman Carr accepted Committeeman Carver's amendment. An amendment by Committeeman Galgay that an examination for sub-Master be added was lost. It was then voted on the following roll-call to adopt Commiteeman Carr's motion that examinations be held for Master and for permanent teaching positions for which no regular list exists, namely Oral English, Science and Hospital Teacher: Committeemen Carr, Carver, Fitzgerald and Mayor Lyons voting yes; Committeeman Galgay and Wood voting no; Committeeman Dr. Cassidy absent.

Vice-Chairman Fitzgerald in the chair.

It was voted to proceed with the Superintendent's recommendation relative to the purchase of four new welding machines. Mr. Wood, headmaster of the Rindge Technical School appeared before the Committee and in response to questioning stated that these machines would be a very great addition to the school and that he had recommended the procurement of such machines in previous years but due to financial conditions he had not been able to get them. He further stated that he has been getting along very nicely with his present equipment but that he is only able to offer instructions to freshmen where instruction is important and not skill in operation. With these new machines the course can be offered to upper classmen and instruction of the type given by the U. S. government can be given to our students. On the following roll-call it was then voted to adopt the Superintendent's recommendation that four new welding machines be purchased for the Rindge Technical School for use by the National Defense Program courses, at an approximate cost of $1200., said sum to be charged to the appropriation for supplies: Committeemen Carr, Carver, Galgay, Wood and Vice-Chairman Fitzgerald voting yes; Committeeman Dr. Cassidy and Mayor Lyons absent.

It was voted on motion by Committeeman Carver to take from the table and give leave to withdraw to the Superintendent's recommendation "that evening schools open for registration on Thursday, November 7, 1940", as this matter had been taken care of earlier in the meeting.

On motion by Commiteeman Carr, and seconded by Committeeman Wood, it was voted that the Superintendent be directed to confer with the National Youth Administration relative to using the facilities of the vocational school to establish a Work-Experience Center and report back with his recommendation. In connection with this order Committeeman Carr presented the following communication:

NATIONAL YOUTH
ADMINISTRATION

Park Sq. Bldg., Boston

September 28, 1940.

John F. Carr, Esq.,

53 State Street,

Boston, Mass.

Dear Mr. Carr:

In the interest of the National Defense Program, the National Youth Administration has established in many cities throughout the Commonwealth Work Experience Centers for boys. At these Centers certain work is done sponsored by the community which gives pre-apprentice experience to out-of-school boys between 17 and 25.

This program does not in any way conflict with the regularly established Vocational Schools in the Commonwealth. We know that in the City of Cambridge there is a large reservoir of young men who have not had Trade School training and for whom there is no opportunity to gain experience of a fundamental character in mechanical and allied work. The School System cannot handle this large group because of lack of funds.

Apropos of our telephone conversation this week, we are very anxious to do something for the youth of Cambridge who cannot be reached by the Vocational School System, and who would be eligible as needy youth for the benefits of this great program. We need facilities, that is, a building probably with fuel and light. We will hire the foreman and install such machinery for fundamental work as is necessary. Of course, we welcome used or new machinery that is obtainable since there is a bottleneck in such material.

If the City of Cambridge either through its School Department or Municipal Government can cooperate with us, we stand ready to certify as many boys for this work as can be accomodated. These boys if 17 must be as least six months out of school. The regular assignments of the boys are from the 18th to the 25th birthday. They will receive $18.00 for 60 hours of work monthly.

Cambridge with its industrial background and opportunities for trained youth is welcome to take a more active part in the expansion of the National Defense Program.

I know of your interest in young people and your constant endeavor to lend a helping hand to so many young people in your native city. In behalf of this organization, I shall appreciate any interest you can obtain in furthering our mutual program.

Very sincerly yours,

JOHN J. DONOVAN, JR.
State Youth Administrator

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL
Secretary of the School Committee

(SCHOOL COMMITTEE)

(OFFICIAL REPORT)

Monday, October 21, 1940.

REGULAR MEETING:

Members present: Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, Galgay, Wood and Mayor Lyons.

Mayor Lyons in the chair.

On motion by Committeeman Carver it was voted that the minutes of the meeting of October 7, 1940 be approved as printed.

It was unanimously agreed to suspend the regular order of business for the purpose of allowing Mr. John J. Donovan, Director of the National Youth Administration, to address the committee relative to the Work-Experience Centers which his organization is forming in the cities and towns throughout the Commonwealth Mr. Donovan stated that these centers were being operated for the benefit of boys between the ages of 17 and 25 years who have been unable to secure regular employment. The courses to be offered include welding, machine, automobile, radio and foundry. If the city would supply a building with heat and light and, of possible, power, the NYA. would supply all equipment necessary for these shops and would also supply the instructors. Mr. Donovan emphasized that the work contemplated was not class room instruction but actual work-experience and that the N.Y.A. had orders from the Commonwealth of Massachusetts, City of Boston, Metropolitan District Commission and many surrounding cities and town. Any boy who is at least three months out of school and unable to secure a steady job is eligible to join these classes.

A communication was received from the Park Department requesting permission to use the Roberts, Thorndike and Russell School buildings for recreation activities on Monday, Wednesday, and Friday evenings from November 6, 1940 to March 31, 1941 under the conditions granted in previous years. On motion by Vice-Chairman Fitzgerald it was voted that the permission requested be granted.

It was voted to place on file a communication from the United States Office of Education relative to a revision of the admission requirements to the national defense training courses which are now conducted at the Rindge Technical School.

The Superintendent reported the retirement of Butella E. L. Conland, a teacher at the Peabody School, effective December 9, 1940. On motion by Vice-Chairman Fitzgerald it was voted that Conland's resignation be accepted and that the Superintendent convey to Miss Conland the School Commitee's sincere appreciation for her many years of faithful service to the school children of Cambridge.

It was voted to make part of the records the following communication from L. L. Cleveland, Headmaster of the Cambridge High and Latin School.

HIGH AND LATIN SCHOOL

October 17, 1940.

Mr. M. E. Fitzgerald,

Superintendent of Schools,

Cambridge, Mass.

Dear Mr. Fitzgerald:

It has been my good fortune to work in the Cambridge High and Latin School for a long time. The school has indeed become a part of me.

I am greatly honored and much touched to have the new auditorium of that school bear my name. I wish to express my appreciation to you and through you to the School Committee for the honor given me.

Sincerely,

L. L. CLEVELAND.

It was voted to place on file a communication from Mae E. Sullivan, a teacher at the Longfellow School thanking the committee for granting her leave of absence to attend the National Convention of the American Legion.

It was voted to make part of the records the following report, submitted by the Superintendent, on the examinations for Elementary Master, Oral English, Science and Hospital Teacher:

October 21, 1940.

IN SCHOOL COMMITTEE

I wish to announce that pursuant to a vote of the School Committee on October 7, 1940 examinations will be held at the Cambridge High and Latin School on Saturday, December 7, 1940 from 9:00 a.m. to 5:00 p.m.

SUBJECTS OF EXAMINATIONS

ELEMENTARY MASTER

Major Organization and Administration of an Elementary School

First Minor English (Including English and American Literature, Grammar, Composition and Rhetoric

Second Minor Theory and Practice of Supervision.

ORAL ENGLISH

Major Oral English

First Minor English and American Literature

Second Minor Grammar, Composition and Rhetoric.

NOTE: A person taking the examination in Oral English must have a proper certificate from an accredited school of Oral English or Elocution.

SCIENCE

Major Physics or Chemistry or Biology

First Minor Physics or Chemistry or Biology

Second Minor General Science

HOSPITAL TEACHER

Major Methods of teaching the physically handicapped

First Minor English (including English and American Literature, Grammar, Composition and Rhetoric.)

Second Minor History - Geography-Arithmetic

The Superintendent presented the following communication from the Cambridge Chapter, American National Red Cross:

American National Red Cross

CAMBRIDGE CHAPTER

42 Brattle St., Cambridge, Mass.

October 9, 1940.

Mr. M. E. Fitzgerald,

Superintendent of Schools,

Cambridge, Mass.

Dear Sir:

Cambridge has an enormous quota of garments to be sent to England before January first. I enclose a statement as I think you will be interested.

I am taking it for granted that we may again approach the sewing groups in the schools as we did last year. They were very helpful in making small simple garments. We supply the material, so there is no expense. While the number of garments made is not very large, we do greatly value the contacts with the children, and know it is good for them to have this opportunity for service.

I never approach the schools early in the Fall for their Junior Red Cross memberships because I know how busy they are, but I shall want to see them in the near future, and I presume we still have your permission.

Thanking you for past favors, I am,

Very sincerely,

/s/ MRS. CHARLES L. BOUTON
Director

On motion by Vice-Chairman Fitzgerald it was voted that the permission requested by the Red Cross be granted.

The Superintendents presented the following list of Parent-Teacher-Pupil Meetings:

High and Latin	Wednesday)	November 6	7:30 p.m.
Kelley	(Thursday)	November 7	7:30 p.m.
Thorndike	(Thursday)	November 7	7:30 p.m.
Houghton	(Tuesday(	November 12	7:30 p.m.
Peabody	(Tuesday)	November 12	7:30 p.m.
Fletcher	Wednesday)	November 13	7:30 p.m.
Agassiz		November 14	
Longfellow and Opportunity Class	(Thursday)	November 14	7:15 p.m.
Putnam	(Thursday)	November 14	7:30 p.m.
Abraham Lincoln	(Tuesday)	November 19	8:00 p.m.
Rindge Technical	Wednesday)	November 20	7:30 p.m.
Roberts	(Wednesday)	November 20	7:30 p.m.)
Haggerty	(Thursday)	November 21	7:30 p.m.
Ellis	(Friday)	November 22	7:30 p.m.
Webster	(Monday)	November 25	7:30 p.m.
Wellington	(Monday)	November 25	7:30 p.m.
Lowell	(Tuesday)	November 26	12:30 p.m.
Morse	(Wednesday)	December 4	7:30 p.m.
Russell	(Thursday)	December 12	7:30 p.m.
Willard	(Friday)	December 13	2:30 p.m.
Boys' Vocational	(Tuesday	December 17	8:00 p.m.
Gannett	(Thursday	December 19	2:30 p.m.
Sleeper	(Thursday)	December 19	7:30 p.m.

Committeeman Carr was assigned to the High and Latin School meeting on November 6, at 7:30 p.m. Committeeman Galgay was assigned to the Thorndike School meeting on November 7, at 7:30 p.m. and Vice-Chairman Fitzgerald was assigned to the Kelley School meeting on November 7, at 7:30 p.m. It was agreed that the remainder of the list be laid on the table.

On motion by Commiteeman Carr it was voted that before adjournment is taken that the committee convene in to executive session.

The Superintendent presented the following list of applicants for evening School positions:

Evelyn H. Banne
Marion C. Barton
Harry T. Bean
William P. Berkeley
Marie E. Bland
Kathleen J. Buckley
Mary F. Buckley
John C. Budryk
Thomas P. Burns
Ada N. Cahill
Ann L. Canney
Leo J. Cogswell
Samuel J. Cohen
Charles F. Conlan
William Conlon
Albert L. Coyne
John D. Creedon
Alice J. Delaney
Helen F. Delaney
Henry O. Delaney
James J. Dougherty
Charles M. Doyle

Edna G. DuBois
Paul G. Dugan
William J. Edgecomb
Thomas R. Egan
Grace L. Eyrick
Beatrice Fishman
James J. Fitzgerald
Pierce J. Fitzgerald
Daniel P. Foley
Mary E. Ford
Pasquale Frisoli
Walter H. Gomes
Gertrude M. Gurin
Ruth Halpern
Gunard E. Haugh
Thomas W. Haverty
Harold A. Hawes
Muriel A. Hayes
David E. Hockman
Ruth Horrigan
Charles A. Hurley
Edward A. Hurley
Edward F. Hurley
Anthony F. Ianneciello
Walter J. Jason
William J. Joyce
William J. Kelleher
Mary F. Kelly
Charles A. Linehan
James A. MacDonald, Jr.
Charlotte A. Mahler
James F. Manning
Arthur J. Martellucci
Edward F. McAuliffe
Margaret A. McCaffrey
Anna G. McCarthy
John R. McCarthy
Marie McCarthy
Mari-Elizabeth McCarthy
Mary E. McCormack
Mary F. McDevitt
Esther M. McDonald
John J. McLaughlin
Robert V. Meyer
George C. Mokaba
A. Frank Montgomery Jr.
George P. Mooney
Arthlur F. L. Morash
John M. Moriarty
Paul A. Moylan
Margaret J. Murphy
M. Dorothea Murray
Mary V. Murphy
Gertrude Nadler
Herbert L. Newton
Louis Novak
Elinor L. O'Brien
Catherine C. O'Connell
Margaret M. O'Connell
Charles L. O'Connor
Marie L. O'Leary
Thomas J. O'Loughlin
Abbott O. Paine
Harry A. Parris
Regina M. Poremba
Francis L. Quinn
Margaret M. Reagan
Mary P. Regan
Joseph L. C. Santoro
Mary E. Schuler
Raymond F. Scott
Mary C. Sheehan
Katherine F. Stacey
Elizabeth Steinkrauss
John J. Sullivan
Robert Sweeney
John F. Temple
Martin L. Tierney
Wm. G. Traveis
Bartholemew Turbet
Temperance G. Veale
Wm. R. Wadden
James J. Walsh
Katherine J. Walsh
Mary A. Webb
Rose Weisman
Dorothy M. Welch
Rita B. Wetmore
John G. Whoriskey
John J. Gately
Charles A. Harrington
Edmond J. Murphy

It was unanimously voted that the next regular meeting of the School Committee be held on November 6. instead of November 4.

It was voted to make part of the records the following Financial Report:

	Appropriation	Expended to August 31	Expended during September	Total	Balance
Administration Salaries	$66,750.00	$45,077.62	$5,434.27	$50,511.89	$16,238.11
General Expenses	7,000.00	4,716.86	548.49	5,265.35	1,734.65
Teachers Salaries Day	1,447,000.000	963,859.70	120,420.82	1,084,280.52	362,719.48
" " Substitutes	17,000.00	13,704.00	155.00	13,859.00	3,141.00
" " Atheltics	8,025.00	5,311.64	278.33	5,589.97	2,435.03
" " Evening School	11,000.00	7,556.00	……… ……	7,556.00	3,444.00
" " Americanization	2,200.00	1,266.00	……… ……	1,266.00	934.00
Posture Physician	3,000.00	2,000.00	250.00	2,250.00	750.00
Vocational Guidance...	150.00	150.00	……… ……	150.00	948.00
Teachers Examinations	2,500.00	900.00	652.00	1,552.00	……… ……
Text Books	15,000.00	2,400.60	4,411.92	6,812.52	8,187.48
Supplies	25,000.00	13,980.91	3,256.67	17,237.58	7,762.42
Nursery Class Supplies	1,600.00	1,039.86	115.86	1,552.00	444.28
Lunch Room Supplies	17,000.00	7,005.89	933.68	7,939.57	9,060.43
Tutition to Other Cities	1,800.00	1,722.98	29.50	1,752.39	47.61
Transportation of Pupils	2,100.00	1,137.00	100.00	1,237.00	863.00
Fuel	29,000.00	13,566.90	6,494.40	20,061.30	8,938.70
Heat at Rindge	18,000.00	13,095.64	……… ……	13,095.64	4,904.36
Lighting	11,000.00	6,779.29	276.50	7,055.79	3,944.21
Power	1,500.00	1,088.92	……… ……	1,088.92	411.08
Light and Power at Rindge	4,500.00	3,077.20	125.81	3,203.01	1,296.99
Janitors Salaries	131,870.00	87,937.34	10,154.80	98,092.14	33,777.86
Repairs	12,000.00	5,573.66	4,095.75	9,669.41	2,330.59
Janitors Supplies	2,500.00	1,987.96	509.67	2,497.63	2.37
Furniture and Furnishings	1,100.00	762.23	132.93	895.16	204.84
Museum Supplies	200.00	1,803.00	……… ……	1,803.00	181.97
Other Expenses	9,301.50	4,813.93	1,643.60	6,457.53	2,843.97
Athletic Clothing	2,000.00	884.13	473.89	1,358.02	641.98
Minors License Refunds	50.00	29.25	2.25	31.50	18.50
Pensions	3,095.00	2,005.69	236.96	2,242.65	852.35
Travel Outside State	150.00	133.68	……… ……	133.68	16.32
Christmas Supplies, Kindergarten	90.00	……… ……	……… ……	……… ……	90.00
Retirement Fund Contribution	3,864.00	3,864.00	……… ……	3,864.00	……… ……
W.P.A. Allotment	10,000.00	3,000.00	3,000.00	6,000.00	4,000.00
	$1,867,345.50	$1,220,446.82	$163,733.10	$1,384,179.92	$483,165.58

W. P. A. PROJECT

$6,247.97	$3,046.68	$1,411.26	$4,457.94	$1,790.03

Committeeman Carver, chairman of the sub-committee on Athletics presented the following report:

COMMITTEE ON ATHLETICS

It was voted to recommend that the Boys' Practice Basketball Schedule from October 29, 1940 to January 10, 1941, be approved.

It was voted to recommend that the Boys' Inter - School Basketball League schedule, from January 13, 1941, to March 1, 1941, be approved.

It was voted to recommend that the Inter-School Touch Football League Schedule be approved.

It was voted to recommend that John C. Landrigan, Thomas J. Sheehan and Peter H. Igo, be appointed coaches for the grammar school basketball league at $2.00 per afternoon but not to exceed $50 for the season and also to act as referees for the league games four afternoons a week at $3.00 per afternoon but not to exceed $75.00 for the season.

Respectfully submitted,

JOHN J. CARVER,
Chairman

On motion by Committeeman Carr it was voted that the report of the Committee on Athletics be accepted and the recommendations adopted.

Vice-Chairman Fitzgerald reporting for the Committee on Buildings and Grounds presented the following report:

COMMITTEE ON BUILDINGS AND GROUNDS

It was voted to recommend that in addition to the sums previously appropriated for "Repairs" that the sum of $2,000 be appropriated to repairs, said amount to be provided by transfer from "WPA Allotments".

It was voted to recommend that -

WHEREAS The So-Called "Plan E" charter is about to be voted upon by the electorate of this city at the state election to be held on November fifth next; and

WHEREAS the Committee for the Preservation of Democracy in Cambridge is making an honest and intelligent effort to present to the people of Cambridge all information possible regarding this form of government; and

WHEREAS this committee has been fortunate in securing the presence in Cambridge on Sunday, October 27, of Professor F. A. Hermens of the University of Notre Dame, South Bend, Indiana, now therefore BE IT RESOLVED that the above named committee be granted the use of the Leslie L. Cleveland Auditorium on Sunday, October 27, 1940 for the purpose of presenting Professor Hermens to the citizens of Cambridge. The fee for such use of the auditorium to be the actual expense involved.

Respectfully submitted,

/s/ JAMES F. FITZGERALD,
Chairman

On motion by Vice-Chairman Fitzgerald it was voted that the report of the Committee on Buildings and Grounds be approved and the recommendations adopted. Vice-Chairman Fitzgerald then moved reconsideration on this vote, hoping the same would not prevail. The motion for reconsideration failed.

Vice-Chairman Fitzgerald in the chair.

On motion by His Honor, the Mayor, it was voted to take from the table the motion that a section of the James H. Leonard School be placed at the disposal of the WPA at no expense to the School Department, to house the projects now using the facilities of the Taylor School. It was then voted on motion by His Honor, the Mayor to adopt this motion.

Mayor Lyons in the chair.

On motion by Vice-Chairman Fitzgerald it was voted to take from the table the motion that a course in Economics be established in both high schools. Vice-Chairman Fitzgerald moved adoption of this motion. Committeeman Wood moved that the motion be referred to the budget. After considerable debate unanimous consent was given to withdraw both the motion for adoption and the motion to refer to the budget. It was then voted that the motion to establish a course in Economics be laid on the table until the next meeting and that Mr. Cleveland, Headmaster of the High and Latin School and Mr. Wood, Headmaster of the Rindge Technical School, be invited to attend the next meeting of the School Committee to discuss this matter.

It was voted to take from the table the following Callendar for the school year 1941:

Second Term: From January 2, 1941 to February 21, 1941.
Third Term: March 3, 1941 to April 25, 1941.
Fourth Term: May 5 1941 to June 25, 1941.
First Term: From September 8, 1941 to December 23, 1941.

On motion by Committeeman Wood it was voted that the Calendar for the School Year 1941, as recommended by the Superintendent at the meeting of October 7, 1940, be approved with the exception that the Wednesday preceeding Thanksgiving be made a regular school day.

On motion by Committeeman Carver it was voted to take from the table the Superintendent's recommendation that the following be appointed principals of the evening schools:

John R. Murray -	Industrial
John J. Balfe	High
John J. Healey	Elementary

Committeeman Carver moved that the Superintendent's recommendation be adopted.

Commiteeman Galgay raised a point of order and stated that "even-school principals are appointed each year and they have served their two years according to the rules. There are teachers in the high schools looking forward to getting this position and I hope the committee will be fair in the matter and give them their chance. I can assure you that no harm will be done to the pupils". The chair stated that the point of order was not well taken. It was then voted to adopt Committeeman Carver's motion that the Superintendent recommendation relative to evening school principals be approved. Committeemen Galgay and Dr. Cassidy are recorded as voting no. Committeemen Carver moved reconsideration of this vote, hoping the same would not prevail. The motion for reconsideration failed.

Relative to the communication from the Armenian Relief Corps, requesting that they be granted permission to use the facilities of one of the school buildings for the purpose of teaching the Armenian Language, which was referred to the Superintendent for report, the Superintendent advised the committee that he had conferred with the head of this organization who stated that he was very desirous of securing one of our schools between the hours of 2:15 and 4 o'clock in the afternoon as it would be necessary to have the school until this hour because some of the children would have to come from Arlington and surrounding towns The Superintendent further stated that he had advised this gentleman that it would be necessary to pay the janitor for any time after 3:00 p.m., and that he was to confer with his organization and let me know before this meeting, but I have heard nothing further from him.

It was voted to lay on the table a motion by Vice-Chairman Fitzgerald that all men on the substitute list who are called into active service by the Federal Government shall receive a credit for substitute hours equivalent to one year for the first year in the service and an equivalent of 300 hours credit for each year thereafter while in the service by order of the government.

On motion by Committeeman Carr it was voted that the Superintendent be authorized to confer with His Honor, the Mayor, and any other persons or organizations he may deem necessary relative to establishing an NYA Work-Experience Center in Cambridge.

It was voted on motion by Vice-Chairman Fitzgerald that the Superintendent of Schools confer with the Surplus Commodity Division of the

W.P.A. to see what can be done about obtaining free lunches for the undernourished children of Cambridge, without cost to the School Department.

On motion by Commiteeman Carr it was voted that the Committee on Buildings and Grounds consider the advisability of remedying the playground conditions on the north side of the Russell School Playground.

Committeeman Dr. Cassidy advised the committee that a very large amount of window glass is being broken in our school buildings, which will cost the School Department almost fifteen hundred dollars, and suggested that the Committee on Buildings and Grounds confer with the Chief of Police in an effort to stop this vandalism. On motion by Committeeman Wood it was voted that Chief of Police Leahy and Lieutenant Thomas Stokes be invited to attend the next regular meeting of the School Committee, to discuss this matter.

It was voted to convene into executive session.

It was voted to grant leave of absence to M. Joseph O'Donnell, prevocational teacher at the Webster School for one year from September 1, 1940 with stipend: Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, Galgay, Wood and Mayor Lyons voting yes.

Committeeman Galgay presented the following proposed amendment to the rules, which lays on the "Calendar" in accordance with the rules: "No person shall be appointed a teacher who has not been a legal resident of the City of Cambridge continuously from one year prior to the date of taking the examinations for position on the eligible list from which appointment is to be made".

On motion by Committeeman Dr. Cassidy it was unanimously voted to suspend the rules for the purpose of taking action on a request for the use of the Longfelow School Hall upon payment of janitors' fees. It was then voted on motion by Committeeman Dr. Cassidy that the committee arranging the Benjamin Roseman Memorial Exercises be granted permission to use the Longfello School Hall on Sunday, October 27 from 2:30 p.m. to 5:00 p.m.

On motion by Committeeman Woo it was voted that the cost of renta of the Leslie L. Cleveland Auditoriu in the High and Latin School be th same as the Edward W. Quinn Audi torium in the Rindge Technica School.

Vice-Chairman Fitzgerald move that Adeline Barcellos, a senior a the High and Latin School, whos family has moved to Somerville, b allowed to complete her senior yea at the High and Latin School. O the following roll-call it was vote not to adopt this motion: Vice Chairman Fitzgerald voting yes Committeemen Carr, Carver, Galgay Wood and Mayor Lyons voting no; Committeeman Dr. Cassidy absent

On motion by Vice-Chairman gerald it was voted that the S intendent of Schools be instruct carry out the rules relaive to re ing the names of permanent su tutes who are now working in Cambridge School System. The perintendent advised that the f ing are employed as substitu

High and Latin School Miss guire and Miss O'Keefe.

Rindge Technical School Mr. Du gan, Mr. Coughlan, Mr. Harringto

Webster School Mr. Turbett.

It was voted to lay on the tab a motion by Vice-Chairman Fit gerald that the Superintendent sha make no appointments, either su stitute of permanent until the a plicant's name has been presented the School Committee for action.

The Superintendent recommend that Theresa M. Richard, a pupil the Girls' Vocational School be e pelled for refusal to salute the Am ican flag as part of her daily sch exercises. On motion by Committ man Carr it was voted to adopt t Superintendent's recommendation.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL
Secretary of the School Committ

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Wednesday, November 6, 1940.

EGULAR MEETING:

Members present: Committeemen arr, Carver, Dr. Cassidy, Galgay, ood and Vice-Chairman Fitzgerald.

Vice-Chairman Fitzgerald in the air.

It was unanimously agreed to sus- nd the regular order of business r the purpose of allowing Chief Police Leahy and Lieutenant okes to address the committee rela- ve to broken glass in the schools. hief Leahy and Lieutenant Stokes ed that the Police Department is g to do everything possible to he vandalism in the schools and ested that janitors and custo- cooperate as much as possible. asked that the School Commit- determine whether of not the ol yards should be opened without vision as a great deal of window ss is being broken by children ying in school yards after school urs where there is no supervision.

On motion by Committeeman Car- r it was voted that the minutes of e meeting of October 21, 1940, be proved as printed.

On motion by Committeeman Gal- y it was voted to place on file a mmunication from the State De- rtment of Education relative to ad- ission of applicants to the National efense Training Courses.

A communication was presented om the Board of Health requesting at Dr. Kelleher be afforded the op- rtunity to present to the School mmittee the reason why the Board Health feels it is advisable to re- ire teachers to pass a complete ysical examination, including tu- rculin test and chest-xray. On mo- on by Committeeman Carver it was ted that the permission requested granted.

A petition was received from the patients of the Cambridge Tuberculosis Hospital requesting that William Joyce be reassigned as a teacher at the hospital.

Committeeman Wood in the chair.

Vice - Chairman Fitzgerald moved that the request contained in the petition from the patients at the Cambridge Tuberculosis Hospital be complied with. During debate Committeeman Dr. Cassidy raised a point of order and stated that the discussion was out of order. The chair ruled that Vice-Chairman Fitzgerald was in order. Committeeman Dr. Cassidy then raised the point of order that the motion and petition was properly a matter for executive session. The chair ruled that the point of order was well taken.

Vice-Chairman Fitzgerald in the chair.

A communication was presented from Charles Mazza, 398a Columbia Street, Cambridge, relative to having the school playgrounds opened for the children. Committeeman Wood moved that the matter be referred to the Committee on Buildings and Grounds. The chair ruled that Committeeman Wood's motion was out of order because the matter had already been referred to the School Committee. Committeeman Wood then moved that the communication be referred to the Superintendent of Schools for study and recommendation. Committeeman Carver offered a substitute motion that the matter be referred to the Park Department but the chair ruled the substitute motion out of order. It was then voted to adopt Committeeman Wood's motion that the motion be referred to the Superintendent for study and recommendation.

On motion by Committeeman Galgay it was voted to refer to the Superintendent with power a communication from the W.P.A. Toy Project asking permission to have the teachers ask their pupils to donate any toys that are discarded or broken to the toy-mending project.

On motion by Committeeman Dr. Cassidy it was voted to refer to the

Committee on Buildings and Grounds an order adopted by the City Council requesting the School Committee to erect two bannisters on the stairway leading from the Leslie L. Cleveland Auditorium

Bids were presented for furnishing four electric welders to the Rindge Technical School and also for furnishing ventilating equipment for the welding room at the Rindge Technical School. On the following roll-call it was voted to accept the bid of Garage and Auto Supply Co., Inc., 82 Brookline Ave., Boston, for furnishing the four electric welders at a price of $636.00, and the bid of the Air Conditioning Engineering Co., 90 Memorial Drive, Cambridge for furnishing ventialting equipment at a price of $395.00, both concerns being the lowest responsible bidders in each instance: Committeemen Carr, Carver, Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald voting yes; Mayor Lyons absent.

The Superintendent notified the committee that Joseph T. Crowley, printing teacher at the Roberts School has been called into service with the Marine Corps reserve and that his leave of absence would begin on November 1, 1940

The Superintendent presented the following communication from the Estella H. Weston Auxiliary, United Spanish War Veterans:

November 4, 1940.

Mr. Michael E. Fitzgerald,

Superintendent, Cambridge Schools,

Cambridge, Mass.

Dear Sir:

The Estella Hatch Weston Auxiliary No. 9, United Spanish War Veterans, are anxious to present to the new High School in Cambridge a large American Flag for their Auditorium.

If you are to have dedication exercises perhaps we could arrange our program to fit in with anything you may plan; if you are not having any exercises, perhaps we could then arrange a program for some evening agreeable to you and the Committee.

We would be very pleased to hear from you as to any time you may suggest for the presentation of the Flag but if at all possible, our preference would be for the evening.

Awaiting your reply,

Very truly yours,

ESTELLA HATCH AUXILIARY 9,

Gertrude A. Scott,

Patriotic Instructor

On motion by Committeeman Carr it was voted that the flag be accepted and that a vote of thanks be accorded this organization for their generosity in making this donation.

It was voted to make part of the records the following communication from the Draft Aid Committee for Cambridge on National Registration Day:

October 19, 1940.

As Chairman of the Draft Aid Commitee for Cambridge on National Registration Day, I wish to express to you and to the School Committee my sincere thanks and appreciation for your loyal cooperation and efficient service given to me by the more than 700 school teachers and other employees of the School Department.

The process of registration was carried out smoothly and efficiently and no small part of the credit for the success of the undertaking is due you, Mr. Fitzgerald and your assistant, John M. Tobin, as a result of your efforts in completing preparations prior to Registration Day.

Sincerely yours,

J. FRANK FACEY

It was voted on motion by Committeeman Galgay that the following supplementary list of applicants for evening school teaching positions be approved:

Lawrence M. Cabral

Peter J. Cassidy

Olive L. Cox
Corrine M. Crowley
Hale L. Cummings
Ann Donald
John T. Fitzgerald
Fred P. Kahn
Joseph L. Keefe
John F. Kilderry
James M. Landrigan, Jr.
John F. Manning
Herbert H. Marshall
Anne McGlinchey
John T. Mellen
Frederick J. Molloy
Mary R. Murphy
Mary F. O'Reilly
John F. Sheehan
John B. Skinner
David W. Shea
Arthur W. McMurtry

The Superintendent reported that the Business Agent has advised that there will be a shortage in the following appropriations for November and December according to his estimates:

Administration Salaries		$520.
Teachers Salaries (without deductions for absences)		$2.000,
Tutition to Other Cities		$575.
Janitors Supplies		$300.
Supplies - Balance	2,659.37	
Bills on hand	1,040.57	
Balance for 2 months	1,618.80	
Open Air Class Supplies etc. Average $375. month		$750.

It was voted that the following Financial Report be made part of the records:

FINANCIAL REPORT FOR OCTOBER 1940

	Appropriation	Expended to October 1	October	Total	Balance
Administration Salaries	$66,750.00	$50,511.89	5,814.73	$56,326.62	$10,423.38
General Expenses	7,000.00	5,265.35	245.22	5,510.57	1,489.43
Teachers Salaries Day	1,447,000.00	1,084,280.52	122,226.29	1,206,506.81	240,493.19
Substitutes	17,,000.00	13,859.00	629.00	14,488.00	2,512.00
Athletics	8,025.00	5,589.97	278.33	5,868.30	2,156.70
Evening	11,000.00	7,556.00		7,556.00	3,444.00
Americanization	2,200.00	1,266.00		1,266.00	934.00
Posture Physician	3,000.00	2,250.00	250.00	2,500.00	500.00
Vocational Guidance	150.00	150.00		150.00	
Teachers Examination	2,500.00	1,552.00		1,552.00	948.00
Text Books	15,000.00	6,812.52	2,614.99	9,427.51	5,572.49
Supplies	25,000.00	17,237.58	5,103.65	22,340.63	2,659.37
Nursery Class Supplies	1,600.00	1,155.72	115.94	1,271.66	328.34
Lunch Room Supplies	17,000.00	7,939.57	3,437.18	11,376.75	5,623.25
Tutition to Other Cities	1,800.00	1,752.39	32.00	1,784.39	15.61
Transportation of Pupils	2,100.00	1,23700	150.00	1,387.00	713.00
Fuel	29,000.00	20,061.30	179.74	20,241.04	8,758.96
Heating at Rindge	18,000.00	13,095.64		13,095.64	4,904.36
Lighting	11,000.00	7,055.79	862.90	7,918.69	3,081.31
Power	1,500.00	1,088.92	46.28	1,135.20	364.80
Light and Power at Rindge	4,500.00	3,203.01		3,203.01	1,296.99
Janitors Salaries	131,870.00	98,092.14	12,452.22	110,544.36	21,325.64
Repairs	14,000.00	9,669.41	1,971.69	11,641.10	2,358.90
Janitors Supplies	2,500.00	2,497.63	1.80	2,499.43	.57
Furniture and Furnishings	1,100.00	895.16	177.50	1,072.66	27.34
Museum Supplies	200.00	18.03	112.50	130.53	69.47
Other Expenses	9,301.50	6,457.53	371.81	6,829.34	2,472.16
Athletic Clothing	2,000.00	1,358.02	470.84	1,828.86	171.14
Minors License Refunds	50.00	31.50	5.25	36.75	13.25
Pensions	3,095.00	2,242.65	296.20	2,538.85	556.15
Travel Outside State	150.00	133.68		133.68	16.32
Christmas Supplies for Kinderg.	90.00				90.00
Retirement Fund Contribution	3,864.00	3,864.00		3,864.00	
W.P.A. Allotment	8,000.00	6,000.00		6,000.00	2,000.00
	$1,867,345.50	$1,384,179.92	$157,845.46	$1,542,025.38	$325,320.12

WPA PROJECT

Rindge Technical School	$6,247.97	$4,457.94			

At the meeting of the School Committee held on October 21, 1940 it was voted to lay on the table a motion that a course in Economics be established in both high schools and that Mr. Cleveland, headmaster of the High and Latin School, and Mr. Wood, headmaster of the Rindge Technical School, be invited to attend this meeting of the School Committee to discuss this matter. Mr. Wood and Mr. Cleveland appeared and stated that they would like to establish such a course and outlined their views in the matter. On motion by Committeeman Dr. Cassidy and seconded by Committeeman Wood it was voted that Mr. Wood and Mr. Cleveland prepare a prospectus setting forth their recommendations as to text books, etc., for presentation to the School Committee

On motion by Committeeman Galgay it was voted to take from the table and give leave to withdraw to the proposed amendment to the rules, as presented at the meeting of October 21, 1940 relative to legal residents of teachers, and to substitute in place thereof the following proposed amendment to the rules, which lays on the Calendar in accordance with the rules of the School Committee:

"On and after the adoption of this amendment all persons, upon appointment, shall be required to be legal residents of the City of Cambridge and shall continue to have domiciles in this city during their employment in the Cambridge Public Schools. Failure to continue Cambridge residence shall operate as resignation from the service."

It was voted to take from the table the list of Parent-Teacher-Pupil meetings and members were assigned to attend these meetings as follows:

PARENT-TEACHER-PUPIL MEETINGS - FALL 1940

High and Latin	November 6	(Wed.)	7:30 p.m.	Mr. Carr
Kelley	November 7	(Thurs).	7:30 p.m.	Mr. Fitzgerald
Thorndike	November 7	(Thurs)	7:30 p.m.	Mr. Galgay
Houghton	November 12	(Tues).	7:30 p.m.	Mr. Carr
Peabody	November 12	(Tues.)	7:30 p.m.	Mr. Galgay
Fletcher	November 13	(Wed.)	7:30 p.m.	Mr. Fitzgerald
Agassiz	November 14	(Thurs.)	7:15 p.m.	Mr. Carr
Longfellow and Opportunity Class	November 14	(Thurs.)	7:15 p.m.	Mr. Carr
Putnam	November 14	(Thurs.)	7:30 p.m.	Mr. Carver
Abraham Lincoln	November 19	(Tues.)	8:00 p.m.	Mr. Fitzgerald
Rindge Technical	November 20	(Wed.)	7:30 p.m.	Dr. Cassidy
Roberts	November 20	(Wed.)	7:30 p.m.	Mr. Carver
Haggerty	November 21	(Thurs.)	7:30 p.m.	Mr. Carver
Ellis	November 22	(Fri.)	7:30 p.m.	Mr. Fitzgerald
Webster	November 25	(Mon.)	7:30 pm.	Mr. Galgay
Wellington	November 25	(Mon.)	7:30 p.m.	Dr. Cassidy
Lowell	November 26	(Tues).	12:30 p.m.	Dr. Cassidy
Morse	December 4	(Wed).	7:30 p.m.	Mr. Carver
Russell	December 12	(Thurs.)	7:30 p.m.	Mr. Carr

Willard December 13
(Fri.) 2:30 p.m. Mr. Wood

Boys' Vocational December 17
(Tues.) 8:00 p.m. Mr. Wood

Gannett December 19
(Thurs). 2:30 p.m. Dr. Cassidy

Sleeper December 19
(Thurs.) 7:30 p.m. Dr. Cassidy

Vice-Chairman Fitzgerald, chairman of the sub-committee on Buildings and Grounds presented the following report:

COMMITTEE ON BUILDINGS AND GROUNDS

Meeting of November 6, 1940.

Members Present: Vice-Chairman Fitzgerald

Committeeman Galgay

Committeeman Wood

Relative to the matter of grading the yard at the Russell School your committee has determined the cost for this work would be approximately $1775.00 and because at the present time funds are limited the Committee on Buildings and Grounds recommends that no action be taken on this project this year.

It was voted to recommend that the Chief Custodian be granted authority to confer with the Director of Physical Education for the purpose of arranging the hanging of additional basketball hoops.

Respectfully submitted,

JAMES F. FITZGERALD
Chairman

It was voted that the report of the Committee on Buildings and Grounds be accepted and the recommendations adopted.

On motion by Committeeman Dr. Cassidy it was voted that before adjournment be taken the committee convene into executive session.

On motion by Committeeman Dr. Cassidy it was voted that any candidate presenting himself or herself to the Superintendent of Schools possessing a certificate from an accredited school of Oral English or Elocution, in addition to the other qualifications required, be allowed to take the examination in Oral English.

On motion by Committeeman Galgay it was voted that the Superintendent shall recommend, at the next meeting, the salary schedule for Hospital Teacher.

On the following roll-call it was voted **not** to adopt a motion by Committeeman Dr. Cassidy that the list of subjects for the examination for Elementary Master be amended by combining the major and second minor and eliminating the first minor: Committeeman Dr. Cassidy voting yes; Committeeman Carr, Carver, Galgay, Wood and Vice-Chairman Fitzgerald voting no; Mayor Lyons absent.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, November 18, 1940

REGULAR MEETING:

Members present: Committeemen Carr, Carver, Galgay, Wood and Vice-Chairman Fitzgerald.

On motion by Committeeman Wood it was voted that the minutes of the meeting of November 6, 1940 be approved as printed.

An application was received from St. Paul's Sodality for the use of the Quinn Auditorium on Wednesday evening, December 11 for the purpose of conducting an educational and charitable "Parish Night" and requesting that the usual charges be abated. On motion by Committeeman Carver it was voted, on the following roll-call, to suspend the rules for the purpose of acting on this application, Committeemen Carr, Carver, Galgay, Wood and Vice-Chairman Fitzgerald voting yes; Committeeman Dr. Cassidy and Mayor Lyons absent. It was then voted that the St. Paul's Sodality be granted permission to use the Quinn Auditorium on Wednesday evening, December 11, for the purpose of conducting an educational and charitable "Parish Night" and the usual charges to be abated.

A communication was received from Helen Getchell, teacher at the High and Latin School, advising that on October 23 she had received a head injury while in the performance of her duties which necessitated her absence from school since that date and requesting that she be granted full salary for the duration of her absence. On motion by Committeeman Wood it was voted that the matter be referred to the Superintendent for investigation and report.

A request was received from the Lithuanian American Citizens' Club asking that they be granted permission to use the Roberts School Gymnasium on every Thursday evening, during the basketball season starting December 5, 1940 at a cost of $10 per evening. On motion by Committeeman Carver, it was voted on the following roll-call to suspend the rules for the purpose of taking action on this request: Committeemen Carr, Carver, Galgay, Wood and Vice-Chairman Fitzgerald voting yes; Committeeman Dr. Cassidy and Mayor Lyons absent. It was then voted that the permission requested be granted.

The Superintendent presented a communication from the Cambridge Tuberculosis and Health Association requesting that they be granted the privilege of selling Christmas Seals in the schools. The Superintendent recommended that the permission requested be granted and on motion by Committeeman Carr it was voted to adopt the Superintendent's recommendation.

On motion by Committeeman Galgay it was voted to make part of the records the following communication from Charles F. Conlan, a candidate for substitute teaching:

"A" Barracks.

Quantico, Virginia,

November 12, 1940.

Michael E. Fitzgerald,
Superintendent of Schools,
Cambridge, Mass.

Dear Sir:

This is to notify you that I was called into active service with the United States Marine Corps on November 7, 1940 for an indefinite period.

Therefore, I shall not be available for substitute teaching during such absence.

May I request that I be recorded as such should there be any benefits that might accrue in my favor.

Yours very truly,

CHARLES F. CONLAN

The Superintendent recommended that the Cambridge Community Federation be granted permission to have their representatives call upon school principals for the purpose of booking the 1941 Community Fund Campaign film. On motion by Committeeman Galgay it was voted to approve the Superintendent's recommendation.

Committeeman Galgay in the chair.

On motion by Vice-Chairman Fitzgerald it was voted to take from the table the motion that a course in Economics be esablished in both high schools.

The Superintendent presented the following prospectus on a course in economics as prepared, at the request of the School Committee, by L. L. Cleveland, headmaster of the High and Latin School and John W. Wood, headmaster of the Rindge Technical School.

COURSE IN ECONOMICS

Economics as often taught has proved too technical for the understanding of pupils of high school age. High School courses have therefore had to be revised and directed more to an understanding by the pupil of the practical applications in every day life of the principles that govern the economic relations of men. Economics is really the study of the problems of making a living.

From the standpoint of the young person struggling to find a place in the world, and confused by the difficulty of understanding his relationship with this world in which he must make a living, economics is a fundamental subject. From the standpoint of society as a whole it is equally important. A large part of the unrest in the world to-day is due to economic dislocation.

A high school course should seek to orient the young person not only as a producer and a citizen, but as a consumer and a spender.

It would be easy to produce a fixed outline of subjects which must be covered in a fixed time by all classes. This, however, would be to make the subject mechanical and invite the very difficulty which modern economics tries to avoid -- the boredom of cut-and-dried theories.

We would prefer a flexible course, carried on by a teacher who could engender sufficient interest to result in class discussion.

Some technical terms must be used but the effort is made to have them used only after their meaning is clearly defined. While the following is not a complete outline it shows the line of procedure we hope to follow.

RELATION OF BUYER & SELLER

How to buy

What determines prices?

How advertising affects both buyer and seller .

How buying can be thrift.

The art of spending.

How standards for goods affect both the buyer and the seller.

What are necessities and what are luxuries.

How one's income affects the kinds of needs.

Budgets as a guide to spending.

Saving and its relation to purchasing power.

How the purchaser can protect himself from unfair sales practices.

How the seller can protect himself from unfair buying practices.

How the organizations of business men or of consumers work for fair business practices.

The part government plays in the relations of buyer and seller.

RELATIONS OF THE CONSUMER AND THE PRODUCER

The parts that land, labor, capital and management play in production of goods to be used.

Factors that affect the value of land.

The effect of controlled agricultural production on prices of commodities.

Other factors that affect the prices of farm products.

Kinds of labor needed for production of goods in industry.

Factors that affect efficiency of work.

Where capital comes from.

How capital is put to work.

Machine production and its affect on quantity and quality of goods.

Technological Revolution and its affects upon the workers and on the consumers of goods.

The part of the manager in small business and in big business.

The manager's relation to the workers.

Partnerships, corporations, and other forms in which business is organized.

Advantages and disadvantages of big business and small business, both to the owners of industries and to the consumers of their goods.

Competition - its uses and abuses.

Monopoly - Its uses and abuses.

Supply and demand -- their relation to prices.

Individual enterprise and its part in production.

Problems caused by women in industry.

Government and its part in regulating industry.

TRADE-THE CONDUCT OF BUSINESS

How goods to be used gets into the hands of the consumer, i.e. the marketing of goods.

How values of goods are determined.

Relation between prices and values.

Prices from the consumer's point of view and from that of the seller.

The difference in cost prices and selling prices.

Money and its uses.

Barter.

Forms of money and what determines their value.

Circulation of money.

Banks-kinds and their purposes.

How to use banking facilities.

Credit - what is it? How used in business?

Borrowing and installment buying.

The place of the wholesaler, the

middle man and the retailer in making goods available to the consumer.

Investment -- forms of investment and their returns.

Speculation compared with investment, its services and its dangers.

Business cycles.

International trade and how it is carried on.

ECONOMIC SECURITY

Unemployment Insurance.

Old Age Pensions.

Public Health Regulations.

Personal Savings.

Socialized Medicine.

These discussions are brought to a very definite application to the problems of earning a living under present day conditions. They bring out the share each person receives from his part in the work of producing goods of value.

What factors produce these forms of return.

What factors cause varying returns to different workers of the same kind.

What is the Standard of Living and why it is not everywhere the same.

The effects of collective bargaining on wages and working conditions.

The problems raised when labor, capital and management compete, each trying to increase its share of the return.

How and why Government has regulated such things as hours and conditions of labor.

The enforcement of contracts.

Minimum wages.

Labor relations.

Ways in which Government has taken a part in helping industry and business and raising the standard of living.

Taxes-Why, and how, and by whom they are paid.

It seems increasingly important in recent years that to this study should be added some very practical help to the pupil endeavoring to choose his particular work and to fit himself for the job chosen. We aim to collect and present to the pupil descriptive material on many kinds of vocations, so that he may see the skills required in each, the advantages and the disadvantages of such work, the opportunities to which it may lead and, especially, the preparation that is necessary, with the qualities of personality required to make success in that field possible. To this help in vocational choice, we aim to add other practical help in the study of the techniques of applying for a job. If the aim of a high school economics course is to help the pupil make for himself intelligent adjustments when he enters the adult business world, economic practice rather than economic theory should be the teaching approach. This vocational study is a necessary addition to economic studies and shoud be included as an integral part of this course. We believe that a course as outlined above is exceedingly important and can be made of great value.

WORKING MATERIAL

A good textbook emphasizing applied rather than theoretical economics and written in a language with a vocabulary that a high school pupil can understand.

"Economics in Everyday Life" by Goodman and Moore and published by Ginn & Co., is such a book.

Newspaper and magazine articles.

Monographs on Occupations.

L. L. CLEVELAND

JOHN W. WOOD

On motion by Vice-Chairman Fitzgerald it was voted that the matter be laid back on the table and a copy of the prospectus be sent to each member.

On motion by Vice-Chairman Fitzgerald it was voted to take from the table the motion that all men on the substitute list who are called into active service by the Federal Government shall receive a credit for substitute hours equivalent to one year for the first year in the service and an equivalent of three hundred hours credit for each year thereafter while in the service by order of the government. Vice-Chairman Fitzgerald then moved adoption of this motion. After considerable debate it was then voted that the matter be referred to the Superintendent for consideration and report.

Vice-Chairman Fitzgerald in the chair.

Relative to the request that the study and report on the matter of opening the school playgrounds after school hours for the children, the Superintendent recommended that the playgrounds be opened on the condition that the Park Department or Recreation Department will guarantee to have supervision there at all times during the period that the playgrounds are opened. Committeeman Galgay moved that a communication be sent to the Park Board requesting that supervision be placed in the various school yards throuhout the city. It was then voted to adopt a motion by Committeeman Carr that the matter be referred to the Committee on Athletics.

Relative to the motion adopted by the School Committee at the meeting of November 6, 1940 that the Superintendent recommend the salary schedule for the position of Hospital Teacher, the Superintendent reported that he has had two conferences with the officials of the Tuberculosis hospital who are to submit the names of patients who will be permitted to carry on studies together with the grades last attended by these patients. Committeeman Carver moved that the salary to be paid for the position of Hospital Teacher be a high school teacher's salary and that 600 teaching hours be the amount of teaching experience required to take the examination. Committeeman Wood raised a point of order that under any interpretation of the rules of the School Committee, Comitteeman Carver's motion is an amendment to the rules. The chair ruled that the motion is an amendment to the rules. Committeeman Carver was then given unanimous consent to withdraw the motion. A motion by Committeeman Wood that the matter be referred back to the Superintendent for further report, consideration and final recommendation, was lost on the following roll-call: Committeemen Galgay and Wood voting yes; Committeemen Carr, Carver, and Vice-Chairman Fitzgerald voting no: Committeeman Dr. Cassidy and Mayor Lyons absent. Committeeman Wood then requested the Superintendent to submit his recommendation as to the salary for this position. The Superintendent recommended that the salary for the position of Hospital Teacher be $5.00 per day. Committeeman Wood then moved that a teacher be assigned for hospital work in accordance with the recommendation of the Superintendent of Schools of Cambridge. The chair ruled that the motion was out of order for the reason that there is an examination declared by the School Committee for the filling of this position. Committeeman Galgay then moved that the matter be referred to the Superintendent with power and if in his opinion and judgement he deems the position to be of high school grade the examination is to be based on high school subjects and the number of hours of teaching experience shall be the number of hours specified for high school teachers under the Rules of the School Committee. On a viva voce vote the chair declared the motion failed of adoption and that the matter of the salary for the position was still before the committee. No further action was taken on this matter.

Committeeman Galgay moved that the subjects of examination in the Elementary Master's examination be amended by striking out English and American Literature in the first minor. It was voted to lay this motion on the table.

Committeeman Galgay in the chair.

A motion by Vice-Chairman Fitzgerald and seconded by Committeeman Wood, that the proposed examinations be suspended until the Superintendent brings in a definite recommendation for outlining the requirements, at some future date, was declared by the chairman to have failed of adoption on the following roll-call under Section 406 of the Rules: Committeemen Galgay, Wood and Vice-Chairman Fitzgerald voting yes; Committeemen Carr and Carver voting no; Committeeman Dr. Cassidy and Mayor Lyons absent.

Vice-Chairman Fitzgerald in the chair.

Committeeman Wood moved that the motion adopted by the School Committee on October 7, 1940 "that examinations be held fo rthe position of teacher of Oral English, Science, Hospital Teacher and Master" be rescinded. It was voted on motion by Committeeman Wood that the motion to rescind lay on the table.

It was voted on motion by Committeeman Carr that the Committee on Buildings and Grounds be authorized to erect the running track on the athletic field behind the Cambridge High and Latin School.

On motion by Committeeman Carr it was voted that the Committee on Buildings and Grounds study the advisability of regrading, resurfacing or reconditioning the north side of the Russell School Yard and report to the School Committee the estimated cost of so doing.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary of the School Committee.

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, December 2, 1940.

REGULAR MEETING:

Members present: Commiteemen Carr, Dr. Cassidy, Fitzgerald, Galgay, Wood and Mayor Lyons.

Mayor Lyons in the chair.

It was voted on motion by Committeeman Carr that the minutes of the meeting of November 18, 1940 be approved as printed.

It was voted to place on file a communication from the Cambridge Community Federation thanking the members of the School Committee for granting permission to their representative to call on school principals for the purpose of booking the 1941 Community Fund Campaign Film.

A communication was presented from the Boston Herald asking the School Commitee to approve participation of the Cambridge High and Latin School and the Rindge Technical School in the spelling bees to be held in the Spring of 1941. On motion by Committeeman Wood it was voted that consent be given for participation of our schools in the Spelling Bee.

A communication was received from Joseph Freni, Bandmaster, advising that he is to be inducted into active service on or about January 13th, 1941. The chair ordered that Mr. Freni be advised that at a previous School Committee meeting it was voted that all teachers of the Cambridge School System who will be affected by the conscription act recently passed by Congress shall not be deprived of their rating in the Cambridge School System and when they resume their duties in the Cambridge School System they are to be placed on the same salary schedule which they would have been entitled to had not the conscription act intervened.

It was voted on motion by Committeeman Fitzgerald that the St. Patrick's C.Y.O. basketball team be granted permission to use the Roberts School gymnasium on Saturday mornings upon payment of the janitor's fees.

On motion by Committeeman Carr it was voted that the Blessed Sacrament Junior C.Y.O. basketball team be granted permission to use the gymnasium of the Rindge Technical School on Sunday afternoons upon payment of janitor's fees.

On motion by Committeeman Carr it was voted that the Sons of the American Legion be granted permission to use the Roberts School gymnasium on Tuesday evenings for the purpose of holding basketball practice, upon payment of janitor's fees.

On motion by Committeeman Carr it was voted that the Village A. C. of Cambridge be granted the use of the Webster School Auditorium without charge on the afternoon of Sunday, December 22, 1940 for its annual Christmas Party. As in former years there will be no expense to the city as the janitors have volunteered their services for that afternoon .

A communication was presented from the Mass. State Federation of Labor advising that the Houghton Mifflin Company (Riverside Press) and the American Book Company were unfair to organized labor and requesting the School Committee to patronize only such publishers of school text books as have their work printed and bound in strictly union plants; and further requesting that the School Committee and purchaser of school books specify that the Allied Printing Trades Council Union Label appear on all books ordered. On motion by Committeeman Dr. Cassidy it was voted that this matter be referred to the Superintendent for invesigation and report at the next meeting.

The Superintendent reported the death, on November 24, 1940, of M. Joseph O'Donnell, printing teacher at the Webster School. The Superintendent advised that Mr. O'Donnell was appointed a teacher in March, 1935. On motion by Committeeman Dr. Cassidy it was voted that the Superintendent express to Mr. O'Donnell's nearest of kin the School Committee's sincere sympathy upon learning of his death.

The Superintendent reported the retirement of Martha Chisholm, teacher at the Putnam School, said retirement to take effect December 1, 1940. The Superintendent advised the committee that Miss Chisholm had served the Cambridge School Department faithfully and efficiently for thirty-four years. On motion by Committeeman Wood it was voted that the resignation be accepted with regret and that the Superintendent express to Miss Chisholm the School Committee's sincere appreciation for the long years of faithful service which she has rendered to the School children of Cambridge.

The Superintendent reported the temporary transfer of Philip H. Cutter, Jr., from teacher at the Longfellow School to teacher at the Cambridge Sanatorium, effective December 2, 1940.

The chairman ordered referred to the budget a communication from the Education Section of the WPA requesting the public school systems of cities of 500,000 or more to send one or more prepresentative to Washington for a conference for the purpose of determining how the WPA Education Program could best serve these cities.

The Superintendent presented the following Financial Report for November, 1940, and it was voted that it be made part of the records:

	Appropriation	Expended to November 1	Expended for November	Total	Balance
Administration Salaries	$66,750.00	$56,326.62	$5,434.27	$61,760.89	$4,989.11
General Expenses	7,000.00	5,510.57	778.26	6,288.83	711.17
Teachers Salaries Day	1,447,000.00	1,206,506.81	120,642.00	1,327,148.81	119,851.19
Substitutes	17,000.00	14,488.00	852.00	15,340.00	1,660.00
Athletics	8,025.00	5,868.30	278.33	6,146.63	1,878.37
Evening	11,000.00	7,556.00	1,900.78	9,456.78	1,543.22
Americanization	2,200.00	1,266.00	462.50	1,728.50	471.50
P. Physician	3,000.00	2,500.00	250.00	2,750.00	250.00
Vocational Guidance	150.00	150.00	....	150.00	....
Teachers Examinations	2,500.00	1,552.00	....	1,552.00	948.00
Text Books	15,000.00	9,427.51	541.78	9,969.29	5,030.71
Supplies	25,000.00	22,340.63	1,355.58	23,696.21	1,303.79
Nursery Class Supplies	1,600.00	1,271.66	64.94	1,336.60	263.40
Lunch Room Supplies	17,000.00	11,376.75	2,090.88	13,467.63	3,532.37
Tuition to other Cities	1,800.00	1,784.39	....	1,784.39	15.61
Transportation of Pupils	2,100.00	1,387.00	231.50	1,618.50	481.50
Fuel	29,000.00	20,241.04	515.82	20,756.86	8,243.14
Heating at Rindge	18,000.00	13,095.64	1,890.44	14,986.08	3,013.92
Lighting	11,000.00	7,918.69	1,025.22	8,943.91	2,056.09
Power	1,500.00	1,135.20	329.76	1,464.96	35.04
Light and Power at Rindge	4,500.00	3,203.01	685.23	3,888.24	611.76
Janitors Salaries	131,870.00	110,544.36	10,038.46	120,582.82	11,287.18
Repairs	14,000.00	11,641.10	1,215.72	12,856.82	1,143.18
Janitors Supplies	2,500.00	2,499.43	....	2,499.43	.57
Furniture and Furnishings	1,100.00	1,072.66	....	1,072.66	27.34
Museum Supplies	200.00	130.53	20.15	150.68	49.32
Other Expenses	9,301.50	6,829.34	182.09	7,011.43	2,290.07
Athletic Clothing	2,000.00	1,828.86	....	1,828.86	171.14
Minors License Refunds	50.00	36.75	3.75	40.50	9.50
Pensions	3,095.00	2,538.85	236.96	2,775.81	319.19
Travel Outside State	150.00	133.68	....	133.68	16.32
Christmas Supplies ,Kindergarten	90.00	....	....	....	90.00
Retirement Fund Contribution	3,864.00	3,864.00	....	3,864.00	....
W.P.A. Allotment	8,000.00	6,000.00	....	6,000.00	2,000.00
	$1,867,345.50	$1,542,025.38	$151,026.42	$1,693,051.80	$174,293.70

RINDGE W.P.A.

$6,247.97	$5,257.75	$212.32	$5,470.07	$777.90

It was voted to approve the Superintendent's recommendation that in addition to the sums previously appropriated the following appropriations be made, said amounts to be provided by transfer from the appropriation for Text Books:

To:

Administration Salaries	$520.00
Teachers Salaries-Day Schools	1200.00
Tuition to other Cities	1,300.00
Furniture & Furnishings	450.00
	$3,470.00

It was voted to approve the Superintendent's recommendation that in addition to the sums previously appropriated the following amounts be appropriated, said sums to be provided transfer from the appropriation "W.P.A. Allotment":

To:

Welding Equipment	$1,200.00
Janitors Supplies	175.00
Light and Power	300.00
	$1,675.00

Committeeman Galgay moved adoption of the following proposed amendment to the rules, as submitted by him at the meeting of November 6, 1940:

"On and after the adoption of this amendment all persons, upon appointment, shall be required to be legal residents of the City of Cambridge and shall continue to have domiciles in this city during their employment in the Cambridge Public Schools. Failure to continue Cambridge residence shall operate as resignation from the service."

Communications were presented from the following protesting the adoption of this proposed amendment:

Citizens Union of Mass.

Jamaica Plain, Mass.

Leslie L. Pennington, Minister,

First Parish in Cambridge.
(Unitarian)

Cambridge, Mass.

Cambridge League of Women Voters,

Cambridge, Mass.

Harvard Teachers Union

Cambridge, Mass.

Wm. Redin Woodward

Cambridge, Mass.

Committeeman Carr moved to amend the proposed amendment to the rules by striking out the word "Upon" and inserting in place thereof the words "Immediately after", so as to read as follows:

"On and after the adoption of this amendment all persons, immediately after appointment, shall be required to be legal residents of the City of Cambridge and shall continue to have domiciles in this city during their employment in the Cambridge Public Schools. Failure to continue Cambridge residence shall operate as resignation from the service".

On the following roll-call it was voted to adopt Committeeman Carr's motion to amend the amendment by striking out the word "Upon" and inserting in place thereof the words "Immediately after": Committeemen Carr, Dr. Cassidy, Fitzgerald, Galgay and Mayor Lyons voting yes ;Committeeman Wood voting no; Committeeman Carver absent. It was then voted, on the following roll-call, to adopt the amendment to the rules as presented by Committee[illegible] [illegible]algay and amended by Committeeman Carr that "on and after the adoption of this amendment all persons, immediately after appointment, shall be required to be legal residents of the City of Cambridge and shall continue to have domiciles in this city during their employment in the Cambridge Public Schools. Failure to continue Cambridge residence shall operate as resignation from the service": Committeemen Carr, Dr. Cassidy, Fitzgerald, Galgay and Mayor Lyons voting yes; Committeeman Wood voting no; Committeeman Carver absent. Committeeman Dr. Cassidy moved reconsideration of this vote. The motion to reconsider failed.

On motion by Committeeman Fitzgerald it was voted to take from the table the motion that a course in Economics be established in both high schools. Committeeman Fitzgerald moved that the course in Economics for both schools be approved. A motion by Committeeman Wood that this matter be referred to the budget was lost on the following roll-call: Committeemen Dr. Cassidy, Galgay and Wood voting yes; Committeemen Carr, Fitzgerald, and Mayor Lyons voting no; Committeeman Carver absent. On the following roll-call it was then voted, on motion by Committeeman Fitzgerald, that a course in Economics be established in both high schools: Committeemen Carr, Fitzgerald, Wood and Mayor Lyons voting yes; Committeemen Dr. Cassidy and Galgay voting no; Committeeman Carver absent. A motion to reconsider this vote failed of adoption.

Vice-Chairman Fitzgerald in the chair.

On motion by Mayor Lyons it was voted to take from the table the motion to rescind the motion adopted at the meeing of Ocober 7, 1940 "that examinations be held for the position of teacher of Oral English, Science Hospital Teacher and Master". Committeeman Carr raised the point of order that the motion to rescind was out of order for the reason that under Robert's Rules of Order it says "The motion to rescind can be applied to votes on all main questions, including questions of privilege and orders of the day that have been acted upon and to votes on an appeal with the following EXCEPTIONS: votes cannot be rescinded after something has been done as a result of that vote that the assembly cannot undo; or where it is in the nature of a contract and the other party is informed of the fact". Committeeman Carr then stated that a contract had been entered into to spend a sum of money to prepare the examinations ordered by the School Committee and, therefore, the motion to rescind is out of order. The chair ruled that the motion to rescind was in order. Committeeman Carr appealed from the ruling of the chair. Mayor Lyons requested that before a vote is taken on the appeal that Assistant Superintendent Tobin be asked if any contracts have been entered into. Mr. Tobin stated that a contract to make up the examinations had been made; that the other party to the contract has been ordered to proceed with the work and that some of the examinations are now being finished. Mayor Lyons then asked if the chair would now reconsider its ruling. The chairman stated that in view of the information just now received the point of order is well taken and the motion to rescind is out of order.

Mayor Lyons in the chair.

On motion by Committeeman Galgay it was voted to take from the table the motion that the subjects of examination for the "Master's Examination" be amended by striking out "English and American Literature" in the first minor. On the following roll-call it was voted not to adopt Commiteeman Galgay's motion to strike out "English and American Literature" in the first minor; Committeemen Dr. Cassidy and Galgay voting yes; Committeemen Carr, Fitzgerald, Wood and Mayor Lyons voting no; Committeeman Carver absent.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL
Secretary to the School Committee

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, December 16, 1940.

REGULAR MEETING:

Members present: Committeemen Carr, Carver, Cassidy, Galgay, Wood nd Vice-Chairman Fitzgerald.

Vice-Chairman Fitzgerald in the hair.

The chairman announced that Dr. S. B. Kelleher, Medical Inspector for he Board of Health would like to ddress the committee relative to the equest of the Board of Health that ew teachers be required to pass a omplete physical examination, inluding tuberculin test and chest x-ray. It was unanimously agreed o suspend the regular order of business for the purpose of hearing Dr. Kelleher. Dr. Kelleher stated that the doption of such a plan would prove f great benefit to the health of the chool children as well as the teachrs. The City of Quincy has made uch a requirement for new teachers nd they have received a great deal f favorable comment for their acion. The doctor described finding an pen case of tuberculosis in one of ur school teachers and as a result he State Department of Health had o come to Cambridge and examine very child in that particular teachr's room, and last year several eachers volunteered to have their hests x-rayed and there was one ase of tuberculosis found at that ime but in this case there was no anger to the children as it was not n open case. He further stated that hat the American Medical Associaion and the State Department of Public Health recommend that such n examination be given all teachers. Dr. Kelleher advised that while the Board of Health would be willing to ive them the examination and x-ray ree there would be no objection f the prospective teacher desired to ave his or her own physician perform the examination and take the x-ray provided the x-ray plates were loaned to the Board of Health for study. It was then agreed to lay this matter on the table for further consideration.

On motion by Committeeman Wood it was voted that the minutes of the meeting of December 2, 1940 be approved as printed.

A request was received from the American-Lithuanian Citizens Club asking that the permission previously granted to their organization to use the Roberts School Gymnasium on Thursday evenings be changed to Sunday afternoons at no increase in cost. On motion by Committeeman Carver it was voted that the American-Lithuanian Citizens Club be granted permission to use the Roberts School gymnasium on Sunday afternoons, beginning January 5, 1941, upon payment of janitors' fees, said fees to be paid on the premises.

It was voted to refer to the Committee on Buildings and Grounds a communication from the Acting Commissioner of Public Works relative to the naming of the auditorium at the High and Latin School the "Leslie L. Cleveland Auditorium" and calling attention to Paragraph 25, Part 4 of the Terms and Conditions, PWA Form No. 230 which reads "the applicant will not name the project for any living person".

A communication was presented from Benedict FitzGerald, Director of Music, advising that, as in previous years, the High and Latin School Glee Club will visit the various hospitals throughout the city on Christmas eve to sing Christmas Carols and requesting that transportation be provided the children taking part in this program. On motion by Committeeman Wood it was voted that two buses be hired for the purpose of transporting the members of the Glee Club to the various hospitals throughout the city.

On motion by Committeeman Dr. Cassidy it was voted that the High and Latin School Glee Club, under the direction of Benedict FitzGerald, be granted permission to take part in a program of Christmas Carols to be conducted by the Inman Square Business Men's Association on Decemer 19, 1940, at 8:00 p.m.

A petition was presented from a group of youth leaders of Cambridge asking the School Committee to call a public hearing on the question of N.Y.A. Job Training in the City of Cambridge. On motion by Committeeman Wood it was voted that the petition be referred to the Superintendent for combination with the motion "that the Superinendent be authorized to confer with His Honor, the Mayor, and any other persons or organizations he may deem necessary, relative to establishing an NYA Work Experience Center in Cambridge." The Superintendent advised that he would submit a report on this matter at a later meeting.

The Superintendent recommended that Anna M. Rynne be transferred from special class teacher at the Longfellow School to sixth grade teacher at the Putnam School, effective December 4, 1940. A motion by Committeeman Carver that the Superintendent's recommendation be approved was lost on the following roll-call: Committeemen Carr, Carver, and Dr. Cassidy voting yes; Committeemen Galgay, Wood and Vice-chairman Fitzgerald voting no.

The Superintendent recommended that the following text books be approved for use in the Cambridge Public Schools, this recommendation to lay on the "Calendar" in accordance with the rules:

PUBLISHED BY LYONS & CARNAHAN:

- Guidance in Reading Series:
  - Sue and Mickey (Reading Readiness Book)
- Nip and Tuck (Pre-Primer)
  - Bob and Judy (Primer)
  - Good Times Together (First Reader)
  - Friends About Us (Second Reader)
  - Neighbors and Helpers (Third Reader)
  - Then and Now (Fourth Reader)
  - Widening Trails (Fifth Reader)
  - Roads of Progress (Sixth Reader)
- Pupils Practice Book for Nip and Tuck
- Pupils Practice Book for Bob and Judy
- Pupils Practice Book for Good Times Together
- Pupils Practice Book for Friends About Us
- Pupils Practice Book for Neighbors and Helpers
- Nip and Tuck at Play (Auxiliary Pre-Primer)
- Bob and Judy at Play (Auxiliary Primer)
- Judy's Band (Auxiliary Primer)
- At Don's Farm (Auxiliary Primer)
- Judy's Boat Trip (Auxiliary Primer)
- Good Times in Winter (Auxiliary First Reader)
- Tubby, Tiny, and Top (Auxiliary First Reader)
- Good Times in the City (Auxiliary First Reader)
- Good Times at the Farm (Auxiliary First Reader)
- At Don's Farm (Auxiliary Second Reader)

PUBLISHED BY HARR WAGNER PUBLISHING COMPANY:

- Our Store Book
- Our Boat Book
- Our Airplane Book
- Our Zoo Book
- Our School Book
- Jeremiah, the Cat
- And a Duck Waddles Too
- Desert Treasure
- Ling Ling, Child of China
- Yesterday, Foundation of Today (new ed.)
- America Today and Yesterday
- Insect Stories
- Children of Mexico
- First Drills in Oral Language
- An Oral Language Practice Book

Spoken Drills and Tests in English

PUBLISHED BY GINN & CO.

Progress in Reading by Ernest Horm and collaborators
We live on a Farm
We live in a City
Making New Friends
People and Places
More Adventures
Following New Trails
Reaching Our Goals
New Pathways in Science By Gerald S. Craig and collaborators
We Find Out
Changes All Around Us
Our Earth and Sky
The Earth and Life Upon It
From Sun to Earth
The Earth Then and Now

On motion by Committeeman Galgay it was voted that the following communication from the State Department of Education be made part of the records:

COMMONWEALTH OF MASS.
Department of Education
Boston, Mass.
December 5, 1940.

Mr. Michael E. Fitzgerald, Executive Officer
Cambridge Vocational School
Cambridge, Mass.

Dear Mr. Fitzgerald:

I thank you for your Acceptance and Proposal for use of Federal Funds for the year beginning September 1, 1940 as follows:

Smith-Hughes	$1709.99
George-Deen	

You may proceed to have payrolls drawn in accordance with your proposal.

Very truly yours

/s/ CARL E. HERRICK,
Supervisor of Administration

Vice-Chairman Fitzgerald, reporting for the Committee on Buildings and Grounds, advised that a bill for $139.20 had been received from the Rugo Construction Co., Contractors for the erection of the new addition to the High & Latin School, representing 4000 gals. of No. 6 heavy fuel oil which was left in the oil tanks of the new building. The Committee on Buildings and Grounds has made a study of the oil prices prevailing during the month of June last and finds that it would not be to the advantage of the city to accept this offer. Accordingly, a counter offer of two and one-half cents per gallon was made by the Committee on Buildings and Grounds to the Rugo Construction Company. This offer has been consented to by the above named company and therefore your committee recommends its approval by the School Committee. On motion by Committeeman Dr. Cassidy it was voted that the communication from the Rugo Construction Company with reference to the oil in tanks at the new High and Latin School be referred to the Superintendent of Public Buildings as the person responsible.

Reporting further the Committee on Buildings and Grounds advised that the approximate cost of resurfacing the north side of the Russell School Yard will be $600. On motion by Committeeman Dr. Cassidy it was voted that the matter be referred to the budget.

Committeeman Carver, chairman of the Committee on Athletics, presented the following report:

COMMITTEE ON ATHLETICS

It was voted to recommend that John F. Temple, William J. Ryan and George Mokaba be appointed doormen in the grammar Basketball league at $2.00 per afternoon but not to exceed $50.00.

It was voted to recommend that the schedules for basketball and hockey be approved.

Respectfully submitted,
JOHN J. CARVER,
Chairman

Relative to the request of Helen Getchell, teacher at the High and Latin School, injured while in the performance of her duties, that she receive full salary during the time of her absence because of this accident, the Sueprintendent reported that he had made a thorough investigation of this case and found that the facts as stated by Miss Getchell were true and correct. The Superintendent then recommended that Miss Getchell receive full salary for the time she has been absent because of this accident. On motion by Committeeman Carr it was voted to adopt the Superintendent's recommendation.

On motion by Committeeman Wood it was voted that the School Committee consider in budget session, the planting of suitable evergreens, shrubs, trees and treatment of the grounds and area on the Broadway, Ellery Street and Trowbridge Street sides of the High and Latin School with the view to beautifying the grounds: That in the meantime before such budget session the Superintendent of School Buildings inquire into costs and determine if such treatment of the grounds is within the jurisdiction of the School Committee.

Committeeman Dr. Cassidy advised that he had received a communication requesting that Ralph J. Sabatino, a senior at the High and Latin School, be awarded a diploma now, inasmuch as he is a sergeant in the National Guard and will be called into active service sometime in January. It was unanimously agreed that the Superintendent confer with Mr. Cleveland, Headmaster of the High and Latin School, relative to Mr. Sabatino's marks for the purpose of determining if he is entitled to receive a diploma at this time.

On motion by Committeeman Carr, and seconded by Committeeman Dr. Cassidy, it was voted that the Superintendent of Schools, be directed to confer with Mr. Waddell, Director of Municipal Accounts, before the annual budget meeting, and secure his opinion as to whether or not the Cambridge School Committee is authorized to deduct its estimated revenue from the amounts to be appropriated in the 1941 budget.

On motion by Committeeman Carr it was voted that the Superintendent of Schools be directed to confer with the City Solicitor, before the annual meeting, and secure his opinion as to whether or not the Cambridge School Committee is authorized to deduct it estimated revenue from the amounts to be appropriated in the 1941 budget.

It was unanimously voted that a special meeting of the School Committee be held on Monday, December 30, 1940, at 7:30 p.m., for the purpose of transacting general business of the School Committee.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary of the School Committee

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, December 30, 1940.

SPECIAL MEETING: Called by vote of the School Committee (adopted at the meeting of December 16, 1940) for the purpose of considering and acting upon all general business.

Members present: Committeemen Carr, Carver, Galgay, Wood and Vice-Chairman Fitzgerald.

Vice-Chairman Fitzgerald in the chair.

The Assistant Superintendent advised that the Federal Government desired to start another class in the National Defense Courses during the hours of 11 p. m. to 7 a.m. and requested the Committee's approval to start this class. On motion by Committeeman Galgay it was voted that the permission requested by the Assistant Superintendent of Schools be granted.

On motion by Committeeman Carr it was voted that the minutes of the meeting of December 16, 1940 be approved as printed.

On motion by Committeeman Wood it was voted to refer to the Committee on Buildings and Grounds the following communication from John J. Terry, Superintendent of Buildings:

CITY OF CAMBRIDGE

Building Department

December 22, 1940

Docket Mass. 1441-F
School-Cambridge
Eng. 5-A

Cambridge School Committee,
Cambridge, Mass.

Gentlemen:

I have received this day a communication from M. E. Gilmore, Commissioner of Public Works, Washington, D.C., part of which may be of interest to you, and which reads as follows:

"I fully appreciate the feeling of the School Commitee in desiring to honor Mr. Leslie L. Cleveland for his long and satisfactory service to the city. However, the naming of the auditorium for a living person is a contravention of paragraph 23, Part 4, of the Terms and Conditions, PWA Form 230. It will be necessary for the School Committee to rescind its action of October 7, 1940, and forward to this office certified copies of the resolution, prior to the approval and full payment of final grant."

Very truly yours,

/s/ JOHN J. TERRY,
Superintendent of Public Buildings.

On motion by Committeeman Wood it was voted to refer to the Committee on Buildings and Grounds a communication from Katherine J. Bartlett, owner of property adjacent to the High and Latin School Athletic field relative to the use of the running track and skating rink.

On motion by Committeeman Carr it was voted to make part of the records the following communication from the State Department of Education:

Commonwealth of Massachusetts

DEPARTMENT OF EDUCATION

BOSTON, MASS.

December 10, 1941.

To Superintendent of Schools
and Chairman of School Committees:

Under the provisions of Part I of Chapter 70 of the General Laws, which provides State Reimbursement on Accounts of the employment of teachers, I certified on November 5 to the Commissioner of Corporations and Taxation and to the Comptroller that the amount given below was due the town of Cambridge on November 20, 1940.

AMOUNT $134,958.00

Very truly yours,

WALTER F. DOWNEY
Commissioner of Education.

A communication was presented from the Cambridge Tuberculosis and Health Association recommending that the School Committee include a chest-x-ray in the examination of all incoming teachers, the same to be read by a chest expert deignated by the School Committee.

On motion by Committeeman Carver it was voted that action on this communication be deferred until the School Committee considers and acts upon a like request from the Board of Health, said request now being on the table.

A communication was presented from Mildred A Sullivan, teacher at the Fletcher School, advising that because of injuries received in an automobile accident last summer she would be unable to return to school this term and requesting that she be granted leave of absence, with full pay, from January 1, 1941 to June 30, 1941. On motion by Committeeman Carr it was voted, on the following roll-call, that Mildred A. Sullivan, teacher at the Fletcher School, be granted leave of absence, with full pay, from January 1, 1941 to June 30, 1941: Committeemen Carr, Carver, Galgay, Wood and Vice-Chairman Fitzgerald voting yes; Committeeman Dr. Cassidy and Mayor Lyons absent.

On motion by Committeeman Carr it was voted that a schedule of anticipated revenue due the city through the School Department shall be set up as "Estimated Revenue" on the last page of the forthcoming budget for the purpose of showing that such income is due and payable to the city and that the net cost to the city of operating the School Department is less than the total amount appropriated by the School Committee in its annual budget.

On motion by Committeeman Wood it was voted that in all lunchrooms the budget be caused to approximately balance with the object in view of reducing the price of food to the students of the school system.

It was voted to approve the following transfers of appropriations:

FROM:	TO:	
Evening Schools	General Expenses	$328.22
Substitutes	Supplies	1,084.00
Transportation of pupils	Supplies	100.00
Travel Outside State	Supplies	16.32
Teachers' Salaries - Day Schools	Lunch Room Supplies	633.36
Text Books	Lunch Room Supplies	150.00
Fuel	Heating at Rindge	1,500.00
Fuel	Lighting	1,200.00
Americanization	Power	71.00
Teachers' Examinations	Light and Power at Rindge	350.00
Teachers' Examinations	Repairs	378.00
Janitors' Salaries	Repairs - Hockey Rink	100.00
W.P.A. Allotment	Rindge W.P.A. Project	325.00
Janitors' Salaries	Repairs	497.50
Fuel	Repairs	400.00
Fuel	Athletic Clothing	700.00

On motion by Committeeman Galgay it was voted that the Text Books recommended by the Superintendent at the meeting of December 16, 1940 be aproved.

On motion by Committeeman Galgay it was voted to take from the table and give leave to withdraw to the motion that a definite course in military training be established in the high schools, said course to be voluntary and only for boy students.

On motion by Committeeman Galgay it was voted to take from the table and give leave to withdraw to the motion that the Superintendent shall make no appointments, either substitute or permanent, until the applicant's name has been presented to the School Committee for action.

On motion by Committeeman Carver it was voted to take from the table the request of the Board of Health that new teachers be required to pass a complete physical examination, including tuberculin test and chest x-ray. It was then voted on motion by Committeeman Carver that new teachers shall be required to pass a physical examination including tuberculin test and chest x-ray, the physician's examination to be given by the school physician free of charge and the tuberculin and x-ray tests to be given by the Board of Health free of charge. Where x-rays are taken by private physicians they shall in all cases be read by the Board of Health physicians.

Relative to the vote of the School Committee, adopted at the meeting of Octobr 21, 1940, that the Superintendent be authorized to confer with his Honor, the Mayor, and any other persons or organizations he may deem necessary relative to establishing an NYA-Work Experience Center in Cambridge, the Superintendent reported that he had received notice from the national headquarters of the NYA advising that all matters of this kind had been taken from the jurisdiction of the NYA., and placed in the hands of the State Department of Education „Department of Vocational Education.

Relative to the matter of awarding a diploma to Ralph J. Sabitino, a senior at the High and Latin School who is to be called into active service with the National Guard sometime in January, 1941, the Superintendent presented the following report from Mr. Cleveland, Headmaster of the High and Latin School:

HIGH AND LATIN SCHOOL

CAMBRIDGE, MASS.

December 19, 1940.

Mr. John Tobin,
Asst. Superintendent of Schools,
Cambridge, Mass.

Dear Mr. Tobin:

Enclosed is a copy of Ralph J. Sabatino's record.

He is a fine fellow but only a fair student. He has been in the Guard for two years and wishes to follow a military life. I have talked with the State Adjutant's office today and find that the boy must go when called or get out of the Guard.

At the end of the first two marking periods he was passing enough to give him his diploma if he continued to June, as he began the year with 127 credits. The State office gave me to understand that they were hoping to arrange for such a boy to do extension courses and in that way to complete the school work missed. Such a solution seems wise and just to me. The boy would be given an opportunity to carry on his work. If that was done successfully according to the report of the extension teachers concerned in June he would graduate with his class.

I think it would be unwise to grant any diploma before the class itself was graduated.

Very sincerely,

L. L. CLEVELAND,
Headmaster.

It was then voted that if Ralph J. Sabatino completes his educational training while in the service that he be awarded a diploma with the graduating class in June, 1941.

On motion by Committeeman Carver it was voted, on the following roll-call, that the maximum salary for the position of Field Worker in the Department of Americanization be established at $2350.00 per year and that James J. Walsh, Field Worker, receive increments of $200. on January 1, 1940, 150.00 on September 1, 1942, and $146.00 on September 1, 1943: Committeemen Carr, Carver, Galgay, Wood and Vice-Chairman Fitzgerald voting yes; Commiteemen Dr. Cassidy and Mayor Lyons absent. On the following roll-call a motion to reconsider this vote failed: Committeemen Carr, Carver, Galgay, Wood and Vice-Chairman Fitzgerald voting no; Committeeman Dr. Cassidy and Mayor Lyons absent.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, January 6, 1941.

REGULAR MEETING:

Members present: Committeemen Carr, Carver, Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald.

Vice-Chairman Fitzgerald in the chair.

On motion by Committeeman Dr. Cassidy it was voted that the minutes of the meeting of December 30, 1940 be laid on the table.

On motion by Committeeman Dr. Cassidy it was voted to make part of the records the following communication from Joseph F. Freni, Bandmaster:

85 Hancock Street,

Cambridge, Mass.

January 6, 1941.

School Committee,

Cambridge, Mass.

Gentlemen:

This is to inform you that I have been notified officially that the date of my induction in the Federal Service is to be January 16, 1941. Therefore, from that date on I will be unable to report for work until officially discharged from the Federal Service.

Respectfully yours,

/s/ JOSEPH FRENI

Bandmaster

On motion by Committeeman Wood it was voted that Benedict FitzGerald Director of Music, be assigned to perform the duties of bandmaster. Committeeman Carr is recorded as voting no.

The chairman appointed the following members to sign bills for the year 1941:

January	Committeeman Carr
Alternate	Committeeman Carver
February	Committeeman Carver
Alternate	Committeeman Dr. Cassidy
March	Committeeman Dr. Cassdiy
Alternate	Committeeman Fitzgerald
April	Committeeman Fitzgerald
Alternate	Committeeman Galgay
May	Committeeman Galgay
Alternate	Committeeman Wood
June	Committeeman Wood
Alternate	Committeeman Carr
July	Committeeman Carr
Alternate	Committeeman Carver
August	Committeeman Carver
Alternate	Committeeman Dr. Cassidy
September	Committeeman Cassidy
Alternate	Committeeman Fitzgerald
October	Committeeman Fitzgerald
Alternate	Committeeman Galgay
November	Committeeman Galgay
Alternate	Committeeman Wood
December	Committeeman Wood
Alternate	Committeeman Carr

The Superintendent presented the resignation of Rose Maybush, teacher at the Kelley School, effective January 1, 1941. On motion by Committeeman Wood it was voted to accept the resignation.

It was voted to make part of the records the following communication from the Cambridge Chapter-American Red Cross:

CAMBRIDGE CHAPTER
AMERICAN RED CROSS
42 Brattle St., Cambridge

January 6, 1941.

My dear Miss Butler:

We are very grateful to you for this work of getting memberships in schools and I wish you would thank the individual who did the work in each school for us, or would you like us to send them a letter.

I am enclosing an account, and you will see that your total is $362.82.

Very truly yours,

Mrs. Charles L. Bouton.

It was voted to make part of the records the following communication from the Boy Scouts of America:

BOY SCOUTS OF AMERICA
Cambridge Council

December 26, 1940.

Mr. M. E. Fitzgerald,
Superintendent of Schools,
City Hall,
Cambridge, Mass.

Dear Mr. Fitzgerald:

This note to express our appreciation to the School Committee for allowing the Cambridge Scout Council to use a room in Rindge School for the completion of a Handicraft Training Course for men.

A group of Scout Leaders attended our course for a period of five weeks ending this month. Please express our appreciation to the School Committee.

Yours sincerely,

J. W. CLEMENTS,

Scout Director.

It was voted to refer to the Superintendent of Schools, with full power the request of the Hannah Winthrop Chapter, National Society Daughters of the American Revolution, that they be permitted to sponsor a girl of the Senior class at Cambridge High and Latin School to be selected by vote of her classmates and the faculty as the representative Good Citizen of the group. Three girls to be elected by the class and the faculty are to decide which of the three shall be the Good Citizen of the 1941 class.

It was voted to refer to the Superintendent of Schools, with full power, the request of the Cambridge Teachers' Club that they be permitted to use four classrooms in the high schools during the sessions of the Evening High Schools and the High School Auditorium for an hour and a half on Wednesday afternoons for the purpose of sponsoring a Play-Reading Group, a Nature Study Group, a Spanish Study Group and a Group for Music Appreciation Study.

The Superintendent advised that he had received a communication from John F. Lynch, Master of the Webster School, requesting the appointment of Bartholomew Turbet as a Teacher of Printing-Prevocational Class, to fill the position left vacant by the death of M. Joseph O'Connell The Superintendent recommended that Bartholomew Turbet be appointed Teacher of Printing-Prevocational Class, at the Webster School at a salary of $1600.00 per year effective January 6, 1941. This recommendation lays on the "Calendar" in accordance with the rules.

Reporting on the motion relative to credit to be allowed men on the substitute list who are called into active service by the Federal Government, the Superintendent recommended that all substitute teachers who enter the active service of the United States be given credit for the average number of hours served by those substitute teachers on the eligible list under the same subject who did not enter the service and were available for substitute work. On motion by Committeeman Wood it was voted to adopt the Superintendent's recommendation.

The Superintendent recommended that Anna M. Rynne be transferred from Special Class Teacher at the Longfellow to Sixth Grade Teacher at the Putnam School, effective December 4, 1940. On motion by Committeeman Carr it was voted to approve the Superintendent's recommendation.

On motion by Committeeman Dr. Cassidy it was voted that the Superintendent contact the masters and principals of all the schools and secure the total number of pupils and teachers absent because of illness and report same to the members of the Committee; and if, in his opinion, the number of absentees warrants the calling of a special meeting for the purpose of considering closing the schools he shall so notify the members.

Committeeman Wood in the chair.

On motion by Vice-Chairman Fitzgerald it was voted that the Headmaster of the Rindge Technical School submit to the School Committee, on or before the next meeting of the School Committee, a detailed report of all courses and subjects now taught at the Rindge Technical School together with the number of pupils taking the courses and subjects.

On motion by Committeeman Dr. Cassidy it was voted that the attention of the Superintendent of Schools be called to Section 1208 of the Rules of the School Committee relative to visitors in the schools, and that this rule be strictly enforced.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, January 20, 1941.

REGULAR MEETING:

The chairman stated that Mr. Harry Mahoney and Miss Eleanor Daley, members of the Board of Library Trustees, had requested permission to address the committee. It was unanimously agreed to grant the request of the members of the Board of Library Trustees. Mr. Mahoney informed the committee that at a recent meeting of the Board of Library Trustees it was unanimously voted to seek the cooperation of the School Committee in forming a special committee, to be made up of members of the School Committee and the Board of Library Trustees, for the purpose of sponsoring a Cambridge Patriotic Forum. Mr. Mahoney suggested that the School Committee grant the use of the school halls for a series of forum meetings at which qualified speakers would discuss what Cambridge citizens should be interested to know about American representative democracy, the Constitution and our protective obligations to North and South America as against totalitarian nations in Europe and Asia, instinctively hostile to a free and peaceful way of life; To obtain publicity for the meetings through the press, and the cooperation of the Rindge Printing Department in printing the fliers to be sent into the homes with the school children as messengers: To have musical entertainment by school societies. Mr. Mahoney informed the committee that with the cooperation of the School Department the only actual expense for conducting this forum would be the lighting. Miss Daly stated that Mr. Mahoney covered the subject completely and expressed the hope that the School Committee would cooperate in carrying out this project.

Committeeman Galgay moved that School Halls in various sections of Cambridge be opened free to the public for a series of public forums to be conducted by a joint committee to be appointed by the School Committee and Board of Library Trustees respectively. This forum committee shall be given authority to use any school hall free of charge, and to arrange and conduct the meetings. It was then voted to lay this motion on the table.

On motion by Committeeman Galgay it was voted that the the minutes of the meeting of January 6, 1941, be approved as printed.

A communication was received from Forest K. Davies relative to the establishment of a NYA-Work Experience Center in Cambridge and on motion by Committeeman Carr it was voted that action on the communication be deferred until "New Business".

On motion by Committeeman Galgay it was voted to make part of the records the following communication from the Cambridge Tuberculosis and Health Association:

CAMBRIDGE TUBERCULOSIS
AND HEALTH ASSOCIATON

Cambridge, Mass.

January 9, 1941.

Edward J. O'Connell,
Secretary of School Committee,
1700 Cambridge Street,
Cambridge, Massachusetts.
Dear Mr. O'Connell:

May I congratulate you on the very forward step which the School Committee took at its December 30 meeting in regard to the inclusion of chest x-rays in the examination of new teachers.

Your letter of January 7 will be presented at our next Board meeting. I feel that I can speak for the Board of Managers when I say that they will be delighted with the action that was taken.

Sincerely yours,
Mabel M. Brown, R.N.
Executive Secretary

The chair ordered referred to the Assistant Business Agent a communication from the Order of Sons of Italy in America requesting the use of the Quinn Auditorium at Rindge Technical School on April 23rd for the purpose of conducting a play to raise money for their charitable fund.

The following communication was received from John J Terry, Superintendent of Buildings:

CITY OF CAMBRIDGE
BUILDING DEPARTMENT

January 6, 1941.

Mr. Edward J. O'Connell,
Secretary, School Committee,
1700 Cambridge St., Cambridge,

Dear Sir:

Your communication of December 23, 1940, relative to my responsibility for fuel oil left in tanks at the High School received and, in reply thereto, state that I understood at the time Rugo was to relieve the tanks of oil that there was some agreement reached between Rugo Construction Company and persons representing the School Department that Rugo Construction Company allow the use of the oil and that he would be reimbursed by the School Department for the amount used.

I am therefore, returning to you Rugo Construction Company's invoice and assume no responsibility for the use of the fuel oil left in tanks by Rugo.

Yours truly,

JOHN J. TERRY,
Superintendent of Buildings.

On motion by Committeeman Cassidy it was voted that the communication from Mr. Terry be acknowledged and he be requested to advise the School Committee what person or persons connected with the School Dept. authorized acceptance of the oil.

It was voted to place on file a communication from Miss Helen Getchell, teacher at the High & Latin school, thanking the committee for their action in allowing her full salary for the time she was absent because of an injury received during the performance of her duties.

It was voted to lay on the table the following communication from John W. Wood, Headmaster of the Rindge Technical School, and that a copy of the communication be sent to each member:

RINDGE TECHNICAL SCHOOL
CAMBRIDGE, MASS.

January 20, 1941.

Mr. Edward J. O'Connell,
Secretary, School Committee,
Cambridge, Mass.

Dear Sir:

I have been requested by the School Committee to furnish the names of the Rindge Courses of Study and the subjects with the number of students taking each course.

The names of courses and approximate total enrollment in each are as follows:

Airplane Course	284
Auto Course	261
Art Course	102
Electrical Course	321
Woodworking, (including Cabinet Making and House Building	81
College Course	258
Chemistry Course	68
General Mechanical Course (including Mechanical Drawing and Machine Shop Course	367
Printing Course	100

In these courses the first two years are practically the same for all. In the last two years the subject which identifies the course, for example "Electrical", is the major subject taken. Practically all of the other subjects are alike. The grouping into "courses" serves as a guide to the student and a convenience in making up the program

No boys have been admitted to the first or second years of the Business Course. This course is, therefore practically discontinued.

The subjects taught ,and the number of students in each class, are best taken from the file now in your office. These cards are made out by the individual teachers and are kept constantly up to date.

Hoping this will give you the information desired, I remain,

Respectfully yours,
JOHN W. WOOD,
Head-Master.

The Superintendent recommended that the Cambridge Teachers' Club be granted the use of a sewing room in the high school during the time the evening school is in session, for the purpose of organizing a sewing class to help the Red Cross. On motion by Committeeman Dr. Cassidy it was voted that the permission requested be granted.

The Superintendent presented the following communication from the Twenty-Five Club of Temple Chabei Shalom:

THE TWENTY FIVE CLUB
TEMPLE OHABEI SHALOM
BROOKLINE

JANUARY 10, 1941

Cambridge School Department,
1700 Cambridge Street,
Cambridge, Mass.
Attention: Superintendent.

Dear Sir:

We are in a position to give a scholarship loan up to $300 to a worthy person. We would appreciate it if you would give us information concerning some Jewish student in the Senior Class of your schools.

In making your recommendation, please bear in mind that:

1. the student may be either male or female

2. from a scholastic standpoint, the person must be worthy of such aid.

3 from a financial standpoint, the student must in need of that aid
4. the student must plan to enter college in the fall of 1941

5. the student's abilities and perseverance are such as to give promise of successful completion of a college education.

Please give us the following details concerning the student you name; Name; Address; Age; Scholastic record, extra curricular activities, your personal opinion of his character, and any other comment you desire to make.

We are a group affiliated with the Temple Ohabei Shalom in Brookline. In our desire to help some worthy young student begin his college education, we have set aside this fund.

May we hear from you by February 1.

Very truly yours,
BURTON D. ARONSON,
Scholarship Loan Committee.

Committeeman Dr. Cassidy moved that a copy of the communication be sent to each member. Committeeman Galgay amended the motion by adding "that the Superintendent shall submit, in writing, to each member, his recommendation relative to this communication. It was then voted to adopt the motion as amended.

The Superintendent recommended that the following Text Books be approved for use in the public schools, this recommendation to lay on the "Calendar" in accordance with the rules:

PUBLISHED BY ALLYN & BACON
Quinlan Basal Readers:
  Faces and Places, 2nd Reader
  Adventures with Faces and Places
  Busy World, Third Reader
  Adventures in a Busy World
  Adventures with Winky
Adventures Day by Day
  Adventures To and Fro

RAINBOW READERS:
  Adventures in Science with Bob and Don
  Adventures in Science with Jane and Paul

THIS BUSINESS WORLD by Van Cleef

PUBLISHED BY HARCOURT, BRACE AND COMPANY
  "Ou Va Faire Sauter Paris" by Suquet

PUBLISHED BY THE ODYSSEY PRESS, INC.

"Living Words" by Frieda Radke for Grades 7, 8 and 9

"General Mathematics" by Wm. Reeve

Workbooks for Mathematics for Grades 7, 8 and 9

"Madam Curie" (high school) .

PUBLISHED BY HOUGHTON MIFFLIN COMPANY:

Making Words Work by McKee and Harrison (3rd grade)

Gaining Skill with Words by McKee and McCowen (4th grade)

The Story Way by Julia Habin (2nd grade)

From Robin to Junco by Curtis (6th grade)

PUBLISHED BY GINN and Co.

Come With Me by Buckingham and Dolch

A Book of Fun by Hall

How Our Civilization Began by Kelty

Tunes and Harmonies: World of Music

Exploring Our World by Powers, Neuner, Bruner, and Bradley

Directed Activities, I, by Powers, Neuner, Bruner, and Bradley

Our World Changes by Powers, Neuner, Bruner, and Bradley

Directed Activities 2, by Powers, Neuner, Bruner, and Bradley

Beginner's American History (Revised) by Montgomery

The Superintendent presented the following report of absences of teachers and pupils between January 3, and January 20, 1941:

	Pupils Absent	Teachers Absent
Friday Jan. 3	3224	56
Friday, Jan. 10	3068	51
Monday, Jan. 13	2418	50
Monday, Jan. 20	1934	41

Decrease between Jan. 3 and Jan. 20

Pupils 1490
Teachers 15

On motion by Committeeman Galgay it was voted to approve the Superintendent's recommendation that in addition to the sums previously appropriated to "Text Books 1940" that the sum of $12.30 be appropriated for "Text Books 1940" said amount to be provided by transfer from "Transportation of Pupils 1940".

On motion by Committeeman Galgay it was voted to approve the Superintendent's recommendation that in addition to the sums previously appropriated for "Pensions 1940", that the sum of $3.00 be appropriated for "Pensions 1940", said amount to be provided by transfer from "Minors License Refunds 1940."

On motion by Committeeman Galgay it was voted to approve the Superintendent's recommendation that in addition to the sums previously appropriated for "Lunch Rooms 1940" that the sum of $447.00 be appropriated for "Lunch Rooms 1940", said amount to be provided by transfer from "Other Expenses 1940".

The Superintendent recommended that the Assistant Superintendent of Schools be authorized to represent the Cambridge School Department at the convention of the American Association of School Administrators to be held at Atlantic City, New Jersey, from February 23 to February 28, at a cost of not exceeding $100, said sum to be charged to "Travel Outside State". On motion by Committeeman Dr. Cassidy it was voted, on the following roll-call, to approve the Superintendents recommendation: Committeemen Carr, Dr. Cassidy, Galgay, and Vice-Chairman Fitzgerald voting yes; Committeemen Carver, Wood and Mayor Lyons absent.

On motion by Committeeman Galgay it was voted to make part of the records the following report from the Chief Custodian:

January 20, 1941.

Committee on Building and Grounds,
School Committee,
Cambridge, Mass.
Gentlemen:

On Saturday, January 18, I was called by the custodian of the Latin School and informed that someone had entered the building. I went to Mr. Danehy's office and found a drawer of his desk pulled out and a lot of burned matches and burned paper had been left around the office. Entrance to the building, we feel was gained some time Friday night by climbing up onto a window in the rear of the building. There was very slight damage done and I immediately notified the police

Also on January 15 and January 16 I was notified that there had been a break at the Wellington School. Entrance was gained by climbing a small roof in the rear of the building and breaking a pane of glass in the kindergarten room and opening the catch. The closet in Room 14, which was locked, was forced open and about 35 cents was taken. In some of the other rooms part of the contents of teachers' desks was thrown about.

Very truly yours,
WILLIAM J. FITZGERALD,
Chief Custodian.

On motion by Committeeman Dr. Cassidy it was voted, on the following roll-call vote, to approve the Superintendent's recommendation, as submitted at the meeting of January 6, 1941, that Bartholomew B. Turbet be appointed teacher of Printing-Prevocational Class, at the Webster School, at a salary of $1600, per year, effective January 6, 1941: Committeemen Carr, Dr. Cassidy, Galgay, and Vice-Chairman Fitzgerald voting yes; Committeemen Carver, Wood, and Mayor Lyons absent.

On motion by Committeeman Carr, it was voted that the Superintendent be authorized to establish an NYA Work-Experience Center in Cambridge without expense for rental to the School Department.

On motion by Committeeman Carr it was voted that the various persons who petitioned the School Committee to establish an NYA Work-Experience Center in Cambridge be notified of the action taken by the School Committee.

On motion by Committeeman Dr. Cassidy it was voted that the Secretary of the School Committee be authorized to convey to School Committeeman Russell A. Wood the School Committee's sincere sorrow and regret upon learning of the death of Mr. Wood's mother.

Committeeman Carr in the chair.

On motion by Vice-Chairman Fitzgerald it was voted that the masters, principals or teachers be instructed to devote a ten minute period each week to discussing with the school children the matter of destruction of property.

Vice-Chairman Fitzgerald in the chair

On motion by Committeeman Dr. Cassidy it was voted that the Superintendent of Schools encourage in the various schools the voluntary contribution of dimes by the students and teachers towards the cause of fighting infantile paralysis.

On motion by Committeeman Carr it was voted to convene into executive session.

It was voted that the absence of Mildred Murray, teacher at the Putnam School, from October 14 to October 23 shall not be considered as part of the ten day sick leave allowed under Section 2604-a of the Rules of the School Committee.

It was voted to reconvene into executive session.

On motion by Committeeman Carr it was voted that the votes passed in executive session be ratified and affirmed.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL DEPARTMENT

(OFFICIAL REPORT)

February 3, 1941

REGULAR MEETING:
Members present: Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, Galgay, Wood and Mayor Lyons.

Mayor Lyons in the chair.

The chairman advised the committee that Miss Rust, a representative of the Surplus Commodity Division, would like to advise the committee with relation to securing free foods for the school lunch rooms. It was unanimously agreed to grant the permission requested. Miss Rust explained in detail the manner and method of securing free food from the Surplus Commodity Division for free distribution to the children by the school lunch rooms. She further advised that the distribution of this food must be made in such a way that no one will know who the children are who receive this aid and further that the School Department must not stop buying or cut down on their purchases of the commodities which the Surplus Commodity Division supply free to the School Department. It was voted on motion by Committeeman Carver that a vote of thanks be extended to Miss Rust for her assistance in clarifying the situation relative to the use of the surplus commodities.

On motion by Committeeman Fitzgerald it was voted that the minutes of the meeting of January 20, 1941 be approved as printed.

It was voted to make part of the records the following communication from Committeeman Russell A. Wood:

February 3, 1941.

To the members of the
Cambridge School Committee,
Cambridge, Mass.

Dear Friends:

Thank you very much for your kind remembrance upon my Mother's death. I appreciate the wonderful flowers more than I can say.

Your kindness and sincere sympathy will always be a treasured memory of mine.

With kindest personal regards,

Faithfully,
RUSSELL A. WOOD.

The following communication was received from John J. Terry, Superintendent of Buildings:

CITY OF CAMBRIDGE
BUILDING DEPT.

February 3, 1941.

Mr. Edward J. O'Connell,
Secretary of the School Committee,
1700 Cambridge Street,
Cambridge, Mass.

Dear Sir:

Relative to your letter requesting that the School Committee be advised what person, or persons connected with the School Department authorized acceptance of the fuel oil left in tanks at the High School, as stated in my letter of January 6, will state that my letter states "I undersood that there was some agreement reached beween the Contractor and persons representing the School Department," and did not state that anyone authorized the acceptance of the oil in question.

At the time of the school opening the Clerk of Works informed me that there was left in the tanks, as measured by the Clerk of Works and Mr. Fitzgerald of the School Department, about 4000 gallons of fuel oil.

It was very necessary that the new building be kept heated, and just prior to the opening of school I understood from the Clerk of Works that negotiations were in progress through the School Department's purchasing department to purchase the oil left by the contractor.

I have had nothing to do with the transaction as stated above and respectfully refer you to your purchasing department for all details relative thereto.

Yours truly,
JOHN J. TERRY,
Superintendent of Buildings

On motion by Committeeman Fitzgerald it was voted that the contractor be notified that the School Department denies liability for the oil left in the tanks at the High and Latin School and suggests that they bring suit to expedite matters.

It was voted to refer to the budget a communication from the Cambridge Retirement Board advising that the amount of $7,651.95 is due from the City of Cambridge for the employees of the School Department who are members of the Retirement System.

The Superintendent presented the following report relative to absences of teachers and pupils:

ABSENCES OF TEACHERS AND PUPILS

Total Enrollment - 14,750

	No. of Pupils	No. of Teachers Absent
Friday, Jan. 13	3424	56
Friday, Jan. 10	3068	51
Monday, Jan. 13,	2418	50
Tuesday, Jan. 14	2800	50
Wednesday, Jan. 15	2835	50
Thursday, Jan. 16	2407	46
Friday, Jan. 17	No School	
Monday, Jan. 20	1934	41
Tuesday, Jan. 21	1747	41
Wednesday, Jan. 22	1524	32
Thursday, Jan. 23	1614	31
Friday, Jan. 24	1773	30
Monday, Jan. 27	1791	32
Tuesday, Jan. 28	1557	28
Wednesday, Jan. 29	1439	22
Thursday, Jan. 30	1651	22
Friday, Jan. 31	1618	18
Monday, February 3	1456	27

The Superintendent presented the resignation of Charles L. Cote, teacher at the High and Latin School, effective January 24, 1941. On motion by Committeeman Fitzgerald it was voted that the resignation be accepted.

The Superintendent recommended that in the interest of economy, that the position of Sub-master at the Haggerty School be abolished and that John A. Kelley sub-master at the Haggerty School, be transferred to the High and Latin School, effective February 4, 1941 to fill the vacancy created by the resignation of Charles L. Cote. Committeeman Dr. Cassidy moved that the recommendation be referred to executive session. During discussion of the question by Committeeman Fitzgerald, Committeeman Dr. Cassidy raised the point of order that Committeeman Fitzgerald was going into personalities and under the rules the matter should go into executive session. Committeeman Fitzgerald replied that he had mentioned no names and there was no one in the room, except possibly the members of the committee, who knew to whom he was referring. The chairman ruled that the matter before the committee was the motion to "refer the Superintendent's recommendation to executive session" and this motion must first be disposed of. Committeeman Fitzgerald took exceptions to the chairman's ruling but the chair insisted that he would hear Committeeman Fitzgerald on arguments as to whether or not the matter should be referred to executive session, The motoin to refer to executive session failed of adoption. In response to questioning the Superintendent further recommended the transfer be at the same salary. Committeeman Carr then moved that the Superintendent's recommendation be adopted. Vice-Chairman Fitzgerald raised the point of order that it is a violation of Section 1003 of Chapter 10, Paragraph 25 as appearing on Page 29 of the Rules of the School Committee which states --

"When a vacancy occurs in the High and Latin School or Rindge Technical School, the candidate who stands number one on the list from which the vacancy is to be filled shall be offered the position" and the rules will have to be suspended in order to take action on Committeeman Carr's motion. The chair ruled the point of order was not well taken as the Superintendent had simply recommended a transfer and he has the authority to transfer a teacher from one school to another in accordance with Section 711 of Chapter VII of the Rules of the School Committee, which states --

"SECTION 711. TRANSFER OF TEACHERS. He shall have authority to transfer teachers from one school to another, but he shall report all transfers to the Committee at its next regular meeting."

Committeeman Fitzgerald disagreed with the chairman and stated that this transfer is entirely different from an ordinary transfer as it is at a different salary. The Superintendent stated that the transfer was at the same salary. The chair again ruled the point of order was not well taken for the reasons previously stated. Committeeman Fitzgerald appealed from the ruling of the chair and on the following roll-call vote the ruling of the chair was sustained: Committeemen Carr, Carver and Dr. Cassidy voting yes; Committeemen Galgay, Wood and Fitzgerald voting no. Committeeman Galgay then asked the Superintendent of Schools if Mr. Kelley had taken the examination for history. The Superintendent replied in the affirmative and stated that he had received a mark of 70 per cent. Committeeman Fitzgerald then raised the point of order that according to an amendment to the rules, adopted on February 2, 1940--

"No candidate shall be considered eligible for a certificate unless he attains a total of at least 75 per cent in his markings. Any candidate who fails to attain at least 75 per cent in his major subject shall not be rated". The chairman stated that he would have to rule that the point of order was not well taken as it is a transfer of a teacher and not a new appointment. On the following roll-call it was then voted that the Superintendent's recommendation be laid on the table until the next meeting: Committeemen Dr. Cassidy, Fitzgerald, Galgay, Wood, and Mayor Lyons voting yes; Committeemen Carr, and Carver voting no.

The Superintendent recommended that the sum of $100 be appropriated for "Travel Outside of State", said sum to be included in the budget for the year 1941. On the following roll-call it was voted to approve the recommendation and appropriate the sum of $100 for "Travel Outside of State", said sum to be included in the budget for the year 1941: Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, Galgay, Wood and Mayor Lyons voting yes.

The Superintendent presented a communication from George B. Colesworthy, Master of the Peabody School, requesting that because of ill health he be granted leave of absence with stipend from March 3, 1941 to March 21, 1941. The Superintendent recommended that the request be granted and on motion by Committeeman Wood it was voted to approve the Superintendent's recommendation.

The chairman requested that the secretary be given authority to transmit to the City Solicitor for an opinion the motions and rulings made in the matter of the transfer or appointment of the Sub-master at the Haggerty School to Cambridge High and Latin School. On motion by Committeeman Wood it was voted that the suggested information be forwarded to the City Solicitor for opinion.

The Superintendent recommended that the following Text Books be approved for use in the Cambridge Public Schools, this recommendation to lay on the "Calendar" in accordance with the rules:

At Play
I Know a Secret
Along the Way
Faraway Ports
Fun in Stories
Good Stories
The Story Road
Enchanting Stories
Mac and Muff
The Twins Tom and Don
Going to School

The Superintendent presented a communication from the Department of Civil Service advising that the eligible list for "Book Conservator" has been established. On motion by Committeeman Galgay it was voted to place this matter on file.

On motion by Committeeman Fitzgerald it was voted that the Text Books recommended by the Superintendent at the meeting of January 20, 1941 be approved.

On motion by Committeeman Fitzgerald it was voted to take from the table and adopt a motion submitted by Committeeman Galgay at the meeting of January 20, 1941 "that school halls in various sections of Cambridge be opened free to the public for a series of public forums to be conducted by a joint committee to be appointed by the School Committee and Board of Library Trustees respectively. This forum committee shall be given authority to use any school hall free of charge and to arrange and conduct the meetings."

On motion by Committeeman Fitzgerald it was voted that the Superintendent be authorized to accept the offer made by the agent of the Surplus Commodtiy Division with reference to furnishing certain foods free to the high school lunchrooms for distribution to the students at no cost.

On motion by Committeeman Carver it was voted that the available space at the Harvard School and/or Taylor School be placed at the disposal of the NYA for the purpose of training the youth of Cambridge in cooperation with the National Defense Program: and it is further voted that the Superintendent of Schools confer with NYA director, John L. Donovan, for the purpose of training the youth of Cambridge in cooperation with the National Defense Program: And it is further voted that the Superintendent of Schools confer with NYA Director, John L. Donovan, for the purpose of arranging for payment of light, heat, power and janitorial services in connection with the above mentioned training program.

Vice-Chairman Fitzgerald in the chair.

On motion by Mayor Lyons it was voted that the Superintendent recommend the salary of the Hospital Teacher at the budget meeting.

Mayor Lyons in the chair.

On motion by Committeeman Fitzgerald it was voted that a sufficient sum of money be included in the budget for cooking equipment to be installed in the Ellis School.

Committeeman Carver moved that a complete and comprehensive survey of the Cambridge School System be made by the School of Education at Boston College, Boston University Harvard College, it being understood that the study be conducted at no cost to the city. An amendment by Committeeman Fizgerald, that a representative of the Cambridge Taxpayers Association, the League of Women Voters and the Public School Association be asked to serve on this committee, was lost on the following roll-call: Committeeman Dr. Cassidy, Galgay and Fitzgerald voting yes; Committeemen Carr, Carver, Wood and Mayor Lyons voting no. It was then voted on motion by Committeeman Galgay that Committeeman Carver's motion lay on the table.

On motion by Committeeman Cassidy it was voted that the Superintendent of Schools be authorized to cooperate with the special forum committee to further the educational effectiveness of the forum meetings.

The chair appointed Committeemen Wood, Carr, and Fitzgerald to represent the School Committee on the joint Committee to be made up of members of the School Committee and Board of Library Trustees for the purpose of conducting a series of free public forums.

Relative to the communication received from the Twenty-Five Club of Temple Ohabei Shalom-Brookline advising that they were in a position to give a scholarship loan to some Jewish Student in the senior class of the high schools, the Superintendent recommended that after a careful study of the matter he would not approve of awarding scholarships in a public school on a religious basis, as there are no records in our high schools showing the race, color or creed of any students. On motion by Committeeman Fitzgerald it was voted to approve the Superintendent's recommendation.

It was voted to convene into executive session.

The Superintendent advised the committee that Bartholomew Turbet, who was appointed a teacher of Printing-Prevocational Class at the Webster School on January 20, 1941, had failed to pass the physical examination as required by the rules of the School Committee. It was voted that Mr. Turbet be notified that because of his failure to pass the physical examination as required by the rules of the School Committee that his appointment is hereby terminated effective February 3, 1941.

It was vote to reconvene into regular session.

On the following roll-call it was voted to ratify the vote passed in executive session that Bartholomew Turbet be notified that because of his failure to pass the physical examination as required by the rules of the School Committee that his appointment as Teacher of Printing-Prevocational Class is hereby terminated, effective February 3, 1941: Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, Galgay, Wood and Mayor Lyons voting yes.

On motion by Committeeman Dr. Cassidy it was voted, on the following roll-call, to reconsider the vote to lay on the table the Superintendent's recommendation that in the interest of economy the position of sub-master at the Haggerty School be abolished and that John A. Kelley, sub-master at the Haggerty School, be transferred to the High and Latin School, effective February 4, 1941, to fill the vacancy created by the resignation of Charles L. Cote: Committeemen Carr, Carver, Dr. Cassidy and Mayor Lyons voting yes; Committeemen Fitzgerald, Galgay and Wood voting no. The chairman stated that the question before the committee was on the Superintendent's recommendation that this transfer be approved. A motion by Committeeman Wood that this recommendation lay on the table pending receipt of the City Solicitor's opinion failed of adoption on the following roll-call: Committeemen Fitzgerald and Wood voting yes; Committeemen Carr, Carver, Dr. Cassidy, and Mayor Lyons voting no: Committeeman Galgay absent. On the following roll-call it was then voted to approve the Superintendent's recommendation that John A. Kelley be transferred from Sub-Master at the Haggerty School to History Teacher at the High and Latin School: Committeemen Carr, Carver, Dr. Cassidy and Mayor Lyons voting yes; Committeemen Fitzgerald and Wood voting no; Committeeman Galgay absent.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary of the School Committee

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, February 17, 1941.

REGULAR MEETING:

Members present: Committeemen Carr, Carver, Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald.
Vice-Chairman Fitzgerald in the chair.

On motion by Committeeman Carr it was voted that the minutes of the meeting of February 3, 1941, be approved as printed.

The following communication was presented from the Cambridge Lodge of Elks:

CAMBRIDGE LODGE OF ELKS

February 17, 1941.

School Committee
Gentlemen:

Cambridge Lodge of Elks will conduct a series of Defense Meetings starting with Sunday February 23, at 8:00 p.m. in their ball room located at 8 Magazine Street.

The primary purpose is to further the education of children of 12 to 16 years in the defense program and to create a desire on the part of the rising generation to participate in affairs of government and inspire to greater patriotic interest especially as it has to do with organized sabotage and subversion and to report to the proper authority any knowledge of this last that may come to their attention.

We earnestly solicit the active help and general cooperation of your honorable body and through you the assistance of the Principles and the Teachers of our public schools and in event that you look with favor on this request we will gladly send notices and programs to such officials teachers and any others you may suggest.

Speakers will include Educators, industrialists and the uniformed military service.

We would be grateful should you have your school orchestra play on this occasion.

May we hope for an early and favorable reply?

Yours in defence of America,
Cambridge Lodge 839 B.P.O. Elks,
Robt. Burns, Defence Chairman

On motion by Committeeman Dr. Cassidy it was voted that this matter be referred to the Superintendent with power.

On motion by Committeeman Dr. Cassidy it was voted to acknowledge and place on file a communication from Mayor William E. Kane, of Woburn, relative to a bill in the legislature providing hot lunches for school children.

The Superintendent presented a communication from the Cambridge Teachers' Club requesting permission to use the Latin School Auditorium on the afternoon of April 22 for the purpose of having Helen C. White, author and professor at the University of Wisconsin, address the members of the Teachers' Club and also for permission to serve tea in the lobby. On motion by Committeeman Galgay it was voted that the permission requested be granted.

The Superintendent presented the results of the examinations held on December 7, 1940 for Elementary Master and Oral English, Science, and Hospital teacher.

The Superintendent recommended that the following text books be approved for use in the public schools, this recommendation to lay on the "Calendar" in accordance with the rules:

PUBLISHED BY HARCOURT BRACE and CO.
Stars to Steer by Untermeyer

PUBLISHED BY LAIDLAW BROS.

Laidlaw Basic Readers by Yoakam,

Veveraka, Abney (Pupils Edition) Pre primer ,Primer, Books 1, 2, 3.

Laidlaw Basic Readers by Yoakam, Veveraka, Abney, (Teachers' Edition) pre Primer, Primer, Books 1, 2, 3.

Reading Activities (workbooks)

Reading Readiness

Pre-Primer, and Primer

Books 1, 2, 3.

Merton-McCall Readers, by Merton and McCall.

Friends in Stories

Winners All

Let's Travel

It was voted that the following financial report be made a part of the records:

	Appropriation	Expended to December 1	Expended for December	Total	Balance
Administration Salaries	$67,270.00	$61,760.89	$5,509.11	$67,270.00	
General Expenses	7,328.22	6,288.83	872.48	7,161.31	166.91
Teachers Salaries Day	1,447,566.64	1,327,148.81	120,390.83	1,447,539.64	27.00
Substitutes	15,916.00	15,340.00	576.00	15,916.00	
Athletics	8,025.00	6,246.63	1,778.37	8,025.00	
Teachers Examination	1,772.00	1,552.00	220.00	1,772.00	
Posture Physician	3,000.00	2,750.00	250.00	3,000.00	
Evening School	10,671.78	9,456.78	1,215.00	10,671.78	
Americanization	2,129.00	1,728.50	400.50	2,129.00	
Vocational Guidance	150.00	150.00		150.00	
Text Books	11,392.30	9,969.29	1,399.78	11,369.07	23.23
Supplies	26,200.32	23,696.21	2,498.17	26,194.38	5.94
Nursery Class Supplies	1,600.00	1,336.60	251.83	1,588.43	11.57
Lunchroom Supplies	18,260.36	13,467.73	4,771.63	18,239.36	21.00
Tutition to Other Cities	3,100.00	1,784.39	1,257.91	3,042.30	57.70
Transportation of Pupils	1,987.70	1,618.50	353.00	1,971.50	16.20
Fuel	25,200.00	20,756.86	4,440.06	25,196.92	3.08
Heating at Rindge	19,500.00	14,986.08	4,447.38	19,433.46	66.54
Lighting	12,200.00	8,943.91	3,251.27	12,195.18	4.82
Power	1,871.00	1,464.96	351.06	1,816.02	54.98
Light and Power at Rindge	4,850.00	3,888.24	810.49	4,698.73	151.27
Janitors Salaries	131,272.44	120,575.82	10,696.62	131,272.44	
Repairs	15,375.50	12,856.82	1,991.27	14,848.09	527.41
Janitors Supplies	2,675.00	2,499.43	160.45	2,659.88	15.12
Furniture and Furnishings	1,550.00	1,072.66	431.61	1,504.27	45.73
Museum Supplies	200.00	150.68	49.09	199.77	.23
Other Expenses	8,824.50	7,011.43	1,673.46	8,684.89	139.61
Athletic Clothing	2,700.00	1,828.86	868.02	2,696.88	3.12
Minors License Refunds	47.00	40.50	3.00	43.50	3.50
Pensions	3,098.00	2,775.81	322.19	3,098.00	
Travel Outside State	133.68	133.68		133.68	
Christmas Ex. Kindergartens	90.00		87.25	87.25	2.75
Retirement Contribution	3,864.00	3,864.00		3,864.00	
Welding Equipment	1,200.00		1,093.77	1,093.77	106.23
W. P. A. Allotment	6,325.00	6,000.00	325.00	6,325.00	
	$1,867,345.44	$1.693,144.90	$172,746.60	$1,865,891.50	$1,454.94

RINDGE W. P. A.

Allotment	$6,572.97	$5,470.07	$202.28	$5,672.35	$900.62

On motion by Committeeman Galgay it was voted that the following report on lunch rooms be made part of the records:

RINDGE TECHNICAL SCHOOL LUNCHROOM

PROFIT & LOSS STATEMENT FOR THE YEAR ENDING DEC. 31, 1940

CASH SALES			$14,515.07
Deduct - Cost of Food Sold:			
Net Purchases	$12,159.81		
Stock from High School Inv.	144.10	$12,303.91	
Add - Difference of Inventories:			
Inventory, Jan. 1, 1940	480.98		
Inventory, Dec. 31, 1940	331.04	149.94	
COST OF FOOD SOLD			$12,453.85
GROSS PROFIT ON SALES			2,061.22
Deduct - Operating Expenses:			
Salary-Mary M. Kenney	1,040.00		
Ellen J. McGinn	1,040.00		
Mary T. Shea	1,040.00		
TOTAL OPERATING EXPENSES			3,120.00
NET LOSS			$1,058.78

CAMBRIDGE HIGH & LATIN LUNCHROOM

PROFIT AND LOSS STATEMENT FOR YEAR ENDING DEC. 20, 1940

CASH SALES			$9,019.02
Deduct - Cost of food sold:			
Purchases for Period		$6,209.47	
Add - Difference of Inventories:			
Inventory, Sept. 1, 1940	262.22		
Inventory, Dec. 20, 1940	167.69	94.53	
COST OF FOOD SOLD			6,304.00
GROSS PROFIT ON SALES			2,715.02
Deduct - Operating Expenses:			
Salary-Lillian A. Kinneen	416.00		
Margaret T. Lynch	416.00		
Agnes Rogers	416.00		
(4/10 of $1,040.00)			
TOTAL OPERATING EXPENSES			1,248.00
NET GAIN			$1,467.02

Committeeman Carver, chairman of the Committee on Athletics, presented the following report:

COMMITTEE ON ATHLETICS

February 12, 1941.

Members present:

Committeeman Carver - Chairman
Committeeman Carr
Committeeman Dr. Cassidy

Henry C. Lynch, Faculty Manager, at the Rindge Technical School, submitted the following football schedule for the year 1941:

September 20 at Fitchburg
September 26 - at Haverhill (night)
October 4 at Everett
October 11 at Waltham
October 18, Lawrence at Russell Field
November 25 - Open
November 1 - Open
November 11. Cambridge Latin at Russell Field
November 15 - Open
November 27 - Somerville at Russell Field

It was voted to recommend approval of the Rindge Technical School Football schedule as submitted to date, with the recommendation that permission be granted to hold the Haverhill and Lawrence games at night either at home or away from home.

Garrett Foley, Faculty Manager at the High and Latin School, submited the following football schedule for the year 1941:

September 19 - At LaSalle Academy (night game)
September 26 - at Peabody (night game)
October 4 - Open
October 11 - at Newton
October 18 - Malden Catholic at Russell Field
October 25 - Open
November 1 - at Medford
November 11 - Rindge Tech at Russell Field

It was voted to recommend approval of the High and Latin School Football schedule as submitted to date, with the recommendation that permission be granted to hold the LaSalle Acedamy and Peabody High games at night and further negotiate with Lynn English for a night game.

It was voted to recommend that permission be granted to George Kennedy, member of the High and Latin School Track Team and Francis Kennedy and Jerome Lewis, members of the Rindge Technical School track team and the track coach at Rindge Technical School to accept the invitation to participate in the National A.A.U. Championship games to be held in New York City, February 22.

It was voted to recommend that permission be granted to ten members and the coach of the Rindge Technical School track team and five members and coach of the High and Latin School Track team to participate in the Bowdoin College Interscholastic Track Meet to be held at Brunswick, Maine, on March 8.

Committeeman Carr moved that the report be approved. Committeeman Wood moved to amend the motion by striking therefrom all reference to night football games. It was voted not to adopt the amendment to strike out all reference to night football games. Committeeman Wood is recorded in favor of the amendment. It was then voted to adopt the original motion by Committeeman Carr that the report of the Committee on Athletics be approved. Committeeman Wood is recorded as voting no.

On a roll-call vote it was voted to adopt a recommendation of the Committee on Athletics that the following named persons be reappointed to the coaching position and at the salary set opposite each name, at the High and Latin School: Committeemen Carr, Carver, Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald voting yes; Mayor Lyons absent:

HIGH AND LATIN SCHOOL

Garrett C. Foley, Faculty Manager, $500 for season.

Adam F. Elcewicz, Coach of Football, $500 for season.

Frank J. Frisoli, Asst. Coach of Football, $250. for season.

Joseph A. Kozlowsky, Coach of Basketball, $500 for season.

Francis J. Culhane, Coach of Hockey, $400 for season.

John V .Murphy, Coach of Track, $300 for the season.

James H. Foley, coach of Baseball, $400 for season.

On a roll-call it was voted to adopt a recommendation of the Committee on Athletics that the following named persons be reappointed to the coaching positions and at the salary set opposite their names, at the Rindge Technical School: Committeemen Carr, Carver, Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald, voting yes; Mayor Lyons absent:

RINDGE TECHNICAL SCHOOL

Henry C. Lynch, Faculty Manager, $500 for season.

Thomas E. Duffy, Coach of Track, $300 for season.

William H. Mahoney, Coach of Hockey, $400 for season.

Thomas J. Murphy, Coach of Basketball, $400 for season.

William F. McLaughlin, Coach of Baseball, $400 for season.

Wilfred J. Metivier, Coach of Football, $500 for season.

Thomas E. Smith, Asst. Coach of Football, $250 for season.

On the following roll-call it was voted to adopt a recommendation of the Committee on Athletics that the following named physicians be re-appointed at the salary set opposite each name: Committeemen Carr, Carver, Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald voting yes; Mayor Lyons absent.

Cornelius T. O'Connor, M.D., Elementary Schools, $400 for season.

Robert E. Driscoll, M.D., Rindge Technical School, $400 for season.

Dalton C. O'Brien, M.D., High and Latin School, $400 for season.

Vice-Chairman Fitzgerald presented the following report of the Committee on Building and Grounds:
Comimttee on Buildings and Grounds

Meeting of February 14, 1941.

Members present:
Committeeman Fitzgerald, Chairman
Committeeman Wood

Your Committee wishes to report that on February 7 and February 10 during recreation time, the Roberts School was broken into and several rooms ransacked. Nothing appears to have been taken on the night of February 7, but on February 10 some materials were taken from the electricity shop. These articles were: 1 two pound electrical solder iron, 10 pliers, 4 small screw drivers, 4 rolls tape, 2 torches, 6 bells, 2 rolls wire, 1 compass, 1 voltamp meter. On the same evening Mr. Walsh, the janitor, attempted unsuccessfully to capture two men he found prowling in Room 26. This matter has been reported to the police department.

It was voted to recommend that the sum of $496. be appropriated for the purchase of petitions for the offices of the Superintendent of Schools and the Assistant Superintendent of Schools.

It was voted to recommend that the folding petition doors at the Roberts School be repaired.

It was voted to recommend that the Chief Custodian take measures to temporarily minimize as much as possible the leaking condition that exists on the playroof of the Roberts School, and in the meantime he is instructed to consult with reputable roofers to determine whether or not some composition may be laid on the roof with proper drainage outlets, and to ascertain the cost of same.

It was voted to recommend that the WPA painting project at the old Latin Building of the High and Latin School be approved, with the understanding that no work is to be done during school hours.

It was voted to recommend that the sum of $20,000 be appropriated for repairs said sum to be included in the budget for the year 1941.

It was voted to recommend that the sum of $10,000 be appropriated for WPA projects, said sum to be included in the budget for the year 1941.

Respectfully submitted,

JAMES F. FITZGERALD,
Chairman.

On motion by Committeeman Dr. Cassidy it was voted that the report of the Committee on Buildings and Grounds be approved and the recommendations adopted.

On motion by Committeeman Wood it was voted that the Text Books recommended by the Superintendent at the meeting of February 3, 1941, be approved.

Relative to the motion that the Superintendent report on the communication from the Mass. State Federation of Labor advising that the Houghton Mifflin Company (Riverside Press) and the American Book Company were ufnair to organized labor and requesting the School Committee to patronize only such publishers of school text books as have their work printed and bound in strictly union plants, the Superintendent presented the following communication:

HOUGHTON MIFFLIN COMPANY
CAMBRIDGE, MASS.

February 17, 1941.

Mr. John Tobin,
Asst. Supt. of Schools
1700 Cambridge Street,
Cambridge, Mass.

Dear Mr Tobin:

Mr. Arthur A. Clark recently informed us of your wish to have a statement from us regarding the letter which you have received from the Massachusetts Federation of Labor.

We have seen a copy of the resolutions adopted by that organization and are glad to give the facts regarding them. Houghton Mifflin Co. does not operate a strictly non-union plant. We do not discourage membership in unions. We never inquire as to an employee's or prospective employee's union affiliations. We do not know and do not take steps to find out whether an employee does not belong to a union.

Houghton Mifflin Co. pays the prevailing wage rates for printing and binding in this territory and the working conditions are of an unusually high standard; because of them students at schools in the neighborhood at the request of school authorities go from time to time through the plant on inspection tours.

The extraordinary small turnover in our personnel year in and year out is the best evidence of the mutually satisfactory wage and working condition which exists throughout the whole Houghton Mifflin Company organization.

Very truly yours,

HOUGHTON MIFFLIN COMPANY
C. Howard Roberts, Personel Mgr.

The Superintendent then recommended that this matter be placed on file and it was voted to adopt the Superintendent's recommendation.

It was voted to lay on the table a motion by Vice-Chairman Fitzgerald that whenever the Superintendent of Schools shall find it necessary or expedient to transfer a teacher in accordance with Section 711 of the Rules of the School Committee he shall offer to the teacher longest in the service and doing the same work the opportunity to be transferred to the position wherein the transfer is to be made.

Committeeman Carr advised the committee that on a recent visit to Henry Wadsworth Longfellow School the name "Wadsworth" was spelled incorrectly on the plaque in the auditorium. On motion by Committeeman Wood it was voted that the word "Wardsworth" as appearing on the placque at the Longfellow School be corrected and the name of Henry Wadsworth Longfellow be correctly spelled.

Committeeman Carver advised the committee that he had arranged with Mr. Walter E. Brown of the Boston Garden to have approximately 300 boys who are members of the school traffic squad invited to attend a hockey game at the Boston Garden on March 7, as guests of the Boston Garden. On motion by Committeeman Carver it was then voted on roll-call that the sum of $60 be appropriated to "Transportation of Pupils" for the purpose of hiring the buses to transport these members of the school traffic squad, said sum to be included in the budget for the year 1941: Committeemen Carr, Carver, Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald voting yes; Mayor Lyons absent.

Committeeman Galgay moved that the results of the examination for Elementary Master, as submitted by the Superintendent earlier in the meeting be not accepted and the list abolished. Committeeman Carr raised a point of order that Committeeman Galgay's motion is a motion to rescind the vote that an examination shall be held for the position of master and a list shall be established as a result thereof. The chair ruled the point of order well taken and the motion out of order.

The Superintendent advised the committee that he had received a communication from Louis N. Fougere, Master of the Ellis School, that Marie Louise Richard, an eighth grade pupil at the Ellis School had refused to salute the American Flag on the ground that it was against her religion. The Superintendent recommended that Marie Louis Richard be expelled from school for refusing to salute the American Flag as part of her daily school exercises. It was was voted to adopt the Superintendent's recommendation and that the parents of Marie Louise Richard be notified that she has been expelled for refusing to salute the American Flag as part of her daily school exercises. It was also voted that Mr. Fougere, Master of the Ellis School be notifed of the action of the School Committee.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary of the School Committee

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, March 3, 1941.

REGULAR MEETING:

Members present: Committeemen Carr, Carver, Galgay, Wood and Vice-Chairman Fitzgerald.

Vice-Chairman Fitzgerald in the chair.

On motion by Committeeman Galgay it was voted that the minutes of the meeting of February 17, 1941 be approved as printed.

At the request of Committeeman Wood unanimous consent was given to Mrs. Mabelle C. Becker, of 5 Felton Street, Cambridge, to address the committee relative to moving the welding room in the Rindge Technical School to another part of the building. Mrs. Becker stated that the constant roar of the fan all night causes so much loss of sleep that it presents a serious problem; the gases coming from the fan are already obnoxious but with the advent of spring and open windows it will be even more so. Mrs. Becker further explained that she has a girl of fourteen years old in high school who is unable to get her proper rest with the result that her work and her health are already showing signs of strain. Another daughter is ill and Mrs. Becker's physician insists that complete rest is absolutely essential. Communications complaining of this condition were also received from Mrs. Sarah H. Becker, 1716 Cambridge Street, Cambridge, Mrs. Lettie G. Billings, 3 Felton Street, Cambridge, Joseph P. Dwyer, 7 Felton Street, Cambridge, and H. L. Lindberg., A. A. Lindberg and Alice A. Lindberg, all of 9 Felton Street, Cambridge.

On motion by Committeeman Wood it was voted to refer to the Committee on Buildings and Grounds for investigation the petition to move the welding room at the Rindge Technical School to another part of the building.

A communication was presented from Cyrus Richard, father of a girl pupil at the Ellis School who was expelled by vote of the School Committee for refusing to salute the American Flag. On motion by Committeeman Wood it was voted to refer the communication to the City Solicitor for opinion.

The following communication was received from Rugo Construction Co., Inc.:

RUGO CONSTRUCTION CO.

50 Boylston Street
Boston.

February 17, 1941.

School Committee,
City of Cambridge,
1700 Cambridge St.,
Cambridge, Mass.

Attention - Mr. Edward J. O'Connell

Re:Cambridge High and Latin School

Gentlemen:

We have your letter of February 11, 1941 in which you state that the School Department denies liability for the oil left in the tanks at the Cambridge High and Latin School.

Will you advise us if the School Department denies that this oil was used by the School Department or its agents to heat the building while school sessions were being held during September and October, 1940?

Yours very truly,
Rugo Construction Company, Inc.

By Guido L. Rugo, Treasurer.

It was voted that the Rugo Construction Company be advised that any further communication with reference to their invoice for oil left in the tanks at the new high school building must be taken up with the City Solicitor.

Committeeman Wood in the chair.

The following communication was presented from the City Solicitor:

CITY OF CAMBRIDGE
Law Department

February 21, 1941.

Mr. Edward J. O'Connell
Secretary of the School Committee,
1700 Cambridge Street,
Dear Sir:

This is in reply to your letter of February 5, 1941, in which you state that at the meeting of the School Committee held on February 3, 1941, it was unanimously voted that you transmit to me for opinion all motions and rulings made in the matter of the transfer or appointment of the Sub-Master at the Haggerty School to the Cambridge High and Latin School.

I have considered the motions and rulings which you included in your letter and have also examined the rules of the School Committee and a copy of the minutes of the meeting held on February 3rd.

It is my opinion that the Chair was correct in his rulings throughout. The three sections of the rules which you quote, namely, Section 1003 of Chapter X, Section 711 of Chapter VII, and the amendment to the rules, which you quote on Page Two of your letter, are all reconcilable.

Chapter X, Section 1003, clearly deals only with new appointments to the School System. It begins:

"By vote of the School Committee, all persons desirous of entering the services of the public schools of Cambridge shall be examined for scholarship"

and it ends as follows:

"These rules do not affect those teachers already permanently in the service or substitute teachers who have been on the substitute list since January 1, 1931."

Therefore, the entire Section 1003 does not in any way govern the transfers of teachers already in the service whether the transfer is from the elementary schools to the High School System or not. Such transfers, even though they may be for the purpose of filling vacancies, are governed by Chapter X, Section 711.

Yours very truly,
RICHARD C. EVARTS,
City Solicitor.

Vice-Chairman Fitzgerald in the chair.

The following communication was presented from the Checker Taxi Co. Inc.:

CHECKER TAXI COMPANY, INC.
10 Gainsboro Street
Boston, Mass.

February 17, 1941.

Chairman of School Committee
City of Cambridge,
Cambridge, Mass.
Dear Sir:

As one who has shown a definite interest in Safety Work and Accident Prevention we know you will be interested to learn that we are actively engaged in a safety campaign which has shown gratifying results in the time it has been under way.

Realizing that a large fleet of taxicabs operating all over the city is a potential menace to life and property, we are much concerned with our responsibility. Concurrently with Mayor Tobin's Safety Program we are adopting many Safety measures. Five hundred drivers have signed a pledge of strict adherence to safe driving rules. Our entire personnel has been made safety conscious by the use of much accident prevention propaganda. Safety awards and prize contests have been inaugurated. Other preventative devices are planned for future use.

We are convinced of the civic value of this type of effort and of its importance to ourselves and the public. We would indeed appreciate any suggestions or safety ideas that you think might help reduce the toll levied on lives and property by preventable accidents. Such a suggestion would certainly be construed to be in the interest of public safety. In the absence of any suggestions we would appreciate your endorsement of this campaign.

Very truly yours,

CHECKER TAXI SAFTEY
COMMITTEE

On motion by Committeeman Wood it was voted that the sentiments expressed in the letter from the Checker Taxi Company be endorsed and the communication referred to the Assistant Superintendent of Schools for proper suggestions on Safety to be made to the Checker Taxi Co.

The Superintendent advised the committee that the Federal Government had allocated the sum of $2700 for the purchase of materials for the National Defense Classes being conducted in the Rindge Technical School, and of this amount $2250 has already been spent for the purchase and installation of two gas furnaces.

The Superintendent reported the resignation of Mildred J. Murray, teacher at the Putnam School, effective March 28, 1941. On motion by Committeeman Galgay it was voted that the resignation be accepted.

The Superintendent reported the assignment of the following teachers appointed to the elementary schools on September 1, 1940:

Joseph M. Flynn, Agassiz
Edward F. Hurley, Webster
George Lovett, Putnam

The Superintendent recommended that the following dates for the Americanization meeting and the evening school graduations be approved:

Americanization meeting and elementary evening school graduation on Tuesday, March 25, at 8:00 p.m. in High and Latin School.

Evening Industrial School and the Evening High School on Thursday, March 27, at 7:30 p.m. and 8:30 p.m. respectively.

It was voted to approve the Superintendent's recommendation.

The following members were assigned as speakers for the Americanization meeting and evening school graduations.

Americanization meeting and
Elementary School Graduation
Vice-Chairman Fitzgerald

Evening Industrial School Graduation Committeeman Dr. James J. Cassidy

Evening High School Graudation
Committeeman Russell A. Wood

A communication was presented from John J. McKenna, who is sixth position on the permanent elementary teacher's list and in first position on the substitute high school history list, advising that on February 21, 1941 he was conscripted into the United States Army for a period of one year and that he would not be available for substitute work. Mr. McKenna stated that if a permanent elementary school appointment should be offered to him during his absence he desired to be on record as being desirous of accepting the position and to have the position retained for him in accordance with the rules of the school committee, until his return from military service.

The following communication was received from Hugh J. Curry, teacher at the Rindge Technical School:

Mr. Michael E. Fitzgerald,
Superintendent of Schools,
Cambridge, Mass.
Dear Mr. Fitzgerald:

I have been ordered by Selective Service Board No. 47 to report for National Defense training with the U. S. Army on Tuesday, March 4, 1941.

May I request, in accordance with the policy adopted by the Cambridge School Committee, that I be given a leave of absence dating from March

4, 1941 and continuing until such time as I am released from the Service of the U. S. Government?

May I, also request that I be sent a written notice of the School Committee's action on this application for leave of absence?

Hugh J. Curry

It was voted that Mr. Currry be sent a copy of the rule relating to teachers who are affected by the Conscription Act, as adopted by the School Committee at a meeting held on September 16, 1940. It was also voted that a copy of this rule be posted in all the schools.

The Superintendent recommended that Thomas A. Quinn, Assistant Director of Music, take over the duties of Hugh J. Curry, during Mr. Curry's absence, and that Mary M. Ennis, teacher of music at the Russell School, take over the duties of Mr. Quinn in the elementary schools during the same period. It was voted on motion by Committeeman Wood that this recommendation be referred back to the Superintendent for other solution.

A communication was received from Dorothea C. Murphy requesting that her name be removed from the substitute list for special teacher because she has secured a position at the Lyman School for Boys in Westboro, Mass. It was voted that the requests be granted.

The following communication was presented from the Cambridge Press Club:

CAMBRIDGE PRESS CLUB
Hotel Continental

February 28, 1941.

Cambridge School Committee,
Cambridge, Mass.
Att. Michael E. Fitzgerald, Supt.

Gentlemen:

The Cambridge Press Club, Inc., which consists of working members of the press previously assigned to Cambridge or at preesnt engaged in newspaper work in this city desires to contribute $100 to some student in one of the Cambridge High Schools to be used by that student as a partial payment for his or her higher education.

The Cambridge Press Club, Inc., now is seeking the permission of the School Committee to conduct this essay contest under any regulations which your Honorable Body desires to set up. The club, with the permission of your Honorable Body, will confer with the officials of the School Department to work out details.

At this time we ask your early consideration and approval of our plan in order that the result of the essay contest may be known and the $100 award presented before the close of the current school term.

Yours truly,

Paul J. Frank, Secretary

On motion by Committeeman Galgay it was voted that the communication be referred to the Superintendent with power, and that the Press Club be extended the sincere thanks of the School Committee for their splendid endeavor and fine spirit.

It was voted that the following financial report be made part of the records:

FINANCIAL REPORT FOR JANUARY AND FEBRUARY, 1941

	Expended during January	Expended during February	Total
Administration Salaries	$5,791.65	$5,434.87	$11,226.52
General Expenses	576.05	607.99	1,184.04
Teachers Salaries	120,255.01	119,765.08	240,020.09
Substitutes	1,141.00	808.00	1,949.00
Posture Physician	250.00	250.00	500.00
Athletics	428.33	2,178.33	2,606.66
Evening Schools	2,692.50	1,744.00	4,436.50
Americanization	620.00	444.50	1,064.50
Text Books	503.35	531.96	1,035.31
Suppiles	1,302.62	2,038.87	3,341.49
Nursery Class Supplies	7.84	127.25	135.09
Lunch Room Supplies	1,986.28	2,596.35	4,582.63
Tutition to Other Cities	32.00	8.00	40.00
Travel Outside State	....	100.00	100.00
Transportation of Pupils	100.00	271.00	371.00
Fuel	3,722.41	790.39	4,512.80
Lighting	20.33	1,137.69	1,158.02
Power	....	197.50	197.50
Light and Power at Rindge	....	364.39	364.39
Janitors Salaries	11,862.71	10,106.60	21,969.31
Repairs	3.77	96.08	99.85
Janitors Supplies	49.05	543.74	592.79
Furniture and Furnishings	....	12.00	12.00
Other Expenses	11.00	62.03	73.03
Athletic Clothing	5.61	135.07	140.68
Minors License Refunds	1.50	3.75	5.25
Pensions	271.25	237.36	508.61
	$151,634.26	$150,592.80	$302,227.06

It was voted tc place on file a communication from the City Council relative to an announcement by Harvard University of the extension of the national scholarship principles to boys from any part of Massachusetts including the greater Boston area.

At the suggestion of Committeeman Wood the Assistant Superintendent of Schools, John M. Tobin, presented a detailed report of the convention of the American Association of School Administrators held at Atlantic City, New Jersey from February 23 to February 28. On motion by Committeeman Galgay it was voted to place this report on file.

On motion by Committeeman Galgay it was voted that the text books recommended for adoption by the Superintendent at the meeting of February 17, 1941, be approved.

Committeeman Wood in the chair.

On the following roll-call it was voted not to adopt the proposed amendment, as submitted by Vice-Chairman Fitzgerald at the meeting of February 3, 1941, "that whenever the Superintendent of Schools shall find it necessary or expedient to transfer teachers in accordance with Section 711 of the Rules of the School Committee he shall offer to the teacher longest in the service and doing the same work the opportunity to be transferred to the position wherein the transfer is to be made:" Committeeman Wood and Vice-Chairman Fitzgerald voting yes; Committeemen Carr, Carver, and Galgay voting no; Committeemen Dr. Cassidy and Mayor Lyons absent.

Vice-Chairman Fitzgerald in the chair.

Committeeman Carver submitted the following proposed amendment to the rules: "When a candidate for a teaching position is called to military service and his name on the list is reached for appointment, that candidate shall be appointed and the position assigned to a substitute pending the availability of the candidate". A motion to suspend the rules for the purpose of taking action on this proposed amendment was lost on the following roll-call: Committeemen Carr, Carver, and Fitzgerald voting yes; Committeemen Galgay and Wood voting no; Committeeman Dr. Cassidy and Mayor Lyons absent. In accordance with the rules this proposed amendement to the rules lays on the "calendar".

Vice-Chairman Fitzgerald presented the following proposed amendment to the rules which lays on the "Calendar:" No transfer of teachers shall be made to a position higher in grade than that which the teacher is now occupying".

Committeeman Galgay submitted the following proposed amendment to the rules which lays on the "Calendar" in accordance with the Rules of the School Committee:

"The Masters and Sub-Masters of the Cambridge Elementary Schools shall be classified as follows:

"Any school with a total average attendance of kindergartens, primary and grammar school pupils of 600 or more during the 1940-1941 school year shall be supervised by a master: With 900 or more it shall be supervised by a master with a sub-master as assistant: Any similar school with less than 600 average attendance shall have a sub-master in charge. Any subsequent classification shall be based on a three year average.

"After the adoption of this rule the salary schedule shall be as follows:

MASTER: $2950 minimum; $3850 maximum.

SUB-MASTER: $2100 minimum; $3000 maximum. Maximum to be reached by six yearly increments of $150 each.

"After the adoption of this order subsequent vacancies occuring in the schools of over 600 average attendance shall be filled by transferring masters from schools of under 600 average attendance and their places shall be filled by sub-masters.

"When all of the present masters in schools of under 600 average attendance have been transferred to schools of 600 or over average attendance, any subsequent vacancies in schools of over 600 average attendance shall be filled by the School Committee upon recommenadtion by the Superintendent of the best qualified sub-master.

"Vacancies in schools of under 600 average attendance shall be filled by transfer of sub-masters or appointment from a sub-master's examination list.

"It is further provided that this rule does not effect the salary schedule of any master appointed before its adoption."

Committeeman Wood moved that the budget as submitted be adopted. Comimtteeman Carver raised a point of order that the Committee did not pass the budget at the last meeting, having simply gone over it and there are several items open for consideration. The chair ruled that with reference to the names of individuals whose status has been questioned that this matter would have to be taken up in executive session. It was then agreed to consider each item in the budget separtely. During a discussion of the status of married teachers, Committeeman Galgay moved to convene into executive session. Committeeman Galgay was then given unanimous consent to withdraw his motion and it was agreed to consider the budget item by item. A motion by Committeeman Wood to increase the recommended sum for Text Books from $15,000 to $20,000 was lost on the following roll-call: Committeeman Fitzgerald and Wood voting yes; Committeemen Carr, Carver and Galgay voting no; Committeeman Dr. Cassidy and Mayor Lyons absent.

On motion by Committeeman Wood it was voted that the following janitor's salaries be increased: (Committeeman Carver is recorded as voting no).

Michael Courtney, Custodian-High and Latin School from $42 wk. to $50 week.

John Campbell, Custodian-Rindge Tech from $42 wk. to $50 wk.

James J. Walsh, Custodian Roberts School from $40 wk. to $50 wk.

Raphael Cumminskey, Janitor-Unassigned from $40 wk. to $47 wk.

Martin Reed, Custodian - Ellis School from $42 wk. to $48 wk.

Edward Casey, Custodian - Morse School from $42 wk. to $48 wk.
Wm. J. Fitzgerald, Chief Custodian, from $3000 year to $3300 yr.

On motion by Vice-Chairman Fitzgerald it was voted that the salary of the Secretary of the School Committee be raised from $40 per week to $45 per week. Committeeman Carver is recorded as voting no.

On motion by Committeeman Gal gay it was voted that the Superintendent submit his recommendation relative to the Lowell and Wyman Schools.

It was voted that the Superintendent submit his recommendation relative to Home Teachers.

All items of the budget having been considered it was voted on motion by Committeeman Wood that the budget lay on the table for further study.

The Superintendent recommended that the salary of the Hospital Teacher be the same as Elementary Teacher on the Teachers' Salary Schedule. On motion by Committeeman Carr it was voted to approve the Superintendent's recommendation.

Committeeman Carver submitted a proposed amendment to the rules "that married women shall not be permitted to teach in the Cambridge School System". A motion by Committeeman Carver to suspend the rules for the purpose of taking action on this proposed amendment was lost on the following roll-call: Committeemen Carr and Carver voting yes; Committeemen Galgay, Wood and Vice-Chairman Fitzgerald voting no; Committeeman Dr. Cassidy and Mayor Lyons absent. In accordance with the rules this proposed amendment lays on the "Calendar".

Committeeman Wood submitted the following proposed amendment to the rules, which lays on the "Calendar" in accordance with the Rules of the School Committee: "No married woman shall be a teacher in the system. This rule shall not apply to the status of a teacher married before the adoption of this rule".

It was voted to adjourn.

ADJOURNED:

Edward J. O'Connell,
Secretary of the School Committee

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, April 7, 1941.

REGULAR MEETING:

Members present: Committeemen Carr, Carver, Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald. Vice-Chairman Fitzgerald in the chair.

It was voted on motion by Committeeman Galgay that the minutes of the meeting of March 3, 1941 be approved as printed.

A communication was presented from Francis L. Sennott, Acting Mayor, advising that April 17 marks the 80th anniversary of the date upon which the first volunteers to enlist in the Civil War left Cambridge and requesting that the School Committee authorize the Superintendent to call to the attenion of the school this historic event and to have the flags of all school buildings displayed on that day. On motion by Committeeman Carver it was voted that the request of the Acting Mayor be granted.

It was voted to receive and place on file a communication from the St. John's Traffic Squad thanking the committee for the fine entertainment provided for the traffic squad at the Boston Garden on March 7.

On March 25 the City Council adopted an order that the School Committee be requested to consider the advisability of keeping the school yards open in Ward 11 after school hours and during the summer vacation period in order that the children of the district may have a safe place to play. On motion by Committeeman Galgay it was voted that the City Council be notified that the School Committee will be glad to comply with this request provided the Park Department will furnish the proper supervision.

It was voted to place on file an opinion from the City Solicitor upholding the action of the School Committee in expelling Mary Louise Richard from the Ellis School for failure to salute the flag.

The following communication was received from the Cambridge League of Women Voters relative to the expulsion of Mary Louise Richard for her refusal to salute the flag:

Cambridge League of Women Voters
42 Brattle Street
Cambridge, Mass.

March 2, 1941.

Mayor John W. Lyons, Chairman
Cambridge School Committee,
Rindge Technical School,
Cambridge, Mass.

Dear Mayor Lyons:

We are interested in the case of the child recently expelled from school for refusal to salute the flag and trust that a solution will be found by the School Committee which will protect the child from unnecessary hardship.

Could not an arrangement be worked out here similar to the compromise agreed upon last November in Michigan? There nineteen Jehova's Witnesses children who had been suspended for refusing to salute the flag were reinstated upon agreement that they may substitute for the flag salute an oath of allegiance to the United States which would omit mention of the flag. The children now give their pledge after the others in the school have saluted. As only one child is involved here, perhaps a less conspicuous arrangement would be appropriate.

The probate judge who handled that case declared: "It is unnecessary for any American child to be torn between love of his God and allegiance to his country."

Respectfully yours,
MRS. SAMUEL S. STRATTON,
President.

On motion by Committeeman Wood it was voted that the letter be made part of the records and that the school committee reaffirms its position in this matter.

On motion by Committeeman Galgay it was voted to again endorse the Backyard Gardens Project conducted by the Cambridge League of Women voters and to grant permission to the League to circularize by pamphlet the children of the public schools for the purpose of giving publicity to the undertaking.

A communication was presented from Cyrus Richard, father of Mary Louise Richard, who was expelled from the Ellis School for refusal to salute the United States Flag, making formal demand, in accordance with Chapter 71, Section 16 and 17 of the General Laws relating to education, for a public hearing on this case. On motion by Committeeman Carr it was voted that Mary Louise Richard be granted a public hearing, said public hearing to be held at the next regular meeting of the School Committee.

Bids were presented for supplying bituminous and anthracite coal to the School Department for the year 1941.

On motion by Committeeman Carr it was voted that the bids for supplying bituminous coal be rejected and the Business Agent be instructed to readvertise for bids for supplying bituminous coal.

On motion by Committeeman Carver it was voted that the bids for supplying anthracite coal be laid on the table.

The Superintendent presented the resignation of Katherine C. Collins, a teacher at the Houghton School, to be effective April 11, 1941. On motion by Committeeman Wood it was voted that the resignation be accepted and that the School Committee express to Miss Collins their appreciation for the services she has rendered to the Cambridge School System.

It was voted to place on file a communication from George B. Colesworthy, Master of the Peabody School thanking the School Committee for granting him leave of absence without loss of pay from March 3 to March 21, 1941.

It was voted on motion by Committeeman Wood to make part of the records the following communication from H. P. McCarthy, director of the Mass. Institute of Technology Interscholastic Tournament:

INTERSCHOLASTIC BASKETBALL
TOURNAMENT
Mass. Institute of Technology
March 13, 1941.

Mr. M. E. Fitzgerald,
Superintendent of Schools,
Dear Mr. Fitzgerald:

I want to take this opportunity to congratulate the Rindge Technical School Basketball Team not only for their splendid ability on the basketball court, which enabled them to win the Tournament which was held here recently, but furthermore, for their high grade sportsmanship and conduct during the course of play throughout the several contests.

They are a credit to the City, the School Department and the institution which they represent, to themselves and to their Coach.

Very truly yours,
HENRY P. McCARTHY,
Director

On motion by Committeeman Wood it was voted to make part of the records the following communication from L. L. Cleveland, headmaster of the High and Latin School relative to the Tenth Annual Drama Festival held at Fitchburg on March 29, 1941:

HIGH AND LATIN SCHOOL
Cambridge, - Mass.

April 1, 1941.

Mr. M. E. Fitzgerald,
Superintendent of Schools,
Cambridge, Mass.
Dear Mr. Fitzgerald:

I enclose a program of the Drama Festival. Cambridge High and Latin school won first award as a school and Lester Crowley for the best individual performance. You will see at the bottom of the fourth page an item about the Drama Festival at Portland, Maine.

Very truly yours,
L. L. CLEVELAND
Headmaster.

The Superintendent presented the dates for the Spring Parent-Teacher-Pupil meetings and members were assigned to attend these meetings as follows:

PARENT-TEACHER-PUPIL MEETINGS - SPRING 1941

High and Latin	March 26	(Wednesday) 7:30 p.m. Mr. Fitzgerald
Fletcher	March 31	(Monday) 7:30 p.m. Mr. Galgay
Kelley	March 31	(Monday) 7:15 p.m. Mr. Carver
Longfellow	April 2	(Wednesday) 7:15 p.m. Mr. Galgay
Morse	April 2	(Wednesday) 7:30 p.m. Mr. Galgay
Abraham Lincoln	April 3	(Thursday) 8:00 p.m. Dr. Cassidy
Agassiz	April 3	(Thursday) 7:30 p.m. Dr. Cassidy
Ellis	April 9	(Wednesday 7:30 p.m. Mr. Fitzgerald
Houghton	April 9	(Wednesday) 7:00 p.m. Dr. Cassidy
Rindge Technical	April 14	(Monday) 7:30 p.m. Mr. Galgay
Roberts	April 16	(Wednesday) 7:15 p.m. Dr. Casidy
Sleeper	April 16	(Wednesday) 7:30 p.m. Dr. Cassidy
Peabody	April 17	(Thursday) 8:00 p.m. Dr. Cassidy
Russell	April 17	(Thursday) 7:30 p.m. Dr. Cassidy
Webster	April 17	(Thursday) 7:00 p.m. Mr. Wood
Gannett	April 18	(Friday) 2:30 p.m. Mr. Carr
Lowell	April 18	(Friday) 12:00 noon Mr. Wood
Willard	April 18	(Friday) 2:30 p.m. Mr. Galgay
Putnam	April 23	(Wednesday 8:00 p.m. Mr. Fitzgerald
Haggerty	April 24	(Thursday) 7:30 p.m. Dr. Cassidy
Thorndike	April 24	(Thursday) 7:30 p.m. Mr. Carr
Wellington	April 24	(Thursday) 7:30 p.m. Mr. Fitzgerald
Boy's Vocational	April 25	(Friday) 7:30 p.m. Mr. Wood

The chair appointed Committeemen Wood, Carver and Vice-Chairman Fitzgerald as a sub-committee to read the annual report.

The Assistant Superintendent of Schools presented the following communication:

April 3, 1941.

Cambridge School Committee
1700 Cambridge Street,
Cambridge, Mass.
Gentlemen:

Mr. Robert O. Small, Director of the Mass. Division of Vocational Education, has received a request from Captain John S. Barleon, Chief of Staff, First Naval District, regarding the possibilities of conducting a short course in "Gas Engines as applied to Marine Work" at the Rindge Technical School under the National Defense Training program.

This course would operate in the late afternoon or early evening, two or three days per week from now to the middle of June.

Enrollees in this program would be future Naval Reserve Officers to be commissioned next summer.

The entire cost of the program will be paid for out of the United States Office of Education Funds.

Respectfully yours,
JOHN M. TOBIN,
Asst. Supt. of Schools.

The Superintendent recommended that the permission requested in Mr. Tobin's letter be granted and on motion by Committeeman Galgay it was voted that the Superintendent's recommendation be adopted.

The Superintendent presented the following communication from Miss Crawford, Director of the Cambridge Museum for Children:

CAMBRIDGE MUSEUM FOR CHILDREN

5 Jarvis Street - Cambridge
February 26, 1941.

Mr. M. E. Fitzgerald,
Superintendent of Schools
1700 Cambridge Street,
Cambridge, Mass.

Dear Mr. Fitzgerald:

The New England Museum of Natural History (234 Berkeley Street Boston) is planning the "New England Vacation Show" to be held at the Mechanics Building from April 19 through April 27.

In a letter to me Mr. Coolidge says: "One group will be made up of exhibitors selected from a group of organizations which are devoted to public service and that depends on public support in much the same way that the New England Museum does. The organizations which we are inviting to participate are for the most part those that stress in their work the bringing of the individual into happy contact with the natural environment. The exhibitors in this division will be donated free booth space, but unfortunately we cannot include in our invitation the large number of important social agencies in greater Boston whom we would like to offer these facilities.

"We are, however, reserving for the Children's Museum of Cambridge Free space in the New England Vacation Show. It is our hope that you will make use of this in any way that you may see fit to illustrate the important work of your organization."

I feel this is a great opportunity for the museum to become known to a larger public and I hope that you will approve our acceptance of the invitation.

Sincerely yours,
RUTH CRAWFORD

The Superintendent recommended that the Cambridge Museum for Children be granted permission to take part in the New England Vacation Show at no cost to the School Department. On motion by Committeeman Wood it was voted that the Superintendent's recommendation be approved.

The Superintendent presented the following communication from the Surplus Commodity Division relative to supplying surplus milk to the schools:

Commonwealth of Massachusetts
Surplus Commodities Division
600 Washington Street - Boston

Mr. M. E. Fitzgerald,
Superintendent of Schools
Cambridge, Mass.

Dear Sir:

The Dairy Section of the Surplus Commodities Administration in conjunction with the Surplus Commodities Divsion of the State Department of Publc Welfare, is contemplating the introduction of a Milk Program in the City of Boston Schools, whereby all children will be enabled to purchase milk at a cost of either one or two cents per 1-2 pint. The balance of the cost of the milk will be borne by the Dairy Section - the School Department assumes no part of the cost.

If your department is interested in sponsoring a similar program, we shall be pleased to receive a statement of your requirements, giving the names and addresses of the schools involved and the quantities which you desire to have delivered to each It is suggested, however, that you restrict your request to schools where the majority of pupils come from families in the lower income groups All details of the proposed program have not been definitely decided as yet, but we are particularly interested at this time in knowing what Cities and Towns are desirous of participating.

We feel that this is a thoroughly worthwhile program that will appeal to all school authorities as an opportunity to benefit children whose parents might not avail themselves of the opportunity to purchase low cost milk at our Distribution Centers It also affords a teacher familiar with the child's needs a chance to supervise his diet to some extent.

Trusting that you will give this matter serious consideration and that we may hear from you at an early date, we are,

Yours very truly,
JOHN C. STALKER,
Director of Commodity Distribution.

On motion by Committeeman Carr it was voted that the offer of the Surplus Commodity Division be accepted and the Superintendent be empowered to notify the Surplus Commodity Division of the School Committee's action.

It was voted that the following financial report for March, 1941, be made part of the records:

FINANCIAL REPORT FOR MARCH 1941

	Expended to March 1, 1941	Expended during March, 1941	Total
Administration Salaries	$11,226.52	$5,434.87	$16,661.39
General Expenses	1,184.04	576.59	1,760.63
Teachers Salaries Day	240,020.09	119,534.22	359,554.31
Substitutes	1,949.00	1,069.00	3,018.00
Pos. Physician	500.00	250.00	750.00
Athletics	2,606.66	653.33	3,259.00
Evening School	4,436.50	2,241.00	6,677.50
Americanization	1,064.50	514.00	1,578.50
Text Books	1,035.31	685.30	1,720.61
Supplies	3,341.49	2,925.10	6,266.59
Nursery Class Supplies	135.09	119.12	254.21
Lunch Room Supplies	4,582.63	2,044.49	6,627.12
Tuition	40.00	59.90	99.90
Travel Outside State	100.00	....	76.10
Transportation of Pupils	371.00	202.50	573.50
Fuel	4,512.80	4,760.73	9,273.53
Heating at Rindge		2,402.12	2,402.12
Lighting	1,158.02	1,498.04	2,656.06
Power	197.50	235.74	433.24
Light and Power at Rindge	364.39	264.89	629.28
Janitors Salaries	21,969.31	9,749.03	31,718.34
Repairs	99.85	528.71	628.56
Janitors Supplies	592.79	786.12	1,378.91
Furniture & Furnishings	12.00	....	12.00
Other Expenses	73.03	253.00	326.03
Athletic Clothing	140.68	26.46	167.14
Minors License Refunds	5.25	2.25	7.50
Museum Supplies		8.25	8.25
Pensions	508.61	237.36	745.97
	$302,227.06		
Refund on Travel Outside State	23.90		
	$302,203.16	$157,062.12	$459,265.28

Committeeman Carver, chairman of the Committee on Athletics, presented the following report:

COMMITTEE ON ATHLETICS
March 12 and 24

Members present:

Committeeman Carver, chairman
Committeeman Carr
Committeeman Dr. Cassidy
Commiteemen Galgay, Wood, and Vice-Chairman Fitzgerald, together with coaches Thomas Murphy and Thomas Duffy and Director of High

School Athletics Leander MacDonald were also present.

It was voted to recommend approval of the grammar school baseball schedule as submitted by Director of Physical Education Joseph Smith.

It was voted that William J. Ryan and John J. Landrigan be reappointed umpires for the grammar school baseball leagues at a salary not to exceed $50.00 for the season.

Your Committee wishes to take this opportunity to extend its congratulations to all the coaches and athletes representing both high schools this past season. Their excellent spirit and sportsmanship has brought great credit both to them selves and to the school which they represent.

We wish to particularly commend Coach Thomas Murphy and the Rindge Basketball team for winning the M. I. T. Basketball Tournament and for their splendid performance in the New England Basketball Tournament held at Manchester, N. H. Commendation is also due Coach Thomas Duffy and the Rindge Track Team for a generally fine season and in particular for winning the Interscholastic Track meet held at Bowdoin College, Brunswick, Maine.

The Committee on Athletics recommends that the plans of the Cambridge Lodge of Elks to sponsor a banquet on Tuesday, April 22nd for the members of the Rindge Basketball and Track Teams be endorsed and that the School Committee extends its thanks to the Cambridge Lodge of Elks their appreciation and cooperation in this laudable civic endeavor to honor our athletes.

Respectfuly submitted,
JOHN J. CARVER, Chairman

On the following roll-call it was voted that the report of the Committee on Athletics be approved and the recommendations adopted: Committeemen Carr, Carver, Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald voting yes.

Vice-Chairman Fitzgerald, reporting for the Committee on Buildings and Grounds, presented a communication from the Chief Custodian relative to the blower system in the welding shop at Rindge Technical School and advising that he would require a little more time to correct this condition. Also a communication from the Kelley School advising that the school had been broken into on Friday, April 4 and that considerable vandalism has been committed throughout the school. This matter has been reported to the police.

An estimate was presented from T. F. McGann & Sons for a new bronze tablet or the correction of the present tablet at the Longfellow school. This concern has agreed to furnish and install a new bronze tablet identical in design with the one now at the school for the price of $200 or to cut out the name "Wardsworth" and cast and insert a new name plate for the price of $60. or to cut out a portion of the name "Wardsworth" and add a small plate to correctly spell the name for the price of $50. On motion by Committeeman Carr it was voted that the matter of the correction of the tablet at the Longfellow School be referred back to the Committee on Buildings and Grounds wih the suggestion that they contact the architects to determine if the architects will rectify their own error.

It was voted to adopt the amendment to the rules, as presented by Committeeman Carver at the meeting of March 3, 1941 that "when a candidate for a teaching position is called to military service and his name on the list is reached for appointment, that candidate shall be appointed and the position assigned to a substitute pending the availability of the candidate".

Committeeman Wood in the chair.

Vice-Chairman Fitzgerald moved adoption of the proposed amendment to the rules as, submitted by him at the meeting of March 3 1941 that "no transfer of teachers shall be made to a position higher in grade than that which the teacher is now occupying." Committeeman Galgay moved to amend the proposed amendment to the rules by adding "unless such teacher is eligible by reason of his or her position on the regular examined list". On the following roll-call Committeeman Galgay's amendment failed of adoption: Committeemen Galgay, Wood and Vice-Chairman Fitzgerald voting yes; Committeemen Carr, Carver and Dr. Cassidy, voting no. It was then voted on the following roll-call not to adopt Vice-Chairman Fitzgerald's proposed amendment to the rules "that no transfer of teachers shall be made to a position higher in grade than that which the teacher is now occupying": Committeemen Galgay, Wood and Vice-Chairman Fitzgerald voting yes; Committeemen Carr, Carver, and Dr. Cassidy voting no.

Vice-Chairman Fitzgerald in the chair.

On motion by Committeeman Wood it was voted that the Vice-Chairman at his convenience confer with the members of the School Committee for the purpose of setting a date for the final hearing on the budget.

On motion by Committeeman Wood it was voted that inasmuch as it is required by statute that the annual school budget be approved by the Mayor of Cambridge, and since the Mayor has the power of veto over this budget, the opinion of the City Solicitor is requested as to the procedure now required in regard to the budget and as to the law pertaining to putting it into effect.

The Superintendent recommended that the dates of graduation for the high schools be approved as follows:

High and Latin School, June 10, 1941.

Rindge Technical School, June 11, 1941.

It was voted to approve the Superintendent's recommendation relative to the graduations for high schools. It was further voted that the matter of assigning speakers to these graduations be deferred until the next meeting.

On motion by Committeeman Carver it was voted that in the event the City Solicitor rules that the acting Mayor has the power of veto that he be invited to the next budget meeting.

The Superintendent recommended that the Music Department be reorganized as follows during the temporary absence of Joseph F. Freni and Hugh J. Curry, who are in military service:

1. That Benedict FitzGerald, Director of Music, take over the work of Mr. Freni and Mr. Curry at the Rindge Technical School.

2. That Thomas A. Quinn, Assistant Director, continue with his work in the elementary schools.

3. That Mary M. Ennis, permanent Music Teacher at the Russell school take over the music in the first three grades of the elementary schools which has been takn care of by Mr. Benedict FitzGerald.

On motion by Committeeman Wood it was voted that the Superintendent recommendation relative to the reorganization of the Music Department be approved. Committeeman Carver is recorded as voting no.

The Superintendent submitted the following report on the Lowell and Wyman Open Air Schools:

IN SCHOOL COMMITTEE
APRIL 7, 1941

REPORT ON THE LOWELL AND WYMAN OPEN AIR SCHOOLS

In the matter of discontinuing the Lowell School as an elementary school I recommend that the pupils of the Lowell School be transferred to the Russell School and that Mary A. Boland, principal, and Anna M. Lehane permanent teacher, be transferred to the Russell School, without change of salary, Miss Boland to supervise the primary division of the Russell School under the direction of the Master. The pupils in the Lowell School can be accommodated with transportation wherever necessary by the bus which takes care of the pupils now in the Russell School.

I further recommend that the Wyman Open Air School be closed and that the entire organization of teachers, matrons and puipls be transferred to the Abraham Lincoln School as a separate entity. There are ample facilities and space in the Abraham Lincoln School, including baths, to take care of the entire Wyman organization.

These changes should be made as soon as feasible.

M. E. FITZGERALD
Superintendent of Schools

On motion by Committeeman Wood it was voted that so much of the report as applies to the Lowell and Russell Schools be laid on the table and that so much as pertains to the Wyman Open Air School be referred to the Committee on Buildings and Grounds for report.

On motion by Committeeman Dr. Cassidy it was voted that the Chief of the Fire Department be asked to make an investigation forthwith of the Wyman Open Air School to ascertain what fire hazaards, if any, exist and to further determine whether or not this building is a fire trap.

On motion by Committeeman Carr it was voted that Dr. Dalton O'Brien submit to the sub-committee on Buildings and Grounds of the School Committee a full report relative to the health conditions of the Wyman Open Air School.

On motion by Committeeman Carver it was voted that teachers from our substitute or permanent list be recommended to W.P.A. authorities to fill vacancies at the Gannett School Nursery Classes caused by layoff of Teachers under W.P.A. rules.

On motion by Committeeman Carver it was voted that the Superintendent of Schools be empowered to write John L. Donovan, N.Y.A. Director, requesting reasons why our offer of the use of the Harvard and Taylor schools to the N.Y.A. has not been accepted for training purposes.

On motion by Committeeman Carr it was voted, on the following roll-call, that Henry C. Lynch, a teacher at the Rindge Technical School, be granted leave of absence without loss of pay: Committeemen Carr, Carver, Dr. Cassidy, Wood and Vice-Chairman Fitzgerald voting yes: Committeeman Galgay and Acting Mayor Sennott absent.

Committeeman Wood in the chair

On motion by Vice-Chairman Fitzgerald it was voted to adopt the following resolution:

WHEREAS: On July 26, 1938 the Cambridge City Council approved the following resolution: "that the offer of the United States of America to the City of Cambridge in the sum of three hundred eighty-two thousand five hundred dollars ($382,500.00) to aid by way of grant in financing alterations and the construction of an addition to the High and Latin school and the equipment necessary therefor, be and the same is hereby in all respects accepted", and

WHEREAS: Charles R. Greco was appointed as the architect and the Rugo Construction Company was awarded the contract to construct the new addition to the High and Latin School, and

WHEREAS: Charles R. Greco, the architect, represented to the School Committee that it would be necessary to strike from the original plans as approved by the School Committee the proposed facilities for laboratories because the bids for the construction of the building exceeded the grant, and

WHEREAS: Charles R. Greco represented to the School Committee that in lieu of the laboratories as originally set forth on the original plans for the new high school building that suitable rooms in the old Latin buidling could be utilized and equipped as laboratories; that sufficient money would be availbale for this purpose in the original grant, and

WHEREAS: said laboratories are very essential to the efficiency of a high school, and

WHEREAS: through the testimony of Mr. Greco the School Committee learned that $14,500. of the original grant was used for the purpose of altering certain rooms in the old Latin Building and an additional $5,000 was used for the purchase of lockers to be installed in the old Latin Building, and

WHEREAS: Both of these expenditures were contrary to the original grant and further, permission was never granted to Mr. Greco or to anyone else to make the alterations in the old Latin Building or to install the said lockers in the old Latin Building, and

WHEREAS: The School Committee could use this money for the purpose of equiping the rooms in the old Latin Building, as orignally intended, for laboratories, be it,

RESOLVED: That the School Committee request the City Solicitor to take legal action against Charles R. Greco, the architect and the Rugo Construction Company, the contractors, for the purpose of recovering the aforesaid sums.

Vice-Chairman Fitzgerald in the chair.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL,

Secretary of the School Committee.

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, April 21, 1941.

REGULAR MEETING:

Members present: Committeemen Carr, Carver, Dr. Cassidy, Galgay and Vice-Chairman Fitzgerald.

On motion by Committeeman Galgay it was unanimously voted to suspend the regular order of business and procced with the public hearing scheduled for this meeting. In accordance with the vote of the School Committee, adopted at the meeting of April 7, 1941, a public hearing was held relative to the expulsion of Mary Louise Richard, a pupil at the Ellis School, for refusing to salute the United States flag. Mary A. Macklin, Katherine M. Green and Louis N. Fougere, teachers and master respectively of the Ellis School, and Edward Walsh, attendance officer, explained the circumstances surrounding the expulsion of this child. Alfred McDonald, W. F. Fowler, Prof. Alfred C. Lane and Cyrus Richard, father of the child, appeared in behalf of the pupil. At the conclusion of the hearing it was voted on the following roll-call to adopt a motion by Committeeman Carver that the action of the School Committee in expelling Mary Louise Richard for refusing to salute the United States Flag be sustained: Committeemen Carr, Carver, Dr. Cassidy, Galgay and Vice-Chairman Fitzgerald voting yes; Committeeman Wood and Mayor Lyons absent.

It was voted that the minutes of the meeting of April 7, 1941 be laid on the table.

A communication was presented from the Acting Mayor advising that the President of the United States has issued a proclamation designating Sunday, May 18, 1941, as "I am An American" Day. For the purpose of observing this day with fitting exercises the Acting Mayor requested permission to use the Longfellow School, without charge, on Sunday, May 18, 1941 from 2 to 5 o'clock p.m. On motion by Committeeman Carr it was voted on the following roll-call to suspend the rules for the purpose of taking action on this request:

Committeemen Carr, Carver, Dr. Cassidy, Galgay and Vice-Chairman Fitzgerald voting yes; Committeeman Wood and Mayor Lyons absent. It was then voted on motion by Committeeman Carr that the permission requested be granted and that the janitor be asked to donate his services.

A communication was presented from the Cambridge Central Labor Union advising that the American Book Company is operating under non-union conditions and asking the cooperation of the School Committee by insisting that the American Book Company rectify this injustice before issuing any orders for their product. On motion by Committeeman Galgay it was voted that the communication be referred to the Superintendent for disposition.

It was voted to refer to the Committee on Buildings and Grounds a communication from Mrs. Elizabeth C. Hughes of 103 Ellery Street, Cambridge relative to storing the running track and hockey rink along side of her property.

It was voted that the following communication from the City Solicitor be made part of the records:

CITY OF CAMBRIDGE
LAW DEPT.

April 12, 1941.

Mr. Edward J. O'Connell,
Secretary of the School Committee
Cambridge, Mass.

Dear Sir:

This is to acknowledge receipt of your letter of April 9th, containing a copy of the order of the School Committee adopted at its meeting of April 7th, as follows:

"Inasmuch as it is required by statute that the annual school budget be approved by the Mayor of Cambridge, and since the Mayor has power of veto over the budget, the opinion of the City Solicitor is requested as to the procedure now required in regard to the budget and as to the law pertaining to putting it into effect."

By Acts of 1938, C.182, S.1, it is provided that the School Committee of the City of Cambridge shall annually appropriate money for the maintenance of the schools and that such appropriations shall be submitted in budget form to the Mayor for approval. The section further provides that the budget shall be approved or vetoed by the Mayor in the manner provided by G.L. (Ter. Ed.) C.43, S. 55.

G.L. (Ter. Ed.) C. 43, S. 26, provides that if the Mayor is absent or unable from any cause temporarily to perform his duties, they shall be performed by the President of the City Council. The section further provides that the President of the City Council shall be called the Acting Mayor and shall possess the powers of Mayor only in matters not admitting of delay. The Mayor is at present absent and is also temporarily unable to perform his duties because of an agreement with a judge of the Superior Court which he cannot in good conscience violate.

G.L. (Ter. Ed.) C.71, S. 1. makes it mandatory upon the city to maintain the public schools. The Acts of 1938, C.182, S.1, which I have referred to above makes it mandatory on the School Committee to make appropriations in budget form for the maintenance of the schools and to submit such appropriations to the Mayor for his aproval, in accordance with G.L. (Ter. Ed.) C.43, S.55. makes it mandatory upon the Mayor to sign if he approves or to return this budget with his written objection if he disapproves. If he fails to return it within ten days it becomes effective without his approval.

It is therefore my opinion that as the Mayor is unable to act and as the public schools must be maintained and as the School Committee is required to make appropriations for the maintenance of the schools in budget form, the matter of the approval or disapproval of the budget is one not admitting of delay and that therefore the Acting Mayor has the power of veto over the budget.

Yours very truly,
s/ RICHARD C. EVARTS
City Solicitor

It was voted to make part of the records the following communication from Fire Chief Herman E. Gutheim relative to the Wyman Open Air School:

CITY OF CAMBRIDGE
Fire Dept., Headquarters

School Committee,
1700 Cambridge Street
Cambridge, Mass.
Gentlemen:

Pursuant to your request of April 9th, an inspection has been made of the Wyman Outdoor School at Rindge Avenue and Haskell Street.

It is a two-story, third class building with six class rooms, interior stairways of wood, and with an attendance of approximately 60 children. The building is heated by three hot air furnaces, class rooms are not crowded, and the class rooms are well supervised, house-keeping is excellent, no rubbish anywhere in evidence except in proper receptacles.

Stairways leading to basements are enclosed and have fire doors at the bottom, stairway to second floor is open.

Building is structurally sound as far as can be seen and in my opinion is not a fire trap, but like any wooden school building, it could be made safer by adding the following recommendation:

Eliminate the three hot air furnaces, install one steam or hot water heater which would be more economical to operate than the present furnaces. Enclose and fire protect the stairways to second floor.

The exits are adequate and the building can be cleared of all occupants in thirteen seconds.

These recommendations have been made twice before but nothing has ever been done about it. The building has been passed by State Building Inspector Mr. David C. Milne for 100 pupils and he would not pass building as safe if it were not so.

Very truly yours,
HERMAN E. GUTHEIM,
Chief of Fire Department.

The Superintendent advised that Arthur F. L. Morash, teacher of radio and mathematics at the Rindge Technical School has been called into active service with the U. S. Naval Reserve. It was voted that Mr. Morash be notified of the action of the School Committee relative to teachers who are affected by the Conscription Act.

The Superintendent presented a communication from Julia M. Sullivan, Kindergarten Teacher at the Houghton School, advising that as a member of the American Red Cross Motor Corps she is required to take a course in ambulance driving and convoying, and asking that she be granted leave of absence, without loss of pay, on May 6, May 7, and May 13. The Superintendent recommended that the permission requested be granted and on motion by Committeeman Carr it was voted to adopt the Superintendent's recommendation.

The Superintendent recommended that the graduating class at the Agassiz School be granted permission to conduct a food sale, the proceeds of said sale to be used to purchase a class gift. It was voted on motion by Committeeman Galgay that the Superintendent's recommendation be adopted.

The Superintendent recommended that Sergeant Walter L. Maher, director of Safety, be granted permission to accept the offer of the Registrar of Motor Vehicles to exhibit a motion picture on safety in the various schools, it being understood that there is to be no expense for the School Department.

The Superintendent presented the following list of graduating dates:

GRADUATION DATES - 1941

High and Latin, (Tuesday)	June 10, 8:00 p.m.
Rindge Technical (Wednesday)	June 11 8:00 p.m.
Russell (Thursday)	June 12 9:30 a.m.
Haggerty (Thursday)	June 12 11:00 a.m.
Thorndike (Thursday)	June 12 2:00p.m.
Fletcher (Friday)	June 13 9:30 a.m.
Ellis (Friday)	June 13 11:00 a.m.
Houghton (Friday)	June 13 2:00 p.m.
Agassiz (Monday)	June 16 9:30 a.m.
Morse (Monday)	June 16 11:00 a.m.
Peabody (Monday)	June 16 2:00 p.m.
Kelley (Wednesday)	June 18 9:00 a.m.
Webster (Wednesday)	June 18 2:00 p.m.
Longfellow (Friday)	June 20 9:30 a.m.
Opportunity (Friday)	June 20 10:15 a.m.
Putnam (Friday)	June 20 11:00 a.m.
Boys' Vocational and Girls' Vocational (Friday)	June 20 8:00 p.m.
Roberts (Monday)	June 23 9:30 a.m.
Wellington (Monday)	June 23 11:00 a.m.

Committeeman Carr moved that the graduation dates be approved. Commiteeman Galgay amended the motion by adding "and the matter of assigning speakers be laid on the table". It was voted to adopt this motion as amended.

On motion by Committeeman Carr it was voted to approve a recommendation by the Superintendent that the Cambridge Chapter, American Red Cross be granted permission to give a course of lectures in "Mechanics" for their motor corps drivers at Rindge Technical School.

A communication was presented from John L. Donovan, Jr., State Youth Administrator of the N.Y.A. setting forth his reasons for not accepting the offer of the Cambridge School for the use of the Harvard and/or Taylor Schools in Cambridge for an N.Y.A. work-experience center. It was voted on motion by Committeeman Carr that the matter be referred to the City Council to determine whether or not the city could supply the N.Y.A. with a proper building for this Work-Experience Center.

The Superintendent presented a communication from Lillian Hartigan, Masters' Assistant at the High and Latin School seeking permission to have the Dramatic Club take part in the New England Drama Festival to be held at South Portland, Maine on April 25 and 26 and requesting the School Committee to appropriate an amount of $35.56 to partly defray expenses of the Dramatic Club while at Portland, Maine. The Superintendent recommended that the request be granted and the sum of $35.56 be appropriated. On motion by Committeeman Carr it was voted on the following roll-call to adopt the Superintendent's recommendation and that the sum of $35.56 be appropriated to the item "Travel Outside of State" for the purpose of sending the High and Latin School Dramatic Club to Portland, Maine, said sum to be included in the Budget for the year 1941: Committeemen Carr, Carver, Dr. Cassidy, Galgay and Vice-Chairman Fitzgerald voting yes; Committeeman Wood and Mayor Lyons absent.

The Superintendent recommended that the Cambridge Teachers' Club be granted permission to conduct essay competition for 6, 7, 8, grade pupils, the scope of the competition to be restricted to the consideration of some of cultural, educational or industrial life in our city. Three suitable prizes for the best papers will be awarded by the Cambridge Teachers Club. On motion by Committeeman Galgay it was voted that the Superintendent's recommendation be adopted.

The Superintendent recommended that the following text books be approved for use in the Cambridge Public Schools, this recommendation to lay on the "Calendar" in accordance with the rules:

PUBLISHED BY H. M. ROWE CO.
Speed and Accuracy Biulder.

PUBLISHED BY LAIDLAW BROS.
A World Background for the United States by McClure, Scheck, & Wright. The Background of Modern Nations by McClure, Scheck & Wright. The Laidlaw Basic Readers, Books 4, and 5 and 6, by Yoakam, Veverka & Abney.

PUBLISHED BY LYONS and CARNAHAN:
The Child-Life Arithmetics.

PUBLISHED BY BENJ. H. SANBORN & CO.

All Aboard for Storyland by Heffernan, Harper and Wulfing.

Using Arithmetic, Grades 3 to 8 by Mallory, Cooke, and Loughren.

My Practice Book in Arithmetic, Books 1 to 8, by Greenberg, Brownfield and Taylor.

Mathematics for Everyday Affairs by Mallory.

Senior Mathematics for High Schools, by Mallory and Fehr.

Personality Through Speech by Atkinson and Nelson.

Growth in Thought and Expression by Walcott, Thorpe, Savage and Jacobs.

PUBLISHED BY HOUGHTON MIFFLIN COMPANY.

LANGUAGE FOR MEANING SERIES:

Sharing Experiences, 5th Grade.
Communicating Ideas, 6th Grade

PUBLISHED BY D. C. HEATH CO.
HEALTH-SAFETY-GROWTH SERIES, By Turner:
Growing Up, Grade 3.
Keeping Safe and Well, Grade 4.
Gaining Health, Grade 5.
Cleanliness and Health Protection, Grade 6.
Working for Community Health, Grade 7.
Building Healthy Bodies, Grade 7.
OUR ANIMAL STORY BOOKS:
My Dog Laddie - Pre-Primer.
Biddy and the Ducks - Pre-Primer.
Little White Rabbit - Pre-Primer.
Hundreds of Turkeys - Pre -Primer
Frisky the Goat - Pre-Primer.
Peanuts the Pony - Pre-Primer.
NEW WORLD NEIGHBORS Series:
Letters from Guatemala - Grade 4.
Kimbi, Indian of the Jungle - Grade 4.

Around the Carribean - Grade 5.
Exploring the Jungle - Grade 5.

The Gaucho's Daughter - Grade 6.
Riches of So. America - Grade 6.
Boys of the Andes - Grade 7.
Along the Inca Highway - Grade 7
MATHEMATICS IN ACTION by Hart & Jahn, Books 1 and 2.

PUBLISHED BY HARCOURT BRACE & COMPANY:
Stars to Steer, by Untermeyer.
Challenge to Grow, Grade 7 by Cook, Loban, McCall & Norvell.
Challenge to Explore, Grade 8, Cook, Loban, McCall & Norvell.
Panorama, by Eaton.
Book of Legends, by Ingalls.

Committeeman Carver in the chair.

The Superintendent presented a communication from A. G. McKenzie of the Mayor's Committee for Highway Safety asking permission to show a moving picture entitled "The Parade of Champions" which is distributed by the Ford Motor Company in connection with the Ford Good Drivers' League. On motion by Vice-Chairman Fitzgerald it was voted that the permission requested be denied.

Vice-Chairman Fitzgerald in the chair.

The Superintendent presented a request from the Boston Better Business Bureau that their series of booklets entitled "Facts" be put on the approved list. On motion by Committee Galgay it was voted not to list these books.

Vice-Chairman Fitzgerald presented the following report of the Committee on Building and Grounds:

Committee on Building and Grounds

Wednesday, April 16, 1941

Members Present:

Vice - Chairman Fitzgerald, - Chairman

Committeeman Galgay
Committeeman Wood

At a meeting of the School Committee held on April 7, 1941 the Superintendent of Schools recommended that "The Wyman Open Air School be closed and the entire organization of teachers, matrons and pupils be transferred to the Abraham Lincoln School and set up in the Abraham Lincoln School as a separate entity. There are ample facilities and space in the Abraham Lincoln School, including baths, to take care of the entire Wyman Organization." It was voted that this recommendation be referred to the Committee on Buildings and Grounds for report.

Conforming to the vote of the School Comittee as set forth above, the Committee on Buildings and Grounds studied the situation from all angles and made a thorough examination of the entire building and finds that the following conditions exist:

The present building is an old wooden structure built in 1871.

The building throughout is badly in need of painting and plaster repairs. The stair treads are old and worn and constitute a safety menance to the children and teachers who are using them and they should be replaced by new treads as soon as possible.

Throughtout the building we found conditions to be hardly conducive to good health, and as the primary function of the school is to rebuild the health of these children it is our opinion that it falls far short of serving the purpose of which it was intended.

ROOM 1: This room is badly in need of painting and the plaster should be repaired. The blackboards are of ancient origin and should be replaced.

ROOM 2: Blackboards in poor condition and should be replaced. Interior of the rooms needs painting and repairs to plaster. In this room there is an old wooden cabinet which stands about one foot off the floor. In this cabinet is kept the children's toothbrushes and tin dippers. There is absolutely no sanitary covering for this cabinet and consequently they are exposed to dirt and dust from the floor.

ROOM 3: The cooking room. The equipment in this room is the original equipment installed when the school was built. There is an old unsanitary soapstone sink which is broken in the center, and which should be replaced by a modern new sink. The cooking facilities consist of two dilapitated 3-burner gas stoves. These stoves protrude out from the wall in such a way as to constitute a continual hazard to children coming and going from the room. There is also a gas range with oven attachment which, for safety sake should be dispensed with as the lids are broken and are packed with bricks to raise up the burner. This room is also badly in need of painting.

ROOM 4: Floors in poor condition and stains on ceilings indicate roof is leaking badly. Badly in need of paint and repair of plaster. New window sash is required.

ROOM 5 and 6: Same poor conditions as exist in Room 4. In Room 6 the floors are in an unusually dilapitated condition. All three rooms need new blackboards, painting, repair to to plaster and window sash.

In the corridor there is an old, obsolete soapstone sink which should be replaced. The ceiling in the hall indicates from water stains that the roof is leaking. Needs plastering and painting work.

The snow guard on the second floor facing Haskell Street, is falling down.

BASEMENT: Here are located the boys' and girls' lavatories. There are toilets on one side of the basement for the girls and one for the teacher. On the other side there are three toilets and a urinal for the boys. All equipment is extremely old and while the janitor at the school keeps same as clean as possible the results, because of the age of the equipment, are anything by satisfactory. There is also a very old castiron sink which should be removed. Each child is supplied with a tin basin for washing purposes and the boys' and girls' basins are stored in the section where the boys' toilet is located. At recess time the children are taken to the basement by the teacher and the janitor sets out these basins and from a pail of water fills each basin in order that the children may wash. Tin dippers are used for drinking cups and these are stored in an old unsanitary wooden rack nailed to the wall which is open and unprotected.

There is an antique wooden air shaft. The furnace needs new pipes.

Curtains are badly needed throughout the buildings.

The facilities for storing food are inadequate and unhealthy. There is an old wooden ice chest of ancient vintage which should by all means be replaced with a modern refrigerator. Food, including milk and butter, is stored in a closet which has no means of ventilation or refrigeration.

It is the opinion of your committee that to put this building in even a fair condition would cost thousands of dollars.

As the Wyman Open Air School is the only health unit in the upper part of the city and as this district is in need of such a health unit the Committee on Building and Grounds urgently recommends that His Honor, the Mayor and the City Council petition the Federal Government for funds to erect a new health unit on the site of the present building.

The School Committee has also ordered the School Physician, Dr. Dalton O'Brien to survey this building with particular references to health conditions and Dr. O'Brien has reported as follows to your committee on Buildings and Grounds:

DALTON C. O'BRIEN, M.D.

Cambridge, Mass.
April 21, 1941.

To the Chairman,
The Sub-Committee on Buildings & Grounds,
The School Committee,
Cambridge, Mass.

Dear Sir:

In compliance with the vote of your committee, I have made, and herewith submit, a full report relative to the health conditions of the Wyman Open Air School.

The location of the school is admirable, but the building itself is a wooden structure approximately seventy-five years old. It is a building of three floors with lavatories in the cellar, whereas all modern health units for handicapped children, especially heart cases, should be on one floor, preferably the first. This building's continued use in its present condition both endangers the children concerned and impairs the effectiveness of those employed to serve them. The ill children of the city have need of a building and facilities within that building as modern and as well planned as of buildings and facilities afforded to the healthy children of the city.

The most common defects of the children attending the Wyman school are found to be those of throat, teeth, posture, heart, diseases of the nervous system, and malnutrition. Nevertheless, there are no provisions in the present arrangement of the building, nor offices for school doctor, dentist or nurse, nor necessary equipment for their work. Children suffering from heart diseases are required to frequently use the stairs during the school day, which is against the accepted practice of modern health service.

The lavatory conditions are antiquated, illplaced and insufficient. Children on the second floor are forced to go to the cellar for toilet facilities. The toilets themselves are inadequate, with no suitable arrangements for women teachers; with old stools which overflow on occasion; and with cloth screens serving as partitions.

I found in classrooms poor blackboards that impaired the vision of the children and antiquated desks and chairs that impaired their growth and posture. I found blankets thin and old, many torn and not clean. I found in the sleeping room an insufficient number of suitable cots. Throughout the building, under a leaky roof, I found floors, walls and ceilings too old to be kept clean.

The lunchroom facilities and practices therein, I found entirely inadequate and unsafe. There is no dietician in charge. Gas stoves, icebox, one old iron sink and one soapstone sink, are all over twenty years old. Ice is provided for the old-fashioned icebox, when the milkman gives it to the matron. Cooking utensils not in use are left on the floor uncovered. The food is prepared, cooked and served in the same room, near which there are no facilities for handwashing. It is in all, an environment which would not be tolerated in any modern health unit.

In summary, then: The Wyman School, in its present condition, fails to meet the minimum requirements of a modern health school, and its continued use in its present condition endangers Cambridge children and places an unfair burden on their teachers and health attendants.

Respectfully submitted,
DALTON O'BRIEN

Your commitee visited the welding room at the Rindge Technical School which is used by the National Defense courses and we found it to be a very noisy room and that obnoxious odors are being constantly emited from the room onto the street. It is our opinion that the many complaints made by the people of this neighborhood are justified and we therefore recommend that John W. Wood, Headmaster of the Rindge Technical School and Assistant Superintendent of Schools John M. Tobin be instructed to ascertain whether or not other quarters can be found within the building fronting on the courtyard for the relocation of the welding room. If this cannot be accomplished the Committee on Buildings and Grounds recommends that the Federal Government be requested to move the welding course to some location other than the Rindge Technical School and that the welding course be discontinued as a nuisance to the neighborhood. Every effort has been made to find a solution to the problem in order that the course might remain in its present location but there appears to be no way to retain the course and do away with the nuisance it creates. This course continues from four o'clock in the afternoon until eight o'clock in the morning and combines obnoxious odors and incessant hammering which is wholly unusual in this neighborhood and has caused a general remonstrance from citizens in this district which is strictly residential. We feel that this is not a matter for the Committee on Buildings and Grounds but one of administration.

It was voted to recommend that a sign be posted in a conspicuous place in the high school athletic field reading as follows:

"No Ball Playing Allowed on this Land Except During School Hours by School Children. Police Take Notice."

Respectfully submitted,

It was voted to adjourn.

JAMES F. FITZGERALD,
Chairman

On motion by Committeeman Galgay it was voted to amend this report by adding that "The welding room in the Rindge Technical School be moved from its present location to Room 150 in the Rindge Technical School". It was then voted to approve the report of the Committee on Buildings and Grounds as amended and to adopt the recommendations.

On motion by Committeeman Galgay it was voted to refer to the budget the proposed amendment to the rules relative to the classification of masters and sub-masters of the Cambridge Elementary Schools.

On motion by Committeeman Carver it was voted to lay on the table the proposed amendments to the rules relative to the employment of married teachers as submitted by Committeeman Carver and Committeeman Wood at the meeting of March 3, 1941.

It was voted that a special meeting of the School Committee be called on Monday, April 28, 1941, at the Hotel Commander, at 7:00 p.m. for the purpose of considering and acting upon the budget.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary of the School Committee

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, April 28, 1941

SPECIAL MEETING: Called by vote of the School Committee at a regular meeting held on April 21, 1941, for the purpose of considering and acting upon the budget.

Members present: Committeemen Carr, Carver, Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald. Acting Mayor Francis L. Sennott was also present.

Vice-Chairman Fitzgerald in the chair.

Vice-Chairman Fitzgerald in the chair.

The Superintendent recommended that the classes now at the Lowell School be transferred to the Russell School and the classes in the Girl's Vocational School, now housed in the High and Latin School be transfered to the Lowell School, the teachers of the respective classes to be transferred with the classes. On motion by Committeeman Galgay it was voted to adopt the Superintendent's recommendation. Committeemen Carver and Dr. Cassidy are recorded as voting no.

On motion by Committeeman Carver it was voted that $5,000. of the item "Repairs" as appearing in the budget for the year 1941 be earmarked for the purpose of repairing the Wyman Open Air School.

On motion by Committeeman Wood it was voted on the following roll-call that the Superintendent be instructed to purchase forthwith a suitable automatic refrigerator for the Wyman Open Air School, at a cost not to exceeed $250. said sum to be appropriated to the item "Furniture and Furnishings" and included in the budget for the year 1941: Committeemen Carr, Carver, Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald voting yes.

On the following roll-call it was voted not to adopt a motion by Committeeman Cassidy that the salary of Michael Courtney, custodian of the High and Latin School and John Campbell, custodian of the Rindge Technical School be increased from $42.00 to $50.: Committeemen Dr. Cassidy, Wood and Vice-Chairman Fitzgerald voting yes; Committeemen Carr, Carver, and Galgay voting no.

A motion by Committeemen Dr. Cassidy that the salary of Clerks be increased $2.00 per week and that the salary of the Business Agent be increased was lost on the following roll-call: Committeemen Dr. Cassidy, Wood and Vice-Chairman Fitzgerald voting yes; Committeemen Carr, Carver and Galgay voting no.

On motion by Committeeman Dr. Cassidy it was voted that the item "Evening Schools" be increased from $11,000 to $15000.

It was voted that the item "Janitors Salaries" be reduced from $103,439.57 to $100,799.57.

Committeeman Galgay in the chair.

On motion by Committeeman Fitzgerald it was voted that the sum of $800 be appropriated for the purchase of cooking equipment at the Ellis School, said sum to be included in the budget for the year 1941.

It was voted on the following roll-call to adopt a motion by Committeeman Wood that the budget as recommended be adopted and approved: Committeemen Carver, Dr. Cassidy, Wood and Vice-Chairman Fitzgerald voting yes; Committeemen Carr and Galgay voting no.

Committeeman Dr. Cassidy having voted with the prevailing side, moved reconsideration of the voting approving the budget. The motion to reconsider this vote prevailed.

It was then voted on motion by Committeeman Dr. Cassidy that the item "Teachers' Salaries" be reduced from $1,451,533.16 to $1,441,533.16.

On the following roll-call it was voted on motion by Comimtteeman Dr. Cassidy that the recommended budget as set forth below, and amounting to $1,895,589.93 be adopted and approved as the budget for the year 1941: Committeemen Carr, Carver, Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald voting yes. Committeeman Dr. Cassidy moved reconsideration of this vote hoping it would not prevail. The motion to reconsider failed of adoption.

BUDGET FOR THE YEAR
1941

	Expended 1940		Recommended **1941**
Administration Salaries	67,270.00		67,160.00
Teachers Salaries	1,447,539.64		1,441,533.16
Substitutes	15,916.00		10,000.00
Athletics	8,025.00		8,025.00
Evening Schools	10,671.78		15,000.00
Americanization	2,129.00		2,000.00
Teachers Examinations	1,772.00		500.00
Posture Physician	3,000.00		3,000.00
Vocation Guidance	150.00		....
Janitors Salaries	99,234.29		100,799.57
Special Matrons	10,475.35		9,900.00
Matrons	15,504.58		13,040.00
Lunchroom Matrons	4,040.73		6,240.00
Extra Janitor Service	2,017.50		2,256.00
General Expenses	7,161.30		7,041.00
Other Expenses	8,684.89		8,310.73
Text Books	11,369.07		20,000.00
Supplies	26,194.39		30,000.00
Lunchroom Supplies (6209.47 12029.89)	18,239.36		30,500.00
Nursery Supplies	1,588.43		1,500.00
Tutition	2,730.30		2,750.00
Tuition Training School	312.00		416.00
Transportation of Pupils	1,971.50		2,060.00
Museum Supplies	199.77		190.00
Furniture and Furnishings	1,504.27		1,750.00
Janitors Supplies	2,659.88		2,500.00
Minors License Refunds	43.50		45.00
Kindergarten Xmas Tree Exp.	87.25		90.00
Pensions	3,098.00		3,596.50
Retirement Contribution	3,864.00	4%	3,864.95
		5%	3,787.00
Fuel	25,196.92		26,500.00

Travel Outside State	133.68	2/3/41	100.00
		4/21/41	35.00
Cooking Equipment (Ellis School)			800.00
	$1,865,891.50		$1,895,589.93

RECEIPTS

	1940	Estimate 1941
STATE REIMBURSEMENTS:		
Vision Class	1,000.00	1,000.00
Americanization	3,873.00	3,800.00
Vocational Class	16,384.11	17,924.23
Tuition	628.00	990.00
TUTION:		
State Wards	4,922.30	4,500.00
Boston Wards	315.98	316.00
Rindge	1,189.00	1,000.00
High and Latin	300.00	300.00
Vision and Other	172.10	170.00
Vocational Classes	300.00	200.00
LUNCHROOM RECEIPTS:		
High and Latin	9,019.02	22,500.00
Rindge	14,515.07	14,500.00
TELEPHONE:	62.15	65.00
MINORS LICENSE	40.50	40.00
RENT OF HALLS	1,113.26	1,200.00
SALES and DAMAGES	188.80	188.80
CHAPTER 70 - G. L.	134,958.00	135,000.00
	$188,982.39	$203,694.03

A communication was received from Rev. Anthony J. Piemental of St. Anthony's Church requesting that they be granted permission to use the Edward W. Quinn Auditorium of the Rindge Technical School at no cost. On motion by Committeeman Dr. Cassidy it was voted to suspend the rules for the purpose of taking action on this request. Committeeman Galgay is recorded as voting no on the motion to suspend the rules. Committeeman Dr. Cassidy then moved that St. Anthony's Church be granted permission to use the Edward W. Quinn Auditorium of the Rindge Technical School on Sunday afternoon and evening, May 25, upon payment of janitor's fees. Committeeman Wood requested that he be recorded as voting no on the motion to suspend the rules. The chairman ruled that Committeeman Wodd's request was out of order because other business having intervened it was too late to be recorded on a previous motion. The chair then stated that Committeeman Dr. Cassidy's motion to grant permission was before the committee for action. Committeeman Galgay raised the point of order that the rules must be suspended before action could be taken on Committeeman Dr. Cassidy's motion to grant permission. The chair ruled that the point of order was not well taken as the rules have already been suspended for the purpose of taking action on the request of St. Anthony's Church. On the following roll-call it was then voted to adopt Committeeman Dr. Cassidy's motion that St. Anthony's Church be granted permission to use the Edward W. Quinn Auditorium of the Rindge Technical School on Sunday afternoon and evening, May 25, upon payment of janitor's fees: Committeemen Carr, Carver, Dr. Cassidy, and Vice-Chairman Fitzgerald voting yes; Committeeman Galgay and Wood voting no.

It was voted to adjourn.

ADJOURNED.

EDWARD J. O'CONNELL,
Secretary of the School Committee

SCHOOL COMMITTEE
(OFFICIAL REPORT)
Monday, May 5, 1941.

REGULAR MEETING:

Members present: Committeemen Carr, Carver, Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald.
Vice-Chairman Fitzgerald in the chair.

On motion by Committeeman Carr it was voted that the minutes of the meeting of April 21, 1941 and April 28, 1941 be approved as printed.

A communication was received from the Boston Herald-Traveler requesting that permission be granted Rindge Technical School, and Cambridge High and Latin School to take part in the annual Boston Herald Spelling Bee for the year 1942. It was voted on motion by Committeeman Wood that the permission requested be granted.

The following communication relative to the budget, was received from Acting Mayor Sennott:

CITY OF CAMBRIDGE
Executive Department

May 5, 1941.

Cambridge School Committee
Cambridge, Massachusetts.

Gentlemen:

I return herewith, without my approval, certain items of the School Budget for the year 1941, which I veto for the following reasons:

Having in mind conditions as they exist today, public expenditures of money should be handled with the utmost care; increases in appropriations for any and all purposes should be curtailed as much as possible, and additional projects, unless absolutely necessary, should not be included in the annual budget.

Experience has taught us that often times, where an appropriation for some particular purpose is made, that it is possible, by careful supervision and planning, to get along on a great deal less than was anticipated spending in the beginning. Therefore, I am returning the following items without my approval, together with my recommendations:

	Disapproved	Recommended
Evening Schools	$15,000.00	$12,000.00
Repairs	$20,000.00	$18,000.00
WPA Allotment	$10,000.00	$7,000.00
Cooking Equipment (Ellis School)	$800.00	....

Evening Schools:
By careful management, having in mind the requirements of the State Department, relative to the number of evenings that we should operate, I believe that the amount recommended above will be sufficient to properly conduct the evening schools.

Repairs:
Although I am aware of the fact that considerable work is necessary at the Wyman School, by carefully alloting the amount recommended above for this work, I feel that we can keep the schools adequately repaired.

WPA ALLOTMENT:
As I pointed out in the beginning, it is not the proper time to create additional projects, where it is necessary to increase expenditures. Therefore, $7,000 as recommended above should take care of the WPA work sponsored by the School Department.

Cooking Equipment (Ellis School):

Although it is possible that the equipment at the Ellis School needs to be replaced, I do not think that we should increase our budget by including this amount at the present time.

Respectfully yours,
FRANCIS L. SENNOTT,
Acting Mayor.

Committeeman Cassidy moved that the budget as recommended by the School Committee be approved notwithstanding the Acting Mayor's veto. Committeeman Galgay asked if there were any raises in the budget and stated that it was his understanding that there was one raise included in this budget. The Business Agent stated that there was one raise included, namely for the Secretary of the School Committee. Committeeman Galgay asked that the budget as a whole be again acted upon.. Committeeman Carver asked a ruling of the chair. The chair ruled that the budget has been approved with the exception of the items, "Evening Schools," "Repairs", "WPA Allotment" and "Cooking Equipment (Ellis School") which have been vetoed by the Acting Moyar and that the question before the Committee is shall the items "Evening Schools", "Repairs". "WPA Allotment", and "Cooking Equipment (Ellis School)" be approved notwithstanding the Acting Mayor's veto. Committeeman Galgay raised a point of order that the Committee should vote on the whole budget. The chair ruled the point of order not well taken. It was then voted to adopt a substitute motion by Committeeman Dr. Cassidy that action on the budget be deferred and that the Acting Mayor be requested to be present at this meeting.

The Superintendent recommended that permission be granted the Mayor's Committee on Highway Safety to show a moving picture entitled "Parade of Champions" at the High and Latin School. On motion by Committeeman Dr. Cassidy it was voted to approve the Superintendent's recommendation.

John W. Wood, Headmaster of the Rindge Technical School, appeared before the committee and explained in detail the various courses now being conducted at the Rindge Technical School.

On motion by Committeeman Galgay it was voted to adopt a recommendation of the Committee on Buildings and Grounds that the sum of $2,000 be appropriated for High and Latin School W.P.A. Project, said sum to be provided by transfer from "WPA Allotment".

The Committee on Buildings and Grounds presented a communication from James J. Reagan, a janitor of the Russell School, requesting that because of illness and being physically incapacitated that he be placed on the retirement list and granted the pension as provided by Section 44 of Chapter 32 of the General Laws as amended. On motion by Committeeman Carr it was voted that James J. Reagan be pensioned in accordance with Chapter 32, Section 44 of the General Laws as amended and that the School Committee extend to Mr. Reagan their sincere appreciation for his long and faithful service to the Cambridge School Department.

The Committee on Buildings and Grounds reported that the Longfellow School had been broken into on April 29 and considerable vandalism had been committed. This vandalism has been reported to the Police Department.

On motion by Committeeman Carr it was voted that the Text Books recommended by the Superintendent at the meeting of April 21, 1941 be approved for use in the Cambridge Public Schools.

On motion by Committeeman Carver it was voted to take from the table and give leave to withdraw to the motion "that a complete and comprehensive survey of the Cambridge School System be made by the School of Education at Boston College, Boston University and Harvard College, it being understood that the study to be conducted at no cost to the city".

It was voted to take from the table the minutes of the meeting of April 7, 1941. It was voted to approve the minutes of the meeting of April 7, 1941, as printed.

The following members of the School Committee were assigned as speakers at the graduation exercises:

High and Latin June 10
(Tuesday) 8:00 p.m. Mr. Carr
Rindge Technical June 11
(Wednesday) 8:00 p.m. Dr. Cassidy

Russell June 12
(Thursday) 9:30 a.m. Mr. Carr
Haggerty June 12
(Thursday) 11 a.m. Mr. Fitzgerald
Thorndike June 12
(Thursday) 2:00 p.m. Dr. Cassidy
Fletcher June 13
(Friday) 9:30 a.m. Dr. Cassidy
Ellis June 13
(Friday) 11:00 a.m. Mr. Wood
Houghton June 13
(Friday) 2:00 p.m. Mr. Carr
Agassiz June 16
(Monday) 9:30 a.m. Mr. Wood
Morse June 16
(Monday) 11:00 a.m. Mr. Carver
Peabody June 16
(Monday) 2:00 p.m. Mr. Wood
Kelley June 18
(Wednesday) 9 a.m. Mr. Fitzgerald
Webster June 18
(Wednesday) 2:00 p.m. Mr. Wood
(Wednesday) 2:00 p.m. Dr. Cassidy
Longfellow June 20
(Friday) 9:30 a.m. Mr. Carver
Opportunity Class June 20
(Friday) 10:15 a.m. Mr. Carver
Putnam June 20
(Friday) 11:00 a.m. Mr. Fitzgerald
Boy's Vocational and
Girl's Vocational June 20
(Friday) 8:00 p.m. Mr. Carver
Roberts June 23
(Monday) 9:30 a.m. Mr. Carr
Wellington June 23
(Monday) 11:00 a.m. Mr. Carver

It was voted that the following financial report be made part of the records:

FINANCIAL REPORT FOR APRIL, 1941

	Expended to April 1	Expended during April	Total
Administration Salaries	$16,661.39	$5,434.87	$22,096.26
General Expenses	1,760.63	463.98	2,224.61
Teachers Salaries Day	359,554.31	119,248.44	478,802.75
Substitutes	3,018.00	1,190.00	4,208.00
P. Physician	750.00	250.00	1,000.00
Athletics	3,259.99	278.33	3,538.32
Evening	6,677.50	....	6,677.50
Americanization	1,578.50	76.00	1,654.50
Text Books	1,720.61	234.22	1,954.83
Supplies	6,266.59	3,054.01	9,320.60
Nursery Class Supplies	254.21	104.82	359.03
Lunch Room Supplies	6,627.12	3,987.84	10,614.96
Tuition	99.90	360.95	460.85
Middlesex Training School	....	94.86	94.86
Travel Outside State	76.10	....	76.10
Transportation of Pupils	573.50	210.00	783.50
Fuel	9,273.53	3,634.64	12,908.17
Heating at Rindge	2,402.12	3,296.59	5,698.71
Lighting	2,656.06	1,138.61	3,794.67
Power	433.24	179.08	612.32
Light and Power at Rindge	629.28	....	629.28
Janitors Salaries	31,718.34	10.016,82	41,735.16
Repairs	628,56	1,239.28	1,867.84
Janitors Supplies	1,378.91	80.00	1,458.91
Furniture and Furnishings	12.00	81.73	93.73
Other Expenses	326.03	191.13	517.16
Athletic Clothing	167.14	225.30	392.44
Minors License Refunds	7.50	.75	8.25
Museum Supplies	8.25	12.00	20.25
Pensions	745.97	237.36	983.33
	$459,265.28	$155,321.61	$614,586.89

The Business Agent advised the Committee that he was unable to locate the Acting Mayor and it was voted to resume consideration of the budget.

Committeeman Dr. Cassidy moved that the items in the budget vetoed by the Acting Mayor, namely, "Evening Schools", "Repairs", "WPA Allotments" and "Cooking Equipment (Ellis School") be approved as originally recommended by the School Committee notwithstanding the Acting Mayor's veto of same. The chair ordered a roll-call. During the process of the roll-call Vice-Chairman Fitzgerald relinquished the chair to Committeeman Wood for the purpose of discussing the motion.

Committeeman Wood in the chair.

At the close of the discussion Acting Chairman Wood stated "that it is the opinion of the chair that Acting Mayor Francis L. Sennott has no right to veto the budget, as the Mayor of the City of Cambridge is not in Florida but is back home now and the question is, with Mayor Lyons in the city, how is Mr. Sennott acting mayor. Mayor Lyons is in the city and is receiving his salary. Mayor Lyons is still Mayor of the City of Cambridge although he was agreed not to act and the chair therefore rules that the veto submitted by Acting Mayor Sennott is invalid and illegal because Mayor Lyons is in the City of Cambridge". Committeeman Carr appealed from the ruling of the chair and the chair stated that the question is "shall the decision of the chair be overruled". No action was taken on the appeal and Committeeman Carr raised a point of order and asked Vice-Chairman Fitzgerald if the acting chairman could make a ruling. The acting chairman stated that Vice-Chairman Fitzgerald had relinquished the chair and the acting chairman has all the powers of the chairman until the question has been decided. Committeeman Carver raised the point of order that there is nothing before the committee. The acting chairman ruled that Committeeman Carver was out of order. Committeeman Carr again appealed from the decision of the chair. Before action was taken on the appeal Committeeman Carver raised a point of order and asked the Vice-Chairman to rule as to whether acting chairman Wood was in the chair. Acting Chairman Wood ruled that Committeeman Carr was out of order. Committeeman Carr then raised a point of order and asked Vice-Chairman Fitzgerald to rule on the validity of Committeeman Wood serving as chairman while a roll-call vote was in process. Vice-Chairman Fitzgerald ruled that when he relinquished the chair the Committee was in the process of a roll-call and he had deviated from proper parliamentary procedure. The Vice-Chairman further stated that what Committeeman Wood said relative to Chapter 43 of the General Laws was the proper law with relation to the absence of the Mayor.

Vice-Chairman Fitzgerald in the chair.

The chair then ordered a roll-call vote on Committeeman Dr. Cassidy's motion that the items in the budget vetoed by the Acting Mayor, namely "Evening Schools", "Repairs", "WPA Allotment" and "Cooking Equipment (Ellis School)" be approved as originally recommended by the School Committee notwithstanding the Acting Mayor's veto of the same. The roll-call on the foregoing motion was: Committeemen Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald, yes; Committeemen Carr, and Carver no. The motion submitted by Committeeman Dr. Cassidy did not prevail because under the law the votes of five members of the School Committee are necessary to override a veto. Committeeman Wood protested the Acting Mayor's veto on the ground that Acting Mayor Sennott has no power in any way to act on the School Department budget.

Committeeman Galgay moved that a budget amounting to $1,895,329.93 be approved as the budget for the School Department for the year 1941. The chair ruled Committeeman Galgay's motion out of order and that the Acting Mayor's recommendations stand.

On the following roll-call it was then voted on motion by Committeeman Wood to approve and adopt the budget as recommended by the School Committee and amended by the veto of the Acting Mayor by reducing "Evening Schools," from $15,000 to $12,000., "Repairs" from $20,000. to $18,000., "WPA Allotment" from $10,000 to $7,000., and striking out the item "Cooking Equipment (Ellis School) $800.00", said budget, as set forth below and totaling $1,886,789.93, to be the budget for the School Department for the year 1941; Committeemen Carr, Carver, Dr. Cassidy, Wood and Vice-Chairman Fitzgerald voting yes; Committeeman Galgay voting no. Committeeman Dr. Cassidy is recorded as voting yes with reservations. Committeeman Wood is recorded as voting under protest on the ground that Acting Mayor Sennott has no power in any way to act on the budget. Vice-Chairman concurs in Committeeman Wood's protest. A motion by Committeeman Wood to reconsider the vote, hoping the same would not prevail, failed of adoption:

BUDGET FOR THE YEAR 1941

ADMINISTRATION SALARIES		$67,160.00	
TEACHERS' SALARIES		1,441,533.16	
SUBSTITUTES		10,000.00	
ATHLETICS		8,025.00	
EVENING SCHOOLS		12,000.00	
AMERICANIZATION		2,000.00	
TEACHERS' EXAMINATIONS		500.00	
POSTURE PHYSICIAN		3,000.00	
JANITORS SALARIES		100,799.57	
SPECIAL MATRONS		9,900.00	
MATRONS		13,040.00	
LUNCHROOM MATRONS		6,240.00	
EXTRA JANITOR SERVICE		2,256.00	
GENERAL EXPENSES		7,041.00	
OTHER EXPENSES		$8,310.75	
TEXT BOOKS		20,000.00	
SUPPLIES		30,000.00	
LUNCHROOM SUPPLIES (6209.47 12029.89)		30,500.00	
NURSERY CLASS SUPPLIES		1,500.00	
TUITION		2,750.00	
TUITION TRAINING SCHOOL		416.00	
TRANSPORTATION OF PUPILS		2,060.00	
MUSEUM SUPPLIES		190.00	
FURNITURE & FURNISHINGS		1,750.00	
JANITORS SUPPLIES		2,500.00	
MINORS LICENSE REFUNDS		45.00	
KINDERGARTEN XMAS TREE EX.		90.00	
PENSIONS		3,596.50	
RETIREMENT CONTRIBUTION	4%	3,864.95	
	5%	3,787.00	
FUEL		26,500.00	
HEATING AT RINDGE		19,000.00	
LIGHTING		12,000.00	
POWER		1,800.00	
LIGHT & POWER AT RINDGE		4,500.00	
ATHLETIC CLOTHING		3,000.00	
REPAIRS		18,000.00	
WPA ALLOTMENT		7,000.00	
TRAVEL OUTSIDE STATE		100.00	2/3/41
		35.00	4/21/41
		$1,886,789.93	

Approved May 8, 1941
FRANCIS L. SENNOTT, Act. Mayor

It was voted on motion by Committeeman Dr. Cassidy to reconvene into executive session.

It was voted that Catherine F. McCann, teacher in the Fletcher School, Elizabeth M. McCann, teacher in the Willard School, and Margaret J. McCann, teacher in the Thorndike School, be granted leave of absence without loss of pay on June 11, June 12 and June 13.

It was voted to reconvene into regular session.

It was voted to adopt the votes passed in executive session.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary of School Committee.

SCHOOL COMMITTEE
(OFFICIAL REPORT)

Monday, May 19, 1941.

REGULAR MEETING:

Members present: Committeemen Carr, Carver, Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald.

Vice-Chairman Fitzgerald in the chair.

On motion by Committeeman Carver it was voted that the minutes of the meeting of May 5, 1941 be approved as printed.

It was voted on motion by Committeeman Galgay to place on file a communication from the Board of Health relative to the renovation of the Wyman School.

On motion by Committeeman Carr it was voted to place on file a communication from the Cambridge Lodge of Elks thanking the committee for allowing the services of the Rindge Technical School Band.

A communication was received from the Boston Better Business Bureau asking the reason why their series of booklets entitled "FACTS" had not been placed on the approved list. On motion by Committeeman Carver it was voted that the Superintendent advise the Boston Better Business Bureau that the committee had no criticism to make of the books but the financial condition of the city does not warrant an expenditure for booklets of this type at the present time .

A communication was received from City Auditor John J. McKenzie advising that a bill of the Boston Elevated Railway Company, in the amount of $45.00, for transportation to Boston Garden could not be paid from funds appropriated for support of public schools as Chap. 40, Sec. 5 of the General Laws allows expenditures "for conveying pupils to and from public schools". It was voted on motion by Committeeman Carver that the bill be returned to the City Auditor with the suggestion that his attention be called to the fact that he has approved bills in the past for transportation of the high school glee clubs who visit homes and hospitals on Christmas eve.

The Superintendent recommended that the trustees of the Bullock Fund be granted permissiion to repeat the essay contest in the grammar schools of Cambridge, the subject of the essay to be "Why I Should Take Care of My Teeth" and the winners of said contest to be awarded suitable prizes. On motion by Committeeman Galgay it was voted that the Superintendent's recommendation be adopted.

The Superintendent presented a communication from Cambridge Post, American Legion, advising that the City Council had passed an order allowing city employees time off, without loss of pay, to attend the National Convention of the American Legion at Milwaukee from September 15 to September 20 inclusive and to attend the State Convention at Fall River on August 21 to August 23 inclusive. The communication further requested that the School Committee grant the same privileges to members of the American Legion who are employed by the School Department. On motion by Committeeman Dr. Cassidy it was voted that the communication be referred to the Superintendent with power. Committeeman Dr. Cassidy moved reconsideration of this vote and the motion to reconsider prevailed. Unanimous consent was given Committeeman Dr. Cassidy to withdraw his motion to refer to the Superintendent with power. It was then voted on motion by Committeeman Dr. Cassidy that the permission requested be granted.

The Superintendent recommended that the following Text Books be approved for use in the Cambridge Schools, ths recommendation to lay on the "Calendar" in accordance with the rules:

PUBLISHED BY

LONGMANS GREEN & CO.

English for Junior Americans
(Grades 7 and 8) by Thomas, Paine and Emsweiler

PUBLISHED BY
NOBLE & NOBLE Publishers, Inc.
Short Stories of Famous Men by Reynolds and Horn for Grades 4-5-6
Safety Every Day by Stack and Schwarts, for Grades 2-3-4.

On motion by Committeeman Carr it was voted on the following roll-call that Timothy J. Ryan and Fred J. Giduz, teachers in the Rindge Technical School be granted leave of absence, without loss of pay, until the end of the present school year: Committeemen Carr, Carver, Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald voting yes. A motion to reconsider this vote did not prevail.

The Superintendent advised the committee that the following schools have since May 19, 1941 been receiving the surplus commodity milk at one cent a bottle: High and Latin, Rindge Technical, Longfellow, and Wellington. On motion by Committeeman Carr it was voted that it is the consensus of opinion of the School Committee that the Surplus Commodity Division should consult the Superintendent of Schools as to the schools which should be supplied with this milk.

Committeeman Carver, chairman of the Committee on Athletics, presented the following report:

COMMITTEE ON AHTLETICS
May 13, 1941

Members present:
Committeeman Carver - Chairman
Committeeman Carr

It was voted to recommend that the City Solicitor be requested to give an opinion as to whether the appropriation "Athletic Clothing" as appearing in the budget, can be used to repair, restore and recondition athletic clothing that has been bought in previous years.

It was voted to recommend that the combination auditorium-gymnasium at the Longfellow School be reequipped for use as a gymnasium and used for the purpose for which it was originally built and that the Committee on Buildings and Grounds be requested to install basketball courts and other necessary equipment therein.

It was voted to recommend that permission be granted to the Rindge Technical School Track Team to compete in the Schenectady Interscholastic Sports Carnival to be held on Saturday, May 31, at Schenectady, New York.

Your committee recommends that a Grammar School Relay and Baseball Carnival be held at Russell Field at the close of the athletic season.

Respectfully submitted.
JOHN J. CARVER, Chairman

On motion by Committeeman Carr it was voted that the report be accepted and the recommendations adopted.

It was voted to take from the table the proposed amendment to the rules as submitted by Committeeman Carver at the meeting of March 3, 1941 "that no married women shall be permitted to teach in the Cambridge School System". Committeeman Carver moved adoption of this proposed amendement. Committeeman Wood moved to amend the proposed amendment by adding "this rule shall not apply to the status of a teacher married before the adoption of this rule". After debate Committeeman Wood was given unanimous consent to withdraw his amendment to the proposed amendment. It was then voted on the following roll-call **not** to adopt Committeeman Carver's proposed amendment to the rules that "no married women shall be permitted to teach in the Cambridge School System": Committeemen Carr, Carver, and Galgay voting yes; Committeemen Dr. Cassidy, Wood, and Vice-Chairman Fitzgerald voting no.

It was voted to take from the table the proposed amendment to the rules as presented by Committeeman Wood at the meeting of March 3, 1941, that "no married woman shall be a teacher in the system. This rule shall not apply to the status of a teacher married before the adoption of the rule". After considerable debate a motion for the previous question prevailed. Committeeman Wood was then given unanimous consent to withdraw his proposed amendment to the rules.

It was then voted to take from the table the bids for supplying anthracite coal. On motion by Committeeman Galgay it was voted on the following roll-call that Robert Fawcett & Son Co., Inc. 360 Portland Street, Cambridge, Mass, being the lowest responsible bidder, be awarded the contract for supplying anthracite coal to the School Department for the year 1941 at a price of $10.19 per ton for items 18, 19, 20, and 22 and and $10.49 for item 21. Committeemen Carr, Carver, Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald voting yes.

On motion by Committeeman Carr it was voted that the secretary be instructed to confer with the Chief of Police and to advise him that the order adopted by the School Committhe the prohibiting ball playing in any of the school yards is not to apply to the younger children playing in the school yards.

On motion by Committeeman Wood it was voted to convene into executive session.

It was voted that candidates for the position of Head-Master of the Cambridge High and Latin School are invited to submit their names and qualifications to the School Committee, through the Secretary of the School Committee, by June 10, 1941. Method of selection will be announced following closing of applications. A copy of this order shall be posted in each public school in Cambridge and shall be given publicity in the press.

It was voted to reconvene into open session.

It was voted to ratify the votes passed in executive session.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary of the School Committee

SCHOOL COMMITTEE
(OFFICIAL REPORT)

Monday, June 2, 1941

REGULAR MEETING:

Members present: Committeemen Carr, Carver, Dr. Cassidy, Galgay, Wood, and Vice-Chairman Fitzgerald.

Vice-Chairman Fitzgerald in the chair.

On motion by Committeeman Carver it was voted that the minutes of the meeting of May 21, 1941, be approved as printed.

On motion by Committeeman Carr it was voted to place on file a communication from Rev. Anthony Pimental, Pastor of St. Anthony's Church thanking the committee for granting the use of the Rindge Technical School Auditorium.

On motion by Committeeman Dr. Cassidy it was voted to place on file a communication from the Warren-Italian American Citizens' Club thanking the committee for their cooperation in securing, at one cent a bottle, milk for the school children of Cambridge.

A communication was presented from Charles A. Titcomb applying for the position of band instructor in the Cambridge School Department. On motion by Committeeman Galgay it was voted that it be referred to the Assistant Superindent for answer.

A communication was presented from Elizabeth, Catherine and Margaret McCann, teachers in the Cambridge School Department, advising that changes in plans made it unnecessary to accept the leave of absence so kindly granted by the Committee at the meeting of May 5th, 1941.

A communication was presented from Edward E. Babb and Company, manufacturers of scholastic equipmen,t advising that on May 27, 1941 they had filed proposals for furnishing paper and other material to the Cambridge School Department and asking permission to withdraw prices on Item No. 73 Laboratory Notebooks, and Item No. 74 Laboratory Notebooks as the prices quoted on these items were in error. On motion by Committeeman Galgay it was voted that the Edward E. Babb and Company be granted leave to withdraw their bid of $2.00 per 100 on Item No. 73 Laboratory Notebooks and $1.74 per 100 on Item No. 74 Laboratory Notebooks.

The Superintendent reported the death, on May 28, 1941, of Timothy J. Ryan, a teacher in the Rindge Technical School. On motion by Committeeman Dr. Cassidy it was voted that the Superintendent express to the bereaved family the School Committee's condolence and sincere regret on learning of Mr. Ryan's death.

The Superintendent recommended that Olive L. Cox, a teacher at the High and Latin School, be granted leave of absence for study and travel with stipend from September 1, 1941, to September 1, 1942, On motion by Committeeman Galgay it was voted that the Superintendent's recommendation be approved.

The Superintendent recommended that the Whoriskey Memorial Committee be granted permission to award the Whoriskey Memorial Plaques as in past years to three pupils outstanding in musical achievement - one in each high school and one from the elementary schools. On motion by Committeeman Galgay it was voted that the Superintendent's recommendation be adopted.

The Superintendent advised that the Federal Government desired to start an additional National Defense Training Course from Monday, June 30 to Friday September 5, 1941 (ten weeks) from 7:00 a.m. to 3:00 p.m., with all costs for janitorial service, maintenance (heat-light-power) and supplies to be paid for by the Federal Government. The Superintendent recommended that the permission requested be granted. On motion by Committeeman Wood it was voted to adopt the Superintendent's recommendation that the Federal Government be granted permission to conduct this additional course.

The following communication was presented from Harvard University, Department of Hygiene:

HARVARD UNIVERSITY
Department of Hygiene

June 2, 1941.

Mr. M. E. Fitzgerald,
Superintendent
Cambridge Schools,
Cambridge, Mass.

Der Mr. Fitzgerald:

In connection with the national defense program, the Committee on Medical Aid of the Cambridge Defense Committee is interested in the question of the possibility of training girls who may become useful as nursing aids. At the moment, with the demands being made by the Army for nurses we are faced with an acute shortage of nurses as well as all kinds of help in connection with the care of the sick.

As Chairman of the Committee on Medical Aid for the City of Cambridge, I believe it would be invaluable, not only to the students themselves, especially those classified in Practical Arts, to be enrolled in a course of nursing aid, but also to the nation as a whole. It is reasonable to believe that the Board of Health will furnish an additional registered nurse to aid in such lecture work.

If it would be possible to establish a three-months' course covering five days a week, not less than four hours per day, the chances are great that most of the students finishing such work would find ready replacement in fields of effort for which this course would prepare them. It would in my judgement, be an invaluable training for the majority of the students who would be able to take it.

Sincerely yours,

ARLIE V. BOCK, M.D.- Chairman
Committee on Medical Aid.

On motion by Committeeman Wood it was voted that the School Committee cooperate with Dr. Bock of the Department of Hygiene, Harvard University.

The Superintendent recommended that the following text books be approved for use in the Cambridge Puplic Schools, this recommendation to lay on the "Calendar" in accordance with the rules:

PUBLISHED BY BOBBS-MERRILL COMPANY:
- Our Country's National Parks, Vol. ume I and Vol. II, by Melbo
- A World of Stories for Children, by Clark-Jagendorf

PUBLISHED BY HOUGHTON - MIFFLIN COMPANY:
- Let's Talk, by McKee and Harrison

PUBLISHED BY HARR WAGNER PUBLISHING COMPANY:
- Laugh and Learn Grammar, by Irwin H. Braun

PUBLISHED BY CHARLES SCRIBNER'S SONS:
- The Wonderworld of Science, by Knox, tone, Weister and Wheatley - Books Four to Six.

The Superintendent recommended that the following teachers, having completed successfully three years' service in the Cambridge Public Schools, be placed on tenure from September 1, 1941 in acordance with the rules of the School Committee: (This recommendation lays on the "Calendar" in accordance with the rules.)

HIGH AND LATIN:
Charles M. Doyle, Adam F. Elcewicz
RINDGE TECHNICAL:
John M. Cody, Philip H. Diehl.

WILLARD:
Helen M. Fay - K

The Superintendent recommended that the following teachers be re-elected for one year from September 1, 1941 in accordance with the rules of the School Committee: (This recommendation lays on the "Calendar" in accordance with the rules)

HIGH AND LATIN:
Charles J. Bridey, Genevieve McGlinchey, Marie F. O'Connor.

RINDGE TECHNICAL:
Samuel J. Cohen, Leon C. Fitzgerald, Arthur W. McMurtry, Edward W. O'Reilly, William J. Reagan, Robert R. Sweeney, John J. Terry, Jr.

AGASSIZ:
Joseph M. Flynn, Barbara M. Horgan, Gertrude L. Quinlan, - K

FLETCHER:
Rosemary W .Brooks, - K, Margaret L. Doolin, Alice B. Madden, William J. Ryan.

GANNETT:
Ruth L. Andelman.

HOUGHTON:
John F. Burke, Hallette S. Conant, - K, Edward A. Conley, Mary T. Dynan, Joseph F. Gould, Alice B. Key, Joseph J. Raniere.

KELLEY:
Charlotte M. Burke.
HAGGERTY:
Julia A. Keohane.

LONGFELLOW:
Philip H. Cutter, Jr., Eleanor M. Goulart, John H. Harrington, Edith G. Holmes,-K, Dorothea E. Masse, - K.

MORSE:
Frances V. Carr, Frank J. Frisoli, Mary A. Sheridan, - K.

PUTNAM:
Mary P. Boyle, Margaret M. Colbert, Margaret M. Donovan, Alice M. Maguire, - K, Pauline R. Mulqueeney.

THORNDIKE:
Edmond, J. Murphy, Frances E. Reagan.

WEBSTER:
Mary A. Blessington, Mary F. Cahalane, Eleanor A. Fallon, Edward F. Hurley, Mary C. Rooney.

WELLINGTON:
Marie B. Barry, Mary M. Curran, Mary R. Rafferty, Margaret R. Shannon, John F. Temple.

GIRL'S VOCATIONAL:
Anne T. O'Rourke.

WILLARD:
Mary K. Falvey

MUSIC:
Mary M. Ennis.

COOKING:
Mary K. Behlen, Mary K. Drinen, Dorothy L. Ghizzoni.

SEWING:
Emma M. Hillnar, Ellen H. Smith.

PHYSICALLY HANDICAPPED:
Agnes A. Doran.

TESTS AND MEASUREMENTS:
Grace McGlinchey.

The Superintendent presented a communication from J. Louis Doyle, Director of Art, advising that his department had received a gift of two framed engravings from Mrs. Charles Norman Fay, 987 Memorial Drive, Cambridge, the subjects of which are Correggio's Holy Night and Durer's Portrait of Himself, and recommending that these pictures be accepted for use in our schools. On motion by Committeeman Carver it was voted that the gifts be acepted and that an expression of the School Committee's gratitude for her kindness and fine civic spirit be sent to Mrs. Fay.

On motion by Committeeman Carver it was voted to accept and make part of the records the following financial report:

FINANCIAL REPORT FOR MAY, 1941

	Appropriation	Expended to May 1, 1941	Expended for May, 1941	Total	Balance
Administration Salaries	$67,160.00	$22,096.26	$5,923.81	$28,020.07	$39,139.93
General Expenses	7,041.00	2,224.61	1,086.63	3,311.24	3,729.76
Teachers Salaries Day	1,441,533.16	478,802.75	119,391.35	598,194.10	843,339.06
" " Substitutes	10,000.00	4,208.00	1,182.00	5,390.00	4,610.00
" ' Posture Physician	3,000.00	1,000.00	250.00	1,250.00	1,750.00
" " Atheltics	8,025.00	3,538.32	278.33	3,816.65	4,208.35
" " Evening School	12,000.00	6,677.50		6,677.50	5,322.50
" " Americanization	2,000.00	1,654.50	33.50	1,688.00	312.90
Teachers Examination	500.00				500.00
Text Books	20,000.00	1,954.83	156.14	2,110.97	17,889.03
Supplies	3,000.00	9,320.60	2,912.79	12,233.39	17,766.61
Nursery Class Supplies	1,50.00	359.03	55.22	414.25	1,085.75
Lunch Room Supplies	30,500.00	10,614.96	2,527.91	13,142.87	17,357.13
Tuition Training School	2,750.00	460.85	226.90	687.75	2,062.25
Tuition	416.00	94.86		94.86	321.14
Travel Outside State	135.00	76.10		76.10	58.90
Transportation of Pupils	2,060.00	783.50	248.00	1,031.50	1,028.50
Fuel	26,500.00	12,908.17	3,213.59	16,121.76	10,378.24
Heat at Rindge	19,000.00	5,698.71	2,609.86	8,308.57	10,691.43
Light and Power at Rindge	4,500.00	629.28	443.22	1,072.50	3,427.50
Lighting	12,000.00	3,794.67	1,383.80	5,178.47	6,821.53
Power	1,800.00	612.32	172.76	785.08	1,014.92
Janitors Salaries	132,235.57	41,735.16	11,815.48	53,550.64	78,684.93
Repairs	18,000.00	1,867.84	1,160.52	3,028.36	14,971.64
Janitors Supplies	2,500.00	1,458.91	64.70	1,523.61	976.39
Furniture and Furnishings	1,750.00	93.73	543.88	637.51	1,112.39
Other Expenses	8,310.75	517.16	330.08	847.24	7,463.51
Athletic Clothing	3,000.00	392.44	273.54	665.98	2,334.02
Museum Supplies	190.00	18.25	.98	19.23	170.77
Pensions	3,596.50	983.33	296.70	1,280.03	2,316.47
Minors License Refund	45.00	8.25	2.25	10.50	34.50
Christmas Supplies, Kindergartens	90.00				90.00
Retirement System Contribution	7,651.95				7,651.95
WPA. Allotment	7,000.00				7,000.00
	$1,886,789.93	$614,584.89	$156,583.94	$771,168.83	$1,115,621.10

Bids were presented for furnishing bituminous coal, paper, pencils, etc., and materials for High and Latin School WPA project. On motion by Committeeman Dr. Cassidy it was voted that all bids be laid on the table.

Vice-Chairman Fitzgerald presented the following report of the Committee on Buildings and Grounds:

COMMITTEE ON BUILDINGS AND GROUNDS

May 24, 1941.

Members Present:
Committeeman Fitzgerald, Chairman
Committeeman Galgay
Committeeman Wood

It was voted to recommend that James Walsh be appointed custodian of the Roberts School at a salary of $42.00 per week, effective January 1, 1941.

Respectfully submitted,
JAMES F. FITZGERALD,
Chairman

On motion by Committeeman Dr. Cassidy it was voted on the following roll-call that the report of the Committee on Buildings and Grounds be accepted and the recommendations adopted: Committeemen Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald voting yes; Committeemen Carr, and Carver voting no.

Committeeman Carver, chairman of the sub-committee on Athletics reported that the High and Latin School has won the Suburban League Baseball Championship and in accordance with the rules the members of the team are entitled to be awarded sweaters, but the Committee on Athletics desires to apprise the School Committee of the fact that if sweaters are to be awarded to these athletes they will have to be purchased on the assumption of expected revenue next fall Committeeman Wood moved that members of the team be given sweaters and credit established in accordance with the recommendation of the chairman of the Committee on Athletics. The chair ruled this motion out of order on the ground that it is an illegal expenditure. Committeeman Carver then moved that the members of the High and Latin School Baseball team be awarded sweaters or jackets as the case may be, for their splendid performance in winning the Suburban League Baseball Championship, the cost of the same to be derived from future gate receipts. Committeeman Wood moved that the matter be referred back to the Committee on Athletics for recommendations. Committeeman Carver stated that his motion represented the recommendations of the Committee on Athletics. Committeeman Wood was then given unanimous consent to withdraw his motion to refer the matter to the Committee on Athletics for recommendation. After considerable debate a motion by Committeeman Wood for the previous question prevailed. It was then voted to adopt Committeeman Carver's motion that the members of the High and Latin School Baseball Team be awarded sweaters or jackets, as the case may be, for their splendid performance in winning the Suburban League Baseball Championship. the cost of same to be derived from future gate receipts.

On motion by Committeeman Wood it was voted to adopt the text books recommended by the Superintendent at the meeting of May 21, 1941.

On motion by Committeeman Carver it was voted to empower the Superintendent of Schools to request from the City Solicitor a ruling concerning the payment of a bill contracted for transportation of junior police officers to the Boston Garden on the evening of March 6, for educational purposes.

On motion by Committeeman Dr. Cassidy it was voted that a letter, expressing the thanks and appreciation of the School Committee, be sent to all those shop teachers who erected the petitions in the Superintendent's and the Assistant Superintendant's office.

On motion by Committeeman Wood

it was voted that the chairman be empowered to select a date agreeable to all the members for a final meeting of the sub committee appointed to revise the rules of the School Committee.

Committeeman Galgay presented the following proposed amendment to the rules, which lays on the "Calendar" in accordance with the rules:

"The masters and sub-masters of the Cambridge Elementary Schools shall be classified as follows

"Any school with a total average attendance of kindergarten, primary, and grammar school pupils of 600 or more during the 1940-1941 school year shall be supervised by a master: with 900 or more it shall be supervised by a master with a sub-master as assistant:Any similar school with less than 600 average attendance shall have a sub-master in charge. Any subsequent classifications shall be based on a three year average.

"After the adoption of this rule the salary schedule shall be as follows:

Master: $2950. minimum; $3850. Maximum.

Sub-Master: $2100. minimum; $3000. maximum. Maximum to be reached by six yearly increments of $150. each.

"After the adoption of this order subsequent vacancies occuring in schools of over 600 average attendance shall be filled by transferring masters from schools of under 600 average attendance and their places shall be filled by sub-masters.

"When all of the present masters in schools of under 600 average attendance have been transferred to schools of 600 or over average attendance, any subsequent vacancies in schools of over 600 average attendance shall be filled by the School Committee upon recommendation by the Superintendent of the best qualified sub-master.

"Vacancies in schools of under 600 average attendance shall be filled by transfer of sub-masters or appointment from a sub-master's examination list.

"It is further provided that this rule does not effect the salary schedule of any master appointed before its adoption".

On motion by Committeeman Dr. Cassidy it was voted to lay on the table a motion that the Committee on Buildings and Grounds conduct a survey for the purpose of ascertaining the advisability of utilizing the boiler space in the new annex of the High and Latn School to erect a central heating and lighting plant.

It was voted to convene into executive session.

It was voted to reconvene into open session.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary of the School Committee

SCHOOL COMMITTEE
(OFFICIAL REPORT)

Thursday, June 19, 1941.

REGULAR MEETING:

Members present: Committeemen Carr, Carver, Dr. Cassidy, Galgay, Wood and Vice-Chairman Fizgerald.

On motion by Committeeman Carr it was voted that the minutes of the meeting of June 2, 1941 be approved as printed.

It was voted to refer to the Superintendent with full power the request contained in a communication from Hon. Edward A. Counihan, Jr., Chairman of the National Defense Committee for the City of Cambridge advising that his organization has applied to the W.P.A. for a project for a survey of the facilities of the City of Cambridge for National Defense and as a part of said project they requested the School Committee to furnish the space and the equipment necessary for the work, during the months of July, and August.

On motion by Committeeman Carr it was voted that the Santa Lucia Society be granted permission to use the Haggerty School playground for the purpose of conducting their annual celebration from August 30 to September 1, 1941.

A communication was received from Corporal Russell E. Hoyt, Veterans of Foreign Wars, requesting that John Campbell, custodian of the Rindge Technical School be granted leave of absence without loss of pay to attend the State convention of the Department of Massachusetts, Veterans of Foreign Wars, to be held at Greenfield, Mass., on June 26, 27, 28 and 29. On motion by Committeeman Dr. Cassidy it was voted that the permission requested be granted.

The secretary reported that eleven applications have been recived for the position of headmaster at High & Latin Schol. On motion by Committeeman Wood it was voted that these applications be placed on file for the purpose of allowing the School Commitee to examine same.

The Superintendent recommended that John A. Kelley, teacher at the High and Latin School, be placed on the salary schedule for high school men teachers as of February 3, 1941 at the salary grade of $2600. On motion by Committeemen Carr it was voted on the following roll-call to adopt the Superintendent's recommention: Committeemen Carr, Carver, Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald voting yes.

The Superintendent recommended that the salary of Edmond J. Murphy, teacher at the Thorndike School, be made $1470, beginning January 1, 1941, with an annual increment in September, inasmuch as Mr. Murphy did not receive credit at the time of his reappointment for one year's service as a permanent teacher in this department during 1926 and 1927. On the following roll-call it was voted to adopt the Superintendent's recommendation: Committeemen Carr, Carver, Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald voting yes.

On motion by Committeeman Wood it was voted on the following roll-call that the question of nominations be referred to executive session. Committeemen Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald voting yes; Committeemen Carr and Carver voting no.

The following communication was presented from L. L. Cleveland, Headmaster of the High and Latin School:

HIGH AND LATIN SCHOOL
Cambridge, Mass.

June 19, 1941.

Mr. M. E. Fitzgerald,
Superintendent of Schools,
Cambridge, Mass.
Dear Mr. Fitzgerald:

Ralph J. Sabatino entered his Senior Year in High and Latin School last September with 127 credits.

He left school last January 10, 1941, as he is a member of the National Guard and that he was called into service. He did not wish to resign fom the Guard. At that time he was given to understand that some way would be provided through extension courses to make up the school work he missed. That provision did not materialize. When he left school he was passing in all work up to that time and would have graduated if he had continued the same grade of work.

Very truly yours,
L. L. CLEVELAND,
Headmaster.

The Superintendent recommended that Ralph J. Sabatino be awarded a diploma. Committeeman Dr. Cassidy moved that the request contained in Mr. Cleveland's letter be complied with. The chair advised that Mr. Cleveland had made no request but simply stated facts relative to Mr. Sabatino's scholastic standing. Unanimous consent was then given Committeeman Dr. Cassidy to withdraw his motion. It was voted to adopt a motion by Committeeman Wood that the matter be referred to the Superintendent for study and report.

The Superintendent recommended that the following Text Books be approved for use in the Cambridge Public Schools, this recommendation to lay on the "Calendar" in accordance with the rules:

PUBLISHED BY SCOTT, FORESMAN & COMPANY.
Basic Geometry - by Birkhof and Beatley

PUBLISHED BY SILVER BURDETT COMPANY:
Classical Myths - by Sabin

PUBLISHED BY HOUGHTON MIFFLIN COMPANY:
Plane Geometry by Morgan, Foberg and Breckenridge

PUBLISHED BY THE MACMILLAN COMPANY:

NEW HEALTH AND GROWTH SERIES: By Charters, Smiley and Strang

All Through the day, Grade 1
Through the Year, Grade 2
Health Secrets, Grade 3
Healthful Ways, Grade 4
Let's Be Healthy, Grade 5
Habits, Healthful and Safe, Grade 6
Growing Up Healthily, Grade 7
A Sound Body Grade 8
Health in A Power Age, Grade 9
GROWTH OF A DEMOCRACY, for Grade 7, by McGuire, Edna, and Rogers, Don C.

Vice - Chairman Fitzgerald presented the following report of the Committee on Buildings & Grounds:

COMMITTEE ON BUILDINGS AND GROUNDS

June 21, 1941.

MEMBERS PRESENT:
Vice-Chairman Fitzgerald, Chairman
Committeeman Galgay
Committeeman Wood

It was voted to recommend that Civil Service be requisitioned for a list of persons eligible for permanent appointment to the position of Janitor in the Cambridge School Department at a salary of $30.00 per week, for the purpose of filling the vacancy caused by the retirement of James J. Reagan.

Respectfully submitted,
James F. Fitzgerald, Chairman

On motion by Committeeman Dr. Cassidy it was voted that the report be accepted and the recommendations adopted.

On motion by Committeeman Galgay it was voted that the text books recommended by the Superintendent at the meeting of June 2, 1941 be approved.

On motion by Committeeman Wood it was voted to approve the tenure and re-election of teachers as recommended by the Superintendent at the meeting of June 2, 1941.

Committeeman Galgay moved adoption of the following proposed amendment to the rules as presented at the meeting of June 2, 1941.

"The masters and sub-masters of the Cambridge Elementary Schools shall be classified as follows:

"Any school with a total average attendance of kindergarten, primary, and grammar school pupils of 600 or more during the 1940-1941 school year shall be supervised by a master; with 900 or more it shall be supervised by a master with a submaster as assistant: Any similar school with less than 600 average attendance shall have a sub-master in charge. Any subsequent classifications shall be based on a three-year average.

"After the adoption of this rule the salary schedule shall be as follows:

> Master: $2950. minimum; $3850. maximum. Sub-master: $2100 minimum; $3000. maximum. Maximum to be reached by six-yearly increments of $150. each.

"After the adoption of this order subsequent vacancies occurring in schools of over 600 average attendance shall be filled by transferring masters from schools of under 600 average attendance and their places shall be filled by sub-masters.

"When all of the present masters in schools of under 600 average attendance have been transferred to schools of 600 or more average attendance, any subsequent vacancies in schools of over 600 average attendance shall be filled by the School Committee upon recommendation by the Superintendent of the best qualified submaster.

"Vacancies in schools of under 600 average attendance shall be filled by transfer of submasters or appointment from a sub-master's list.

"It is further provided that this rule does not affect the salary schedule of any master appointed before its adoption."

On the following roll-call it was voted not to adopt the aforementioned amendment to the rules: Committeemen Dr. Cassidy and Galgay voting yes; Committeemen Carr, Carver, Wood, and Vice-Chairman Fitzgerald voting no.

It was voted to take from the table the bids for paper, pencils, etc. On the following roll-call it was voted on motion by Committeeman Dr. Cassidy that the lowest responsible bidder in each instance be awarded the contract but wherever possible Cambridge firms be given preference: Committeemen Carr, Carver, Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald voting yes.

On motion by Committeeman Dr. Cassidy it was voted to take from the table the bids for supplying bituminous coal. On the following roll-call it was voted on motion by Committeeman Dr. Cassidy that the White Fuel Company, being the lowest responsible bidder, be awarded the contract at $7.16 per ton: Committeeman Carr, Carver, Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald voting yes.

On motion by Committeeman Wood it was voted to take from the table the bids for supplies and materials for the High and Latin School W.P.A. Project. On motion by Committeeman Dr. Cassidy it was voted that the lowest responsible bidder in each instance be awarded the contract, with the exception of item No. 11 calling for 600 gallons Flat Interior Wall Paint in which case the bid of the Boston Varnish Company shall be accepted and the contract awarded to the said Boston Varnish Company at a pice of $1.38 per gallon: Committeemen Carr, Carver, Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald voting yes.

It was voted on motion by Committeeman Dr. Cassidy to take from the table and adopt the motion submitted at the meeting of June 2, 1941 that the Committee on Buildings & Grounds conduct a survey for the purpose of ascertaining the advisability of utilizing the boiler space in the annex of the High and Latin School for erecting a central heating and lighting plant.

On motion by Committeeman Dr. Cassidy it was voted that the Committee on Buildings and Grounds consider the advisability of contacting the coal companies who supply coal to the School Department relative to the possibilities of storing coal.

On motion by Committeeman Carver it was voted that because of the increasing cost of materials and supplies of all descriptions that the purchasing agent be empowered to purchase wherever possible all school supplies within budgetary restrictions, thereby taking advantage of current prices.

Committeeman Wood in the chair.
Vice-Chairman Fitzgerald moved that the teachers' examined list which is to expire on June 20, 1941 be extended for a period of three months. The chair ruled that this was an amendment to the rules and must lay on the "Calendar" until the next meeting in accordance with the rules of the Committee.

Vice-Chairman Fitzgerald presented the following proposed amendment to the rules which lays on the "Calendar" in accordance with the rules of the committee: "That the section of the rules entitled 'Elementary Master, Sub-master and Primary Principal' as appearing in the fifth paragraph on Page 31 of the Rules of the School Committee, be amended by adding thereto the sentence 'the position of sub-master shall have the same rating as that of a male teacher in the high school and the compensation shall be the same for both positions."

Vice-Chairman Fitzgerald in the chair.

It was voted to convene into executive session.

It was voted that the memorandum submitted by the Superintendent be left with the members of the committee for study.

It was voted to make part of the records the following communication from Acting Mayor Francis L. Sennott relative to the retirement of Michael Skinner, a teacher at the Rindge Technical School:

CITY OF CAMBRIDGE
Executive Department
May 29th, 1941.

Mr. M. E. Fitzgerald,
Supt. of Schools,
Cambridge, Mass.

Dear Sir:

You are hereby notified that I have this date approved the application of Michael J. Skinner, a teacher in the Cambridge School System, for retirement on pension under the provisions of Chapter 32, Section 57 of the General Laws of Massachusetts, (Ter. Ed.) effective at the close of business July 1, 1941.

Yours truly,

FRANCIS L. SENNOTT,
Acting Mayor.

The Superintendent recommended the transfer of Edward Cassidy from teacher of printing at the Vocational School for Boys to teacher of printing at the Rindge Technical School, to fill the vacancy caused by the retirement of Michael Skinner. It was voted to adopt the Superintendent's recommendation. Vice-Chairman Fitzgerald is recorded as voting no.

It was voted to lay on the table a motion that a course in Electricity be established at the Webster School in lieu of the printing course.

It was voted to reconvene into open session.

On motion by Committeeman Wood it was voted that the votes passed in executive session be ratified.

It was voted to adjourn.
ADJOURNED:

EDWARD J. O'CONNELL,
Secretary of the School Committee

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Monday, July 7, 1941

SPECIAL MEETING: Called by order of a majority of the members of the School Cmmittee, acting under Sec. 104 of the Rules of the School Committee, for the following purposes:

1. To receive a report of the Committee on Rules.

2. To draw up and adopt appropriate resolutions on the retirement of Leslie L. Cleveland, Headmaster of the Cambridge High and Latin School.

3. To consider and act upon the Superintendent's recommendations.

4. To consider and act upon the filling of the vacancy of Headmaster of the Cambridge High and Latin School.

Members present: Committeemen Carr, Carver, Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitgerald.
Vice-Chairman Fitzgerald in the chair.

Vice-Chairman Fitzgerald presented the report of the sub-committee appointed to revise the Rules of the School Committee and on motion by Committeeman Wood it was voted that the report of the Rules Committee be accepted and the proposed revision of the rules lay on the table subject to a call for a special meeting of the School Committee for their adoption.

On motion by Committeeman Wood it was voted that the Superintendent be instructed to cause to be prepared a set of resolutions honoring Leslie L. Cleveland on his retirement as Headmaster of the Cambridge High and Latin School, said resolutions to be submitted tentatively to the School Committee in executive session.

On motion by Committeeman Galgay it was voted on the following roll-call to adjourn: Committeemen Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald voting yes; Committeeman Carr and Caver voting no.

ADJOURNED:

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE (OFFICIAL REPORT)

Wednesday, July 30, 1941

SPECIAL MEETING: Called by order of Committeemen Russell A. Wood, William F. Galgay and Vice-Chairman James F. Fitzgerald, acting under Section 104 of Rules of the School Committee, for the following purposes:

1. To consider and act upon the revised Rules of the School Committee as submitted by the sub-committee on rules at a special meeting of the School Committee held on July 7, 1941.

2. To consider and act upon a report of the sub-committee on Build-Buildings and Grounds.

3. To consider and act upon any and all other business that may come before the committee.

Members present: Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, Galgay, Wood and Acting Mayor Sennott.

Acting Mayor Sennott in the chair.

Committeeman Carver moved that the group interested in the Gannett School Nursery Class be granted permission to address the School Committee at this time to protest the closing of the said nursery class.

Committeeman Fitzgerald raised the point of order that the motion was out of order because the call of the Special Meeting was for a specific purpose and the rules would have to be suspended to take action on this motion. No action was taken on this point of order. After considerable debate Committeeman Carver moved the previous question. The previous question having prevailed the chair ordered the main question and on the following roll-call it was voted not to adopt Committeeman Carver's motion to grant permission to the group interested in the Gannett School to address the School Committee: Committeemen Carr, Carver, and Acting Mayor Sennott voting yes; Committeemen Dr. Cassidy, Fitzgerald, Galgay and Wood voting no.

Committeeman Fitzgerald moved that the proposed revision of the Rules of the School Committee, as submitted and laid on the table at the special meeting of the School Committee held on June 7, 1941 be adopted. A motion by Committeeman Carver that this proposed revision of the rules remain on the table was lost on the following roll-call: Committeeman Carr, Carver and Acting Mayor Sennott voting yes; Committeemen Dr. Cassidy, Fitzgerald, Galgay and Wood voting no. Committeeman Fitzgerald moved the previous question. Committeeman Carr raised a point of order that the School Committee is still acting under the present rules and said rules provide, in Section 417 of Chapter 4, "AMENDMENTS: Any amendments of these rules shall be proposed at a regular meeting in writing but shall not be voted upon before the next regular meeting of the School Committee" and as these rules were presented at a special meeting and this is a special meeting they are, therefore, out of order. During debate Committeeman Fitzgerald raised a point of order and asked the chair to rule on the point of order as made by Committeeman Carr inasmuch as the undebatable motion for the previous question has been offered and not decided and because Committeeman Carr's point of order questions the right to present the proposed revision of the rules. The chair ruled that Committeeman Fitzgerald's motion for the previous question was out of order and sustained Committeeman Carr's point of order. Committeeman Fitzgerald appealed from the ruling of the chair and on the following roll-call the decision of the chair was reversed: Committeemen Carr, Carver and Acting Mayor Sennott voting yes; Committeemen Dr. Cassidy, Fitzgerald, Galgay and Wood voting no. On the following roll-call it was voted to adopt the motion for the previous question: Committeemen Dr. Cassidy, Fizgerald, Galgay, Wood and Acting Mayor Sennott voting yes; Committeemen Carr and Carver voting no. The chair then ordered the main question and on the following roll-call it was voted to adopt Committeeman Fitzgerald's motion that the proposed revised rules of the School Committee, as submitted and laid on the table at the special meeting of the School Committee held on July 7, 1941, be adopted as the Rules of the School Committee: Committeemen Dr. Cassidy, Fitzgerald, Galgay and Wood voting yes; Committeemen Carr and Carver voting no; Acting Mayor Sennott not voting.

Committeeman Fitzgerald moved reconsideration of this vote hoping it would not prevail. The motion to reconsider failed of adoption.

Committeeman Fitzgerald presented the following report of the Committee on Buildings and Grounds:

COMMITTEE ON BUILDINGS AND GROUNDS

Wednesday, July 30, 1941

Members present:

Committeeman Fitzgerald-Chairman
Committeeman Galgay
Committeeman Wood

It was voted to recommend that the bid of General Contractor Patrick J. Sullivan, for repairing the Wyman Open Air School, being the lowest responsible bidder, be accepted.

It was voted to recommend that the sum of $3,000.00 be transferred from the WPA Allotment to the High School Project.

It was voted to adjourn:

ADJOURNED:
JAMES F. FITZGERALD,
Chairman

On motion by Committeeman Fitzgerald it was voted on the following roll-call that the report be accepted and the recommendations adopted: Committeemen Carr, Carver, Dr. Cassidy, Fitzgerad, Galgay, Wood and Acting Mayor Sennott voting yes. Committeeman Fitzgerald moved reconsideration hoping same would not prevail. The motion to reconsider failed of adoption.

On motion by Committeeman Fitzgerald it was voted to grant permission to the group interested in the Gannett School Nursery Class to address the committee. The following appeared in protest of the closing of this nursery class:

Alfred Vellucci, 15 Marion Street, Cambridge, Mass., Peter Lucarelli, 10 Porter Street, Cambridge, Mass., and Rep. John T. Sullivan, 54 Fayette St., Cambridge.

On motion by Committeeman Carver it was then voted on the following roll-call that the Superintendent be instructed to assign teachers and matrons at the closed nursery schools and pay these teachers from school funds and further pay prevailing substitute kindergartner and matrons salaries: Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, Galgay, Wood and Acting Mayor Sennott voting yes.

Committeeman Carver moved that James F. Conlin be appointed Headmaster of the High and Latin School. Committeeman Carr seconded the motion. Committeeman Galgay moved that Edward J. Danehy be appointed Headmaster of the High and Latin School. On motion by Committeeman Dr. Cassidy it was voted on the following roll-call that both these nominations be laid on the table: Committeemen Dr. Cassidy, Galgay, Wood, Fitzgerald and Acting Mayor Sennott voting yes; Committeemen Carr and Carver voting no.

On motion by Committeeman Fitzgerald and seconded by Committeeman Dr. Cassidy it was voted that the secretary be instructed to forward to each member of the School Committee for their indulgence a copy of the applications as submitted by candidates for the position of Headmaster of the High and Latin School so that the members of the committee may, after a careful study, be able to straighten out the appointment of the new headmaster at the High and Latin School, having in mind that by reading carefully the applications that the members will have something to guide them. Committeeman Galgay raised the point of order that according to the rules there should first be a vote to fill the position. The chair ruled that the matter has been laid on the table.

It was voted to grant permission to the Division of Protection to conduct Air Raid Precaution Service Schools in the following schools beginning Tuesday, September 9, 1941 from 7:30 to 9:30 p.m. and continuing each Tuesday and Thursday evening for about four weeks:

Thorndike, Wellington, Roberts, Longfellow, Webster, Houghton, Ellis, Rindge, Peabody, Lowell, Russell, and Ellis Schools

On motion by Committeeman Fitzgerald it was voted that a ten minute recess be declared for the purpose of allowing the Committee on Buildings and Grounds to open bids and submit recommendations on the sub-contractors for the Wyman School Project:

The Committee reconvened into regular session.

The Committee on Buildings and Grounds recommended that the following bids of sub-contractors be approved and accepted:

PLASTERING:	
J. H. Kennedy & Son	$100.00
METAL CEILING:	
Boston Metal Ceiling & Mfg. Co.	769.00
PAINTING:	
John L. P. Ackers	1890.00
ROOFING:	
Flynn Roofing & Sheet Metal Works	175.00
PLUMBING & HEATING:	
Edward J. Donahue	1071.95

Of the above mentioned sub-bidders John L. P. Ackers and J. H. Kennedy & Son submitted proposals as part of the bid of a general contractor whose bid was not accepted and these sub-bids, in accordance with the general laws, may not be used without the consent of the aforementioned sub-bidders. It was therefore voted that in case of the non-acceptance by John L. P. Ackers and J. H. Kennedy & Son, by either or both, that the sub-contract be awarded the next lowest sub-bidder who will accept.

On motion by Committeeman Fitzgerald it was voted on the following roll-call that the report of the Committee on Buildings and Grounds relative to sub-contractors be approved and accepted: Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, Galgay, Wood and Acting Mayor Sennott voting yes. A motion to reconsider this vote failed of adoption.

On motion by Committeeman Fitzgerald it was voted on the following roll-call that the teachers' examined list, which expired on June 20, 1941, be extended for a period of three months. Committeemen Carr, Dr. Cassidy, Fitzgerald and Acting Mayor Sennott voting yes; Committeemen Carver, Galgay, and Wood voting no. A motion to reconsider this vote failed of adoption.

On motion by Committeeman Dr. Cassidy it was voted that the Superintendent be instructed to confer with the City Auditor relative to the possibility of securing the two-week vacation pay of Jeremiah Collins, who died on June 21, 1941.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL
Secretary of the School Committee

SCHOOL COMMITTEE
(OFFICIAL REPORT)

Friday, September 5, 1941.

SPECIAL MEETING: Called by Acting Mayor Sennott for the following purposes:

1. Presentation of the records of the last regular and any intervening special meetings for approval.
2. Communications from His Honor, the Acting Mayor, the City Council, or other offices of the City.
3. Communications and recommendations from the Superintendent of Schools.
4. Reports of Committees.
5. Hearings as provided by the rules.
6. Unfinished business of previous meetings.
7. Orders, resolutions and petitions.

Members present: Committeemen Carr, Carver, Fitzgerald, Galgay, Wood and Acting Mayor Sennott.

On motion by Committeeman Wood it was voted that the minutes of the regular meeting of June 19, 1941, special meeting of July 7, 1941 and special meeting of July 30, 1941 be approved as printed. Committeemen Carr and Carver are recorded as voting "No" on the special meeting of July 30, 1941 for the reason that "at this meeting the School Committee approved the revised rules of the School Committee whereas the rules under which we were working at the time expressly state that all amendments to the rules must be presente at a regular meeting, laid on the table, and approved at the next regular meeting, and these revised rules were presented at a special meeting and approved at a special meeting".

A communication was presented from the National Defense Committee requesting that permission be granted to change the place of the first meeting of the Air Raid Precaution school from the Rindge Technical School to the Leslie L. Cleveland Auditorium in the High and Latin School inasmuch as the first meeting will consist largely of the showing of a moving picture and the Rindge Technical School has not the equipment for talking pictures. It was voted on motion by Committeeman Fitzgerald to grant the permission requested.

A request was received from the Warren Italian - American Citizens Club for permission to use the Thorndike School Hall on Sunday evening, October 12, for the purpose of conducting patriotic exercises and a banquet. On motion by committeeman Carver and seconded by Vice-Chairman Fitzgerald it was voted that this organization be granted the use of the above mentioned hall free of charge.

A communication was received from Anna R. Crane, teacher at the High and Latin School asking that her leave of absence be extended for one year without salary. On motion by Committeeman Carver it was voted that Miss Crane's leave of absence be extended for one year without salary.

A communication was received from Civil Service certifying three names for the position of janitor at $30.00 per week. Question was raised as to whether or not the list was the proper one inasmuch as certain men whose names should appear on this list were not included inasmuch as they have been appointed temporarily to the defense classes being conducted at the Rindge Technical School. On motion by Committeeman Carr it was voted that the matter be referred to the Committee on Buildings and Grounds and that the Committee on Buildings and Grounds communicate with Mr. Lupien, Director of Civil Service, to discover why those taking temporary positions were taken off the lits.

The Superintendent presented a communication from Troop 10, Boy Scouts, asking permission to use the

Agassiz School Hall on Friday Evenings, beginning September 12 at 7:30 p.m. On motion by Committeeman Carver it was voted that the permission requested be granted.

It was voted to make part of the records the following communication from the City Solicitor relative to reopening certain nursery schools:

CITY OF CAMBRIDGE
LAW DEPARTMENT

August 1, 1941

Mr. M. E. Fitzgerald,
Superintendent of Schools,
Cambridge, Mass.
Dear Mr. Fitzgerald:

This is in reply to your letter of July 31 asking me whether the vote of the School Committee, relating to nursery schools and instructing you to assign teachers and matrons at the closed nursery schools, can legally be carried out.

Chapter 505 of the Acts of 1941 entitled "An Act Relative to the Office of the Mayor in the City of Cambridge and the Administration of the Affairs in Said City", provides in Section 1 (II) thereof as follows:

"During the period covered by this act no additional appointments and no promotion or increase in salary except regular step -rate increases, shall be made in any appointive office, position or employment in the service of said city."

The effect of this act, whatever the intention may have been, is to freeze the City payroll as it was at the time of the passage of the act.

I understand that nursery schools serve only those children who are of pre-school age, those from the ages of two to four inclusive. There is, therefore, no statutory obligation requiring the School Committee to furnish nursery schools. To carry out the vote of the School Committee would apparently mean additional appointments of teachers and matrons, and as all additional appointments are prohibited by Acts of 1941, Chapter 505, the appointments contemplated cannot legally be made.

The situation would be quite satisfactory if additional appointments were required in order to furnish education to children within the stututory school ages.

Very truly yours,
RICHARD C. EVARTS
City Solicitor.

It was voted to make part of the records a communication from Leslie L. Cleveland, relative to graduate students of the High and Latin School who took the entrance examinations for Harvard:

THE HIGH AND LATIN SCHOOL
Cambridge, Mass.

August 11, 1941.

Mr. John J. Tobin,
Asst. Superintendent of Schools,
Cambridge, Mass.

Dear Mr. Tobin:

I enclose a copy of the Harvard Admission record for 1941. I do not know how many examinations Karpovich took. He was admitted There were twenty-three others taking a total of ninety-one examinations; twenty-two took four each; and one took three.

You will see from this that thirty-one of the ninety-one examinations were passed with honors. This speaks well for the teachers who prepared them. Among those who failed to gain admission, there were only five papers too poor to count. Because of large numbers applying for admission it is getting increasingly difficult to succeed.

It was my mistake to tell you that all applicants were admitted. When the first report was sent to me, it included only those who were successful.

Very truly yours,
L. L. CLEVELAND

The Superintendent recommended that permission be granted to distribute to the School Children albums for defense savings stamps, it being emphasized that under no circumstances shall any pressure be exerted upon pupils to buy stamps and the gift of a stamp album to a pupil places no obligation upon him. On motion by Committeeman Galgay it was voted that the Superintendent's recommendation be adopted.

The Superintendent recommended that Anna M. Lehane, teacher at the Russell School be granted leave of absence, without stipend, from September 1, 1941 to September 1, 1942 inasmuch as she has been ordered to go to warmer climate to regain her health. On motion by Committeeman Galgay it was voted to approve the Superintendent's recommendation.

The secretary presented the following report of the Committee on Personnel:

COMMITTEE ON PERSONNEL

Friday, September 5, 1941

Members present: Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, Galgay, Wood and Acting Mayor Sennott.

Acting Mayor Sennott in the chair.

It was voted to recommend acceptance of the following resignations:

Michael J. Skinner, Rindge Tech,
Teacher Effective June 20, 1941.
Gertrude I. Johnson, Webster
Teacher, Effective July 1, 1941

Ethel V. Sampson, High and Latin
Teacher, Effective July 1, 1941

Emma G. Wentworth, Fletcher
Teacher, Effective July 1, 1941

Leslie L. Cleveland, High and Latin
Headmaster Effective July 1, 1941

Horace E. Jacobs, Putnam
Master Effective July 1, 1941

James E. White, Houghton
Master Effective July 1, 1941

Annie V. Minihan, Roberts
Matron Effective July 1, 1941

Margaret C. Breau, High and Latin
Teacher, Effective July 1, 1941
Frances V. Carr, Morse
Teacher, Effective July 1, 1941
Mary T. Dynan, Houghton
Teacher, Effective July 1, 1941
Matha M. Gillis, Phy. Handicapped
Teacher, Effective July 1, 1941
Avis Clarke, Thorndike
Teacher, Effective July 1, 1941
Dorothy E. Hayes, Morse
Teacher, Effective July 1, 1941
Evelyn F. Leddy, Russell
Teacher, Effective July 1, 1941
Cecilia M. McManus, Kelley
Teacher, Effective July 1, 1941
Alice E. Mullin, High and Latin
Teacher, Effective July 1, 1941
Evelyn M. Sharkey, Peabody
Teacher, Effective July 1, 1941
Mary L. Welch, Thorndike
Head Kindergartner
Effective July 1, 1941

Mary R. McLeen, Houghton O. A.
Teacher Effective Sept. 26, 1941

It was voted to recommend approval of the Superintendent's recommendation that the following teachers be excused from reporting to their schools on Monday, September 8, the opening day of the 1941-1942 school year, because of illness, and that said teachers be granted ten day sick leave with pay from September 8, 1941 in accordance with the rules:

Ruth M. Dunphy, High and Latin
Ethel V. Igo, Kelley
Marietta A. McNamara, Agassiz
Margaret E. Jones, Fletcher
Catherine L. Good, High and Latin

The Superintendent reported the death, on July 13, 1941, of John H. Graham, Master of the Russell School. It was voted that the Superintendent express to Mr. Graham's widow the School Committee's sincere regret upon learning of his untimely death.

It was voted to recommend approval of the Superintendent's recommendation that William J. Cunningham be appointed master of the Russel School at a salary of $3400.00 per year, effective September 1, 1941; and that Raymond G. D'Arcy be appointed Master of the Putnam School at a salary of $2950.00 per year, effective September 1, 1941.

It was voted to recommend approval of the Superintendent's recommendation that the persons named below be elected to the schools and with the ranks indicated in each case to take effect on September 1, 1941:

Camb. Sanatorium Mary F. Buckley
Hosp. - Teacher $1278

Rindge Tech Paul G. Dugan
Teacher-Oral English $1850
High and Latin Mary J. O'Keefe
Teacher - Oral English $1534
High & Latin Agatha C. F. Maguire
Teacher of English $1534
Elem. School Edna F. Graham
Teacher $1854

It was voted to recommend approval of the Superintendent's recommendation that Margaret A. Phetteplace be transferred from Assistant Kindergartner at the Gannett School to Head Kindergartner at the Thorndike School at a salary of $1646.00 per year, effective Sept. 1, 1941.

It was voted to recommend approval of the Superintendent's recommendation that Hallette S. Conant be transferred from Assistant Kindergartner at the Houghton School to Assistant Kindergartner at the Gannett School, effective Sept. 1, 1941.

It was voted to recommend approval of the Superintendent's recommendation that Mary M. Curran be transferred from teacher at the Wellington School to teacher at the Morse School effective Sept. 1, 1941.

It was voted to recommend approval of the Superintendent's recommendation that Marie B. Barry be transferred from teacher at the Welington School to teacher at the Thorndike School, effective Sept. 1. 1941.

It was voted to recommend approval of the Superintendent's recommendation that the Opportunity Class be merged with the Girl's Vocational School and that J. Madalene Winslow be transferred from teacher at the Opportunity Class to teacher at the Girls' Vocational School and Julia A. O'Loughlin be transferred from teacher at the Opportunity Class to Sewing Teacher-Elementary Schools, effective Sept. 1, 1941.

It was voted to recommend approval of the Superintendent's recommendation that Philip H. Cutter, Jr., be transferred from teacher at the Cambridge Sanatorium to teacher at the Houghton School, effective Sept. 1, 1941.

ADJOURNED:
EDWARD J. O'CONNELL,
Secretary

On motion by Committeeman Carr it was voted on the following roll-call to suspend the rules for the purpose of taking action on the recommendation of the Committee on Personnel, and the Superintendent, relative to the appointment of elementary school masters: Committeemen Carr, Carver, Fitzgerald, Galgay, Wood and Acting Mayor Sennott voting yes; Committeeman Dr. Cassidy absent.

It was then voted on the following roll-call on motion by Committeeman Carr, to adopt the recommendation of the Committee on Personnel, and the Superintendent, that William J. Cunningham be appointed Master of the Russell School at a salary of $3400.00 per year, effective September 1, 1941; that John J. Balfe be appointed master of the Houghton School at a salary of $2950.00 per year, effective September 1, 1941; and that Raymond D'Arcy be appointed master of the Putnam School at a salary of $2950.00 per year, effective September 1, 1941: Committeemen Carr, Carver, Galgay, Fitzgerald, Wood and Acting Mayor Sennott voting yes; Committeeman Dr. Cassidy absent.

Committeeman Fitzgerald moved reconsideration of the vote electing the elementary school masters, hoping same would not prevail. The motion to reconsider failed of adoption.

It was then voted on motion by

Committeeman Wood that the balance of the report of the Committee on Personnel lay on the table in accordance with the rules.

Committeeman Carver moved that an acting headmaster be appointed for the High and Latin School and that individual be Timothy F. Downey, present assistant headmaster of the High and Latin School. Committeeman Carr seconded the motion. Comimtteeman Wood then offered a substitute motion that the Superintendent of Schools assign a person, who, in his opinion, is the proper person to be acting headmaster of the High and Latin School. On the following roll-call it was voted **not** to adopt Committeeman Wood's substitute motion: Committeemen Fitzgerald, Galgay and Wood voting yes; Committeemen Carr, Carver and Acting Mayor Sennott voting no. Committeeman Dr. Cassidy absent. A motion for the previous question was carried on the following roll-call: Commtteemen Carr, Carver, Fitzgerald, Galgay, Wood and Acting Mayor Sennott voting yes; Committeeman Dr. Cassidy absent. The chair ordered the main question and on the following roll-call it was voted to adopt the motion submitted by Committeeman Carver and seconded by Commiteeman Carr "that an acting headmaster be appointed for the High and Latin School and that individual be Timothy F. Downey, present assistant headmaster of the Cambridge High and Latin School": Committeemen Carr, Carver, Fitzgerald, Wood and Acting Mayor Sennott voting yes; Committeeman Galgay voting no; Committeeman Dr. Cassidy absent.

Reporting for the Committee on Atheletics, Committeeman Carver announced that the football schedules have been somewhat revised and requested that a copy of same be sent to each member.

On motion by Committeeman Fitzgerald it was voted that the text books recommended by the Superintendent at the meeting of June 19, 1941 be adopted.

On motion by Commtteeman Fitzgerald it was voted to take from the "Calendar" and lay on the table the following proposed amendment to the rules: "The position of sub-master shall have the same rating as that of a male teacher in the high school and the compenastion shall be the same for both positions."

Conforming to the vote of the School Committee adopted at the meeting of June 19, 1941, that he consider the matter of awarding a High and Latin School diploma to Ralph J. Sabatino, who was called into active service with the Mass. National Guard before completing his senior year, the Superintendent reported that he had confered with this young man who stated that he was taking studies that would make up for what he had missed by his absence from the regular High and Latin School classes. The Superintendent recommended that if Sabatino will have his superior officer vouch for the fact that he had continued his studies that he be granted a diploma. On motion by Committeeman Galgay it was voted to adopt the Superintendent's recommendation.

Committeeman Wood presented the following proposed amendments to the rules of the School Committee:

> "Chapter XIII. Section 1: After the words 'in which he resides' insert the words "without the written permission of the Superintendent. A list of such transfers shall be filed with the School Committee."
>
> "Chapter XIII. Section 6. After the first sentence, insert the following sentence: 'In exceptional cases, when in the opinion of the Superintendent the best interests of the child are served, discretion as to admission to any grade may be exercised by the Superintendent subject to the later approval of the School Committee."
>
> "Chapter XIII. Section 2. After the first sentence insert the following sentence: 'Discretion as indicated for admission to grades

may be exercised by the Superintendent."

On motion by Committeeman Fitzgerald it was voted on the following roll-call to suspend the rules for the purpose of taking action on these proposed amendments to the rules: Committeemen Carr, Carver, Fitzgerald, Galgay, Wood and Acting Mayor Sennott voting yes; Committeeman Dr. Cassidy absent. It was then unanimously voted on motion by Committeeman Fitzgerald that the aforementioned amendments to the rules, as presented by Committeeman Wood be adopted and the rules so amended.

It was voted to make part of the records the following financial report:

	Appropriation	Expended to June 1, 1941	Expended during June July, Aug.	Balance	Total
Administration Salaries	$67,160.00	$28,020.07	$16,674.32	$44,694.39	$22,465.61
General Expenses	7,041.00	3,311.24	1,358.05	4,669.29	2,371.71
Teachers Salaries Day	1,441,533.16	598,194.10	358,054.70	956,248.80	485,284.36
Substitutes	10,000.00	5,390.00	1,472.00	6,862.00	3,138.00
Posture Physician	3,000.00	1,250.00	750.00	2,00.00	1,000.00
Athletics	8,025.00	3,816.65	1,594.99	5,411.64	2,613.36
Evening School	12,000.00	6.677.50	....	6,677.50	312.00
Americanization	2,000.00	1,688.00	....	1,688.00	5,322.50
Teachers Examinations	500.00	....	....	....	500.00
Text Books	20,000.00	2,110.97	68.57	2,179.54	17,820.46
Supplies	30,000.00	12,233.39	3,358.15	15,591.54	14,408.46
Nursery Class Supplies	1,500.00	414.25	303.85	718.10	781.90
Lunchroom Supplies	30,500.00	13,142.87	3,923.85	17,066.72	13,433.28
Tuition	2,750.00	687.75	258.79	946.54	1,803.46
Tuition Training School	416.00	94.86	76.57	171.43	244.57
Travel Outside State	135.00	76.10	....	76.10	58.90
Transportation of Pupils	2,060.00	1,031.50	360.00	1,391.50	668.50
Fuel	26,500.00	16,121.76	92.88	16,214.64	10,285.36
Heating at Rindge	19,000.00	8,308.57	3.050.22	11,358.79	7,641.21
Light and Power at Rindge	4,500.00	1,072.50	559.81	1,632.31	2,867.69
Lighting	12,000.00	5,178.47	2,166.68	7,345.15	4,654.85
Power	1,800.00	785.08	206.94	992.02	807.98
Janitors Salaries	132,235.57	53,550.64	30,782.50	84,333.14	47,902.43
Repairs	18,000.00	3,028.36	3,916.95	6,945.31	11,054.69
Janitors Supplies	2,500.00	1,523.61	275.71	1,799.32	700.68
Furniture and Furnishings	1,750.00	637.61	3,877.97	798.47	951.53
Other Expenses	8,310.75	847.24	160.86	4,725.21	3,585.54
Athletic Clothing	3,000.00	665.98	167.47	833.45	2,166.55
Museum Supplies	190.00	19.23	26.70	45.93	144.07
Pensions	3,596.50	1,280.03	1,013.82	2,293.85	1,302.65
Minors License Refunds	45.00	10.50	11.25	21.75	23.25
Christmas Ex. Kindergartens	90.00	....	....	....	90.00
Retirement Contribution	7,651.00	....	7,651.95	7,651.95	....
	7,000.00	....	5,000.00	5,000.00	2,000.00
W.P.A. Allotment	$1,886,789.93	$771,168.83	$447,215.55	$1,218,384.38	$668,405.55
W. P. A. PROJECTS					
Rindge Balance Jan. 1	**$900.62**	**$472.47**	....	**$472.47**	428.15
High and Latin	5,000.00	11.15	2,404.80	2,415.95	2,584.05

It was voted to adjourn.
ADJOURNED:

EDWARD J. O'CONNELL,
Secretary of the School Committee

SCHOOL COMMITTEE (OFFICIAL REPORT)

Monday, September 15, 1941

REGULAR MEETING:

Members present: Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, Galgay, Wood and Acting Mayor Sennott.

Vice-Chairman Fitzgerald in the chair.

On motion of Committeeman Wood it was voted that the minutes of the meeting of September 5, 1941 be approved as printed.

A communication was received from a group of employees of the Dewey and Almy Chemical Company who are interested in organizing a Boy Scout Troop, and requesting permission to use the Ellis School on Friday nights for the purpose of holding meetings. It was voted on motion by Committeeman Carr that the Superintendent be given power to grant the permission requested under the same conditions and terms as are granted the Troops using the Agassiz and Russell Schools.

On motion by Committeeman Wood it was voted to grant permission to the Country Dance Society to use the Agassiz School Hall on Wednesday evenings at 7:45 o'clock, beginning October 15, 1941 upon payment of janitor's fees.

The Superintendent reported the death, on September 6, 1941, of Fred J. Giduz, welding teacher at the Rindge Technical School since 1931. On motion by Committeeman Wood it was voted that the Superintendent express to Mr. Giduz's family the School Committee's sincere regret upon learning of his death.

The Superintendent presented a communication from the State Department of Education advising that a series of conferences were to be held for school committee members and Superintendents of schools, during the week of October 6, 1941. On motion by Committeeman Wood it was voted that a copy of the letter be sent to the members of the School Committee.

It was voted to grant permission to the Boy Scout Troop sponsored by the Children's Museum to use the Russell School Hall, for the purpose of holding meetings on Thursday evenings from seven to nine o'clock.

The Superintendent recommended that the following text books be approved for use in the Cambridge Public Schools, this recommendation to lay on the "Calendar" in accordance with the rules:

PUBLISHED BY IROQUOIS PUBLISHING COMPANY:
- Steps to Good English Series: Book 5 and 6.

PUBLISHED BY MACMILLAN CO.
- Working for Democracy (Democracy Readers) Grade 8 by Bryson and Smith.
- Knowing your Language (Step by Step In English Series) by Bair-Neal Grade 7.
- Strength Through English (Step by Step In English Series by Bair-Neal Grade 8.
- Algebra, Book 1 and Book II, by Longley and Marsh.

It was voted to make part of the records the following communication from Francis T. McCabe, Director of the National Defense Vocational Training Program now in progress in the Rindge Technical School:

NATIONAL DEFENSE VOCATIONAL TRAINING PROGRAM

August 29, 1941

Mr. John M. Tobin,
Asst. Supt. of Schools,
Cambridge School Dept.
Cambridge, Mass.

Dear Mr. Tobin:

The recent report issued by the Massachusetts Vocational Education on National Defense Training Programs shows that for the year ending July 1 1941, the National Defense Training Program at Rindge Technical School has a rated effectiveness which places it in the top group, which is composed of those training programs having an effectiveness of between 90 and 100 percent.

This rated effectiveness is obtained by dividing the total number of men placed in employment for which they were trained by the total number trained.

Very truly yours,

FRANCIS T. McCABE,
Director.

Acting Mayor Sennott in the chair.

On motion by Committeeman Wood it was voted that the recommendations contained in the following report of the Committee on Personnel, as submitted at the meeting of September 5, 1941, be approved and adopted with the exception of those persons recommended in the report for election to positions of permanent teachers, said elections to be confirmed separately by roll-call vote:

COMMITTEE ON PERSONNEL

Friday, September 5, 1941

Members present: Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, Galgay, Wood and Acting Mayor Sennott.

Acting Mayor Sennott in the chair.

It was voted to recommend acceptance of the following resignations:

Michael J. Skinner, Rindge Tech,
Teacher Effective June 20, 1941.

Gertrude I. Johnson, Webster
Teacher, Effective July 1, 1941

Ethel V. Sampson, High and Latin
Teacher, Effective July 1, 1941

Emma G. Wentworth, Fletcher
Teacher, Effective July 1, 1941

Leslie L. Cleveland, High and Latin
Headmaster Effective July 1, 1941

Horace E. Jacobs, Putnam
Master Effective July 1, 1941

James E. White, Houghton
Master Effective July 1, 1941

Annie V. Minihan, Roberts
Matron Effective July 1, 1941

Margaret C. Breau, High and Latin
Teacher, Effective July 1, 1941

Frances V. Carr, Morse
Teacher, Effective July 1, 1941

Mary T. Dynan, Houghton
Teacher, Effective July 1, 1941

Matha M. Gillis, Phy. Handicapped
Teacher, Effective July 1, 1941

Avis Clarke, Thorndike
Teacher, Effective July 1, 1941

Dorothy E. Hayes, Morse
Teacher, Effective July 1, 1941

Evelyn F. Leddy, Russell
Teacher, Effective July 1, 1941

Cecilia M. McManus, Kelley
Teacher, Effective July 1, 1941

Alice E. Mullin, High and Latin
Teacher, Effective July 1, 1941

Evelyn M. Sharkey, Peabody
Teacher, Effective July 1, 1941

Mary L. Welch, Thorndike
Head Kindergartner
Effective July 1, 1941

Mary R. McLeen, Houghton O. A.
Teacher Effective Sept. 26, 1941

It was voted to recommend approval of the Superintendent's recommendation that the following teachers be excused from reporting to their schools on Monday, September 8, the opening day of the 1941-1942 school year, because of illness, and that said teachers be granted ten day sick leave with pay from September 8, 1941 in accordance with the rules:

Ruth M. Dunphy, High and Latin
Ethel V. Igo, Kelley
Marietta A. McNamara, Agassiz
Margaret E. Jones, Fletcher
Catherine L. Good, High and Latin

The Superintendent reported the death, on July 13, 1941, of John H. Graham, Master of the Russell School. It was voted that the Superintendent express to Mr. Graham's widow the School Committee's sincere regret upon learning of his untimely death.

It was voted to recommend approval of the Superintendent's recommendation that the persons named below be elected to the schools and with the ranks indicated in each case to take effect on September 1, 1941:

Camb. Sanatorium	Mary F. Buckley	Hosp. - Teacher	$1278
Rindge Tech	Paul G. Dugan	Teacher-Oral English	$1850
High and Latin	Mary J. O'Keefe	Teacher - Oral English	$1534
High & Latin	Agatha C. F. Maguire	Teacher of English	$1534
Elem. School	Edna F. Graham	Teacher	$1854

It was voted to recommend approval of the Superintendent's recommendation that Margaret A. Phetteplace be transferred from Assistant Kindergartner at the Gannett School to Head Kindergartner at the Thorndike School at a salary of $1646.00 per year, effective Sept. 1, 1941.

It was voted to recommend approval of the Superintendent's recommendation that Hallette S. Conant be transferred from Assistant Kindergartner at the Houghton School to Assistant Kindergartner at the Gannett School, effective Sept. 1, 1941.

It was voted to recommend approval of the Superintendent's recommendation that Mary M. Curran be transferred from teacher at the Wellington School to teacher at the Morse School effective Sept. 1, 1941.

It was voted to recommend approval of the Superintendent's recommendation that Marie B. Barry be transferred from teacher at the Wellington School to teacher at the Thorndike School, effective Sept. 1. 1941.

It was voted to recommend approval of the Superintendent's recommendation that the Opportunity Class be merged with the Girl's Vocational School and that J. Madalene Winslow be transferred from teacher at the Opportunity Class to teacher at the Girls' Vocational School and Julia A. O'Loughlin be transferred from teacher at the Opportunity Class to Sewing Teacher-Elementary Schools, effective Sept. 1, 1941.

It was voted to recommend approval of the Superintendent's recommendation that Philip H. Cutter, Jr., be transferred from teacher at the Cambridge Sanatorium to teacher at the Houghton School, effective Sept. 1, 1941.

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary

On the following roll-call it was voted that Mary F. Buckley be elected Hospital Teacher at a salary of $1278.00 per year, effective September 1, 1941 and assigned to the Cambridge Sanatorium: Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, Galgay, Wood and Acting Mayor Sennott voting yes.

On the following roll-call it was voted that Paul G. Dugan be elected Teacher of Oral English at a salary of $1850 per year and assigned to the Rindge Technical School, effective September 1, 1941: Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, Galgay, Wood and Acting Mayor Sennott voting yes.

On the following roll-call it was voted that Mary J. O'Keefe be elected Teacher of Oral English at a salary of $1534. per year and assigned to the High and Latin School, effective September 1, 1941: Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, Galgay, Wood and Acting Mayor Sennott voting yes.

On the following roll-call it was voted that Agatha C. F. Maguire be elected Teacher of English at a salary of $1534. per year and assigned to the High and Latin School, effective-September 1, 1941: Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, Galgay, Wood and Acting Mayor Sennott voting yes.

On the following roll-call it was voted that Edna F. Graham be elected Elementary Teacher at a salary of $1854.00 per year and assigned to the Peabody School, effective September 1, 1941: Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, Galgay, Wood and Acting Mayor Sennott voting yes.

Committeeman Fitzgerald moved reconsideration of the votes electing the persons named in the report of the Committee on Personnel to positions of permanent teachers, hoping same would not prevail. The motion to reconsider failed of adoption.

On motion by Committeeman Fitzgerald it was voted to recess for the purpose of meeting as the Committee on Personnel.

The committee reconvened into regular session.

The following report of the Committee on Personnel was then presented:

COMMITTEE ON PERSONNEL
September 15 1941.

It was voted to recommend approval of the Superintendent's recommendation that the following named persons be elected to the schools and with the ranks indicated in each case to take effect on the date set opposite each name:

High and Latin Geo. J. Lovett, Jr.
Teacher-Science $1850
Effective 9/1/41

Boys' Vocational Edward A. Conley
Teacher-History $1850
Effective 9/1/41

Ellis School Gertrude J. Trant
Teacher-Sewing $1262

Boys' Vocational Joseph F. Gould
Teacher-English $1850
Effective 9/1/41

High and Latin Frank J. Frisoli
Teacher-French $1850
Effective 9/1/41

Rindge Tech William J. Joyce
Teacher-French $1850
Effective 9/1/41

Boys'Vocational Joseph J. Ranieri
Teacher-Mathematics $1850
Effective 9/1/41

It was voted to approve the Superintendent's recommendation that the following named persons be transfered to the schools and wth the ranks indicated, at no change in salary, and to take effect on the day set opposite each name:

Julia Keohane from Haggerty
to Morse Teacher
Effective 9/10/41

Blanche E. Wetmore from Kelley
to Longfellow Teacher
Effective 9/16/41

Helen E. Danc from Willard
To Houghton Teacher
Effective 9/16/41

Rose C. Rooney from Wellington
to Webster Teacher
Effective 9/16/41

Muriel A. Lyons from Kelley
to Webster Asst. Kindergartner
Effective 9/16/41

Roger F. O'Sullivan from Boys' Voca.
to Rindge Teacher-History
Effective 10/7/41

Joseph R. Powers from Boy's Voca-
to Rindge Teacher-English

John M. Kirk from Boys' Voca.
to Rindge Teacher-Mathematics
Effective 10/7/41

It was voted to recommend approval of the Superintendent's recommendation that Edith F. Reddy be granted three months leave of absence without pay, from September 1, 1941.

It was voted to recommend approval of the Superintendent's recommendation that Agnes Tierney be granted leave of absence on June 3 and June 4, 1941, without loss of salary.

It was voted to recommend approval of the Superintendent's recommendation that Helena J. Wilde be transferred from Assistant Kindergartner to Head Kindergartner at the Webster School at a salary of $1646. effective September 1, 1941.

It was voted to recommend that William F. Boyle be assigned as a substitute teacher of welding at the Rindge Technical School at a salary of $25.00 per week and that an examination be held to fill this position not later than November 1, 1941.

It was voted to recommend that Lillian A. Kinneen be transferred from Matron at the High and Latin School to Matron at the Wellington School.

It was voted to adjourn.

EDWARD J. O'CONNELL
Secretary

Committeeman Galgay moved to amend the report of the Committee on Personnel by striking out, in the recommendation that William F. Boyle be assigned as a substitute teacher of welding at the Rindge Technical School, the words "at a salary of $25.00 per week" and inserting in place thereof the words "at a salary of $40.00 per week. On the following roll-call it was voted to adopt Committeeman Galgay's motion Committeemen Carver, Dr. Cassidy, Galgay and Acting Mayor Sennott, voting yes; Committeemen Carr, Fitzgerald and Wood voting no.

It was then voted on motion by Committeeman Fitzgerald that the recommendations contained in the report of the Committee on Personnel as submitted at this meeting, be approved and adopted, with the exception of nominations for election to permanent teaching positions which lay on the "Calendar" in accordance with the rules.

On motion by Committeeman Carver it was voted that Michael Torchio, who resides with his grandmother at 23 Cushing Street, Cambridge, be granted permisison to attend the Haggerty School.

It was voted to adjourn:

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary of the School Committee.

SCHOOL COMMITTEE
(OFFICIAL REPORT)

Monday, October 6, 1941.

REGULAR MEETING:

Members present: Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, Galgay, Wood and Acting Mayor Francis L. Sennott.

Acting Mayor Sennott in the chair.

On motion by Commtteeman Carr it was voted to approve the minutes of the regular meeting of September 15, 1941, and the Special meeting of October 1, 1941 as printed.

It was voted on motion by Committeeman Carr to grant permission to the Civilian Defense Committee to continue the use of the facilities of the school buildings now housing the District Air Raid Precaution Schools, and further that permission be granted to use the Auditorium of the Rindge Technical School on October 23, for the purpose of holding graduation exercises of the Women's Civilian Defense A.R.P. Schools.

It was voted on motion by Committeeman Fitzgerald that the Superintendent be empowered to grant permission to the Cambridge Girl Scouts to use the Longfellow School to hold meetings on Friday afternoons between 3 and 5 o'clock, beginning Friday, October 10, 1941.

It was voted on motion by Committeeman Fitzgerald that permission be granted the St. Paul's Men's Club to use the Rindge Technical School Gymnasium on Thursday nights from 7 to 10 p.m.

A communication was received from the Board of Park Commissioners, requesting they be granted permission to use the Thorndike, Roberts and Russell School buildings on Monday, Wednesday and Friday evenings from November 1, 1941 to April 1, 1942 for recreational purposes. On motion by Committeeman Fitzgerald it was voted that the permission requested be granted.

On motion by Committeeman Fitzgerald it was voted that the Board of Election Commissioners be granted premission to use the Kelley School on October 6 and 7, the Agassiz School on October 8 and 9 and the Russell School on October 10 and 14 for night registration of voters.

On motion by Committeeman Fitzgerald it was voted that the Board of Election Commissioners be granted permission to use the following schools as polling places for the election, Tuesday, November 4, 1941:

Putnam, Thorndike, Kelley, Fletcher, Roberts, Longfellow (two precincts), Harvard, Willard, Webster, Morse (two precincts), Houghton Agassiz (two precincts), Peabody (2 precincts), Lowell, Russell (two precincts), Haggerty, Ellis (two precincts), Sleeper.

The following communication was received from Cornelius McCormack:

59 Essex Street,
Cambridge, Mass.
October 3, 1941.

Cambridge School Committee,
1700 Cambridge Street
Cambridge, Mass.
Gentlemen:

I have been working as a janitor in the school department for more than a year, at Rindge Technical School, National Defense Program, from 3:00 p.m. to 11 p.m.

At the time of my appointment I was the first available man on the Civil Service List. Since being appointed the Civil Service Commissioner has ruled that I am a permanent employee of the Cambridge School Department.

Knowing that there is an opening to the position as regular daytime janitor, I would like to apply for a transfer to that position.

Sincerely yours,

CORNELIUS McCORMACK

On motion by Committeeman Fitzgerald it was voted that the communication from Mr. McCormack be referred to the Committee on Buildings and Grounds.

Communications were presented from the Cambridge Hebrew Women's Aid Society and the Cambridge and Somerville Ladies Auxiliary of the Hebrew School asking that they be granted permission to use the Rindge Auditorium at a reduced rate. On motion by Committeeman Galgay it was voted on the following roll-call to suspend the rules for the purpose of allowing representatives of these organizations to address the committee relative to these requests: Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, Galgay and Acting Mayor Sennott voting yes; Committeemen Wood absent. Mrs. J. Glassman, reprsenting the Cambridge and Somerville Ladies Auxiliary of the Hebrew School then appeared before the committee and explained that their organizations were strictly charitable organizations and depended almost entirely on the proceeds of their annual concerts for support. The rules were again unanimously suspended for the purpose of taking action on the request of these organizations. On motion by Committeeman Galgay it was then voted that the Cambridge Hebrew Women's Aid Society be granted permission to use the Rindge Auditorium on Sunday evening, November 16, 1941 for the purpose of conducting their annual show and the Cambridge and Somerville Ladies Auxiliary of the Hebrew School be granted permission to use the Rindge Auditorium on Sunday evening, January 18 1942, permisison in both caess to be granted under the same terms and conditions as allowed charitable organizations under the 1940 rules of the School Committee.

It was voted to make part of the records the following Financial Report:

FINANCIAL REPORT FOR SEPTEMBER 1941

	Appropriation	Expended to Sept. 1. 1941	Expended during September	Total	Balance
Administration Salaries	$67,160.00	$44,694.39	$5,852.98	$50,547.37	$16,612.63
General Expenses	7,041.00	4,669.29	1,109.76	5,779.05	1,261.95
Teachers Salaries Day	1,441,533.16	956,248.80	116,681.42	1,072,930.22	368,602.94
Substitutes	10,000.00	6,862.00	47.00	6,909.00	3,091.00
Posture Physician	3,000.00	2,000.00	250.00	2,250.00	750.00
Athletics	8,025.00	5,411.64	278.33	5.689.97	2,335.03
Evening School	12,000.00	6,677.50		6.677.50	5,322.50
Americanization	2,000.00	1,688.00		1,688.00	312.00
Teachers Examinations	500.00				500.00
Text Books	20,000.00	2,179.54	3,141.60	5,321.14	14,678.86
Supplies	30,000.00	15,591.54	7,282.18	22,873.72	7,126.28
Nursery Class Supplies	1,500.00	718.10	53.64	771.74	728.26
Lunchroom Supplies	30,500.00	17,066.72	1,599.70	18,666.42	11,833.58
Tuition	2,750.00	946.54	50.70	997.24	1,752.76
Tuition Training School	416.00	171.43		171.43	244.57
Travel Outside State	135.00	76.10		76.10	58.90
Transportation of Pupils	2,060.00	1,391.50	112.00	1,503.50	556.50
Fuel	26,500.00	16,214.64	1,923.17	18,137.81	8,362.19
Heating at Rindge	19,000.00	11,358.79		11,358.79	7,641.21
Light and Power at Rindge	4,500.00	1,632.31	200.00	1,832.31	2,667.69
Lighting	12,000.00	7,345.15	477.63	7,822.78	4,177.22
Power	1,800.00	992.02		992.02	807.98
Janitors Salaries	132,235.57	84,333.14	11,899.58	96,232.72	36,002.85
Repairs	18,000.00	6,945.31	6,038.07	12,983.38	5,016.62
Janitors Supplies	2,500.00	1,799.32	642.29	2,441.61	58.39
Furniture and Furnishings	1,750.00	798.47	577.50	1,375.97	374.03
Other Expenses	8,310.75	4,725.21	111.87	4,837.08	3,473.67
Athletic Clothing	3,000.00	835.45	1,018.45	1,851.90	1,148.10
Museum Supplies	190.00	45.93	31.95	77.88	112.12
Pensions	3,596.50	2,293.85	294.88	2,588.73	1,007.77
Minors License Refunds	45.00	21.75	5.25	27.00	18.00
Christmas Ex. Kindergartens	90.00				90.00
Retirement Contribution	7,651.95	7,651.95		7,651.95	
W.P.A. Allotment	7,000.00	5,000.00		5,000.00	2,000.00
	$1,886,789.93	$1,218,384.38	$159,679.95	$1,378,064.33	$508,725.60
W. P. A. PROJECTS					
Rindge Balance Jan. 1	$900.62	$472.47		$472.47	$428.15
High and Latin	5,000.00	2,415.95	$2,050.80	4,466.75	533.25

A communication was received from the Cambridge Museum for Children advising that they would like to sponsor a Saturday morning motion picture entertainment at the University Theatre and asking permission to place posters and tickets in the schools. The communication further advised that the date would be Saturday, November 6 and the price of tickets would be seventeen cents with reserved seats at twenty-five cents plus tax. On motion by Committeeman Fitzgerald it was voted that the permission requested be granted.

It was voted to place on file communications from William J. Cunningham, Master of the Russell School, John J. Balfe, Master of the Houghton School, and Raymond G. D'Arcy, Master of the Putnam School, thanking the committee for their appointments as Masters in the Cambridge School System.

It was voted to make part of the records the following communication from the State Department of Education:

COMMONWEALTH OF MASS.
DEPT. OF EDUCATION

Sept. 23, 141.

The Treasurer,
Cambridge, Mass.
Dear Sir:

You may be interested to know that this office has recommended to the General Court of 1941 that there be appropriated the following sum as reimbursement to your municipality for the year ending August 31, 1940, on account of:

MAINTENANCE OF:

Cambridge Boys' Vocational Department	$12,808.03
Cambridge Evening Industrial School	2,348.75
Cambridge Continuation School	695.41
Cambridge Girls' General Vocational School	1,776.25
	$17,628.44

TUITION OF PUPILS AT:

Somerville Vocational School for Boys	$9.23
Boston Trade School for Girls	966.02
Boston Journeymen Class	26.55
So. Boston Part-time Cooperative Regular Trade Extension	12.82
Boston Part-time Apprenticeship Classes	20.50
Boston Evening Industrial Classes	75.15
Lynn Evening Industrial Classes	9.00
Medford Evening Industrial Classes	19.00
Boston Contuation School	17.60
Boston Distributive Occupations - Part-time Cooperative	17.22
Boston Evening Distributive Occupations	3.00
	$1,216.65
	$18,845.09

Respectfully yours,

R. O. SMALL,
Director

The Superintendent recommended that the Salvation Army be granted permission to accept contributions from the schools to the Greater Boston Annual Maintenance Appeal. On motion by Committeeman Fitzgerald it was voted to adopt the Superintendent's recommendation.

Communications were presented from the Cambridge Chapter of the American - Red Cross requesting that the sewing classes of the Cambridge Schools be granted permission to take part in the war relief sewing sponsored by the Red Cross and further that permisison be granted the Red Cross to confer with the masters and principals of the schools relative to enrollment of Junior Red Cross members and to the annual Red Cross Roll Call period. On motion by Committeeman Fitzgerald it was voted that those requests be referred to the Superintendent of Schools with full power to act.

A communication was received from Laurance Hart, 33 Garfield St., Cambridge, applying for permisison to arrange with the principals and masters of the schools for an "Impersonation of Washington". On motion by Committeeman Wood it was voted that Mr. Hart be granted permission to appear before the School Committee at its next regular meeting.

Committeeman Carver, chairman of the Committee on Athletics, presented a recommendation of the Committee on Athletics that John J. Landrigan, Thomas Sheehan and Peter H. Igo be appointed coaches for Grammar School Basketball League at a stipend of $50. each for the season. On motion by Committeeman Fitzgerald it was voted on the following roll-call that the report of the Committee on athletics be acceped and the recommendations adopted: Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, Galgay, Wood and Acting Mayor Sennott voting yes.

The following report of the Committee on Personnel was presented:

COMMITTEE ON PERSONNEL

October 6, 1941

Members present: Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, Galgay, Wood and Acting Mayor Sennott.

It was voted to recommend approval of a recommendation of the Chief Custodian that the term of employment of Thomas Culhane, who reached the age of 70 on July 29, 1941, be extended for one year and that the matter be referred to the Mayor and the City Council with the request that favorable action be taken.

It was voted to accept the resignations of Anna F. H. Gearon, Special Class Teacher at the Ellis School, effective August 22, 1941 and Helen M. Whoriskey, Head Kindergartner at the Roberts School, effective November 15, 1941.

It was voted to recommend approval of the Superintendent's recommendation that in view of the small enrollment in the Special Class at the Fletcher School that this class be abolished and its members divided between the Wellington Special Class and the Roberts Special Class, the children in each case going to the Special Class which is nearest to their homes.

It was voted to recommend approval of the Superintendent's recommendation that Catherine M. Doran be transferred from Special teacher to teacher of open air class at the Houghton School at a salary of $1894.00 per year, effective September 30, 1941.

It was voted to recommend approval of the Superintendent's recommendation that John T. Fitzgerald be transferred to eighth grade teacher at the Fletcher School at a salary of $1838.00 per year effective Sept. 1, 1941.

It was voted to recommend approval of the Superintendent's recommendation that the evening schools and Americanization Classes open for registration on Tuesday, October 21, 1941.

It was voted to recommend approval of the Superintendent's recommendation that a special examination for the position of permanent teacher of Welding at the Rindge Technical School be held on Saturday, December 6, 1941 at the Rindge Technical School at 9:00 a.m. Applications to take this examination must be filed on or before 12:00 noon on Saturday, December 1, 1941 with John M. Tobin, Assistant Superintendent of Schools, 1700 Cambridge Street, Cambridge, Mass.

--Subjects of the Examination

WELDING

Major	Principles and Processes of Welding
First Minor	English
Second Minor	Practical Demonstration

When filing applications the applicant shall be prepared to present the following credentials:

Birth Certificate
Certificate of Health
Letter of Good Moral Character
Diplomas, Certificates and degrees necessary to qualify under the Rules of the School Committee
Certificates of teaching experience

It was voted to recommend that the parents of Fred Richards, a student at the Ellis School, be given a hearing by the School Committee at the next meeting, relative to Fred Richard's refusal to salute the United States Flag.

It was voted to recommend approval of the Superintendent's recommendation that a questionaire relative to obtaining one cent milk for the school children be submitted to the masters and principals.

It was voted to recommend that Louise Bryne, who resides with her grandmother, Mrs. Emma Kramer, at 19 Lawn Street, Cambridge, be granted permission to attend the Kindergarten at the Haggerty School.

It was voted to recommend that John T. Kelleher, William Kelleher and William Berkeley be appointed principals of the evening schools.

It was voted to recommend approval of the Superintendent's recommendation that Helen G. Fitzgerald be transferred from Special Class Teacher at the Fletcher School to Special Class Teacher at the Ellis School, effective October 7, 1941.

It was voted to adjourn.

Edward J. O'Connell,
Secretary.

A motion was made that the report of the Committee on Personnel be accepted and the recommendations adopted with the exception of the recommended appointment of three evening school principals which lays on the "Calendar" in accordance with the rules. Committeeman Galgay raised a point of order that the appointment of these three evening school principals was not in accorance with the rules. The chair ruled Committeeman Galgay out of order. It was then voted to adopt the motion that the report of the Committee on Personnel be accepted and the recomcomendations adopted, with the exception of the recommended appointment of the three evening school principals which lays on the "Calendar" in accordance with the rules. Committeemen Dr. Cassidy and Galgay are recorded as voting no.

On motion by Committeeman Fitzgerald it was voted to approve the Text Books as recommended for adoption by the Superintendent at the meeting of Sept. 15, 1941.

A motion by Committeeman Wood, that the names of the persons recommended for election to permanent teaching positions be laid on the table until the next meeting, was lost on the following roll-call: Committeemen Dr. Cassidy, Galgay, and Wod voting yes; Committeemen Carr, Carver, Fitzgerald, and Acting Mayor Sennott voting no.

On the following roll-call it was voted to adopt the recommendation, as submitted by the Committee on Personnel and the Superintendent at the meeting of September 15, 1941, that George J. Lovett, Jr., be elected a teacher of Science at the High and Latin School at a salary of $1850. per year effective Sept. 1, 1941: Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, Galgay, Wood and Acting Mayor Sennott votig yes.

On the following roll-call it was voted to adopt the recommendation, as submitted by the Committee on Personnel and the Superintendent at the meeting of September 15, 1941, that Edward A. Conley be elected a teacher of Science at the High and Latin School at a salry of $1850.00 per year, effective September 1, 1941: Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, Galgay, Wood and Acting Mayor Sennott voting yes.

On the folowing roll-call it was voted to adopt the recommendation, as submitted by the Committee on Personnel and the Superintendent at the meeting of September 15, 1941, that Joseph F. Gould be elected a teacher of English at the Boys' Vocational School at a salary of $1850. per year, effective September 1, 1941: Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, Galgay, Wood and Acting Mayor Sennott voting yes.

On the following roll-call it was voted to adopt the recommendation, as submitted by the Committee on Personnel and the Superintendent at the meeting of September 15, 1941, that Gertrude J. Trant be elected Teacher of Sewing in the Elementary Schools at a salary of $1262.00 per year effective October 7, 1941: Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, Galgay, Wood and Acting Mayor Sennott voting yes.

On the following roll-call it was voted to adopt the recommendation, as submitted by the Committee on Personnel and the Superintendent at the meeting of September 15, 1941, that Frank J. Frisoli be elected teacher of French at the High and Latin School at a salary of $1850.00 per year effective September 16, 1941: Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, Galgay, Wood and Acting Mayor Sennott voting yes.

On the following roll-call it was voted to adopt the recommendation, as submitted by the Committee on Personnel and the Superintendent at the meeting of September 15, 1941, that William J. Joyce be elected teacher of French at the Rindge Technical School at a salary of $1850. per year effective September 17, 1941: Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, Galgay, Wood and Acting Mayor Sennott voting yes.

On the following roll-call it was voted to adopt the recommendation, as submitted by the Committee on Personnel and the Superintendent at the meeting of September 15, 1941, that Joseph J. Ranieri be elected teacher of Mathematics at the Boys' Vocational School at a salary of $1850.00 per year effective Sept. 17, 1941: Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, Galgay, Wood and Acting Mayor Sennott voting yes.

On motion by Committeeman Carr it was voted on the following roll-call to take from the table the motions "that James F. Conlin be appointed Headmaster at the High and Latin School" and "that Edward J. Danehy be appointed headmaster of the High and Latin School": Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, Galgay, Wood and Acting Mayor Sennott voting yes. On motion by Committeeman Wood it was then voted that both these names be placed on file.

On motion by Committeeman Galgay it was voted that the secretary call the roll for the purpose of having each member express his preference for a master of the High and Latin School. The following roll-call resulted:

Committeeman Carr voted for Timothy F. Downey.
Committeeman Carver voted for Timothy F. Downey.
Committeeman Dr. Cassidy voted for Edward J. Danehy.
Committeeman Fitzgerald voted for James J. Conlin.
Committeeman Galgay voted for Edward J. Danehy.
Committeeman Wood voted for Edward J. Danehy.
Acting Mayor Sennott voted for Charles Harrington.

On motion by Committeeman Fitzgerald it was voted that the Chief of Police be requested to place outside each school building, during opening and closing periods, police officers to guard the safety of the school children, and in the event that he cannot comply with this request that he reassign Sergeant Walter Maher to the very efficent junior safety patrol work he has been doing the past few years.

On motion by Committeeman Dr. Cassidy it was voted that the Superintendent report at the next meeting on the advisability of providing transportation for crippled and deformed children who have to attend the Massachusetts Industrial School in Boston.

On motion by Committeeman Wood it was unanimously voted that the following resolutions honoring Leslie L. Cleveland on his retirement as headmaster of the Cambridge High and Latin School, be adopted and spread upon the records and that a copy be sent to the retiring headmaster, Leslie L. Cleveland:

WHEREAS Leslie L. Cleveland for many years having served well and faithfully the City of Cambridge and the children thereof; having now reached the age of retirement by the laws of the Commonwealth of Massachusetts established; has now presented to this Committee his resignation as headmaster of the Cambridge High and Latin School:

WHEREAS under his leadership the Cambridge High and Latin School has established and maintained the highest ideals of scholarship and of citizenship:

WHEREAS for thirty years his qualities of mind and heart, his zeal for learning and his love of virtue, have deeply influenced children and teachers of Cambridge:

WHEREAS such lives as his, such unselfish and unfaltering devotion to the public weal, the highest expression of the American way of life; are in themeselves the realization and fulfillment of true democracy.

BE IT THEREFORE RESOLVED that these resolutions be written on the permanent records of the school department; and that a copy of the same, suitably inscribed, be presented to Leslie L. Cleveland.

Committeeman Carver moved that the owner of the school bus be ordered to pick up the children living in the Concord Avenue, Sunset Road, and Goldie Street sections, going to and from St. Peter's School. In connection with this motion the Superintendent presented a communication from the owner of the school bus advising that it will be necessary to increase the price of the bus. It was then voted that the Superintendent investigate the entire matter and submit a report on same at the next meeting.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary of the School Committee

SCHOOL COMMITTEE
(OFFICIAL REPORT)

Monday, October 20, 1941.

REGULAR MEETING:

Members present: Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, Galgay, Wood and Acting Mayor Sennott:

Acting Mayor Sennott in the chair.

On motion by Committeeman Fitzgerald it was voted that the meeting of the Committee on Personnel be deferred until later in the evening.

In accordance with a vote of the School Committee adopted at the meeting of October 6, 1941, Laurance Hart, 36 Garfield Street, Cambridge, appeared before the committee to petition for permission to arrange with the principals and masters of the schools for an "Impersonation of Washington." Mr. Hart explained in detail to the committee his plan for the presentation of this impersonation and agreed that no pupil would be denied the privilege of witnessing same whether he had the admisison price or not. It was then voted on motion by Committeeman Carr that the matter of granting the permission requested by Mr. Hart be referred to the Superintendent with full power to act as he sees fit.

At the meeting of the School Committee held on October 6, 1941 it was voted to grant a public hearing at this meeting of the School Committee to the parents of Fred Richards, a pupil at the Ellis School, relative to the boy's refusal to salute the United States Flag. Miss Anna G. Scannell, seventh grade teacher at the Ellis School, appeared and advised the committee that on September 10 and September 11 she had noticed that Fred Richards did not salute the flag at the opening exercises with the rest of the class. She stated she reported same to the master, Mr. Fougere, who advised her to wait until the next day. On the following day Fred Richards, in the presence of Mr. Fougere, again refused to salute the flag. The boy was then asked to go to the master's office and upon questioning said that he would not salute the flag because it conflicted with his religious beliefs. The parents of the boy were represented by Mr. W. B. Fowler, who presented the boy's case. At the conclusion of the hearing Fred Richards was asked if, he were given an opportunity to return to school he would be willing to salute the flag with the rest of the class, and he answered no. It was then voted, on the following roll-call, that Fred Richards, a pupil at the Ellis School, be expelled immediately for his refusal to salute the United States Flag. Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, Galgay, Wood and Acting Mayor Sennott voting yes.

It was voted on motion by Committeeman Carver, that the secretary call the roll for the purpose of electing a headmaster of the High and Latin School. The following roll-calls resulted:

On the first roll-call -

Committeeman Carr voted for Timothy F. Downey.

Committeeman Carver voted for Timothy F. Downey.

Committeeman Dr. Cassidy voted for Edward J. Danehy.

Committeeman Fitzgerald voted for Timothy F. Downey.

Committeeman Galgay voted for Edward J. Danehy.

Committeeman Wood voted for Edward J. Danehy.

Acting Mayor Sennott voted for Charles G. Harrington.

On the second roll-call -

Committeeman Carr voted for Timothy F. Downey.

Committeeman Carver voted for Timothy F. Downey.

Committeeman Dr. Cassidy voted for Edward J. Danehy.

Committeeman Fitzgerald voted for Timothy F. Downey.

Committeeman Galgay voted for Edward F. Danehy.

Committeeman Wood voted for Edward F. Danehy.

Acting Mayor Sennott voted for Charles G. Harrington.

No candidate having received the required number of votes for election the committee proceeded to regular business.

On motion by Committeeman Dr. Cassidy it was voted to lay on the table the minutes of the meeting of October 6, 1941.

A comunication was received from the East Cambridge Italian Mission asking for permission to use the Longfellow School Auditorium on Tuesday evening, December 2 or December 9, for the purpose of conducting a concert for the benefit of the mission. On motion by Committeeman Wood it was voted that the request be referred to the Assistant Business Agent under the rules.

It was voted to place on file a communication from William F. Carmichael, 59 Garden Street, Cambridge applying for the position of bandmaster in the Cambridge School System.

It was voted to place on file a communication from the Chief of Police relative to assigning police officers to the various schools.

A communication was received from Dr. Mary C. Wright, Director of the Children's Dental Clinic Guild of Cambridge, asking permission to use the Roberts School Auditorium on Sunday, November 2, 1941 from 3 to 5 p.m. to conduct a Child's Popularity Contest for the purpose of raising money to aid the dental guild. On motion by Committeeman Dr. Cassidy it was voted that the request be referred to the Superintendent with power to take appropriate action.

On motion by Committeeman Wood it was voted that the following Calendar for the school year 1941-1942, as recommended by the Superintendent, be laid on the table.

Second Term: From January 5, 1942, to February 20, 1942.

Third Term: From March 2, 1942 to April 24, 1942.

Fourth Term: From May 4, 1942, to June 24, 1942.

First Term: From September 14, 1942, to December 23, 1942.
183 days

The Superintendent presented the following list of Parent - Teacher-Pupil meetings:

PARENT - TEACHER - PUPIL MEETINGS FALL OF 1941

Houghton (Thursday)	November 6 7:30 p.m.
High and Latin (Friday)	November 7 7:30 p.m.
Rindge Technical (Wednesday)	November 12 7:30 p.m.
Sleeper (Thursday)	November 13 2:30 p.m.
Longfellow (Thursday)	November 13 7:15 p.m.
Morse (Thursday)	November 13 7:30 p.m.
Agassiz (Tuesday)	November 18 7:30 p.m.
Putnam (Tuesday)	November 18 7:30 p.m.
Abraham Lincoln (Tuesday)	November 18 8:00 p.m.
Fletcher (Monday)	November 24 7:30 p.m.
Kelley (Monday)	November 24 7:30 p.m.
Haggerty (Tuesday)	November 25 7:30p.m.
Peabody (Tuesday)	November 25 7:30 p.m.
Ellis (Wednesday)	November 26 7:30 p.m.
Roberts (Wednesday)	November 26 7:30 p.m.
Webster (Wednesday)	November 26 8:00 p.m.
Welilngton (Thursday)	November 27 7:30 p.m.
Thorndike (Thursday)	December 4 7:30 p.m.
Boys Vocational (Wednesday)	December 10 8:00 p.m.
Russell (Thursday)	December 18 7:30 p.m.
Gannett (Friday)	December 19 2:30 p.m.
Willard (Friday)	December 19 3:00 p.m.

Committeeman Carver was assigned to represent the School Committee at the Houghton School Parent-Teacher-Pupil meeting on Thursday, November 6, at 7:30 p.m., and Committeeman Wood was assigned to represent the School Committee at the High and Latin School Parent-Teacher-Pupil Meeting on Friday, November 7, at 7:30 p.m. It was then voted that the matter of assigning speakers for the balance of the Parent-Teacher-Pupil Meetings be laid on the table.

On motion by Committeeman Dr. Cassidy it was voted to approve the following list of applicants for teaching positions in the evening schools:

Evelyn H. Banne
Gerald M. Barry
Marion C. Barton
Harry T. Bean
Elsie Brady
Kathleen J. Buckley
John C. Budryk
Thomas P. Burns
Ingolf V. Bockmann
Lawrence M. Cabral
Ada M. Cahill
A. Laura Campbell
Ann L. Canney
Edward F. Cassidy
Samuel J. Cohen
Mary T. Collins
Mary J. Conlin
John D. Creedon
Alice J. Delaney
Henry O. Delaney
James J Dougherty
Charles M. Boyle
Edna G. DuBois
Paul G. Dugan
William J. Edgecomb
John T. Fitzgerald
Pierce J. Fitzgerald
Wendell F. Fogg
Elizabeth M. Foley
Pasquale Frisoli
John F. Gately
Walter H. Gomes
Fred P. Hahn
Ruth Halpern
Gunard E. Haugh
Jerome S. Higgins
Marie Hill
Edward A. Hurley
John A. Hurley
Anthony P. Ianneciello
Mary F. Kelly
Claudia M. Kelty
James A. MacDonald
James A. MacDonald, Jr.
Eileen A. Mahar
Charlotte A. Maher
Edward J. Maher
John G. Mahler
Gertrude L. Mahoney
James F. Manning
Herbert H. Marshall
Edward F. McAuliffe
Margaret A. McCaffrey
Anna G. McCarthy
John R. McCarthy
Marie A. McCarthy
Mary E. McCormack
Mary P. McDevitt
Esther M. McDonald
Anne McGlinchey
John J. McLaughlin
John T. Mellen
Marie C. Messer
Robert V. Meyer
Frederick J. Molloy
John M. Moriarty
Emund J. Murphy
Margaret J. Murphy
Mary G. Murphy
Mary R. Murphy
Mary V. Murphy
M. Dorothea Murray
Gertrude Nadler
Louis Novak
Catherine C. O'Connell
Charles L. O'Connor
Thomas J. O'Loughlin
Abbott O. Paine
Regina Poremba
Mary P. Regan
David D. Ronan
Joseph L. C. Santora
M. Elizabeth Schuler
Raymond F. Scott
Phyllis B. Sheridan
Alfred Spitzer
Katherine F. Stacey
Anastasia Stathopoulos
John J. Sullivan
Robert R. Sweeney
John F. Temple
Martin L. Tierney
William R. Madden
James J. Walsh
Katherine J. Walsh
Dorothy M. Welch
Rita Wetmore
George A. Wickson
Helen F. Delaney
Charles A. Harrington
David E. Hockman
Albert L. Mokaba
Herbert L. Newton
Evelyn E. Rynne
Thomas J. Sheehan, Jr.
J. Gordon Whoriskey
John J. Burgess
Joseph C. Kelley
Mary F. Cahalane
Peter J. Cassidy
Albert L. Coyne
Mary C. Sheehan

The Superintendent recommended that the following text books be approved for use in the Cambridge Public Schools, this recommendation to lay on the "Calendar" in accordance with the rules:

PUBLISHED BY HOUGHTON MIFFLIN COMPANY:

PLANE GEOMETRY by Morgan, Feberg & Breckinbridge
EVERYDAY FOODS (revised edition) by Morris & Speer
GINN AND COMPANY:
EVERYDAY BIOLOGY by Curtis, Caldwell & Sherman

The Superintendent presented the revised Eligible List of Candidates for Promotion and for Permanent Substitute Teaching Positions. In connection with the Eligible List the Superintendent reported that because of mariage the following names have been dropped from the Eligible List:

Eileen Pitts,	Permanent.
Subject - Regular Elementary	
Rose Weisman	Substitute
Subject - Regular Elementary	
Beatrice Fishman	Substitute
Subject - Mathematics	
Esther M. Modin	Substitute
Subject - History	

A commuication was presented from the Cambridge Community Federation requesting that permission be granted their representative to meet with the masters of the Cambridge Public Schools to discuss with them the showing of the Community Fund Campaign Film in the various schools. The Superintendent recommended that they be granted permission to show this film and to solicit the schools in the interest of their annual drive for funds. On motion by Committeeman Galgay it was voted that the Superintendent be given power to grant the request as contained in the communication from the Cambridge Community Federation.

A communication was presented from Samuel Lamkin, owner of the school bus, advising that due to the closing of the Lowell school and the transfer of these pupils to the Russel School and because of the new housing development in the Concord Avenue section there has been an increase of over fifty pupils requiring transportation to the Russell school. In order to take care of these additional pupils it has become necessary to make an additional trip and consequently the cost of operating the bus is doubled. Mr. Lamkin further advised that because of the above facts it will be necessary to increase the charge from $10.00 per day to $13.00 per day. The Superintendent recommended that a contract be entered into at the price stipulated by Mr. Lamkin, namely $13.00 per day. Committeeman Carver moved to amend the Superintendent's recommendation by including in the contract the additional cost necessary for transporting pupils attending the St. Peter's Parochial School. On motion by Committeeman Carver it was then voted to adopt the Superintendent's recommendation as amended.

Committeeman Fitzgerald, chair- of the Committee on Buildings and Grounds presented the folowing report:

COMMITTEE ON BUILDINGS AND GROUNDS

October 16, 1941

PRESENT: James F. Fitzgerald, Chairman
Russell A. Wood - Commiteeman

It was voted that in addition to the sums previously appropriated to the High and Latin School WPA Project that the sum of $1,000.00 be apropriated to the High & Latin School WPA Project, said sum to be provided by transfer from the WPA Allotment.

It was voted to recommend that in addition to the sums previously appropriated for "Repairs" that the sum of $1,000.00 be appropriated to "Repairs", said sum to be provided by transfer from "WPA Allotment".

The Chief Custodian reported the accidental death of Thomas Gill, 20 Tufts Street, Cambridge, who fell from the staging in the Auditorium of the High and Latin School. Mr. Gill was not in any way connected with the School Department but was an employee of the WPA.

The Committee on Buildings and Grounds recommends that William J. Fitzpatrick, 13 Pleasant Street, Cambridge and Peter J. O'Loughlin, 10 Carver Street, Cambridge, being the first two names appearing in the certification received from the Civil Service, be appointed permanent janitors in the School Department to fill the vacancies caused by the retirement of James J. Reagan, and the death of Jeremiah Collins.

Relative to the motion that the Committee on Buildings and Grounds conduct a survey for the purpose of ascertaining the advisability of utilizing the boiler space in the annex of the High and Latin School for erecting a central heating and lighting plant, your committee wishes to report that while the space necessary is available there is no money to be had to erect this central heating plant.

Reporting on the matter of contacting the various coal companies who supply coal to the School Department relative to the possibility of storing coal, your committee has been assured by the said companies that no such precaution is necessary as deliveries will be made in the customary matter whenever required.

It was voted to adjourn.

(for) The Committee on Buildings
and Grounds

JAMES F. FITZGERALD,
Chairman

Vice-Chairman Fitzgerald in the chair.

On motion by Committeeman Dr. Cassidy it was voted that the report of the Committee on Buildings and Grounds be ccepted and the recommendations adopted.

On motion by Acting Mayor Sennot it was voted that the Committee on Buildings and Grounds be requested to make an investigation of the heating system in the Harvard School and that said committee be empowered to make any necessary minor repairs thereto.

On the following roll-call it was voted, on motion by Committeeman Carver to adopt the recommendation of the Committee on Personnel, as submitted at the meeting of October 6, 1941 that John J. Keleher, William Kelleher, and William Berkeley be appointed principals of the evening schools: Committeemen Carr, Carver, Wood and Acting Mayor Sennott voting yes; Committeemen Dr. Cassidy, Fitzgerald and Galgay voting no. A motion by Committeeman Carver to reconsider this vote, hoping same would not prevail, failed of adoption.

On motion by Committeeman Carver it was voted that the Assistant Superintendent be given authority to assign the three evening school principals appointed at this meeting.

Assistant Superintendent of Schools John M. Tobin announced that principals will be assigned as follows:

William Kelleher - Principal Evening Industrial School.

John Kelleher, - Principal - Evening Elementary School.

William Berkeley - Principal - Evening High School.

Acting Mayor Sennott in the chair.

On motion by Committeeman Fitzgerald it was voted to take from the table the proposed amendment to the rules, as submitted at the meeting of June 19, 1941, "that the position of Sub-Master shall have the same rating as that of a male teacher in the high school and the compensation shall be the same for both positions". On the following roll-call it was voted on motion by Committeeman Fitzgerald, that this amendment to the rules be adopted: Committeeman Carr, Carver, Fitzgerald, Galgay, and Acting Mayor Sennott voting yes; Committeemen Dr. Cassidy, and Wood voting no. A motion to reconsider failed of adoption.

Reporting on the request that he consider the advisability of providing transportation for crippled children who attend the Industrial School for

Chippled and Deformed Children in Boston, the Superintendent advised the committee that there were four Cambridge Children now attending this school and that the School Department furnishes transportation for only one. The Somerville School Department has seventeen children attending this school and the Somerville Board of Health pays for transportation for all these seventeen children. On motion by Committeeman Dr. Cassidy it was then voted that the Cambridge School children who attend the Industrial School for Crippled and Deformed Children in Boston be transported to and from the school in the most economical manner.

The Superintendent recommended that the Home Economics Department at the Cambridge High and Latin School be re-located from its present setup to the ground floor on the Ellery Street side of the new building, in that section now covered by rooms 01 to 07 inclusive. On motion by Committeeman Fitzgerald it was voted that this recommendation be referred to the Committee on Buildings and Grounds.

Inasmuch as the next regular meeting of the School Committee is scheduled for election eve, it was voted on motion by Committeeman Dr. Cassidy that the meeting scheduled for November 3, 1941, be postponed subject to the call of the chair.

On motion by Committeeman Wood it was voted that a meeting of the School Committee be called for Monday, October 27, 1941 at 8:00 p.m., in the School Committee offices, for the purpose of investigating the charges made by a member of the School Committee relative to influencing him to vote for a certain candidate for the position of headmaster of the High and Latin School.

On motion by Committeeman Wood it was voted that the chairman (or vice-chairman) of the School Committee be authorized to make proper arrangements for the hearing relative to witnesses and other matters.

On motion by Committeeman Carver it was voted that permission be granted to the Colored WPA Recreation Project for the use of the Webster School daily from 3:00 to 10 p.m.

On motion by Committeeman Carr it was voted that the secretary call the roll for the purpose of electing a headmaster of the High and Latin School. The following roll-call resulted:

Committeeman Carr voted for Timothy F. Downey.

Committeeman Carver voted for Timothy F. Downey.

Committeeman Dr. Cassidy voted for Edward J. Danehy.

Committeeman Fitzgerald voted for Timothy F. Downey.

Committeeman Galgay voted for Edward J. Danehy.

Committeeman Wood voted for Edward J. Danehy.

Acting Mayor Sennott voted for Timothy F. Downey.

The chairman then announced that Timothy F. Downey, having received the required four votes for election, has been appointed headmaster of Cambridge High and Latin School.

A motion by Committeeman Carr to reconsider the vote electing Timothy F. Downey as headmaster of the High and Latin School, hoping same would not prevail, failed of adoption.

On motion by Committeeman Galgay it was voted that the Parent-Teacher-Pupil meetings be held in the first-floor classrooms in order that parents will not be forced to climb stairs to upper floors in school buildings.

On motion by Committeeman Carver it was voted to reconvene into a meeting of the Committee on Personnel.

I was voted to reconvene into regular session.

The following report of the Committee on Personnel was presented:

COMMITTEE ON PERSONNEL

October 20, 1941.

Members present: Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, Galgay, Wood and Acting Mayor Sennott.

Acting Mayor Sennott in the chair.

It was voted to recommend approval of the Superintendent's recommendation that Esther D. Paul, a teacher in the Kelley school be granted leave of absence, without loss of pay, until January 1, 1942.

It was voted to recommend approval of the Superintendent's recommendation that Catherine A. Ryan be transferred from Assistant Kindergartner at the Russell School to Head Kindergartner at the Roberts School at a salary of $1646.00 per year effective November 17, 1941.

It was voted to recommend approval of the Superintendent's recommendation that the sum of Three Thousand Five Hundred-eighty-five dollars ($3,585.00) be transferred from Teachers' Salaries-Day Schools to the following appropriations:

Supplies	$2,000.00
Furniture and Fixtures	600.00
Janitors' Supplies	200.00
Teachers' Salaries-Americanization	785.00

It was voted to recommend approval of the Superintendent's recommendation that William J. Coughlan be elected a teacher of mathematics at the Rindge Technical School at a salary of $1850.00 per year.

It was voted to recommend approval of the Superintendent's recommendation that Esther M. McDonald be elected teacher of stenography at the High and Latin School at a salary of $1534.00 per year, effective October 20, 1941.

It was voted to recommend approval of the Superintendent's recommendation that Julia T. Joyce be transferred from matron at the Boys' Vocational School to matron at the High and Latin School Lunch Room.

It was voted to adjourn.

EDWARD J. O'CONNELL,
Secretary

On motion by Committeeman Wood it was voted that the report of the Committee on Personnel be accepted and the recommendations adopted, with the exception of the recommendations relative to the election of permanent teachers which lays on the "Calendar" in accordnce with the rules.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary of the School Committee

SCHOOL COMMITTEE

(OFFICIAL REPORT)

November 17, 1941.

REGULAR MEETING:

Members present: Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, Galgay, Wood and Acting Mayor Sennott.

On motion by Committeeman Carr it was voted that the minutes of the meeting of October 20, 1941 be approved as printed.

On motion by Committeeman Fitzgerald it was voted that the Ladies Sodality of St. Paul's Church be granted permission to use the Rindge Auditorium without cost on Wednesday Evening, December 10, for the purpose of conducting an educational and social night.

It was voted that the Burroughs Newsboys Foundation be granted permission to use a room for a club meeting in the Thorndike School on Wednesday Evenings, from 7:00 to 9:00 p.m. each week from now until the first of May at no cost.

It was voted to place on file a communication from Marietta McNamara, a teacher in the Agassiz School, thanking the School Committee for granting her leave of absence with stipend.

A communication was received from the Health and Social Services Division of the Civilian Defense Committee requesting the School Committee to appoint a member of the committee or an executive of the School Department to serve on the health committee. On motion by Committeeman Carr it was voted that the matter be referred to the Superintendent with power.

It was voted to place on file communications from the Children's Hospital and the Boston Guild for the Hard of Hearing acknowledging gifts of the School Department through the 1941 Community Fund.

It was voted to refer to the Asst. Business Agent under the rules the communication from the East Cambridge Italian Mission requesting an abatement of the usual charge for the rental of the Longfellow school hall.

A request was received from the Cambridge Girl Scouts asking permission to use the Longfellow School Hall on Thursday evening, November 27, from 7 to 10 p.m., for the purpose of conducting a Harvest Festival. Mrs. Fowler, an executive of the Girl Scouts organization, appeared before the committee and requested that, inasmuch as this Festival was part of the Defense Program being conducted by the Girl Scouts, the usual charge of the rental of this hall be abated. On motion by Committeeman Carr it was voted that the Girl Scouts be granted permission to use the Longfellow School Auditorium on November 27 from 7 to 10 p.m. at no cost.

A communication was received from the Department of Massachusetts, American Legion asking permission to sponsor an oratorical contest in the public schools, the winners of same to receive suitable cash prizes. It was voted that this matter be referred to the Superintendent with full power.

The Superintendent recommended that the following Text Books be approved for use in the Cambridge Public Schools, this recommendation to lay on the table in accordance with the rules:

PUBLISHED BY AMERICAN EDUCATIONAL PRESS:
Grade Library of Modern Wonder Books, for Grades 1 to 6.

PUBLISHED BY NEWSON & CO.
Working with Words (spellers) grades 2 to 8

ENJOYING ENGLISH
Our Changing World

PUBLISHED BY IROQUOIS PUBLISHING COMPANY:

Steps to Good English, for Grades 3 to 6.

On motion by Committeeman Wood it was voted that in the case of the Text Books entitled Grade Library of Modern Wonder Books that the matter of sending samples of these books be left to the discretion of the Superintendent.

The Superintendent recommended that the Cambridge Tuberculosis and Health Association be granted permission to sell Christmas Seals in the schools. On motion by Committeeman Carver it was voted that the Superintendent's recommendation be granted.

A communication was presented from the Cambridge Chapter, American National Red Cross, requesting the School Department to designate a member to conduct the Membership Campaign for the annual Red Cross Roll-Call. On motion by Committeeman Carr it was voted that the Superintendent be given power to act in this matter.

On motion by Committeeman Carr it was voted that the following financial report be made part of the records:

FINANCIAL REPORT FOR OCTOBER 1941

	Appropriation	Expended to October 1, 1941	Expended during October	Total	Balance
Administration Salaries	$67,160.00	$50,547.37	$5,467.37	$56,014.74	$11,145.26
General Expenses	7,041.00	5,779.05	560.12	6,339.17	701.83
Teachers Salaries Day	1,437,948.16	1,072,930.22	118,151.66	1,191,081.88	246,866.28
Substitutes	10,000.00	6,909.00	1,399.00	8,308.00	1,692.00
P. Physician	3,000.00	2,250.00	250.00	2,500.00	500.00
Athletics	8,025.00	5,689.97	278.33	5,968.30	2,056.70
Evening	12,000.00	6,677.50	1,005.00	7,682.50	4,317.50
Americanization	2,785.00	1,688.00	255.50	1,943.50	841.50
Teachers Examinations	500.00	......	......	......	500.00
Text Books	20,000.00	5,321.14	4,148.69	9,469.83	10,530.17
Supplies	32,000.00	22,873.72	3,906.43	26,780.15	5,219.85
Nursery Class Supplies	1,500.00	771.74	59.54	831.28	668.72
Lunch Room Supplies	30,500.00	18,666.42	4,032.57	22,698.99	7,801.01
Tuition	2,750.00	997.24	11.20	1,008.44	1,741.56
Tuition at Training School	416.00	171.43	48.28	219.71	196.29
Travel Outside State	135.00	76.10	......	76.10	58.90
Transportation of Pupils	2,060.00	1,503.50	......	1,503.50	556.50
Fuel	26,500.00	18,137.81	......	18,137.81	8,362.19
Heating at Rindge	19,000.00	11,358.79	......	11,358.79	7,641.21
Light and Power at Rindge	4,500.00	1,832.31	......	1,832.31	2,667.69
Lighting	12,000.00	7,822.78	676.22	8,499.00	3,501.00
Power	1,800.00	992.02	55.17	1,047.19	752.81
Janitors Salaries	132,235.57	96,232.72	9,496.82	105,729.54	26,506.03
Repairs	19,000.00	12,983.38	4,290.52	17,273.90	1,726.10
Janitors Supplies	2,700.00	2,441.61	200.79	2,642.40	57.60
Furniture and Furnishings	2,350.00	1,375.97	480.07	1,856.04	493.96
Other Expenses	8,310.75	4,837.08	178.05	5,015.13	3,295.62
Athletic Clothing	3,000.00	1,851.90	222.45	2,074.35	925.65
Museum Supplies	190.00	77.88	......	77.88	112.12
Pensions	3,596.50	2,588.73	977.42	3,566.15	30.35
Minors License Refunds	45.00	27.00	2.25	29.25	15.75
Kindergarten Xmas Expenses	90.00	......	......	......	90.00
Retirement Fund Contribution	7,651.95	7,651.95	......	7,651.95	......
W.P.A. Allotment	6,000.00	5,000.00	1,000.00	6,000.00	......
	$1,886,789.93	$1,378,064.33	$157,153.45	$1,535,217.78	$351,572.15
W.P.A. Projects					
High and Latin	$6,000.00	$4,466.75	$132.00	$4,598.75	$1,401.25
Rindge Technical Bal. Jan. 1	900.62	472.47	......	472.47	428.15

It was voted, on motion by Committeeman Carr, to adopt the Superintendent's recommendation that in addition to the sums appropriated for the accounts listed below that the further sums as shown opposite each account be appropriated, said sum to be provided by transfer from "Teachers Salaries-Day Schools":

To: Substitute Salaries	$1,800.00
Pensions	1,085.00
Transportation of pupils	600.00
Janitors' Supplies	150.00
Museum Supplies	175.88
Repairs	3,000.00

FROM: Teachers' Salaries-Day Schools	$6,810.88

Committeeman Carver, chairman of the Committee on Athletics, presented the following report:

COMMITTEE ON ATHLETICS

It was voted to recommend that in addition to the sums previously appropriated for "Athletics" that the sum of $4,000 be appropriated to "Athletics" said sum to be provided by transfer from "Teachers' Salaries-Day Schools".

It was voted to recommend that John C. Landrigan, Peter H. Igo, and Thomas J. Sheehan, Jr., be appointed referees for the grammar school basketball league games four afternoons a week at $3.00 per afternoon but not to exceed $75.00 for the season.

It was voted to recommend that George Mokaba, William J. Ryan, and John F. Temple be appointed doormen in the grammar school basketball league at $2.00 per afternoon but not to exceed $50.00.

Respectfully submitted,
JOHN J. CARVER, Chairman.

On motion by Committeeman Carver it was voted that the report of the Committee on Athletics be accepted and the recommendations adopted.

The following report of the Committee on Personnel was presented:

COMMITTEE ON PERSONNEL

November 17, 1941

Members present: Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, Galgay, Wood and Acting Mayor Sennott.

Acting Mayor Sennott in the chair.

It was voted to recommend that Elizabeth Russell, teacher at the Roberts School be granted leave of absence without loss of pay until December 1, 1941. The Superintendent advised the Committee that Miss Russell had sustained very painful injuries during the performance of her duties which will necessitate her absence until December 1, 1941.

It was voted to recommend approval of the Superintendent's recommendation that Hallette S. Conant be transferred from Assistant Kindergartner at the Gannett School to Assistant Kindergartner at the Haggerty School.

It was voted to recommend approval of the Superintendent's recommendation that Anne M. Casey be elected Assistant Kindergartner at the Gannett School at a salary of $1,190.00 per year, effective November 17, 1941.

It was voted to recommend that Timothy F. Downey, headmaster at the High and Latin School, receive the maximum salary of $4,700.00 as headmaster effective the date of his appointment as headmaster of the High and Latin School.

It was voted to recommend approval of the Superintendent's recommendation that Mary A. Drinan be transferred from Cooking Teacher in the elementary schools to Cooking Teacher at the High and Latin School Lunch Room at a salary of $2254.00 per year.

The Superintendent reported the death of Mary A. O'Rourke, matron at the Wyman Open Air School, who died on November 15, 1941. It was voted to recommend that a letter of condolence be sent to the nearest of kin of Miss O'Rourke.

It was voted to recommend that Charles H. Griffith, a student at the

Rindge Technical School, and who lives with his Grandmother at 77 Rice Street, Cambridge, be granted permission to finish the year at the Rindge Technical School.

It was voted to recommend that the position of Director of Vocational Guidance be established in the High and Latin School and Rindge Technical School, the Directors of said departments to perform all duties assigned to them by the Superintendent of Schools consistent with vocational guidance work: and, that Garrett Foley be appointed Director of Vocational Guidance at the High and Latin School and Thomas Murphy be appointed Director of Vocational Guidance at the Rindge Technical School. The minimum salary for the position of Director of Vocational Guidance shall be $3,500.00 and the maximum salary shall be $3,850.00 per year to be reached by yearly incremets of $150.00 each, said order to be before the committee for action at the first meeting of the School Committee in December.

It was voted to recommend that it is the consensus of opinion of the Committee on Personnel that Mary F. O'Reilly be appointed a teacher in the Department of Tests and Measurements at a salary of $1534.00 per year.

It was voted to recommend that John Landrigan be transferred from teacher at the Roberts School to Woodworking Teacher at the Webster School at a salary of a prevocational teacher.

It was voted to recommend that Catherine M. Doran be placed on maximum salary of $1994.00 for Open Air Class Teacher.

It was voted to recommend the election of Edmund J. Murphy as teacher of Salesmanship in the High and Latin School at a salary of $1854.00 per year.

It was voted to recommend approval of the following supplementary list of Evening School Teaching applicants:

Leonard I. Albert
Marion S. Clark
Edward J. McCabe, Jr.
Arthur W. McMurtry
Mary Rita Murphy
Joseph Missen
Mary F. O'Reilly
Gustave R. Serino
Gertrude J. Trant
Temperance G. Veale

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL
Secretary

On motion by Committeeman Carver it was voted that the entire report of the Committee on Personnel be laid on the "Calendar".

On motion by Committeeman Galgay it was voted that William F. Boyle, substitute teacher of welding at the Rindge Technical School, be granted permission to take the forthcoming Welding Examination.

Committeeman Wood presented the following proposed amendment to the rules which lays on the "Calendar" in accordance with the rules: "That a meeting of the Committee on Personnel shall be held only upon a vote of the School Committee.

Committeeman Galgay presented the following proposed amendment to the rules which lays on the "Calendar" in accordance with the rules: "That a course in bookbinding be established in the Rindge Technical School".

A communication was presented from Patrick Sullivan, janitor at the Wellington School, requesting that he be retired from the service because of incapacity, under the provisions of Section 57, Chapter 33 of the General Laws providing for retirement of Veterans of the World War. On motion by Committeeman Wood it was voted that the matter be referred to the Superintendent for report and recommendation.

On motion by Committeeman Fitzgerald it was voted that the text books, recommended for adoption at the meeting of October 20 1941, be approved.

On motion by Committeeman Fitzgerald it was voted, on the following roll-call to approve the recommendation of the Superintendent and the Committee on Personnel as submitted at the meeting of October 20, 1941 that William M. Coughlan be elected a teacher of mathematics at the Rindge Technical School at a salary of $1850.00 per year, effective October 20, 1941: Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, Galgay, Wood and Acting Mayor Sennott voting yes.

On motion by Committeeman Fitzgerald it was voted, on the following roll-call to approve the recommendation of the Superintendent and the Committee on Personnel as submitted at the meeting of October 20, 1941 that Esther M. McDonald be elected teacher of stenography at the High and Latin School at a salary of $1534.00 per year, effective October 20, 1941: Committeemen Carr, Carver, Dr. Cassidy, Fitzgerald, Galgay, Wood and Acting Mayor Sennott voting yes.

On motion by Committeeman Fitzgerald it was voted to take from the table the minutes of the meeting of October 6 1941. On motion by Committeeman Fitzgerald it was voted that the minutes of the meeting of October 6 1941 be approved as printed.

On motion by Commtiteeman Fitzgerald it was voted to take from the table and adopt the folowing School Calendar:

Second Term: From January 5, 1942 to February 20, 1942.

Third Term: From March 2, 1942 to April 24, 1942.

Fourth Term: From May 4, 1942 to June 24, 1942.

First Term: From September 14, 1942 to December 23, 1942.

It was voted to take from the table the schedule of Parent-Teacher-Pupil Meetings. Members were assigned to represent the School Committee at the various schools as follows:

PARENT-TEACHER-PUPIL MEETINGS FALL OF 1941

Houghton	November 6	(Thursday)	7:30 p.m.	
High and Latin	November 7	(Friday)	7:30 p.m.	
Rindge Technical	November 12	(Wednesday)	7:30 p.m.	
Sleeper	November 13	(Thursday)	2:30 p.m.	
Longfellow	November 13	(Thursday	7:15 p.m.	
Morse	November 13	(Thursday)	7:30 p.m.	
Agassiz	November 18	(Tuesday)	7:30 p.m.	Mr. Galgay
Putnam	November 18	(Tuesday)	7:30 p.m.	Mr. Carver
Abraham Lincoln	November 18	(Tuesday)	8:00 p.m.	Mr. Wood
Fletcher	November 24	(Monday)	7:30 p.m.	Mr. Wood
Kelley	November 24	(Monday)	7:30 p.m.	Mr. Fitzgerald
Haggerty	November 25	(Tuesday)	7:30 p.m.	Mr. Carr
Peabody	November 25	(Tuesday)	7:30 p.m.	Mr. Fitzgerald
Ellis	November 26	(Wednesday)	7:30 p.m.	
Roberts	November 26	(Wednesday)	7:30	Mr. Fitzgerald
Webster	November 26	(Wednesday)	7:30 p.m.	Mr. Wood
Welington	November 27	(Thursday)	7:30 p.m.	Mr. Fitzgerald
Thorndike	December 4	(Thursday)	7:30 p.m.	Mr. Fitzgerald
Boys' Vocational	December 10	(Wednesday)	8:00 pm.	Mr. Fitzgerald
Russell	December 18	(Thursday)	7:30 p.m.	Mr. Carr
Gannett	December 19	(Friday)	2:30 p.m.	
Willard	December 19	(Friday)	3:00 p.m.	

On motion by Committeeman Carver it was voted that the Superintendent recommend the appointment of an Assistant Headmaster at the Cambridge High and Latin School.

Committeeman Carver presented the following proposed amendment to the rules which lays on the "Calendar" in accordance with the rules: "That the maximum salary of the Headmaster of the High and Latin School be increased to $5,000.00 per year with an increment of $150.00 to be allocated in 1942 and in crement of $150.00 to be allocated in 1943.

It was voted to lay on the table a motion by Committeeman Fitzgerald that the rating and salary of Edward F. Hurley, special teacher at the Webster School, be that of a prevocational teacher.
Vice-Chairman Fitzgerald in the chair.

On the following roll-call it was voted **not** to adopt a motion by Committeeman Carver to take from the table that portion of the Report of the Committee on Personnel which states "that Timothy F. Downey receive the maximum salary of $4700. as Headmaster of the High and Latin School effective the date of his appoinntment as headmaster:" Committeemen Carr, Carver, and Vice-Chairman Fitzgerald voting yes; Committeemen Dr. Cassidy, Galgay and Wood voting no; Acting Mayor Sennott absent.

The Superintendent presented a communication from the Cambridge Taxi Company stating that they would transport four Cambridge Crippled Children to and from the Industrial School for Crippled and Deformed Children on St. Botolph St., Boston, for the price of $2.00 per day. The Superintendent recommended that the bid of the Cambridge Taxi Company be accepted and approved and on motion by Committeeman Dr. Cassidy it was voted, on the following rol-call to adopt the Superintendent's recommendation: Committeemen Carr, Carver, Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald voting yes; Acting Mayor Sennott absent.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL

Secretary of the School Committee.

SCHOOL COMMITTEE
(OFFICIAL REPORT)

Monday, December 1, 1941.

REGULAR MEETING:

Members present: Committeemen Carr, Carver, Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald.

Vice-Chairman Fitzgerald in the chair.

On motion by Committeeman Carver it was voted that the minutes of the meeting of November 17, 1941 be approved as printed.

A communication was presented from Acting Mayor Sennott requesting that two rooms in the James H. Leonard School be placed at the disposal of the Daniel E. Haggerty Detachment Marine Corps to be used as quarters for the organization at no cost. On motion by Committeeman Carver it was voted that the permission requested be granted.

The following petition was received from the clerical staff of the School Department:

December 1, 1941.

To the Honorable,
Cambridge School Committee.
Gentlemen:

We, the undersigned, being the low-wage members of the clerical staff of the Cambridge School Department, petition your honorable body for an adjustment of salary to compensate in part for the greatly increased cost of living.

The Cambridge School Committee, is, no doubt, cognizant of the fact that other cities of comparable size throughout the state and nation, have because of the ever increasing cost of living, taken steps to equalize this rising cost by increasing the wages of their personnel, particularly those in the lower salary brackets.

We, therefore, feel that your honorable body will see the justice in our petition for an upward adjustment in our wages and respectfully request your sincere and favorable consideration.

Respectfully submitted,

s/ Agnes V. Kiely, Marie Walsh, John J. Healey, Catherine J. Donovan, Marion H. Pike, Agnes M. Wadden, John G. Whoriskey, Katherine V. Ryan, Cecilia M. O'Connor, Grace M. Culhane, Elizabeth Faulkner, Helen R. Brosnahan, Beatrice Nugent, Mary F. Cassidy.

Committeeman Dr. Cassidy moved that theabove named clerks be granted a $2.00 weekly salary increase. A motion by Committeeman Wood that the Petition be referred to the 1942 budget was lost on the following rollcall: Committeemen Carver, Wood and Vice-Chairman Fitzgerald voting yes; Committeemen Carr, Dr. Cassidy and Galgay voting no. It was then voted on the following rollcall not to adopt Committeeman Dr. Cassidy's moion that the clerks be granted a $2. weekly salary increase: Committeemen Carr, Dr. Cassidy and Galgay voting yes; Committeemen Carver, Wood and Vice-Chairman Fitzgerald voting no; Acting Mayor Senontt absent.

The following communication was received from the Cambridge Teachers' Club relative to an increase in salary:

CAMBRIDGE TEACHERS' CLUB

December 1, 1941.

The Honorable School Committee,
1700 Cambridge Street,
Cambridge, Mass.

Gentlemen:

By vote of the Cambridge Teachers' Club, we submit for your consideration, a request for a ten per cent (10%) increase in salary of all teachers and school department employees. This request comes to you because of the high cost of living.

The Massachusetts State Department of Labor and Industries report that in September, 1941, the cost of living in Massachusetts was 6.8% higher than was the average cost of living during the years 1935-39. There is evidence for believing that the cost of living will go up 10 per cent above the 1935-39 average within the next six months.

Respectfully submitted,

MARGARET M. DEASTLOV,
President.

On motion by Committeeman Wood it was voted, on the folowing roll-call to refer the petition submitted by the Cambridge Teachers' Club to the 1942 budget: Committeemen Carr, Carver, Wood and Vice-Chairman Fitzgerald voting yes; Committeemen Dr. Cassidy, and Galgay voing no; Acting Mayor Sennott absent.

A communication was received from the American Lithuanian Citizens' Club requesting that they be granted permission to use the Roberts School Gymnasium for Sunday afternoon basketball games under the same terms and conditions as was granted last year. On motion by Committeeman Carver it was voted that permission be granted as requested.

A communication was received from Edith K. Reddy, a teacher in the Webster School, asking that a previous vote of the School Committee granting her leave of absence without salary be amended to permit her to be excused from attending school on the opening days of school and then consider her absent on the usual sick-leave salary. The Superintendent recommended that Miss Reddy's request be granted and it was voted on motion by Committeeman Carver that the Superintendent's request be adopted.

On motion by Committeeman Dr. Cassidy it was voted to make part of the records the following two communications relative to John J. Tobin, candidate for the position of bookbinding teacher:

CAMBRIDGE CENTRAL LABOR
UNION

Mr. Edward J. O'Connell, Secretary
Cambridge School Committee
1700 Cambridge Street,

and
TO ALL SCHOOL COMMITTEE
MEMBERS

GREETINGS:

Local No. 204, International Brotherhood of Bookbinders, is affiliated with the Cambridge Central Labor Union and one of its members, Mr. John J. Tobin, heads the list for appointment as a teacher of Bookbinding, in this city.

We know that Mr. Tobin is a capable craftsman having secured his apprenticeship of four years, and, for a good number of years, has been an excellent journeyman. He is also an Assistant Foreman, since 1933, at Ginn & Co., Book Publishers, 215 First Street, East Cambridge.

Mr. Tobin understands bookbinding from A to Z and, should the School Committee select him as a Teacher, will be a credit to our School system. The Cambridge Central Labor Union Delegates whole-heartedly endorse Mr. Tobin for this position and trust the School Committee will act favorably towards his appointment.

Sincerely yours,

HOWARD H. LITCHFIELD,
President.

FRANK S. CURTIN,
Secretary-Treasurer.

BOOKBINDERS' LOCAL 204

November 26, 1941.

Edward J. O'Connell, Secretary
Cambridge School Committee
1700 Cambridge Street,
Cambridge, Mass.

Dear Mr. O'Connell:

Mr. John J. Tobin, who heads the list for appointment as a "Teacher of Bookbinding", in the Cambridge Schools, is a member, in good standing, of Local 204, International Brotherhood of Bookbinders, and our Executive Board is pleased to endorse this capable young man for the position he seeks.

Mr. Tobin served his four years apprenticeship in a world wide known Book Publishing concern (Ginn and Co.) located in this city, working continuousuly for this firm during the past twenty-seven years, as an all-round bookbinder and, since 1933, as an Assistant Foreman of its Casemaking Department.

It is our sincere hope that the Cambridge School Board will give Mr. Tobin its most favorable consideration when the matter of appointing a "Teacher of Bookbinding" comes up for action.

Sincerely yours,
FRANK S. CURTIN,
Secretary.

It was voted on motion by Committeeman Wood that the following communication from the State Department of Education be made part of the records:

COMMONWEALTH OF MASS.
DEPT. OF EDUCATION

November 20, 1941.

To Supt. of Schools, and
Chairmen of School Committees:

Under the provisions of Part I of Chapter 70 of the General Laws, which provides for State Reimbursement on account of the employment of teachers, I have certified to the Commissioner of Corporations and Taxation, and to the Comptroller that the amount given below was due the town of Cambridge, on November 20, 1941.

Amount $133,060.00

Very truly yours,

WALTER F. DOWNEY
Commissioner of Education.

The Superintendent reported the death, on November 21, 1941, of Natalie A. Browning, a teacher at the High and Latin School for over 25 years. The Superintendent informed the committee that Miss Browning was an excellent teacher who performed her duties faithfully and efficiently. On motion by Committeeman Dr. Cassidy it was voted that a letter of condolence be sent to the bereaved family.

The Assistant Superintendent presented a communication from William J. Coughlan, who was appointed a teacher of Mathematics in the Rindge Technical School at the meeting of November 17, 1941, advising that he had been ordered to report for military service on December 10, 1941. The chair ordered that Mr. Coughlan be notified that under the rules "when a candidate for a teaching position is called into military service and his name on the list is reached for appointment that candidate shall be appointed and the position assigned to a substitute pending the availability of the candidate."

Committeeman Carver, chairman of the Committee on Athletics, presented the following report:

COMMITTEE ON ATHLETICS

Present:
Committeeman Carver, Chairman
Committeeman Carr
Committeeman Cassidy

It was voted to recommend that all-outstanding bills be paid from the High School Athletic Fund to the point where $700.00 is left in the High School Athletic Fund to carry on current expenses for the year 1942.

It was voted to recommend that bids be received for athletic clothing and equipment on December 8, 1941 in order to take advantage of present day prices and avoid scarcity of materials in 1942.

It was voted to submit these bids for approval to the School Committee at subsequent meetings.

JOHN J. CARVER, Chairman.

On motion by Committeeman Carr it was voted that the report of the Committee on Athletics be accepted and the recommendations adopted.

Vice-Chairman Fitzgerald, chairman of the Committee on Buildings and Grounds, presented the following report:

COMMITTEE ON BUILDINGS AND GROUNDS

Monday, December 1, 1941.

Members present:
Committeeman Fitzgerald, Chairman
Committeeman Galgay
Committeeman Wood

It was voted to recommend that the City Council be requested to set-up in its 1942 budget an amount sufficient for the installation of new shower baths at the Thorndike School.

It was voted to recommend that approximately $1,000.00 be included in the 1942 budget for the installation of Wayne Gym Stands or equivalent to be installed in the Rindge Technical School Gymnasium in place of the present bleachers which are obsolete.

Your committee wishes to report a break at the Longfellow School. Considerable damage was done to the property. The matter was referred to the Police Department and those responsible have been apprehended.

It was voted to place on file a communication from the janitors' associaciation relative to a change in rules effecting sick leave for janitors.

Respectfully submitted,

JAMES F. FITGERALD
Chairman.

On motion by Committeeman Carver it was voted that the report be accepted and the recommendation adopted.

The following report of the Committee on Personnel was presented: The chair ruled that this report lay on the "Calendar":

COMMITTEE ON PERSONNEL

December 1, 1941.

Members present: Committeemen Carr, Carver, Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald.

Vice-Chairman Fitzgerald in the chair.

It was voted to recommend that the request of Michael Skinner that he be reimbursed in the amount of $43.50 said sum representing three days pay deducted because his retirement became effective on June 20, be referred to the Business Agent for answer.

It was voted to recommend approval of the Superintendent's recommendation that Miss Esther D. Paul, teacher at the Kelley School, be retired on pension, at her own request, in accordance with Sec. 1, Chapter 498 of the Acts of 1908.

It was voted to recommend that Marietta McNamara, teacher at the Agassiz School, be granted an extension of her leave of absence until January 1, 1942 with pay.

It was voted to recommend approval of the Superintendent's recommendation that Alice G. Coyle be transferred from matron at the Thorndike School to matron at the High and Latin School Lunchrooms and that Ethel B. MacDonald be transferred from matron at the Wellington School to matron at the Thorndike School.

It was voted to place on file a communication from the Graduate School of Education, Harvard University, relative to the position of Director of Vocational Guidance.

It was voted to recommend that David Shea, teacher at the Rindge Technical School, be granted leave of absence without loss of pay until January 1, 1942.

It was voted to recommend approval of the Superintendent's recommendation that John Sullivan be appointed Acting Head of the English Department with stipend with the understanding that if Mr. Garvey returns, Mr. Garvey will resume the duties of Head of the English Department.

It was voted to recommend that Timothy F. Downey, Headmaster of the High and Latin School be asked to express an opinion as to the advisability of recreating the position of head of the Commercial Department.

It was voted to recommend that the first two names on the bookbinding list, John J. Tobin, and Francis J. Galgay, be appointed as teachers of Bookbinding at the Rindge Technical School at a salary of $1850 per year.

It was voted to adjourn.

EDWARD J. O'CONNELL,
Secretary.

On motion by Committeeman Carr it was voted to adopt the recommendation of the Committee on Personnel and the Superintendent, as submitted at the meeting of November 17, 1941 that Elizabeth Russell, teacher at the Roberts School, be granted leave of absence without loss of pay until December 1, 1941, because of injuries received in the performance of her duties.

On motion by Committeeman Galgay it was voted to adopt the recommendation of the Superintendent and Committee on Personnel, as submitted at the meeting of November 17, 1941, that Hallette S. Conant be transferred from Assistant Kindergartner at the Gannett School to Assistant Kindergartner at the Haggerty School.

On motion by Committeeman Dr. Cassidy it was voted, on the following roll-call to adopt the recommendation of the Superintendent and the Committee on Personnel, as submitted at the meeting of November 17, 1941, that Anne M. Casey be elected Assistant Kindergartner at the Gannett School at a salary of $1190.00 per year, effective November 17, 1941: Committeemen Carr, Carver, Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald voting yes; Mayor Sennott absent.

On motion by Committeeman Carver it was voted, on the following roll-call to adopt the recommendation of the Superintendent and the Committee on Personnel, as submitted at the meeting of November 17, 1941, that Timothy F. Downey, Headmaster at the High and Latin School, receive the maximum salary of $4700 as headmaster, effective the date of his appointment as headmaster: Committeemen Carr, Carver, Galgay, Wood and Vice-Chairman Fitzgerald voting yes; Committeeman Dr. Cassidy voting no; Acting Mayor Sennott absent.

On motion by Committeeman Wood it was voted to lay on the table until later in the meeting the recommendation of the Superintendent and the Committee on Personnel as submitted at the meeting of November 17, 1941, that Mary A. Drinan be transferred from Cooking Teacher in the elementary schools to Cooking Teacher at the High and Latin School Lunch Room at a salary of $2254.00 per year.

It was voted to approve the recommendation of the Committee on Personnel, as submitted at the meeting of November 17, 1941, that a letter of condolence be sent to the nearest of kin of Mary A. O'Rourke, matron at the Wyman Open Air School, who died on November 15, 1941.

It was voted on motion by Committeeman Carr to adopt the recommendation of the Committee on Personnel as submitted at the meeting of November 17, 1941 that Charles H. Griffith a student at the Rindge Technical School, who lives with his grandmother at 179 Larch Road, Cambridge be granted permission to finish the year as a student at the Rindge Technical School.

It was voted on motion by Committeeman Carver to approve the recommendation of the Committee on Personnel as submitted at the meeting of November 17, 1941, that Edward A. Coyley, a student at the Rindge Technical School, who lives with his grandmother at 77 Rice Street, Cambridge, be granted permission to finish the year at Rindge Technical School.

On motion by Committeeman Wood it was voted to take from the table the recommendation of the Committee on Personnel and the Superintendent as submitted at the meeting of November 17, 1941 that Mary A. Drinan be transferred from Cooking Teacher in the Elementary Schools to Cooking Teacher at the High and Latin School Lunch Room at a salary of $2254.00 per year. On motion by Committeeman Wood it was voted, on the following roll-call to approve this recommendation at a salary of $1774.00 per year instead of the salary originally recommended: Committeemen Carr, Carver, Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald voting yes; Mayor Sennott absent.

The chair stated that the recommendation relative to the establishment of the positions of Director of Vocational Guidance in the High and Latin School and Rindge Technical School and the appointment of Garrett Foley and Thomas Murphy to these positions, as submitted by the Committee on Personnel at the meeting of November 17, 1941, was now before the committee for action. Committeeman Wood raised the point of order that it is contrary to parliamentary procedure to incorporate in a motion creating a position the names of those who might or might not fill the position. Committeeman Wood then asked that the motion be divided. The chair ruled that the motion be divided and the Committee had before it for consideration the part which states "The position of Director of Vocational Guidance be established in the High and Latin School and Rindge Technical School, the directors of said departments to perform all duties assigned to them by the Superintendent of Schools consistent with vocational guidance work: The minimum salary for the position of Director of Vocational Guidance shall be $3,400.00 and the maximum salary shall be $3,850.00 per year to be reached by yearly increments of $150.00 each. A motion by Committeeman Dr. Cassidy that the matter lay on the table was lost It was voted on the following roll-call NOT to adopt a motion by Committeeman Wood, that the order be amended to read "one position of Director of Vocational Guidance to embrace activities at both High and Latin School and Rindge Technical School": Committeeman Wood voting yes;; Committeemen Carr, Carver, Galgay, and Vice-Chairman Fitzgerald voting no; Committeeman Dr. Cassidy and Mayor Sennott absent.

Committeeman Carr in the chair.

It was then voted on motion by Vice-Chairman Fitzgerald to adopt the motion that "The position of Director of Vocational Guidance be established in the High and Latin School and the Rindge Technical School , the directors of said departments to perform all duties assigned to them by the Superintendent of Schools consistent with vocational gui dance work: The minimum salary for the position of Director of Vocational Guidance shall be $3500.00 per year and the maximum salary shall be $3850.00 per year to be reached by yearly increments of $150.00 each.

The chair then stated that the question before the committee is the second part of the motion "that Garrett Foley be appointed Director of Vocational Guidance at the High and Latin School and Thomas Murphy be appointed Director of Vocational Guidance at Rindge Technical School". Committeeman Wood raised a point of order that this being an appointive position and definitely designated in the order as "Director" that the Rules of the School Committee call for an examination. The chair ruled that Committeeman Wood's point of order was not well taken. An amendment by Committeeman Wood that an examination be held to fill these two positions of Vocational Guidance Director in the High and Latin school and Rindge Technical school, was lost on the following roll-call; Committeemen Dr. Cassidy, Galgay, and Wood voting yes; Committeemen Carr, Carver, and Vice-Chairman Fitzgerald voting no; Mayor Sennott absent. It was then voted, on the following roll-call to adopt the recommendation of the Committee on Personnel as submitted at the meeting of November 17, 1941, that Garrett Foley be appointed Director of Vocational Guidance at the High and Latin School: Committeemen Carr, Carver, Galgay, and Vice-Chairman Fitzgerald voting yes; Committeemen Wood voting no; Committeeman Dr. Cassidy, and Mayor Sennott absent. On the following roll-call it was voted to adopt the recommendation of the Committee on Personnel as submitted a the meeting of November 17, 1941, that Thomas J. Murphy be appointed Director of Vocational Guidance at the Rindge Technical School: Committeemen Carr, Carver, Galgay, and Vice-Chairman Fitzgerald voting yes; Committeeman Wood voting no; Committeeman Dr. Cassidy and Mayor Sennott absent. A motion by Vice-Chairman Fitzgerald to reconsider these votes, hoping same would not prevail, failed of adoption.

Vice-Chairman Fitzgerald in the chair.

On the following roll-call it was voted NOT to adopt a motion by Committeeman Dr. Cassidy for approval of the recommendation of the Committee on Personnel that it is the consensus of opinion of the Committee on Personnel that Mary P. O'Reilly be appointed a teacher in the Department of Tests and Measurements at a salary of $1534.00 per year: Committeemen Dr. Cassidy, Galgay and Wood voting yes; Committeemen Carr, Carver, and Vice-Chairman Fitzgerald voting no; Mayor Sennott absent.

On motion by Committeeman Carver it was voted to lay on the table the recommendation of the Committee on Personnel that John Landrigan be transferred from teacher at the Roberts School to woodworking teacher at the Webster School at a salary of a prevocational teacher.

On motion by Committeeman Galgay it was voted, on the following roll-call, that Catherine M. Doran, be placed on maximum salary of $1994.00 for Open Air Class Teacher: Committeemen Carr, Carver, Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald voting yes; Mayor Sennott absent.

On the following roll-call it was voted on motion by Committeeman Galgay to lay on the table the recommendation of the Committee on Personnel as submitted at the meeting of November 17, 1941 that Edmund J. Murphy be elected teacher of Salesmanship in the High and Latin School at a salary of $1850.00 per year.

It was voted to approve the following supplementary list of evening school teaching applicants as recommended by the Committee on Personnel at the meeting of November 17, 1941:

Leonard I. Albert, Marion S. Clark, Edward J. McCabe, Jr., Arthur W. McMurtry, Mary Rita Murphy, Joseph Nissen, Mary F. O'Reilly, Gustave R. Serino, Gertrude J. Trant, Temperance G. Veale.

On motion by Committeeman Carver it was voted to approve the Text Books recommended by the Superintendent at the meeting of Nov. 17.

It was voted on motion by Committeeman Wood to adopt the following amendment to the rules as submitted by Committeeman Wood at the meeting of Nov. 17, 1941: "That a meeting of the Committee on Personel shall be held only upon a vote of the School Committee". On motion by Committeeman Carver it was voted to reconsider this vote for the purpose of discussing the proposed amendment to the rules. After considerable debate it was voted on the following roll-call to adopt the amendment to the rules as submitted by Committeeman Wood at the meeting of November 17, 1941 "that a meeting of the Committee on Personnel shall be held only upon a vote of the School Committee": Committeemen Dr. Cassidy, Galgay, Wood and Vice-Chairman Fitzgerald voting yes; Committeemen Carr and Carver voting no; Mayor Sennott absent. A motion by Committeeman Wood to consider this vote, hoping same would not prevail failed of adoption.

On the following roll-call it was voted NOT to adopt a motion by Committeeman Galgay to adopt the proposed amendment to the rules, as submitted by Committeeman Galgay at the meeting of Nov. 17, 1941, "that a course in bookbinding be established in the Rindge Technical school": Committeemen Carver, Dr. Cassidy, and Galgay voting yes; Committemen Carr, Wood and Vice-Chairman Fitzgerald voting no; Mayor Sennott absent.

On motion by Committeeman Carver it was voted to refer to the 1942 budget the proposed amendment to the rules, as submitted by Committeeman Carver at the meeting of Nov. 17, 1941: "that the maximum salary of the Headmaster of the Cambridge High and Latin School be increased to $5,000,00 per year, with an increment of $150.00 to be allocated in 1942, and an increment of $150.00 to be allocated in 1943.

Relative to the order that he report and make recommendation on the request of Patrick Sullivan, janitor at the Wellington School "that he be retired from service because of incapacity, under the provisions of Section 57, Chapter 33 of the General Laws providing for the retirement of Veterans of the World War", The Superintendent reported that Mr. Sullivan's statement relative to his inability to carry on his duties was correct and the Superintendent recommended that he be retired in accordance with the laws governing the pensioning of veterans. On motion by Committeeman Carver it was voted that the report be approved and the recommendation adopted and the matter be referred to the Mayor in accordance with the law.

It was voted to lay on the table a resolution introduced by Committeeman Wood "that it is the opinion of the School Committee that teachers should acquire suitable insurance covering accident and health if they feel that in case of illness or accident they might otherwise ask the school committee for Compensation while incapacitated. It is to be noted that under the rules of the School Committee absence from school duty, due to illness or accident, carries no guarantee or agreement for continuing compensation."

On motion by Committeeman Carr it was voted that the three incoming members of the 1942 School Committee, Mrs. Cora Butler Conant, Mr. William Brooks and Maj. Ralph W. Robart be invited to attend the next meeting of the School Committee.

On motion by Committeeman Carver it was voted that the Superintendent and Headmaster of the High and Latin School consider the advisability of filling the vacancy caused by the death of Miss Natalie A. Browning, teacher at the High and Latin School.

Committeeman Carr in the chair.

On motion by Vice-Chairman Fitzgerald it was voted that all applicants for the position of Teacher of Welding be permitted to file for examination up to December 3, 1941 and all applicants be permitted to take the examination provided they have seven years experience in the trade. A motion to reconsider this vote, hoping same would not prevail, failed of adoption.

Vice-Chairman Fitzgerald advised the committee that Paul Mahoney, a student at the High and Latin School was recently adjudged a winner in a safety contest sponsored by the Ford Motor Company and was awarded a trip to New York. On motion by Vice-Chairman Fitzgerald it was voted that in recognition of the success of Paul Mahoney in winning this contest that the School Committee extend, through the Headmaster of the school, their commendation and congratulations on his splendid achievement.

Vice-Chairman Fitzgerald in the chair.

It was voted to lay on the table a motion by Committeeman Dr. Cassidy that the Superintendent and the School Committee consider the advisability of increasing the salaries of all School Department employees 5 per cent in accordance with the pressent - day trend.

On motion by Committeeman Carver it was voted to take a ten minute recess.

The Committee reconvened into regular session.

Committeeman Carver, Chairman of the Committee on Athletics, submitted the following report of the Committee on Athletics: That Joseph L. C. Santoro be appointed faculty manager at the High and Latin school and John F. Temple be appointed coach of the basketball team at the Rindge Technical school. Committeeman Dr. Cassidy a member of the Committee on Athletics, submitted the following minority report: That Albert J. Leonard be appointed faculty manager at the High and Latin School and John F. Temple be appointed coach of basketball at the Rindge Technical school. Committeeman Wood raised the point of order that all nominations must be made by the Superintendent of Schools in accordance with the rules. The chair ruled that in the matter of appointing coaches and faculty managers it is a function of the School Committee and that the Committee on Athletics has the first say in making nominations for these positions. A motion by Committeeman Wood that both the minority and the majority reports of the Committee on Ahletics be laid on the table was lost on the following roll-call: Committeemen Dr. Cassidy and Wood voting yes; Committeemen Carr, Carver, Galgay and Vice-Chairman Fitzgerald voting no; Mayor Sennott absent. On a request by Committeeman Wood that the chair rule as to whether or not the report of the Committee on Athletics is virtually a nomination of Mr. Santoro for Faculty Manager, the chair ruled that it was a nomination. Committeeman Wood then nominated William Elbery for the position of Faculty Manager at the High and Latin School. The chair stated that the minority report of the Committee on Athletics, as submitted by Committeeman Dr. Cassidy was before the committee for action. Committeeman Dr. Cassidy moved adoption of the minority report of the Committee on Athletics that Albert J. Leonard be appointed Faculty Manager at the High and Latin School. Committeeman Wood then stated that "the report of the Committee on Athletics is a nomination and the chair has so ruled and as Committeeman Dr. Cassidy has made a nomination and I have made a nomination under the rules do not nominations lay on the table?" The chair stated that for teaching positions Committeeman Wood was correct but not for positions of Coach and Faculty Managers. The chair then ordered that the roll be called on the motion, by Commiteeman Dr. Cassidy that the minority report of the Committee on Athletics relative to the appointment of Albert J. Leonard as Faculty Manager be adopted: Committeeman Dr. Cassidy voting yes; Committeemen Carr, Carver, Galgay, Wood and Vice-Chairman Fitzgerald voting no; Mayor Sennott absent.

Committeeman Carver moved adoption of the following majority report of the Committee on Athletics: That Joseph L. C. Santoro be appointed Faculty Manager at the High and Latin School and John F. Temple be appointed basketball coach at the Rindge Technical School. On motion by Committeeman Dr. Cassidy it was voted that the recommendations be acted on separately. Committeeman Wood asked to have recorded his protest against the taking of a vote on the report of the Committee on Athletics. On the following roll-call it was voted that Joseph L. C. Santoro be appointed faculty manager at the High and Latin School: Committeemen Carr, Carver, Galgay, and Vice-Chairman Fitzgerald voting yes; Committeeman Dr. Cassidy voting no; Committeeman Wood not voting;

Mayor Sennott absent. On the following roll-call it was voted that John F. Temple be appointed basketball coach at the Rindge Technical School: Committeemen Carr, Carver, Dr. Cassidy, Galgay and Vice-Chairman Fitzgerald voting yes; Committeeman Wood not voting; Mayor Sennott absent. A motion to reconsider the votes appointing Mr. Santoro and Mr. Temple, hoping same would not prevail, failed of adoption.

On the following roll-call it was voted to take from the table the motion that John Landrigan be transferred from teacher at the Roberts School to Woodworking Teacher at the Webster School at a salary of a prevocational teacher: Committeemen Carr, Carver, Galgay, and Vice-Chairman Fitzgerald voting yes; Committeemen Dr. Cassidy and Wood voting no. It was then voted on the following roll-call to adopt a motion by Committeeman Carver that John Landrigan be transferred from teacher at the Roberts School to Woodworking Teacher at the Webster school at a salary of a prevocational teacher: Committeemen Carr, Carver, Galgay, and Vice-Chairman Fitzgerald voting yes; Committeeman Wood voting no; Mayor Sennott absent. A motion to reconsider this vote, hoping same would not prevail failed of adoption.

On motion by Committeeman Galgay it was voted to reconsider the vote on the motion to adopt the amendment to the rules "that a course in bookbinding be established in the Rindge Technical School." On motion by Committeeman Galgay it was then voted to adopt the amendment to the rules, as submitted by Committeeman Galgay at the meeting of November 17, 1941, "That a course in Bookbinding be established in the Rindge Technical School". A motion by Committeeman Galgay to reconsider this vote, hoping same would not prevail, failed of adoption.

A motion by Committeeman Wood to adjourn was lost on the following roll-call: Committeeman Wood voting yes; Committeemen Carr, Carver, Galgay and Vice-Chairman Fitzgerald voting no; Committeeman Dr. Cassidy and Mayor Sennott absent.

On motion by Committeeman Carver it was voted to take from the table the motion that the rating and salary of Edward F. Hurley, special teacher at the Webster School, be that of a prevocational teacher. On motion by Committeeman Carver it was voted to adopt the motion that the rating and salary of Edward F. Hurley, special teacher at the Webster School, be that of a Prevocational Teacher.

Committeeman Wood raised the point of order that all nominations shall be made by the Superintendent and therefore the election of Thoma Murphy and Garrett Foley as Dire tors of Vocational Guidance is illega The chair ruled that all nominatio for the appointment of teacher sha be made by the Superintendent excep nominations for officers above the rank of teacher, i,e. directors, principals, masters, headmasters, etc., and the latter group be nominated by the School Committee.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL,

SCHOOL COMMITTEE

(OFFICIAL REPORT)

Tuesday, December 9, 1941.

SPECIAL MEETING, called by Mayor Francis L. Sennott, chairman of the School Committee, to consider and act on the release of surplus funds of the School Committee to the City in order that the money may be re-appropriated by the City Council to the Civilian Defense Committee.

Members present: Committeemen Carr, Carver, Galgay, Vice-Chairman Fitzgerald and Mayor Sennott. Mayor Sennott in the chair.

It was voted that William F. Donovan act as secretary, pro tem.

On the following roll call, it was voted on motion by Committeeman Carver to suspend Section 3, Chapter 1 of the Rules of the School Committee which requires twenty-four hours notice of a special meeting: Committeemen Carr, Carver, Galgay, Vice-Chairman Fitzgerald and Mayor Sennott voting 'YES'. Committeemen Cassidy and Wood absent.

Committeeman Carr made the following motion:

WHEREAS, The Cambridge Committee on Public Safety is in need of the sum of Five Thousand Dollars ($5,000.00) for immediate defense purposes, and

WHEREAS, it is the sense of the Cambridge School Committee that the sum of Five Thousand Dollars ($5,000.00) of its unexpended appropriations may be released to the City and re-appropriated by the City Council for the purposes of the Committee on Public Safety.

I move that the following sum of Five Thousand Dollars ($5,000.00) representing unencumbered balances in the appropriations of the School Department for the financial year 1941, be and hereby is released to the City for the use of the Cambridge Committee on National Defense:

JANITORS' SALARIES $5,000.00

On the following roll-call it was voted to adopt the foregoing motion of Committeeman Carr: Committeemen Carr, Carver, Galgay, Vice-Chairman Fitzgerald and Mayor Sennott voting 'YES'. Committeemen Cassidy and Wood, absent.

On the following roll-call it was voted NOT to reconsider the vote on the foregoing motion: Committeemen Carr, Carver, Galgay, Vice-Chairman Fitzgerald and Mayor Sennott, voting 'NO'. Committeemen Cassidy and Wood, absent.

It was voted that the Superintendent of Schools be authorized to permit the use of school buildings by the Cambridge Committee on National Defense.

It was voted to adjourn.

ADJOURNED.

WILLIAM F. DONOVAN,
Secretary, pro tem.

SCHOOL COMMITTEE

(OFFCIAL REPORT)

Monday, December 15, 1941.

REGULAR MEETING:

Members present: Committeemen Carr, Carver, Galgay, and Vice-Chairman Fitzgerald.

Vice-Chairman Fitzgerald in the chair.

On motion by Committeeman Carver it was voted that the minutes of the meeting of December 1, 1941 be approved as printed.

The chair ordered referred to the 1941 budget a request received from the Cambridge School Janitors Association that they be granted a ten per cent increase in salary.

Rev. Louis Fiore, Pastor of the East Cambridge Italian Mission, appeared before the committee requesting that they be granted an abatement of the charges paid for the hire of the Longfellow School Hall for the purpose of conducting a benefit concert for charitable purposes on December 2, 1941. The chair ruled that this matter must come up at another meeting as it is necessary to secure the votes of five members to suspend the rules to grant this request and there are only four members present.

It was voted to place on file a communication from the League of Women Voters objecting to the appointment of two bookbinding teachers at the Rindge Technical School.

It was voted to place on file a communication from Elizabeth H. Russell, a teacher at the Roberts School thanking the committee for granting her a leave of absence with pay.

It was voted to make part of the records the following communication from the Board of Municipal Defense:

CITY OF CAMBRIDGE

December 13, 1941.

To the members of the School Committee:

Gentlemen:

At a meeting of the Board of Municipal Defense held on December 11, 1941 it was voted to extend to the members of the School Committee the appreciation of the civilian population of Cambridge for the splendid cooperation given to those who are carrying on the work of civilian defense.

It was particularly pointed out that the action of the School Board at their special meeting held Tuesday December 9th in releasing funds in the amount of Five Thousand Dollars from their appropriation to carry on the defense program was a most generous one. These funds are being used to provide equipment most necessary for the immediate protection of our city and citizens.

Respectfully,

JAMES F. HARINGTON, Secretary

On motion by Committeeman Galgay it was voted to make part of the records the following communication from the Cambridge City Council:

IN CITY COUNCIL

December 9, 1941.

ORDERED:

That in addition to the amounts previously appropriated the sum of five thousand dollars ($5,000.00) be and the same hereby is appropriated to Executive Department, Schedule F6, for the use of the Cambridge Committee on National Defense; said sum to be provided from unencumbered balances of the School Committee appropriations for the financial year 1941, released to the city by the vote of the School Committee, December 9, 1941.

Adopted by the affirmative vote of 13 members.

Approved December 11, 1941,
Francis L. Sennott, President of the City Council, acting under authority of Chapter 505, Acts of 1941.
A true copy,
Frederick H. Burke, City Clerk.

A communication was received from Benedict FitzGerald, Director of Music, advising that if the School Committee wishes to continue the custom of having the Cambridge High and Latin School Glee club visit the various hospitals singing Christmas Carols that buses would have to be provided. On motion by Committeeman Carr it was voted that the Superintendent be given full power to request the owner of the bus, which is under hire to transport pupils to the Russell School, to donate the bus for that evening.

A communication was received from J Louis Doyle, Director of Art, advising that the Saturday Morning Art Classes have completed their six weeks of Museum Study in the Museum of Harvard University and requesting that permission be granted the classes to use the Art Room and Library of the Longfellow school from 9:00 a.m. to 12:00 noon on the following dates: January 10, 17,24, and 31. February 7 and 14. March 7, 14, 21 and 28. April 4, 11, and 18. The Superintendent recommended that the permission requested be granted and on motion by Committeeman Carr it was voted to adopt the Superintendent's recommendation.

The Superintendent recommended that the following Text Books be approved for use in the Cambridge Public Schools this recommendation to lay on the table in accordance with the rules:

PUBLISHED BY HENRY HOLT & COMPANY:

Dieci Novelle Contemporanee, by Michele Canterelle and Paul Richards
La Locandiera, by Goldoni and edited by Fucille and Hocking.

PUBLISHED BY ALLYN & BACON

Adventures in English, Books 3 to 6, by Burleson and Cash
Adventures in Science, Book 4.

It was voted to approve a recommendation of the Business Agent that the following transfers of appropriations be made:

From Janitors Salaries to General Expenses	$1,100.00
From Heating at Rindge to Lighting	1,100.0
From Teachers' Examinations to Other Expenses	450.
From Tuition at Middlesex Training School to Pensions	.2
From Tuition at Middlesex Training School to Janitors Supplies	150.00
From Teachers' Salaries to Supplies	1,900.00
From Substitute Salaries to Supplies	500.00

On motion by Committeeman Galgay it was voted to make part of the records the following financial report:

FINANCIAL REPORT FOR NOVEMBER 1941

	Appropriation	Expended to November 1	Expended during November	Total	Balance
Administration Salaries	$67,160.00	$56,014.74	$5,467.37	$61,482.11	$5,677.89
General Expenses	7,041.00	6,339.17	460.64	6,799.81	241.19
Teachers Salaries Day	1,427,137.28	1,191,081.88	116,585.52	1,307,667.40	119,469.88
Substitutes	11,800.00	8,308.00	1,583.00	9,891.00	1,909.00
P. Physician	3,000.00	2,500.00	250.00	2,750.00	250.00
Athletics	8,025.00	5,968.30	1,778.33	7,746.63	278.37
Evening	12,000.00	7,682.50	1,768.00	9,450.50	2,549.50
Americanization	2,785.00	1,943.50	421.00	2,364.50	420.50
Teachers Examinations	500.00	....	....	....	500.00
Text Books	20,000.00	9,469.83	6,703.12	16,172.95	3,827.05
Supplies	32,000.00	26,780.15	3,413.15	30,193.30	1,806.70
Nursery Class Supplies	1,500.00	831.28	70.09	901.37	598.63
Lunch Room Supplies	30,500.00	22,698.99	4,273.50	26,972.49	3,527.51
Tuition	2,750.00	1,008.44	126.93	1,135.37	1,614.63
Tuition at Training School	416.00	219.71	....	219.71	196.29
Travel Outside State	135.00	76.00	....	76.10	58.90
Transportation of Pupils	2,660.00	1,503.50	549.00	2,052.50	607.50
Fuel	26,500.00	18,137.81	1,179.24	19,317.05	7,182.95
Heating at Rindge	19,000.00	11,358.79	1,152.80	12,511.59	6,488.41
Light and Power at Rindge	4,500.00	1,832.31	705.49	2,537.80	1,962.20
Lighting	12,000.00	8,499.00	1,183.72	9,682.72	2,317.28
Power	1,800.00	1,047.19	104.90	1,152.09	647.91
Janitors Salaries	127,235.57	105,729.54	9,620.53	115,350.07	11,885.50
Repairs	22,000.00	17,273.90	1,880.13	19,154.03	2,845.97
Janitors Supplies	2,700.00	2,642.40	130.26	2,772.66	77.34
Furniture and Furnishings	2,350.00	1,856.04	....	1,856.04	493.96
Other Expenses	8,310.75	5.015.13	442.59	5,457.72	2,853.03
Athletic Clothing	7,000.00	2,074.35	315.59	2,389.94	4,610.06
Museum Supplies	365.88	77.88	....	77.88	288.00
Pensions	4,681.50	3,566.15	569.71	4,135.86	545.64
Minors License Refunds	45.00	29.25	....	29.25	15.75
Kindergarten Xmas Expenses	90.00	....	....	....	90.00
Retirement Fund Contribution	7,651.95	7,651.95	....	7,651.95	....
W.P.A. Allotment	6,000.00	6,000.00	....	6,000.00	....
	$1,881,789.93	$1,535,217.78	$160,734.61	$1,695,952.39	$185,837.54
W.P.A. Projects					
High and Latin	$6,000.00	$4,598.75	$1,124.39	$5,723.14	$276.86
Rindge Technical Bal. Jan. 1	900.62	472.47	....	472.47	428.15

The Superintendent presented the results of the examinations held on December 6, 1941 for the position of Welding Teacher at the Rindge Technical School.

On motion by Committeeman Carr it was voted to approve the recommendation of the Committee on Personnel as presented at the meeting of December 1, 1941, that the request of Michael Skinner, that he be reimbursed in the amount of $43.50 said amount representing three days pay deducted because his retirement became effective on June 20, be referred to the Business Agent for answer.

It was voted to approve the recommendation of the Superintendent as presented by the Committee on Personnel at the meeting of December 1, 1941, that Miss Esther D. Paul, a teacher at the Kelley School, be retired on pension, at her own request, in accordance with Section 1, Chapter 498 of the Acts of 1908, and that said request be referred to the City Council for appropriate action in accordance with the law.

On motion by Committeeman Carr it was voted to approve the recommendation of the Committee on Personnel as presented at the meeting of December 1, 1941 that Marietta McNamara, teacher at the Agassiz School, be granted an extension of her leave of absence until January 1, 1942 with pay.

On motion by Committeeman Carver it was voted to approve the Superintendent's recommendation as presented by the Committee on Personnel at the meeting of December 1, 1941, that Alice G. Coyle be transferred from matron at the Thorndike School to matron at the High and Latin School Lunchrooms and that Ethel B. McDonald be transferred from matron at the Wellington School to matron at the Thorndike School

Committeeman Carr in the chair.

On motion by Vice-Chairman Fitzgerald it was voted to approve the recommendation of the Committee on Personnel, as presented at the meeting of December 1, 1941, that the communication from the Graduate School of Education, Harvard University relative to the position of Director of Vocational Guidance, be placed on file.

Vice-Chairman Fitzgerald in the chair.

On motion by Committeeman Carver it was voted to approve the recommendation of the Committee on Personnel, as presented at the meeting of December 1, 1941, that David Shea, teacher at the Ridge Technical School, be granted leave of absence without loss of pay until January 1, 1942.

On motion by Committeeman Carver it was voted to approve the recommendation of the Superintendent as presented by the Committee on Personnel at the meeting of December 1, 1941, that John J. Sullivan be appointed Acting Head of the English Department at Rindge Technical School with stipend, with the understanding that if Mr. Garvey returns Mr. Garvey will resume the duties of the Head of the English Department.

On motion by Committeeman Carver it was voted to approve the recommendation of the Committee on Personnel as presented at the meeting of December 1, 1941, that Timothy F. Downey, Headmaster of the High and Latin School be asked to express an opinion as to the advisability of recreating the position of Head of the Commercial Department.

It was voted to lay on the table the recommendation of the Committee on Personnel as submitted at meeting of Dec. 1, 1941, that the first two names on the bookbinding list, John J. Tobin and Francis J. Galgay, be appointed as teachers of bookbinding at the Rindge Technical School at a salary of $1850.00 per year.

Committeeman Carr in the chair.

It was voted NOT to adopt a motion by Vice-Chairman Fitzgerald to take from the table the motion "that a course in electricity be established at the Webster School in lieu of the printing course."

Vice-Chairman Fitzgerald in the chair.

Committeeman Carr moved to take from the table the recommendation of the Committee on Personnel, as submitted at the meeting of December 1, 1941, that Edmund J. Murphy be elected teacher of Salesmanship at the High and Latin School at a salary of $1850.00 per year. After considerable debate Committeeman Carr was granted unanimous consent to withdraw his motion.

On motion by Committeeman Galgay it was voted to take from the table and refer to the 1942 Committee the resolution submitted by Committeeman Wood at the meeting of December 1, 1941 "that it is the opinion of the School Committee that teachers should acquire suitable insurance covering accident and health if they feel that in case of illness or accident they might otherwise ask the School Committee for compensation while incapacitated. It is to be noted that under the rules of the School Committee absence from school duty due to illness or accident carries no guarantee or agreement for continuing compensation".

Relative to the motion that the Superintendent and Headmaster of the High and Latin School consider the advisability of filling the vacancy caused by the death of Natalie A. Browning a teacher in the High and Latin School, the Superintendent reported that Mr. Downey has stated that he does not require the services of another teacher at this time.

On motion by Committeeman Carver it was voted to take a ten minute recess.

The Committee reconvened into regular session.

Committeeman Carver, chairman of the Committee on Athletics, presented the following report:

COMMITTEE ON ATHLETICS

December 15, 1941.

Members present:

Committeeman Carver, Chairman
Committeeman Carr.

It was voted to recommend that lettermen on the Rindge Technical and Cambridge High and Latin Schools 1940 and 1941 Football teams be awarded sweaters.

It was voted to recommend approval of the Assistant Business Agent's recommendation relative to awarding bids for athletic clothing.

It was voted to adjourn.

Respectfully submitted,
JOHN J. CARVER,
Chairman

Committeeman Carver in the chair. On motion by Vice-Chairman Fitzgerald it was voted that the report of the Committee on Athletics be laid on the table.

Vice-Chairman Fitzgerald in the chair.

On motion by Committeeman Galgay it was voted that a special meeting of the School Committee be held on Friday, December 19, at 8:00 p.m. in the School Committee offices for the purpose of considering and acting upon matters now on the table.

Committeeman Carver presented the following proposed amendment to the rules, which lays on the calendar in accordance with the rules: "That any applicant for a teaching position in the Cambridge School System who is called into active military may have his name remain on the eligible teaching list for one year after his discharge from duty."

Committeeman Carver presented the following proposed amendment to the rules which lay on the Calendar in accordance with the rules: "Physical Education shall be made compulsory for all boys at the Rindge Technical School and High and Latin School, it being understood that the boys in question pass the physician's examination."

On motion by Vice-Chairman Fitzgerald it was voted that Civil Service be requisitioned for a list of persons eligible for the position of janitor to fill two positions.

Because of the forced absence of the secretary it was voted on motion by Committeeman Carr that William F. Donovan be appointed secretary pro-tem.

Committeeman Fitzgerald in the chair.

It was voted to lay on the table a motion, submitted by Committeeman Carr, that the position of Assistant Headmaster at the High and Latin School be filled.

It was voted to adjourn.

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary of the School Committee

SCHOOL COMMITTEE

OFFICIAL REPORT

Friday, December 19, 1941.

SPECIAL MEETING: Called by a vote of the School Committee adopted at the meeting of December 15, 1941 for the purpose of considering and acting on matters now on the table.

Members present: Committeemen Carr, Carver, Dr. Cassidy, Galgay, Fitzgerald, Wood and Mayor Sennott

Mayor Sennott in the chair.

It was voted to convene into executive session.

It was voted that Alice G. Coyle, matron comply with the order adopted by the School Committee at the meeting of December 15, 1941, transferring her from the Thorndike School to the High and Latin School Lunchroom, or be suspended.

It was voted that the funds for hiring one bus to transport the pupils taking part in the Christmas Carol program be taken from the Athletic Fund.

It was voted to reconvene into open session.

It was voted to ratify the votes passed in executive session.

On motion by Committeeman Fitzgerald it was voted to take from the table the motion that a course in electricity be established at the Webster School in lieu of printing course. Committeeman Fitzgerald moved adoption of the motion. Committeeman Wood moved that the matter be referred to the next School Committee. Committeeman Wood was given unanimous consent to withdraw his motion to refer and it was voted to adopt an amendment by Committeeman Fitzgerald that the words "Webster School in lieu of the printing course "be striken out and the words "Houghton School" be inserted in place thereof. It was then voted on motion by Committeeman Fitzgerald to adopt the motion as amended "that a course in electricity be established at the Houghton School".

On motion by Committeeman Dr. Cassidy it was voted to take from the table the recommendation of the Committee on Personnel, as submitted at the meeting of December 1, 1941, that Edmund J. Murphy be elected teacher of salesmanship at the High and Latin School at a salary of $1850.00 per year. No action was taken on a point of order raised by Committeeman Wood that the motion was out of order. Committeeman Dr. Cassidy then moved adoption of the recommendation of the Committee on Personnel that Edmund J. Murphy be elected teacher of Salesmanship at the High and Latin School at a salary of $1850.00 per year. Committeeman Wood raised a point of order that there is no such position in existance and to elect a man to a position that does not exist is illegal and furthermore the General Laws of Massachusetts provides that the Superintendent must make nominations to all school positions. If this is a promotion you will note in the rules on Page 19, Section 9 of Chapter 5 it says: "The Superintendent shall make all recommendations for promotion of teachers in writing to the Committee on Personnel, presenting at the same time qualifications and recommendations of the person or persons recommended."

The chair ruled that Committeeman Dr. Cassidy's motion was in order. It was then voted on the following rollcall to adopt Committeeman Dr. Cassidy's motion to adopt the recommendation of the Committee on Personnel, as presented at the meeting of December 1, 1941, that Edmund J. Murphy be elected teacher of Salesmanship at the High and Latin School at a salary of $1850.00 per year: Committeemen Carr, Dr. Cassidy, Galgay and Mayor Sennott voting yes; Committeemen Carver, Fitzgerald, and Wood voting no. A motion by Committeeman Carr to reconsider this vote, hoping same would not prevail, failed of adoption.

It was voted on motion by Committeeman Dr. Cassidy to take from the table the motion that the Superintendent and School Committee consider the advisability of increasing the salary of School Department employees 5 per cent in accordance with the present - day trend. It was voted to adopt an amendment by Committeeman Dr. Cassidy that the words "five per cent" be stricken out and the words "two hundred dollars" be inserted in place thereof. It was then voted on motion by Committeeman Fitzgerald that this motion as amended be referred to the budget.

On motion by Committeeman Galgay it was voted to take from the table the recommendation of the Committee on Personnel that the first two names on the bookbinding list, John J. Tobin, and Francis J. Galgay be appointed teachers of bookbinding at the Rindge Technical School at a salary of $1850.00 per year. On the following roll-call it was voted to adopt the recommendation of the Committee on Personnel that the first two names on the bookbinding list, John J. Tobin and Francis J. Galgay, be appointed as teachers of Bookbinding at the Rindge Technical school at a salary of $1850.00 per year: Committeemen Carver, Dr. Cassidy, Galagy and Mayor Sennott voting yes; Committeeman Carr voting no; Committeemen Fitzgerald and Wood not voting. A motion by Committeeman Galgay to reconsider this vote, hoping same would not prevail, failed of adoption.

It was voted on motion by Committeeman Wood to take from the table the following report of the Committee on Athletics.

COMMITTEE ON ATHLETICS

December 15, 1941

Members present:
Committeeman Carver - Chairman
Commiteeman Carr

It was voted to recommend that lettermen on the Rindge Technical and Cambridge High and Latin 1940 and 1941 football teams be awarded sweaters.

It was voted to recommend approval of the Assistant Business Agent's recommendation relative to awarding bids for athletic clothing.

It was voted to adjourn.

Respectfully submitted,

JOHN J. CARVER, Chairman

On motion by Committeeman Carver it was that the above report of the Committee on Athletics be approved and the recommendations be adopted.

On motion by Committeeman Dr. Cassidy it was voted to take from the table the motion that the position of Assistant Head Master at the High and Latin School be filled. Committeeman Dr. Cassidy then moved to adopt the motion that the position of Assistant Head Master at the High and Latin School be filled. No action was taken on a motion by Committeeman Fitzgerald that the motion be referred to the Superintendent for study and recommendation as to what should be done to fill the position whether by examination or by recommendation of the School Committee. Committeeman Fitzgerald then raised the point of order that the motion is out of order insofar as the nominations must come from the Superintendent of Schools. The chair ruled that the question comes on Committeeman Dr. Cassidy's motion. Committeeman Wood then raised the point of order that in accordance with Section 9 of Chapter 5 of the Rules of the School Committee entitled "Promotion of Teachers" the Superintendent of Schools shall make all recommendations for promotion of teachers in writing to the Committee on Personnel, presenting at the same time the qualifications and recommendations of the person or persons recommended, and if you want to elect a person by ballot it will be necessary to suspend the rules. The chair ruled that Committeeman Dr. Cassidy's motion is in order and the point of order as raised by Committeeman Wood is not in order. It was then voted, on the following roll-call to adopt Commiteeman Dr. Cassidy's motion that the position of Assistant Headmaster at the High and Latin School be filled: Committeemen Carr, Carver, Dr. Cassidy, Galgay, and Mayor Sennott voting yes; Committeemen Fitzgerald and Wood voting no.

The chair then ordered the secretary to call the roll and as each member's name is called he is to state his preference for the position of Assistant Head Master at the High and Latin School. The following roll-call resulted:

Committeeman Carr voted for George F. Olesen.

Committeeman Carver voted for Francis J. Carney.

Committeeman Dr. Cassidy voted for George F. Olesen.

Committeeman Fitzgerald stated the Superintendent ought to make the nomination or have an examination.

Committeeman Galgay voted for George F. Olesen.

Committeeman Wood voted for Joseph Kozlowski.

Mayor Sennott voted for George F. Olesen.

A motion by Committeeman Dr. Cassidy to reconsider the above vote, hoping same would not prevail, was lost on the following roll-call: Committeemen Carver, Fitzgerald, and Wood voting yes; Committeemen Carr, Dr. Cassidy, Galgay, and Mayor Sennott voting no.

Committeeman Fitzgerald in the chair.

It was voted to approve a recommendation of the Business Agent that the following transfers of appropriations be made:

FROM: Evening School Salaries
TO: Other Expenses $400.00

FROM: Evening School Salaries
TO: Furniture and Furnishings $300.00

It was voted to take from the table the motion that any applicant for a teaching position who is called into active military service may have his name remain on the eligible teaching list for one year after his discharge from duty. On motion by Committeeman Carver it was voted to adopt this motion.

Committeeman Wood raised a point of order that in accordance with Section 9 of Chapter 5 of the School Committee Rules the Superintendent of Schools must make all recommendations for promotion of teachers and consequently to vote by ballot for an Assistant Head Master is out of order. The chair ruled that the point of order is well taken.

It was voted to take from the table the motion that Physical Education be made compulsory for all boys at Rindge Technical and High and Latin Schools passing the school physician's examination. A motion by Committeeman Dr. Cassidy that this motion be referred to the next committee was lost. It was then voted on motion by Committeeman Carver to adopt the motion that Physical Educaion be made compulsory for all boys at Rindge Technical and High and Latin Schools passing the school physician's examination.

Committeeman Carver moved to suspend the rules for the purpose of taking action on a motion that any bonafide senior in either Rindge or High and Latin School who enlists in the Armed Forces of the United States be granted his diploma. Committeeman Carr moved to amend the motion by inserting the words "providing that the student is passing in his marks at the time of enlistment". Committeeman Wood moved that the matter be referred to the Superintendent for study and report. The chair ruled that the amendment and the motion to refer were out of order as the question before the committee is the motion to suspend the rules. On the following roll-call it was voted NOT to suspend the rules to take action on the motion relative to awarding diplomas to seniors in either Rindge Technical or High and Latin who enlist in the armed forces of the United States: Committeemen Carr, Carver, and Vice-Chairman Fitzgerald voting yes; Committeemen Dr. Cassidy, Galgay and Wood voting no.

On the following roll-call it was voted to suspend the rules for the purpose of taking action on a motion that Evan Bromley, a senior at the Rindge Technical School be granted his diploma as of 1942 with the provisions that he is passing in his subjects at the present time and on the recommendation of the Superintendent: Committeemen Carr, Carver, Galgay, Wood and Vice-Chairman Fitzgerald voting yes; Committeeman Dr. Cassidy voting no; Mayor Sennott absent. It was then voted on motion by Committeeman Carver that Evan Bromley, a senior at the Rindge Technical School be granted his diploma as of 1942 with the provision that he is passing in his subjects at the present time and on the recommendation of the Superintendent.

Committeeman Carver moved to suspend the rules for the purpose of appointing Anthony Ianneciello to the position of Spanish Teacher at High and Latin School. A motion by Committeeman Wood to adjourn was lost. On the following roll-call it was voted NOT to suspend the rules for the purpose of appointing Anthony Ianneciello to the position of Teacher of Spanish at High and Latin School: Committeemen Carver, Galgay and Vice-Chairman Fitzgerald voting yes; Committeemen Carr, Dr. Cassidy and Wood voting no; Mayor Sennott absent.

It was voted to adjourn:

ADJOURNED:

EDWARD J. O'CONNELL,
Secretary of the School Committee